

WESTERN LAKE SUPERIOR SANITARY DISTRICT

2626 Courtland Street
Duluth, Minnesota 55806-1894
Phone: (218) 722-3336
FAX: (218) 727-7471
<http://www.wlssd.duluth.mn.us>



MEMORANDUM

Clear Answers for Clean Water™

To: Dave Manderfeld, Julene Boe, Loren Lilly, Jim Aird, Jack Ezell, Paul Thomsen, Marcia Podratz, Laura Ness, and Rob Schilling

From: Amanda MacDonald

Date: January 23, 2023

Subject: Committee of the Whole Meeting

A Committee of the Whole Meeting is scheduled on **Monday, January 30, 2023 at 4:00 p.m.** in the WLSSD Board Room at 2626 Courtland Street, Duluth, MN 55806.

The agenda for this meeting will include:

- Approval of 2022 Financials
 - *Item 4j of the Board Packet*
- Approval of 2022 Year-end Adjustment
 - *Item 4k of the Board Packet*
- Approval of 2022 Gainshare Payout
 - *Item 4l of the Board Packet*
- Other

Reception with Mary Murphy to begin at 4:30 p.m.

Please call or email Amanda MacDonald if you do not plan on attending.

cc: News Media
Board Member

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MEMORANDUM

Clear Answers for Clean Water™

To: WLSSD Board of Directors
From: Amanda MacDonald
Date: January 25, 2023
Subject: February Meeting Schedule

Public Hearing – Wastewater Services Comprehensive Plan

Operations & Planning Committee

Combined Finance and Personnel Committee

Closed Personnel Committee

Regular Board

Tuesday, February 21, 2023 at 11:00 a.m.

Tuesday, February 21, 2023 at 11:30 a.m.

Wednesday, February 22, 2023 at 11:30 a.m.

Wednesday, February 22, 2023 at 12:30 p.m.

Monday, February 27, 2023 at 5:00 p.m.



AGENDA
REGULAR BOARD MEETING
January 30, 2023
5:00 p.m.

1. **Agenda Review**
2. **Old Business**
3. **Approval of Consent Agenda Items**
 - a. Regular Board minutes dated December 19, 2022
 - b. Board Member vouchers for the month of December
 - c. Payment vouchers dated December 14, 2022 to January 24, 2023
 - d. Treatment Plant Operator I Job Description
 - e. Treatment Plant Operator II Job Description
 - f. Treatment Plant Operator II Job Description
 - g. Senior Treatment Plant Operator Job Description
 - h. Lead Treatment Plant Operator Job Description
4. **New Business Items for Discussion and Approval**
 - Governance
 - a. Resolution 23-01; Acknowledging Mary Murphy
 - b. Approval of WLSSD Board Vice Chair and Secretary Nominations
 - Operations & Planning
 - c. Approval of Amendment #3 - Intergovernmental Agreement for Solid Waste Disposal
 - d. Approval of Sodium Hypochlorite – Bid #1464
 - e. Resolution 23-04; Resolution Authorizing Execution of Grant Agreement with the Environmental Protection Agency SWIFR Grant Program
 - Personnel
 - f. Approval of 2023 Merit and Market Adjustment Recommendations for Salary and Confidential Employees
 - g. Approval of Gallagher Contract for Compensation Study
 - h. Approval of 2023 Worker's Compensation Insurance Renewal
 - i. Approval of Closed Personnel Committee Meeting
 - Finance
 - j. Approval of 2022 Financials
 - k. Approval of 2022 Year-end Adjustment
 - l. Approval of 2022 Gainshare Payout
 - m. Resolution 23-02; PFA Loan Agreement – Cloquet Interceptor Rehabilitation Project
 - n. Resolution 23-03; PFA Loan Agreement – Knowlton Creek Forcemain Change Order
5. **Committee Reports**
 - a. Committee of the Whole
 - b. Finance
 - c. Operations and Planning
 - d. Personnel
 - e. Legislative
 - f. Board Governance
 - g. Board Member Comments
6. **Executive Director Reporting**
 - a. Communications
 - b. Monthly Financials
 - c. NPDES
7. **Legal Counsel**
8. **Executive Session (staff excused)**

Consent Agenda Items



MINUTES
REGULAR BOARD MEETING
December 19, 2022
5:00 p.m.

Board Members Present: Rob Schilling, Loren Lilly, Laura Ness, Marcia Podratz, Julene Boe, Jim Aird, Paul Thomsen, and Dave Manderfeld

Staff Present: Marianne Bohren, Cathy Remington, Brandon Kohlts, AJ Axtell, and Amanda MacDonald

Legal Present: David Oberstar – Fryberger, Buchanan, Smith & Frederick

Chair Ness called the meeting to order at 5:01 p.m.

1. Approval of Consent Agenda Items

- a. Regular Board minutes dated November 28, 2022
- b. Board Member vouchers for the month of November
- c. Payment vouchers dated November 23, 2022 to December 13, 2022

MOTION: Member Boe to approve the Consent Agenda Items

SECOND: Member Thomsen

DISCUSSION: None

RESULT: The motion passed unanimously

2. New Business Items for Discussion and Approval

- a. **Approval of the Solid Waste Facility Permit Issuance – Twin Ports Trailer Trash**

This item was discussed at the Public Hearing and Committee of the Whole Meeting prior to the Regular Board Meeting.

The Committee of the Whole recommends that the WLSSD Board approve the Solid Waste Facility Permit Issuance – Twin Ports Trailer Trash.

MOTION: Member Lilly to approve the Solid Waste Facility Permit Issuance – Twin Ports Trailer Trash

SECOND: Member Manderfeld

DISCUSSION: None

RESULT: The motion passed unanimously

b. **Approval of 2023 District Goals**

This item was discussed at the Committee of the Whole Meeting prior to the Regular Board Meeting.

The Committee of the Whole recommends that the WLSSD Board approve the 2023 District Goals.

MOTION: Member Podratz to approve the 2023 District Goals

SECOND: Member Aird

DISCUSSION: None

RESULT: The motion passed unanimously

c. **Approval of 2023 District Wide Incentive Plan**

This item was discussed at the Committee of the Whole Meeting prior to the Regular Board Meeting.

The Committee of the Whole recommends that the WLSSD Board approve the 2023 District Wide Incentive Plan.

MOTION: Member Thomsen to approve the 2023 District Wide Incentive Plan

SECOND: Member Boe

DISCUSSION: None

RESULT: The motion passed unanimously

d. **Approval of 2023 Legislative Priorities**

This item was discussed at the Committee of the Whole Meeting prior to the Regular Board Meeting.

The Committee of the Whole recommends that the WLSSD Board approve the 2023 Legislative Priorities.

MOTION: Member Thomsen to approve the 2023 Legislative Priorities

SECOND: Member Aird

DISCUSSION: None

RESULT: The motion passed unanimously

3. **Committee Reports**

The Committee Reports were discussed at the Committee of the Whole meeting prior to the Regular Board meeting.

4. **Executive Director Reporting**

a. **Communications**

The communications were discussed at the Committee of the Whole meeting prior to the Regular Board meeting.

b. **Monthly Financials**

The monthly financials were presented at the Committee of the Whole meeting prior to the Regular Board meeting.

c. **NPDES**

The NPDES reported was presented at the Committee of the Whole meeting prior to the Regular Board meeting.

5. **Legal Counsel** – Mr. Oberstar wished everyone a safe and happy holiday season

6. **Executive Session** – none

The meeting adjourned at 5:05 p.m.

Recording Secretary

Laura Ness, Board Chair

Julene Boe, Board Secretary

DECEMBER

Dave Manderfeld

	12/19/22 Regular Board Meeting								\$50.00
Committee Meeting Mileage:		@	36.0 miles =	0.00	miles @	0.625	/mile		\$0.00
Board Meeting Mileage:	1.0	@	23.0 miles =	23.00	miles @	0.625	/mile		\$14.38
			TOTAL CLAIM						\$64.38

Laura Ness

	December	Board Chair's Additional Compensation					\$100.00
	12/19/22	Legislative Committee Meeting					\$50.00
	12/19/22	Public Hearing - Solid Waste Facility Permit					\$0.00
	12/19/22	Committee of the Whole Meeting					\$0.00
	12/19/22	Regular Board Meeting					\$0.00
Committee Meeting Mileage:	1.0 @	9.8 miles =	9.80	miles @	0.625 /mile	\$6.13	
Board Meeting Mileage:	1.0 @	9.8 miles =	9.80	miles @	0.625 /mile	\$6.13	
TOTAL CLAIM							\$162.26

Marcia Podratz

	12/19/22	Public Hearing - Solid Waste Facility Permit	\$50.00
	12/19/22	Committee of the Whole Meeting	\$0.00
	12/19/22	Regular Board Meeting	\$0.00
Committee Meeting Mileage:		@ 5.6 miles = miles @ 0.625 /mile	\$0.00
Board Meeting Mileage:	1.0	@ 8.9 miles = miles @ 0.625 /mile	\$5.56
TOTAL CLAIM			\$55.56

Rob Schilling

	12/19/22	Legislative Committee Meeting	\$50.00
	12/19/22	Committee of the Whole Meeting	\$0.00
	12/19/22	Regular Board Meeting	\$0.00
Committee Meeting Mileage:	1.0	@ 38.0 miles = 38.00 miles @ 0.625 /mile	\$23.75
Board Meeting Mileage:	1.0	@ 31.0 miles = 31.00 miles @ 0.625 /mile	\$19.38
TOTAL CLAIM			\$93.13

Paul Thomsen

	12/19/22	Public Hearing - Solid Waste Facility Permit	\$50.00
	12/19/22	Committee of the Whole Meeting	\$0.00
	12/19/22	Regular Board Meeting	\$0.00
Committee Meeting Mileage:		@ 13.0 miles = 0.00 miles @ 0.625 /mile	\$0.00
Board Meeting Mileage:	1.0	@ 13.0 miles = 13.00 miles @ 0.625 /mile	\$8.13
TOTAL CLAIM			\$58.13

WLSSD Check Register

1/25/2023

Report Dates: 12/14/2022 - 1/24/2023

8:46:13AM

Check	Date	Amount	Vendor	Name			
12530	12/29/2022	1,800,000.00	1410	PIPER JAFFRAY & CO.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
122822PJ	12/28/22	12/29/22		1000-0600	1,800,000.00	PIPER JAFFRAY MM	
12531	12/29/2022	1,600,000.00	5922	LEAGUE OF MN CITIES-4M FUND			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
1228224M	12/28/22	12/29/22		1000-0600	1,600,000.00	5922LEAGUE OF MN CITIES-4	
12534	1/20/2023	1,000,000.00	1410	PIPER JAFFRAY & CO.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
012023PJ	1/20/23	1/20/23		1000-0600	1,000,000.00	TRANSFER TO PIPER MONEY MARKE	
12528	12/16/2022	750,000.00	1410	PIPER JAFFRAY & CO.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
121622PJ	12/16/22	12/16/22		1000-0600	750,000.00	PIPER JAFFRAY	
12532	12/29/2022	700,000.00	1412	WELLS FARGO BROKERAGE, INC.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
122822WF	12/28/22	12/29/22		1000-0600	700,000.00	1412WELLS FARGO BROKERAGE	
12533	12/29/2022	700,000.00	6677	MORETON CAPITAL MARKETS, LLC.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
122822MO	12/28/22	12/28/22		1000-0600	700,000.00	6677MORETON CAPITAL MARKE	
190729	12/16/2022	518,303.38	6821	MINGER CONSTRUCTION COM INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
23440	12/13/22	12/29/22	201510	1000-1300-3440	518,303.38	CLOQUET INTERCEPTOR REHABILIT/ CLOQUET INT REHAB CONSTRUCTION	
12529	12/16/2022	500,000.00	5922	LEAGUE OF MN CITIES-4M FUND			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
1216224M	12/16/22	12/16/22		1000-0600	500,000.00	4M MONEY MARKET	
190826	1/5/2023	441,861.02	632	LAKEHEAD CONSTRUCTORS INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
2234423405	11/30/22	12/30/22	201402	1000-1300-3405	441,861.02	CONSTRUCTION CONTRACT FOR WL PRE-CHP MIST ELIMINATION CONST	

WLSSD Check Register

1/25/2023

Report Dates: 12/14/2022 - 1/24/2023

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Check	Date	Amount	Vendor	Name			
190912	1/19/2023	414,413.75	6821	MINGER CONSTRUCTION COM INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
33440	1/18/23	1/26/23	201510	1000-1300-3440	414,413.75	CLOQUET INTERCEPTOR REHABILITATION	CLOQUET INT REHAB CONSTRUCTION
190726	12/16/2022	408,486.62	6057	MAGNEY CONSTRUCTION, INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
33469	11/29/22	12/29/22	201497	1000-1300-3469	408,486.62	CONSTRUCTION CONTRACT FOR CARLTON PS	CARLTON PS CONSTRUCTION
190782	12/22/2022	354,169.24	5629	CITY OF SUPERIOR LANDFILL			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
22328	12/1/22	12/31/22	900948	5000-5701	354,169.24	CARLTON COUNTY MSW DISPOSAL	
12527	12/23/2022	317,819.97	753	MINNESOTA POWER			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
122422ELE	12/24/22	12/24/22		4000-5000	192,976.48	ELECTRICAL COSTS- NOVEMBER	
	12/24/22	12/24/22		4200-5000	116,780.35	ELECTRICAL COSTS- NOVEMBER	
	12/24/22	12/24/22		6000-5000	5,354.95	ELECTRICAL COSTS- NOVEMBER	
	12/24/22	12/24/22		5100-5000	770.49	ELECTRICAL COSTS- NOVEMBER	
	12/24/22	12/24/22		5000-5000	674.25	ELECTRICAL COSTS-NOVEMBER	
	12/24/22	12/24/22		5600-5000	643.10	ELECTRICAL COSTS- NOVEMBER	
	12/24/22	12/24/22		5500-5000	440.98	ELECTRICAL COSTS- NOVEMBER	
	12/24/22	12/24/22		4300-5000	179.37	ELECTRICAL COSTS-NOVEMBER	
190921	1/19/2023	305,301.41	5629	CITY OF SUPERIOR LANDFILL			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
22357	1/2/23	2/1/23	900948	5000-5701	305,301.41	CARLTON COUNTY MSW DISPOSAL	
190910	1/19/2023	213,182.23	6057	MAGNEY CONSTRUCTION, INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
43469	1/4/23	1/26/23	201497	1000-1300-3469	213,182.23	CONSTRUCTION CONTRACT FOR CARLTON PS	CARLTON PS CONSTRUCTION
70977	1/20/2023	181,479.95	3169	NORTHEAST SERVICE COOPERATIVE			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
18524	12/1/22	1/1/23		1000-2670	178,412.39	MEDICAL/VEBA- JANUARY	
	12/1/22	1/1/23		1000-2740	3,067.56	RETIREE/COBRA- JANUARY	
	12/1/22	1/1/23		6000-6930	0.00	MEDICARE ADMIN FEE-	

WLSSD Check Register

1/25/2023

Report Dates: 12/14/2022 - 1/24/2023

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Check	Date	Amount	Vendor	Name			
190818	1/5/2023	133,021.54	6801	CARLSON TIMBER PRODUCTS, INC.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
45148	1/3/23	1/19/23	900954	5000-5703	133,021.54	TRANSFER STATION OPERATION FEE	
190909	1/19/2023	132,781.49	632	LAKEHEAD CONSTRUCTORS INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
2238073493	12/27/22	1/26/23	201533	1000-1300-3493	41,275.36	TIME AND MATERIAL AGREEMENT NO	CLARIFIER 2 EMERGNECY REPAIR TM
2240223493	1/12/23	1/26/23	201533	1000-1300-3493	91,506.13	TIME AND MATERIAL AGREEMENT NO	CLARIFIER 2 EMERGNECY REPAIR TM
55035	12/22/2022	69,498.00	3838	POLYDYNE INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
1698050	12/9/22	12/10/22	401042	1000-1020	69,498.00	DPAM C-3226	
70947	12/29/2022	62,188.04	1392	UNITED STATES TREASURY			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
122922HRLY	12/29/22	12/30/22		1000-2400	23,728.08	FED W/H P/E 12-24-22	
	12/29/22	12/30/22		1000-2450	15,594.26	FICA CONTRIBUTION P/E 12-24-22	
	12/29/22	12/30/22		1000-2440	15,575.97	FICA W/H P/E 12-24-22	
	12/29/22	12/30/22		1000-2470	3,647.00	MEDICARE CONTRIB P/E 12-24-22	
	12/29/22	12/30/22		1000-2460	3,642.73	MEDICARE W/H P/E 12-24-22	
55085	1/20/2023	61,070.10	3838	POLYDYNE INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
1702778	1/3/23	1/4/23	900952	1000-1020	61,070.10	EPAM POLYMER (CE-1820)	
70937	12/15/2022	60,152.20	1392	UNITED STATES TREASURY			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
121522HRLY	12/15/22	12/16/22		1000-2400	22,664.46	FED W/H P/E 12/10/22	
	12/15/22	12/16/22		1000-2440	15,191.10	FICA W/H P/E 12/10/22	
	12/15/22	12/16/22		1000-2450	15,191.10	FICA CONTRIBUTION P/E 12/10/22	
	12/15/22	12/16/22		1000-2460	3,552.77	MEDICARE W/H P/E 12/10/22	
	12/15/22	12/16/22		1000-2470	3,552.77	MEDICARE CONTRIB P/E 12/10/22	

WLSSD Check Register

1/25/2023

Report Dates: 12/14/2022 - 1/24/2023

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Check	Date	Amount	Vendor	Name			
70960	1/12/2023	59,700.90	1392	UNITED STATES TREASURY			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
011223HRLY	1/12/23	1/13/23		1000-2400	22,588.96	FED W/H P/E 1/7/23	
	1/12/23	1/13/23		1000-2440	15,038.84	FICA W/H P/E 1/7/23	
	1/12/23	1/13/23		1000-2450	15,038.84	FICA CONTRIBUTION P/E 1/7/23	
	1/12/23	1/13/23		1000-2460	3,517.13	MEDICARE W/H P/E 1/7/23	
	1/12/23	1/13/23		1000-2470	3,517.13	MEDICARE CONTRIB P/E 1/7/23	
13769	1/20/2023	49,430.85	296	CITY OF DULUTH COMFORT SYSTEMS			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
0105230250	1/5/23	1/6/23		4200-5241	59.29	STORM BILL - DECEMBER	
0109232283	1/9/23	1/10/23		4000-4820	49,371.56	GAS BILL - DECEMBER	
190900	1/19/2023	48,995.60	5960	DONOHUE AND ASSOCIATES			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
13460323405	1/5/23	1/26/23	201467	1000-1300-3405	34,973.35	CONSTRUCTION PHASE ENGINEERING	CHP CONSTRUCTION SERVICES
137951399721	1/5/23	1/26/23	201261	1000-1300-3424	9,718.25	PROF SERV AMEND 3	CONSTRUCTION RELATED SERVICES
14027083474	1/5/23	1/26/23	201458	1000-1300-3474	4,304.00	PROFESSIONAL SERVICES FOR THE	EMMP 2022 UPDATE
190854	1/12/2023	44,953.71	6548	EQUIX INTEGRITY, INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
37008155	12/22/22	1/21/23	420525	4200-5580	44,953.71	CLEAN AND TELEWISE SEWERS	2022 W INTERCEPTOR CLEAN INSPEC
190820	1/5/2023	39,530.95	5960	DONOHUE AND ASSOCIATES			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
13460313405	12/8/22	1/7/23	201467	1000-1300-3405	39,530.95	CONSTRUCTION PHASE ENGINEERING	CHP CONSTRUCTION SERVICES
70962	1/12/2023	35,797.48	948	PUBLIC EMPLOYEES RETIREMENT			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
011223HRLY	1/12/23	1/13/23		1000-2510	19,177.25	PERA CONTRIBUTION P/E 1/7/23	
	1/12/23	1/13/23		1000-2500	16,620.23	PERA W/H P/E 1/7/23	
190780	12/22/2022	35,045.60	2651	SEH ENGINEERS ARCHITECTS INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
4362663469	11/8/22	12/8/22	201475	1000-1300-3469	35,045.60	PROFESSIONAL CONSTRUCTION ENGR	CARLTON PS CONSTR. ENGR.

WLSSD Check Register

1/25/2023

Report Dates: 12/14/2022 - 1/24/2023

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Check	Date	Amount	Vendor	Name			
70949	12/29/2022	34,921.77	948	PUBLIC EMPLOYEES RETIREMENT			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
122922HRLY	12/29/22	12/30/22		1000-2510	18,708.09	PERA CONTRIBUTION P/E 12-24-22	
	12/29/22	12/30/22		1000-2500	16,213.68	PERA W/H P/E 12-24-22	
70939	12/15/2022	34,634.40	948	PUBLIC EMPLOYEES RETIREMENT			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
121522HRLY	12/15/22	12/16/22		1000-2510	18,554.17	PERA CONTRIBUTION P/E 12/10/22	
	12/15/22	12/16/22		1000-2500	16,080.23	PERA W/H P/E 12/10/22	
190878	1/12/2023	30,876.96	5261	OVIVO USA, LLC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
8484342	12/21/22	1/20/23	103953	1000-2020	30,876.96	BEARING HOUSING, 24785D81A	20100078
190748	12/22/2022	26,647.48	3926	BROWN & CALDWELL			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
564660053474	12/2/22	12/29/22	201431	1000-1300-3474	26,647.48	PROVIDE PROJECT ADMINISTRATION	HYDRAULIC MODEL UPDATE 2021
190767	12/22/2022	23,450.00	5959	HYDRO KLEAN			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
81183	11/30/22	12/30/22	420524	4200-5580	23,450.00	ANNUAL WET WET CLEANING PROJE	2022 WET WELL CLEANING PROJECT

WLSSD Check Register

1/25/2023

Report Dates: 12/14/2022 - 1/24/2023

8:46:13AM

Check	Date	Amount	Vendor	Name			
13752	12/29/2022	22,587.48	6599	US BANK CREDIT CARD			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
1215221736	12/15/22	12/16/22		4700-5860	1,500.00	WLSSD EMPLOYEE HEADSHOTS	
	12/15/22	12/16/22		5700-5860	1,500.00	WLSSD EMPLOYEE HEADSHOTS	
	12/15/22	12/16/22		4700-5860	234.00	INTERNAL COMMUNICATIONS	
	12/15/22	12/16/22		5700-5860	234.00	INTERNAL COMMUNICATIONS	
	12/15/22	12/16/22		4700-5860	5.50	WLSSD EDUCATION	
	12/15/22	12/16/22		5700-5860	5.50	WLSSD EDUCATION	
1215221870	12/15/22	12/16/22		6800-6130	1,294.31	TEST INSTRUMENT FOR INST TECHS	
	12/15/22	12/16/22		6800-5520	782.89	INTRINSIC RELAYS	
	12/15/22	12/16/22		6800-5520	248.00	COOLANT HEATER	
	12/15/22	12/16/22		6800-6130	177.53	TEST LEAD SET FOR INST TECHS	
	12/15/22	12/16/22		6800-5520	146.70	TANK HEATER 4 CARLTON GENERATC	
	12/15/22	12/16/22		6800-6060	119.99	SPARE HEATERS FOR GENERATORS	
	12/15/22	12/16/22		6800-6060	119.99	SPARE HEATER FOR GENERATORS	
	12/15/22	12/16/22		6800-6060	84.46	CONNECTOR CORDSETS 4 INST SHC	
	12/15/22	12/16/22		6800-5520	44.04	CONTROL TRANSFORMERS	
	12/15/22	12/16/22		6800-5520	37.40	FUEL FILTERS AT RIDGEVIEW	
	12/15/22	12/16/22		6800-5520	13.37	TERMINAL FOR SCANLON GENERATC	
	12/15/22	12/16/22		6800-6060	6.88	ATC-3 FUSES	
1215221973	12/15/22	12/16/22		6000-7000	713.65	EMPLOYMENT POSTERS 2023	
	12/15/22	12/16/22		6000-7000	450.00	SALARY SURVEY RESULTS	
	12/15/22	12/16/22		6000-6900	154.95	SAFETY BOOTS- M. BAKER	
1215221999	12/15/22	12/16/22		6000-6940	20.00	BOILER LICENSE - R. SANDSTROM	
1215222136	12/15/22	12/16/22		5100-6110	384.79	SS SALT SPREADER FOR MRC	
	12/15/22	12/16/22		5100-6120	256.87	MATERIAL 4 WALLS - MRC SHELTER	
	12/15/22	12/16/22		5100-6110	179.42	GLOVES & BIBS - MRC STAFF	
	12/15/22	12/16/22		5500-6090	80.40	WINTER GREASE	
	12/15/22	12/16/22		5500-6090	58.14	FUEL FILTER, FUEL CAP	
	12/15/22	12/16/22		5100-6110	49.50	HANDWARMERS FOR MRC	
	12/15/22	12/16/22		5500-6910	46.47	COMPOSTING COUNCIL MEMBERSHI	
	12/15/22	12/16/22		5100-6110	28.47	MRC GLOVES FOR HEIDI	
	12/15/22	12/16/22		5100-6110	7.80	HAND WARMERS FOR MRC	
	12/15/22	12/16/22		5500-6090	5.79	ZIPLOCS FOR COMPOST SAMPLES	

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1215223291	12/15/22	12/16/22	6600-5520	718.66 BLOWER FAN 4 LOADER @ MRC
	12/15/22	12/16/22	6600-6060	634.98 LOCKER FOR NEW MILLWRIGHTS
	12/15/22	12/16/22	6600-5520	220.76 PVC FITTINGS AND PIPE -BLD5
	12/15/22	12/16/22	6600-5520	134.52 VENTING PIECES FOR LAB
	12/15/22	12/16/22	6600-5520	61.43 VENTING FOR LAB
	12/15/22	12/16/22	6600-5520	50.00 FORKLIFT TIRE REPAIR FOR HHW
	12/15/22	12/16/22	6600-5520	47.97 WIPERS FOR LAB EXPLORER
	12/15/22	12/16/22	6600-5520	45.92 PRESSURE SWITCH 4 FURNACE
	12/15/22	12/16/22	6600-5520	31.96 WIPERS - LAB EXPLORER
	12/15/22	12/16/22	6600-5520	-43.98 RETURN WIPERS FOR LAB EXPLOREI
	12/15/22	12/16/22	6600-5520	-122.54 RETURNED WRONG VENT PIECES
1215223309	12/15/22	12/16/22	6600-5520	402.21 INSULATION FOR BIOGAS LINE
	12/15/22	12/16/22	6600-5520	172.79 HANGERS 4 SHOVELS & BROOMS
	12/15/22	12/16/22	6600-6130	129.00 DISTANCE FINDER
	12/15/22	12/16/22	6600-5520	98.06 COOLANT NOZZLE FOR CUT OFF SAI
	12/15/22	12/16/22	6600-6130	58.36 INSULATION KNIFE & TOOLS
	12/15/22	12/16/22	6600-5520	39.97 HANGERS 4 BROOMS & SHOVELS
	12/15/22	12/16/22	6600-6130	35.97 NOZZLES 4 POWER WASHER IN SHC
	12/15/22	12/16/22	6600-5520	29.74 FLEXTAPE TO SEAL LEAK
	12/15/22	12/16/22	6600-5520	22.97 BUTT SPLICES & SHRINK TUBE
	12/15/22	12/16/22	6600-5520	17.94 HINGES
	12/15/22	12/16/22	6600-5520	17.90 WASHERS FOR GRIT WASHER
	12/15/22	12/16/22	6600-5520	9.04 HARDWARE FOR CHAIN GATE
1215223719	12/15/22	12/16/22	6000-5220	50.00 GAS FOR TRUCK 183
	12/15/22	12/16/22	4200-6010	42.60 CLEANING SUPPLIES
	12/15/22	12/16/22	4200-6010	23.96 FURNACE FILTER FOR SCANLON
	12/15/22	12/16/22	4200-6010	17.95 AIR COMPRESSOR HOSE REPAIR
	12/15/22	12/16/22	4200-6010	16.54 BELT FOR KNOWLTON FAN
	12/15/22	12/16/22	4200-6010	12.99 AIR HOSE FITTING FOR SCANLON
	12/15/22	12/16/22	4200-6010	12.36 AHU BELT FOR ONEOTA
	12/15/22	12/16/22	4200-6010	10.98 MISC TOOLS
1215223814	12/15/22	12/16/22	6600-6130	137.58 SCREWDRIVERS AND OTHER THING
1215223908	12/15/22	12/16/22	4300-6010	121.19 SHEAR BOLTS FOR SPREADER
	12/15/22	12/16/22	4300-6010	49.62 HALOGEN BULB FOR DEERE LOADER
1215224015	12/15/22	12/16/22	6000-6070	130.50 ANNUAL TAX FORMS - W-2, 1099

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1215224015	12/15/22	12/16/22	6000-6090	43.99 BIOSOLID INV DISCOUNT STAMP
1215224818	12/15/22	12/16/22	5500-8000	175.00 MN COMPOST COUNCIL MEMBERSHI
1215225757	12/15/22	12/16/22	4200-6010	329.00 DEHUMIDIFIER CLOQUET POND
	12/15/22	12/16/22	4200-6010	62.07 CHEMICAL PUMP/ WINTER GEAR
	12/15/22	12/16/22	4200-6010	46.34 AIR HOSE FOR PIPE PLUG
	12/15/22	12/16/22	4200-6010	32.48 INSULATION FOR CLOQUET WALL
	12/15/22	12/16/22	4200-6010	17.57 SAND FOR TRUCK #174 BED
1215226357	12/15/22	12/16/22	6800-6910	475.00 MN ELECTRCAL ASSOC DUES
1215226635	12/15/22	12/16/22	6000-8000	101.25 MPELRA MEMBERSHIP RENEWAL FEE
	12/15/22	12/16/22	6000-6910	100.00 MPELRA CONFERENCE REGISTRATIO
1215226766	12/15/22	12/16/22	4300-6010	56.56 JOHN DEERE LIGHTS
	12/15/22	12/16/22	4300-6010	19.49 WESTERNSTAR HEADLIGHTS
1215227588	12/15/22	12/16/22	6800-6130	339.00 EXTRA HAMMER DRILL
	12/15/22	12/16/22	6800-6130	74.94 MINI LIGHT BULB INSTALL TOOLS
	12/15/22	12/16/22	6800-6130	22.62 BULB CHANGING TOOLS
	12/15/22	12/16/22	6800-6130	11.70 DRILL BITS
1215227596	12/15/22	12/16/22	6600-5520	97.74 STROBE LIGHT 4 SANDING TRUCK
	12/15/22	12/16/22	4300-6910	19.35 MEAL WHILE AT TRAINING
	12/15/22	12/16/22	4300-6910	17.37 MEAL WHILE AT TRAINING
	12/15/22	12/16/22	4300-6910	15.00 MEAL WHILE AT TRAINING
1215227604	12/15/22	12/16/22	4300-6010	21.55 HYDRAULIC SNOWPLOW FLUID
1215227703	12/15/22	12/16/22	6000-6900	701.35 SAFETY ITEMS - J. BARSNESS
	12/15/22	12/16/22	6800-6110	137.20 HI VIS JACKET - A. BENOIT
1215228103	12/15/22	12/16/22	1000-1300-3425	951.72 WALL MOUNTS FOR WIFI ROLLOUT
	12/15/22	12/16/22	7400-6010	606.25 IPAD ACCESSORIES
	12/15/22	12/16/22	7400-6010	459.00 PRINTER FOR ORGANICS
	12/15/22	12/16/22	7400-6010	446.83 PRINTER FOR ORGANICS 2
	12/15/22	12/16/22	7400-6010	123.98 DESK PHONES FOR STOCK
	12/15/22	12/16/22	7400-6010	107.96 CAMERAS FOR STOCK
	12/15/22	12/16/22	5600-5871	103.30 CLEANSHP INITIAL & ADD DEVICE
	12/15/22	12/16/22	5500-5871	93.81 YW INITIAL CHARGE & EMV CC
	12/15/22	12/16/22	5100-5871	93.81 MRC INITIAL DEVICE, CC & ADD
	12/15/22	12/16/22	7400-6010	80.20 VELCRO FOR CABLING
	12/15/22	12/16/22	7400-5870	75.20 TECHSMIT SNAGIT RENEWAL
	12/15/22	12/16/22	1000-1300-3425	67.98 WALL MOUNT FOR WI-FI ROLLOUT

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1215228103	12/15/22	12/16/22		7400-6010	59.97	MICE FOR STOCK	
	12/15/22	12/16/22		7400-6010	25.98	HEADSET FOR NEW IT STAFF	
	12/15/22	12/16/22		5500-5871	20.03	YW ADDITIONAL DEVICE	
	12/15/22	12/16/22		5100-5871	19.00	MRC ADDITIONAL DEVICE	
1215228367	12/15/22	12/16/22		6000-6910	189.00	SUBSCRIPTION FOR B. CULVER	
	12/15/22	12/16/22		6000-7300	81.00	CUPCAKES 4 R. JANKE FAREWELL	
	12/15/22	12/16/22		6000-6070	47.36	OFFICE SUPPLIES	
	12/15/22	12/16/22		6000-6090	32.97	PICTURE FRAMES 4 BRD RESOLUTIC	
	12/15/22	12/16/22		6000-6070	30.58	OFFICE SUPPLIES	
1215228808	12/15/22	12/16/22		5700-8000	200.00	REUSE MN MEMBERSHIP	
	12/15/22	12/16/22		4700-6090	39.00	BOOTH SPINNING WHEEL	
	12/15/22	12/16/22		4700-6090	11.29	TOUR HARD HAT DISINFECT SPRAY	
1215229677	12/15/22	12/16/22		4000-6010	1,566.24	SPARE PARTS	
	12/15/22	12/16/22		4000-6010	663.56	POLYMER PARTS	
	12/15/22	12/16/22		4000-6010	592.55	POLYMER PARTS	
	12/15/22	12/16/22		4000-6010	175.79	SPARE PARTS	
	12/15/22	12/16/22		4000-6010	144.20	POLYMER PARTS	
	12/15/22	12/16/22		4000-6010	91.12	SPARE PARTS	
	12/15/22	12/16/22		4000-6010	40.52	SPARE PARTS	
13749	12/29/2022	22,479.96	296	CITY OF DULUTH COMFORT SYSTEMS			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
1209222283	12/9/22	12/10/22		4000-4820	22,479.96	GAS BILL - NOVEMBER	
190733	12/16/2022	22,175.00	3970	NORTH STATES CRANE & HOIST			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
112183476	12/5/22	12/29/22	201491	1000-1300-3476	22,175.00	WO 123737 LOWER SCREW PUMPRC 1 TON MONORAIL	
190773	12/22/2022	21,700.00	752	MN POLLUTION CONTROL AGENCY			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
10000152483	12/1/22	12/31/22		7700-8020	21,700.00	ADDITIONAL FEES FOR VARIANCE	
190740	12/16/2022	21,226.63	6495	QED ENVIRONMENTAL SYSTEMS INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
3063743483	12/2/22	12/29/22	201502	1000-1300-3483	20,923.99	BG3K-CUSTOM: BIOGAS 3000 FIXE	LANDTEC BIOGAS 3000 ANALYZER
	12/2/22	12/29/22	201502	1000-1300-3483	302.64	BG3K-CUSTOM: BIOGAS 3000 FIXE	LANDTEC BIOGAS 3000 ANALYZER

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190741	12/16/2022	20,726.00	6823	RACHEL CONTRACTING, LLC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
22086W13486	12/2/22	12/29/22	201512	1000-1300-3486	20,726.00	PER PROJECT 101145	B12 STORAGE INTERIOR DEMO
190862	1/12/2023	20,022.50	5959	HYDRO KLEAN			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
80643A	10/31/22	11/30/22	550213	5500-5860	11,225.50	ORGANICS POND PUMPING OF DEBF	ORGANICS POND CLEANING
80644A	10/31/22	11/30/22	500103	5000-5860	8,797.00	USE OF HOT WATER PRESSURE WAS	TRANSFER STATION WALL CLEANING
70967	1/13/2023	18,723.57	1392	UNITED STATES TREASURY			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
011323SAL	1/13/23	1/13/23		1000-2400	7,436.57	FED W/H P/E 01/15/23	
	1/13/23	1/13/23		1000-2440	4,573.83	FICA W/H P/E 01/15/23	
	1/13/23	1/13/23		1000-2450	4,573.83	FICA CONTRIBUTION P/E 1/15/23	
	1/13/23	1/13/23		1000-2460	1,069.67	MEDICARE W/H P/E 1/15/23	
	1/13/23	1/13/23		1000-2470	1,069.67	MEDICARE CONTRIB P/E 1/15/23	
70953	12/31/2022	18,617.30	1392	UNITED STATES TREASURY			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
123122SAL	12/31/22	1/1/23		1000-2400	8,079.65	FED W/H P/E 12/31/22	
	12/31/22	1/1/23		1000-2450	4,189.72	FICA CONTRIBUTION P/E 12/31/22	
	12/31/22	1/1/23		1000-2440	4,187.55	FICA W/H P/E 12/31/22	
	12/31/22	1/1/23		1000-2470	1,080.44	MEDICARE CONTRIB P/E 12/31/22	
	12/31/22	1/1/23		1000-2460	1,079.94	MEDICARE W/H P/E 12/31/22	
70932	12/15/2022	18,371.40	1392	UNITED STATES TREASURY			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
121522SAL	12/15/22	12/15/22		1000-2400	7,946.88	FED W/H P/E 12/15/22 SAL	
	12/15/22	12/15/22		1000-2440	4,143.23	FICA W/H P/E 12/15/22 SAL	
	12/15/22	12/15/22		1000-2450	4,143.23	FICA CONTRIBUTION P/E 12/15/22	
	12/15/22	12/15/22		1000-2470	1,069.03	MEDICARE CONTRIB P/E 12/15/22	
	12/15/22	12/15/22		1000-2460	1,069.03	MEDICARE W/H P/E 12/15/22 SAL	

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190754	12/22/2022	16,168.25	5960	DONOHUE AND ASSOCIATES			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
137951399720	12/8/22	12/29/22	201261	1000-1300-3424	3,780.00	PROF SERV AMEND 3	CONSTRUCTION RELATED SERVICES
14027073474	11/10/22	12/10/22	201458	1000-1300-3474	12,388.25	PROFESSIONAL SERVICES FOR THE	EMMP 2022 UPDATE
55045	12/30/2022	15,600.00	557	JAMAR COMPANY			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
249255	12/27/22	12/28/22	661598	6600-5820	1,200.00	CONTRACTOR WORK ORDERS	8 CONTRACTOR
249257	12/27/22	12/28/22	661599	6600-5820	5,600.00	CONTRACTOR WORK ORDERS	8 CONTRACTOR
249259	12/27/22	12/28/22	661600	6600-5820	1,600.00	CONTRACTOR WORK ORDERS	8 CONTRACTOR
249260	12/27/22	12/28/22	661601	6600-5820	1,200.00	CONTRACTOR WORK ORDERS	8 CONTRACTOR
249261	12/27/22	12/28/22	661602	6600-5820	2,500.00	CONTRACTOR WORK ORDERS	8 CONTRACTOR
249262	12/27/22	12/28/22	661597	6600-5820	3,500.00	CONTRACTOR WORK ORDERS	8 CONTRACTOR
190711	12/16/2022	14,702.59	4797	CORE ADVANTAGE			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
38428	11/30/22	12/30/22	900904	5100-5704	14,702.59	LUMBER	
190861	1/12/2023	14,582.10	6600	HUBER TECHNOLOGY INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
CD10024116	12/21/22	1/20/23	661584	6600-5820	12,582.10	CONTRACTOR WORK ORDERS	8 CONTRACTOR
CD10024117	12/21/22	1/20/23	661584	6600-5820	2,000.00	CONTRACTOR WORK ORDERS	8 CONTRACTOR
190879	1/12/2023	13,535.64	6729	PARAGON DEVELOPMENT SYSTEMS			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
15149830	12/21/22	1/20/23	740454	1000-1160	13,535.64	VMWARE VCENTER SERVER 7 STAN	VMWARE VCENTER SERVER 7
55060	1/12/2023	13,279.26	4451	FRONTIER PRECISION, INC.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
2663528942	12/21/22	12/22/22	201523	1000-1240-8942	13,279.26	ACCESSORY - DUAL BATTERY	101070-00-01 TRIMBLE GEOSPATIAL
190739	12/16/2022	12,579.68	6809	PURAFIL, INC.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
1909278912	11/18/22	12/15/22	201483	1000-1260-8912	12,579.68	C-39593 PPU ASSEMBLY SYSTEM	PURAFIL ASSEMBLY

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190737	12/16/2022	12,459.38	6682	PETROLEUM TRADERS CORPORATION			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
1832489	11/23/22	12/23/22	900924	1000-1010	520.54	DIESEL FUEL-MAIN PLANT	
1833244	11/29/22	12/29/22	900924	4200-5230	4,904.28	GENERATOR FUEL	
1833245	11/29/22	12/29/22	900924	4200-5230	1,251.72	GENERATOR FUEL	
1833441	11/28/22	12/28/22	900924	1000-1010	367.18	DIESEL FUEL-MAIN PLANT	
1833609	11/30/22	12/30/22	900924	4200-5230	5,415.66	GENERATOR FUEL	
13758	1/12/2023	12,348.43	296	CITY OF DULUTH COMFORT SYSTEMS			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
0103237540	1/3/23	1/4/23		4200-4820	183.37	GAS BILL - DECEMBER	
	1/3/23	1/4/23		4200-5240	147.71	WATER BILL - DECEMBER	
1227220020	12/27/22	12/28/22		4000-5240	7,071.77	WATER BILL - DECEMBER	
	12/27/22	12/28/22		4000-5241	60.96	STORM BILL - DECEMBER	
1227220024	12/27/22	12/28/22		4000-5241	3,411.23	STORM BILL - DECEMBER	
	12/27/22	12/28/22		4000-5240	10.69	WATER BILL - DECEMBER	
1227220025	12/27/22	12/28/22		4000-5240	317.07	WATER BILL - DECEMBER	
1227220026	12/27/22	12/28/22		4000-5240	10.69	WATER BILL - DECEMBER	
1227220028	12/27/22	12/28/22		4000-5240	167.90	WATER BILL - DECEMBER	
1227220030	12/27/22	12/28/22		4000-4820	46.00	GAS BILL - DECEMBER	
1227220031	12/27/22	12/28/22		4000-5240	87.71	WATER BILL - DECEMBER	
1227220035	12/27/22	12/28/22		4000-5240	276.37	WATER BILL - DECEMBER	
1227228640	12/27/22	12/28/22		4200-5240	205.45	WATER BILL - DECEMBER	
	12/27/22	12/28/22		4200-4820	194.96	GAS BILL - DECEMBER	
1227228660	12/27/22	12/28/22		4200-5240	156.55	WATER BILL - DECEMBER	
190755	12/22/2022	11,899.83	2557	DULUTH AIRPORT AUTHORITY			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
10625	12/1/22	12/31/22		1000-1160	11,899.83	ANNUAL LAND LEASE	
190784	12/22/2022	11,587.13	1034	VESSCO INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
89522	12/18/22	12/19/22	103642	1000-2020	11,401.48	ACTUATOR, ROTORK IQ 12 FA10 B4	61330053
	12/18/22	12/19/22	103642	1000-1005	185.65	ACTUATOR, ROTORK IQ 12 FA10 B4	61330053

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55061	1/12/2023	11,283.00	395	FRYBERGER BUCHANAN			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
123122	12/31/22	1/1/23		6000-6700	11,283.00	LEGAL BILL - DECEMBER	
190788	12/29/2022	11,008.08	4560	CENTURYLINK			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
620699579	12/12/22	1/1/23		4200-5210	846.19	MPLS	
620702563	12/12/22	1/1/23		7400-5210	1,996.60	INTERNET	
620747711	12/12/22	1/1/23		4200-5210	8,165.29	MPLS	
70948	12/29/2022	10,925.66	216	COMMISSIONER OF REVENUE			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
122922HRLY	12/29/22	12/30/22		1000-2410	10,925.66	DEDUCTIONS P/E 12-24-22	
70938	12/15/2022	10,508.02	216	COMMISSIONER OF REVENUE			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
121522HRLY	12/15/22	12/16/22		1000-2410	10,508.02	DEDUCTIONS P/E 12/10/22	
70961	1/12/2023	10,490.26	216	COMMISSIONER OF REVENUE			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
011223HRLY	1/12/23	1/13/23		1000-2410	10,490.26	DEDUCTIONS P/E 1/7/23	
70955	12/31/2022	10,290.35	948	PUBLIC EMPLOYEES RETIREMENT			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
123122SAL	12/31/22	1/1/23		1000-2510	5,512.68	PERA CONTRIBUTION P/E 12/31/22	
	12/31/22	1/1/23		1000-2500	4,777.67	PERA W/H P/E 12/31/22	
70934	12/15/2022	10,290.35	948	PUBLIC EMPLOYEES RETIREMENT			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
121522SAL	12/15/22	12/15/22		1000-2510	5,512.68	PERA CONTRIBUTION P/E 12/15/22	
	12/15/22	12/15/22		1000-2500	4,777.67	PERA W/H P/E 12/15/22 SAL	
70969	1/13/2023	10,290.35	948	PUBLIC EMPLOYEES RETIREMENT			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
011323SAL	1/13/23	1/13/23		1000-2510	5,512.68	PERA CONTRIBUTION P/E 1/15/23	
	1/13/23	1/13/23		1000-2500	4,777.67	PERA W/H P/E 1/15/23	

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190709	12/16/2022	9,642.50	6733	BURNS & MCDONNELL ENGINEERING			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
133022102576	11/30/22	12/30/22	201345	1000-1300-2576	9,642.50	FACILITATION AND DEVELOPMENT C	REGIONAL SOLID WASTE PLAN
70950	12/29/2022	9,391.82	5996	MSRS			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
122922HRLY	12/29/22	12/30/22		1000-2660	9,391.82	DEFERRED COMP P/E 12-24-22	
70963	1/12/2023	9,148.00	5996	MSRS			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
011223HRLY	1/12/23	1/13/23		1000-2660	9,148.00	DEFERRED COMP P/E 1/7/23	
70940	12/15/2022	8,948.00	5996	MSRS			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
121522HRLY	12/15/22	12/16/22		1000-2660	8,948.00	DEFERRED COMP P/E 12/10/22	
190895	1/19/2023	8,785.00	6733	BURNS & MCDONNELL ENGINEERING			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
133022112576	12/29/22	1/28/23	201345	1000-1300-2576	8,785.00	FACILITATION AND DEVELOPMENT C	REGIONAL SOLID WASTE PLAN
190858	1/12/2023	8,775.00	1600	FLINT GROUP - DULUTH			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
312536	12/30/22	1/9/23	570629	5700-5880	1,050.00	CONVERT WEB ANALYTICS TO G4	CONVERT ANALYTICS TO G4
	12/30/22	1/9/23	570629	4700-5880	1,050.00	CONVERT WEB ANALYTICS TO G4	CONVERT ANALYTICS TO G4
312537	12/30/22	1/9/23	570629	4700-5880	3,338.00	WEBSITE UPDATES - ACCESS ETC	
	12/30/22	1/9/23	570629	5700-5880	3,337.00	WEBSITE UPDATES - ACCESS ETC	
13755	1/12/2023	8,517.50	6825	BOLTON AND MENK INC.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
3033343493	12/16/22	12/17/22	201532	1000-1300-3493	8,517.50	PROFESSIONAL SERVICES FOR INSP	CLARIFIER 2 EMERGENCY REPAIR PS
190764	12/22/2022	8,256.28	482	HAWKINS, INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
6356961	12/12/22	1/11/23	900953	1000-1020	8,008.78	FERRIC CHLORIDE	
	12/12/22	1/11/23	900953	1000-1020	247.50	FERRIC CHLORIDE	

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70944	12/20/2022	8,102.64	2688	DELTA DENTAL PLAN OF MINNESOTA			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
CNS000112415	11/30/22	12/20/22		1000-2640	8,102.64	DENTAL CLAIMS - NOVEMBER	
190799	12/29/2022	8,035.48	482	HAWKINS, INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
6364814	12/21/22	1/20/23	900953	1000-1020	8,035.48	FERRIC CHLORIDE	
70970	1/13/2023	8,003.00	5996	MSRS			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
011323SAL	1/13/23	1/13/23		1000-2660	8,003.00	DEFERRED COMP P/E 1/15/23	
190721	12/16/2022	7,998.77	482	HAWKINS, INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
6352990	12/5/22	1/4/23	900953	1000-1020	7,998.77	FERRIC CHLORIDE	
190918	1/19/2023	7,953.00	1094	SCHINDLER ELEVATOR CORP			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
8106146634	1/1/23	1/31/23	900974	6600-5860	7,953.00	ANNUAL PAYMENT FOR PM SERVICE	
190745	12/16/2022	7,895.92	3940	VEOLIA ES TECHNICAL SOLUTIONS			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
INV149869	11/23/22	12/23/22	900946	5600-5816	3,883.00	HAZ WASTE DISPOSAL (LOCAL)	
	11/23/22	12/23/22	900946	5600-5819	3,420.36	PAINT CARE DISPOSAL CHARGES	
	11/23/22	12/23/22	900946	5600-6090	331.00	MATERIALS	
	11/23/22	12/23/22	900946	5600-5860	261.56	FACILITY MOBILIZATION FEES	
70975	1/20/2023	7,891.08	2688	DELTA DENTAL PLAN OF MINNESOTA			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
CNS000114788	12/31/22	1/20/23		1000-2640	7,891.08	DENTAL CLAIMS DECEMBER	
55024	12/20/2022	7,380.00	395	FRYBERGER BUCHANAN			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
121222A	12/12/22	12/13/22		8900-9400	4,540.00	PROFESSIONAL SERVICES	
121222B	12/12/22	12/13/22		8900-9400	2,840.00	PROFESSIONAL SERVICES	

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190718	12/16/2022	7,100.00	424	GOODWILL INDUSTRIES			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
SINV01056	11/30/22	12/30/22	900925	5100-5812	7,100.00	424GOODWILL INDUSTRIES	
190841	1/12/2023	6,885.51	6601	AIR PRODUCTS AND CHEMICALS INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
422807163	12/31/22	1/26/23	401057	1000-1020	3,384.31	QTY PER CCF 5500 CCF PER TANKE	LIQUID OXYGEN
422833000	1/3/23	1/26/23	401057	1000-1020	3,501.20	QTY PER CCF 5500 CCF PER TANKE	LIQUID OXYGEN
190859	1/12/2023	6,533.00	411	GENERAL CLEANING CORPORATION			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
36065	12/27/22	1/6/23	900848	6000-4520	3,243.00	BUILDING 9	
	12/27/22	1/6/23	900848	4000-4520	2,293.00	BUILDING 8	
	12/27/22	1/6/23	900848	5000-4520	360.00	TRANSFER STATION	
	12/27/22	1/6/23	900848	5600-4520	333.00	HOUSEHOLD HAZARDOUS WASTE	
	12/27/22	1/6/23	900848	5100-4520	304.00	MATERIALS RECOVERY CENTER	
55074	1/12/2023	6,363.41	2017	WASTE MANAGEMENT OF WI-MN			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
9951828087	1/4/23	2/3/23	900941	5702-5818	6,363.41	CANOSIA RECYCLING SERVICES	
190766	12/22/2022	6,120.25	6634	HR GREEN INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
1581833440	12/7/22	12/29/22	201498	1000-1300-3440	6,120.25	ADD \$245400 TO PO 201-447-0-CA	CLOQ REHAB PROF SRV CONSTRUCTI
190814	12/29/2022	6,079.17	3940	VEOLIA ES TECHNICAL SOLUTIONS			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
INV154590	12/3/22	1/2/23	900946	5600-5819	3,023.76	PAINT CARE DISPOSAL CHARGES	
	12/3/22	1/2/23	900946	5600-5816	1,915.11	HAZ WASTE DISPOSAL (LOCAL)	
	12/3/22	1/2/23	900946	5600-6090	989.07	MATERIALS	
	12/3/22	1/2/23	900946	5600-5860	151.23	FACILITY MOBILIZATION FEES	
55028	12/20/2022	5,829.56	2017	WASTE MANAGEMENT OF WI-MN			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
9865028089	12/1/22	12/31/22	900941	5702-5818	5,829.56	CANOSIA RECYCLING SERVICES	

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190714	12/16/2022	5,725.00	5657	EVOQUA WATER TECHNOLOGIES LLC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
905500457	8/26/22	8/27/22	661353	6600-5520	5,725.00	CHAIN ASSY HS730, 603-81612-8	N14039
190899	1/19/2023	5,649.84	4797	CORE ADVANTAGE			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
39023	12/31/22	1/30/23	900904	5100-5704	5,649.84	LUMBER	
190807	12/29/2022	5,379.82	922	FERGUSON ENTERPRISES LLC #1657			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
X207530	12/9/22	1/8/23	103997	1000-2020	5,354.00	MECH SEAL, 321388 CHESTERTON	71070451
	12/9/22	1/8/23	103997	1000-1005	25.82	MECH SEAL, 321388 CHESTERTON	71070451
190844	1/12/2023	5,337.90	3542	AYRES ASSOCIATES INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
2046973406	1/3/23	1/26/23	201396	1000-1300-3406	5,337.90	CD, BID, AND CONSTRUCTION PHAS	PS FOR PA REPLACEMENT PROJECT
55059	1/12/2023	5,337.15	300	FORUM COMMUNICATIONS			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
123864120313	12/31/22	1/1/23	570638	5702-7030	401.17	INSERT HOLIDAY RE/NEWS - REC	
	12/31/22	1/1/23	570638	5703-7030	230.00	INSERT HOLIDAY RE/NEWS - YW	
	12/31/22	1/1/23	570638	5704-7040	150.00	INSERT HOLIDAY RE/NEWS - HHW	
	12/31/22	1/1/23	570638	4700-7020	150.00	INSERT HOLIDAY RE/NEWS - WWT	
126273120213	12/31/22	1/1/23	570638	5702-7030	180.00	RE/NEWS ADS	RE-NEWS ADS
126275120313	12/31/22	1/1/23	570638	5702-7030	450.00	RE/NEWS ADS	RE-NEWS ADS
126279120313	12/31/22	1/1/23	570635	5702-8210	501.98	PRINT HOLIDAY RE/NEWS - REC	PRINT HOLIDAY RE-NEWS - REC
	12/31/22	1/1/23	570635	5703-8210	310.00	PRINT HOLIDAY RE/NEWS - YW	PRINT HOLIDAY RE-NEWS - YW
	12/31/22	1/1/23	570635	5704-8210	200.00	PRINT HOLIDAY RE/NEWS - HHW	PRINT HOLIDAY RE-NEWS - HHW
	12/31/22	1/1/23	570635	4700-8210	200.00	PRINT HOLIDAY RE/NEWS - WWT	PRINT HOLIDAY RE-NEWS - WWT
	12/31/22	1/1/23	570635	5702-8200	140.00	FREIGHT TO INSERT ADDRESS	
135815122413	12/31/22	1/1/23	570639	5702-7030	840.00	TREECYCLE PRINT ADS	
135815123013	12/31/22	1/1/23	570639	5702-7030	144.00	TREECYCLE PRINT ADS	
135815123113	12/31/22	1/1/23	570639	5702-7030	840.00	TREECYCLE PRINT ADS	
136495122693	12/31/22	1/1/23	570639	5702-7030	600.00	TREECYCLE WEB ADS	

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13751	12/29/2022	5,152.73	1978	HARTEL'S DISPOSAL			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
747017	12/25/22	1/14/23	900940	5703-5860	191.00	CHANGE OUT DROP SITE CONTAINERS	
	12/25/22	1/14/23	900940	5703-8620	101.00	LS BREWING DROP SITE SVCS	
747063	12/25/22	1/14/23	900963	5100-5790	3,220.00	20 YD. CARDBOARD ROLL OFF	
747207	12/25/22	1/14/23	900704	6000-5860	206.99	BUILDING 8	
747208	12/25/22	1/14/23	900704	6000-5860	264.92	BUILDING 9	
747209	12/25/22	1/14/23	900704	6000-5860	110.86	BUILDING 10	
747210	12/25/22	1/14/23	900704	6000-5860	558.35	HHW	
747211	12/25/22	1/14/23	900704	6000-5860	177.21	MRC	
747212	12/25/22	1/14/23	900704	6000-5860	197.40	SCANLON PUMP STATION	
747329	12/25/22	1/14/23	900909	6000-5860	125.00	20 YARD PALLET DUMPSTER	
70935	12/15/2022	5,143.00	5996	MSRS			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
121522SAL	12/15/22	12/15/22		1000-2660	4,014.00	DEFERRED COMP WH P/E 12/15/22	
	12/15/22	12/15/22		1000-2660	1,129.00	DEF COMP ER MATCH 12/15/22 SAL	
70956	12/31/2022	5,087.00	5996	MSRS			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
123122SAL	12/31/22	1/1/23		1000-2660	5,087.00	DEFERRED COMP P/E 12/31/22	
190883	1/12/2023	5,007.43	922	FERGUSON ENTERPRISES LLC #1657			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
X214500	12/27/22	1/26/23	104063	1000-2020	4,980.00	DRIVE SHAFT HEAD, PF0971 MOYNC	27260001
	12/27/22	1/26/23	104063	1000-1005	27.43	DRIVE SHAFT HEAD, PF0971 MOYNC	27260001
13733	12/16/2022	5,000.00	286	DULUTH CHAMBER OF COMMERCE			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
208959	11/30/22	12/30/22	470280	1000-1160	5,000.00	DULUTH DAYS 2023 PARTNER SPONSOR	DULUTH DAYS 2023 PARTNER SPONSOR
190817	1/5/2023	4,997.00	6139	ARCHKEY TECHNOLOGIES			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
81063530782	12/27/22	1/6/23	740440	7400-6010	3,996.00	SHURE ACCESS POINT TRANSCEIVER	SHURE ACCESS POINT
81538130783	12/27/22	1/6/23	740451	7400-7810	1,001.00	REPLACE UWAVE EQUIPMENT IN B9	UWAVE REPLACEMENT B9 LL

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55037	12/22/2022	4,787.18	3044	RETROFIT RECYCLING INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
118655IN	12/10/22	1/9/23	900960	5100-5813	2,974.28	ELECTRONICS RECYCLING (MRC)	
118735IN	12/16/22	1/15/23	900960	5100-5813	1,812.90	ELECTRONICS RECYCLING (MRC)	
190725	12/16/2022	4,731.00	1709	LHB ENGINEERS & ARCHITECTS INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
2105850163468	11/23/22	12/23/22	201440	1000-1300-3468	4,731.00	PROFESSIONAL SERVICES FOR THE	B9 HVAC RENOVATION DESIGN
190738	12/16/2022	4,500.00	922	POWER PROCESS EQUIPMENT			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
U10173934	11/30/22	12/30/22	661660	6600-5820	4,500.00	CONTRACTOR WORK ORDERS	8 CONTRACTOR
190715	12/16/2022	4,333.33	6453	FAEGRE DRINKER BIDDLE & REATH			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
21357268	12/7/22	12/8/22	601248	6000-7000	4,333.33	LOBBYING SERVICES 2022	
190856	1/12/2023	4,333.33	6453	FAEGRE DRINKER BIDDLE & REATH			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
21352340	10/13/22	10/14/22	601248	6000-7000	4,333.33	LOBBYING SERVICES 2022	
190903	1/19/2023	4,333.33	6453	FAEGRE DRINKER BIDDLE & REATH			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
21359900	1/11/23	1/12/23	601248	6000-7000	4,333.33	LOBBYING SERVICES 2022	
190749	12/22/2022	4,211.10	5845	CDM SMITH			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
901672473412	12/14/22	12/29/22	201487	1000-1300-3412	4,211.10	ADD \$218,970 TO P.O. 201-325-0	KNOWLTON FM CONST PROF SERVCS
70958	1/9/2023	4,101.67	190	AFSCME COUNCIL 5			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
123122DUES	12/31/22	1/1/23		1000-2770	4,101.67	UNION DUES-DECEMBER	

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190806	12/29/2022	4,014.24	6682	PETROLEUM TRADERS CORPORATION			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
1837128	12/8/22	1/7/23	900924	1000-1010	734.64	DIESEL FUEL-MAIN PLANT	
1837750	12/13/22	1/12/23	900924	1000-1010	1,952.36	GASOLINE-MAIN PLANT	
1837995B	12/12/22	1/11/23	900924	1000-1010	1,327.24	DIESEL FUEL-MAIN PLANT	

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13741	12/23/2022	3,908.08	6540	CINTAS CORPORATION NO. 2			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
4139059047	12/1/22	12/31/22	900936	5100-7800	302.16	UNIFORMS/LAUNDRY-MRC	
4139062796	12/1/22	12/31/22	900936	5600-7800	77.52	UNIFORMS/LAUNDRY-HHW	
4139062890	12/1/22	12/31/22	900936	6600-7800	16.53	UNIFORMS/LAUNDRY-MECHANICAL	
	12/1/22	12/31/22	900936	6800-7800	8.56	UNIFORMS/LAUNDRY-ELECTRICAL	
	12/1/22	12/31/22	900936	4700-7800	1.66	UNIFORMS/LAUNDRY EPC'S	
4139063072	12/1/22	12/31/22	900936	4300-7800	79.85	UNIFORMS/LAUNDRY-LAND APP	
	12/1/22	12/31/22	900936	4000-7800	58.05	UNIFORMS/LAUNDRY-OPERATIONS	
	12/1/22	12/31/22	900936	6800-7800	17.02	UNIFORMS/LAUNDRY-ELECTRICAL	
	12/1/22	12/31/22	900936	6600-7800	15.37	UNIFORMS/LAUNDRY-MECHANICAL	
	12/1/22	12/31/22	900936	7700-7800	10.49	UNIFORMS/LAUNDRY-LAB	
	12/1/22	12/31/22	900936	7000-7800	2.68	UNIFORMS/LAUNDRY-ENGINEERING	
4139063381	12/1/22	12/31/22	900936	6600-7800	175.85	UNIFORMS/LAUNDRY-MECHANICAL	
	12/1/22	12/31/22	900936	6800-7800	142.66	UNIFORMS/LAUNDRY-ELECTRICAL	
	12/1/22	12/31/22	900936	4000-7800	85.49	UNIFORMS/LAUNDRY-OPERATIONS	
	12/1/22	12/31/22	900936	7700-7800	24.03	UNIFORMS/LAUNDRY-LAB	
	12/1/22	12/31/22	900936	4300-7800	10.47	UNIFORMS/LAUNDRY-LAND APP	
	12/1/22	12/31/22	900936	7000-7800	1.50	UNIFORMS/LAUNDRY-ENGINEERING	
4139464892	12/6/22	1/5/23	900936	4200-7800	57.65	UNIFORMS/LAUNDRY-CONVEYANCE	
4139767578	12/8/22	1/7/23	900936	5100-7800	147.47	UNIFORMS/LAUNDRY-MRC	
4139771880	12/8/22	1/7/23	900936	5600-7800	135.67	UNIFORMS/LAUNDRY-HHW	
4139772024	12/8/22	1/7/23	900936	6600-7800	16.53	UNIFORMS/LAUNDRY-MECHANICAL	
	12/8/22	1/7/23	900936	6800-7800	8.56	UNIFORMS/LAUNDRY-ELECTRICAL	
	12/8/22	1/7/23	900936	4700-7800	1.66	UNIFORMS/LAUNDRY EPC'S	
4139772032	12/8/22	1/7/23	900936	6600-7800	100.46	UNIFORMS/LAUNDRY-MECHANICAL	
	12/8/22	1/7/23	900936	4300-7800	79.85	UNIFORMS/LAUNDRY-LAND APP	
	12/8/22	1/7/23	900936	4000-7800	58.05	UNIFORMS/LAUNDRY-OPERATIONS	
	12/8/22	1/7/23	900936	6800-7800	17.02	UNIFORMS/LAUNDRY-ELECTRICAL	
	12/8/22	1/7/23	900936	7700-7800	10.49	UNIFORMS/LAUNDRY-LAB	
	12/8/22	1/7/23	900936	7000-7800	2.68	UNIFORMS/LAUNDRY-ENGINEERING	
4139772668	12/8/22	1/7/23	900936	6600-7800	288.78	UNIFORMS/LAUNDRY-MECHANICAL	
	12/8/22	1/7/23	900936	6800-7800	142.66	UNIFORMS/LAUNDRY-ELECTRICAL	
	12/8/22	1/7/23	900936	4000-7800	85.49	UNIFORMS/LAUNDRY-OPERATIONS	

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Check	Date	Amount	Vendor	Name	
4139772668	12/8/22	1/7/23	900936	7700-7800	24.03 UNIFORMS/LAUNDRY-LAB
	12/8/22	1/7/23	900936	4300-7800	10.47 UNIFORMS/LAUNDRY-LAND APP
	12/8/22	1/7/23	900936	7000-7800	1.50 UNIFORMS/LAUNDRY-ENGINEERING
4140156715	12/13/22	1/12/23	900936	4200-7800	57.65 UNIFORMS/LAUNDRY-CONVEYANCE
4140455544	12/16/22	1/15/23	900936	5100-7800	137.16 UNIFORMS/LAUNDRY-MRC
4140459713	12/16/22	1/15/23	900936	5600-7800	77.52 UNIFORMS/LAUNDRY-HHW
4140459785	12/16/22	1/15/23	900936	6600-7800	23.74 UNIFORMS/LAUNDRY-MECHANICAL
	12/16/22	1/15/23	900936	6800-7800	8.56 UNIFORMS/LAUNDRY-ELECTRICAL
	12/16/22	1/15/23	900936	4000-7800	7.21 UNIFORMS/LAUNDRY-OPERATIONS
	12/16/22	1/15/23	900936	4700-7800	1.66 UNIFORMS/LAUNDRY EPC'S
4140459800	12/16/22	1/15/23	900936	4300-7800	79.85 UNIFORMS/LAUNDRY-LAND APP
	12/16/22	1/15/23	900936	4000-7800	58.05 UNIFORMS/LAUNDRY-OPERATIONS
	12/16/22	1/15/23	900936	6800-7800	17.02 UNIFORMS/LAUNDRY-ELECTRICAL
	12/16/22	1/15/23	900936	6600-7800	15.37 UNIFORMS/LAUNDRY-MECHANICAL
	12/16/22	1/15/23	900936	7700-7800	10.49 UNIFORMS/LAUNDRY-LAB
	12/16/22	1/15/23	900936	7000-7800	2.68 UNIFORMS/LAUNDRY-ENGINEERING
4140460301	12/16/22	1/15/23	900936	6600-7800	181.54 UNIFORMS/LAUNDRY-MECHANICAL
	12/16/22	1/15/23	900936	6800-7800	142.66 UNIFORMS/LAUNDRY-ELECTRICAL
	12/16/22	1/15/23	900936	4000-7800	85.49 UNIFORMS/LAUNDRY-OPERATIONS
	12/16/22	1/15/23	900936	7700-7800	24.03 UNIFORMS/LAUNDRY-LAB
	12/16/22	1/15/23	900936	4300-7800	10.47 UNIFORMS/LAUNDRY-LAND APP
	12/16/22	1/15/23	900936	7000-7800	1.50 UNIFORMS/LAUNDRY-ENGINEERING
4140847340	12/20/22	1/19/23	900936	4200-7800	57.65 UNIFORMS/LAUNDRY-CONVEYANCE
4141181382	12/22/22	1/21/23	900936	5600-7800	135.67 UNIFORMS/LAUNDRY-HHW
4141182121	12/22/22	1/21/23	900936	6600-7800	244.54 UNIFORMS/LAUNDRY-MECHANICAL
	12/22/22	1/21/23	900936	6800-7800	142.66 UNIFORMS/LAUNDRY-ELECTRICAL
	12/22/22	1/21/23	900936	4000-7800	130.00 UNIFORMS/LAUNDRY-OPERATIONS
	12/22/22	1/21/23	900936	7700-7800	24.03 UNIFORMS/LAUNDRY-LAB
	12/22/22	1/21/23	900936	4300-7800	10.47 UNIFORMS/LAUNDRY-LAND APP
	12/22/22	1/21/23	900936	7000-7800	1.50 UNIFORMS/LAUNDRY-ENGINEERING
190914	1/19/2023	3,562.00	752	MN POLLUTION CONTROL AGENCY	
Invoice	Inv Date	Due Date	PO	Account	Amount Description Supplemental Description
10000152640	1/3/23	2/2/23		7700-8020	3,562.00 2023 LAB CERT RENEWAL

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55039	12/27/2022	3,483.52	557	JAMAR COMPANY			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
JAM009732	12/16/22	12/17/22	401056	4000-5860	3,483.52	BOILERS 1-3	ANNUAL COMBUSTION TESTING
70954	12/31/2022	3,419.06	216	COMMISSIONER OF REVENUE			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
123122SAL	12/31/22	1/1/23		1000-2410	3,419.06	DEDUCTIONS P/E 12/31/22	
190756	12/22/2022	3,414.29	320	DUNCAN CO			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
3107841	12/6/22	1/5/23	661535	6600-5520	3,414.29	8 IN DEZURIK PLUG VALVE F1CINB	N14187
70933	12/15/2022	3,364.56	216	COMMISSIONER OF REVENUE			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
121522SAL	12/15/22	12/15/22		1000-2410	3,364.56	DEDUCTIONS P/E 12/15/22 SAL	
13735	12/16/2022	3,297.81	1711	GRAINGER, W. W. INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
9531114347	12/2/22	12/3/22	601286	6000-6900	2,537.77	AUTOMATIC ZOLL AED CABINET	ZOLL DEFIBRILLATOR W/ WALL CAB
9532907491	12/5/22	12/6/22	661679	6800-5520	134.41	2.5IN X 3IN THREADED NIPPLE IT	N14304
	12/5/22	12/6/22	661679	6600-5520	85.25	2.5 IN X 6IN PCV NIPPLE THREAD	N14303
9536190466	12/6/22	12/7/22	661686	6800-5520	178.34	8210G095 3/4IN 120V NC 150PSI	N14310
9536821243	12/7/22	12/8/22	680498	6800-5520	180.61	ASCO REDHAT SOLENOID VALVE 83	N14311
9539665407	12/9/22	12/10/22	680500	6800-5520	121.97	426P77 DIAMOND D COMBINED CO	N14314
9539742552	12/9/22	12/10/22	104073	1000-2020	59.46	BOLT TAP SET, 3/8-16 COARSE	97090003
190919	1/19/2023	3,189.48	2651	SEH ENGINEERS ARCHITECTS INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
4396983448	1/11/23	1/26/23	201426	1000-1300-3448	3,189.48	SYSTEM PROGRAMMER SERVICES FC	PLANT COMPRESSED AIR PROGRAMM
70968	1/13/2023	3,175.67	216	COMMISSIONER OF REVENUE			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
011323SAL	1/13/23	1/13/23		1000-2410	3,175.67	DEDUCTIONS P/E 1/15/23	

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190811	12/29/2022	3,111.94	305	SPS COMPANIES, INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
S4732396001	12/13/22	1/12/23	104069	1000-2020	2,651.20	SAFETY RELIEF VALVE, 740 2"	61310055
	12/13/22	1/12/23	104069	1000-1005	404.19	SAFETY RELIEF VALVE, 740 2"	61310055
	12/13/22	1/12/23	104069	1000-1005	56.55	SAFETY RELIEF VALVE, 740 2"	61310055
190886	1/12/2023	3,000.00	6367	SAND CREEK EAP LLC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
SDC3403IN	1/1/23	1/2/23		6000-6930	3,000.00	EAP SERVICES 2023	
70972	1/17/2023	2,997.53	1392	UNITED STATES TREASURY			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
011723WELL	1/17/23	1/18/23		1000-2400	1,767.99	FED W/H P/E 12/31/22	
	1/17/23	1/18/23		1000-2450	498.26	FICA CONTRIBUTION P/E 12/31/22	
	1/17/23	1/18/23		1000-2440	498.26	FICA W/H P/E 12/31/22	
	1/17/23	1/18/23		1000-2460	116.51	MEDICARE W/H P/E 12/31/22	
	1/17/23	1/18/23		1000-2470	116.51	MEDICARE CONTRIB P/E 12/31/22	
190875	1/12/2023	2,796.25	2230	NOVALYNX CORPORATION			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
59012	12/12/22	1/12/23	680490	6800-5520	2,711.25	200-1405-PK-201 WINDSONIC MET/	N14285
	12/12/22	1/12/23	680490	6800-5520	85.00	200-1405-PK-201 WINDSONIC MET/	N14285
190913	1/19/2023	2,629.28	1377	MINNESOTA LIFE INSURANCE CO			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
608216	1/1/23	1/1/23		1000-2690	2,558.83	LIFE INSURANCE- JANUARY	
	1/1/23	1/1/23		1000-2740	70.45	RETIREEES CONTRIBUTION - JAN	
190786	12/22/2022	2,603.50	6763				
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
122022	12/20/22	12/20/22		6000-6950	2,603.50	TUITION REIMBURSEMENT	
190758	12/22/2022	2,504.62	6667	EPC ENGINEERING & TESTING			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
22M165301346	12/9/22	12/29/22	201522	1000-1300-3469	1,832.62	CARLTON PS MATERIALS TESTING:	CARLTON PS MATERIALS TESTING
22M165501344	12/9/22	12/29/22	201504	1000-1300-3440	672.00	COMPLETE ENGINEERING TESTING I	CLOQUET INT REHAB MATERIAL TEST

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55050	1/6/2023	2,500.00	4451	FRONTIER PRECISION, INC.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
2662648942	12/21/22	12/22/22	201524	1000-1240-8942	2,500.00	1 YEAR SUBSCRIPTION	108524-40 FIELD POINT RTX SUBSCF
13764	1/12/2023	2,430.24	1094	SCHINDLER ELEVATOR CORP			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
7153634826	12/31/22	1/1/23	661721	6600-5820	1,820.28	CONTRACTOR WORK ORDERS	8 CONTRACTOR
7153634827	12/31/22	1/1/23	661721	6600-5820	609.96	CONTRACTOR WORK ORDERS	8 CONTRACTOR
190922	1/19/2023	2,310.00	6763	[REDACTED]			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
011623	1/16/23	1/16/23		6000-6950	2,310.00	TUITION REIMB ADVANCE SPR 2023	
190874	1/12/2023	2,277.50	4243	NORTHLAND CONSULTING ENGINEERS			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
202226322586	12/23/22	1/22/23	201500	1000-1300-2586	2,277.50	PER PROF SERVICE AGREEMENT	TS FLOOR ASSESSMENT
190894	1/19/2023	2,268.59	6819	BELL BANK EQUIPMENT FINANCE			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
65078	1/10/23	1/25/23	900961	5500-7210	2,268.59	ORGANICS LOADER	
190708	12/16/2022	2,268.59	6819	BELL BANK EQUIPMENT FINANCE			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
62596	12/9/22	12/24/22	900961	5500-7210	2,268.59	ORGANICS LOADER	
190855	1/12/2023	2,240.00	352	ESC SYSTEMS SOUND-LIFE-SAFETY			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
74162	12/21/22	1/20/23	680494	6800-5800	2,240.00	CONTRACTOR WORK ORDERS	8 CONTRACTOR
70964	1/12/2023	2,187.55	6586	WLSSD CAFETERIA PLAN - US BANK			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
011223HRLY	1/12/23	1/13/23		1000-0370	2,187.55	SECTION 125 P/E 1/7/23	
55032	12/22/2022	2,167.00	4903	LIBERTY TIRE RECYCLING, LLC-MN			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
2401528	12/3/22	12/4/22	900955	5100-5815	2,167.00	AGRICULTURE TIRES	

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13742	12/23/2022	2,157.22	194	CITY OF CLOQUET			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
1209220200	12/9/22	1/3/23		4200-5240	1,550.95	H2O, SEWER, CLEANWTR BILL -NOV	
1209229085	12/9/22	1/3/23		4200-5240	606.27	H2O, SEWER, CLEANWTR BILL -NOV	
13759	1/12/2023	2,100.00	6278	CLIFTONLARSONALLEN, LLP			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
3515367	12/22/22	12/23/22	601348	6000-6750	2,100.00	ANNUAL AUDIT SERVICES FOR 2022	AUDIT SERVICES
190905	1/19/2023	2,080.00	424	GOODWILL INDUSTRIES			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
SINV01092	12/31/22	1/30/23	900925	5100-5812	2,080.00	424GOODWILL INDUSTRIES	
190779	12/22/2022	2,061.49	992	ROAD MACHINERY & SUPPLY			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
W1088703	12/6/22	1/5/23	661682	6600-5840	755.30	CONTRACTOR WORK ORDERS	8 CONTRACTOR
W1089003	12/6/22	1/5/23	661684	6600-5840	441.58	CONTRACTOR WORK ORDERS	8 CONTRACTOR
W1090303	12/5/22	1/4/23	661680	6600-5840	864.61	CONTRACTOR WORK ORDERS	8 CONTRACTOR
190712	12/16/2022	2,040.49	6648	DEERE CREDIT, INC.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
2721846	12/2/22	12/22/22	900765	5500-7210	1,687.05	ORGANICS LOADER	
	12/2/22	12/22/22	900765	6600-5840	353.44	ORGANICS LOADER	
190850	1/12/2023	2,040.49	6648	DEERE CREDIT, INC.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
2732585	1/2/23	1/22/23	900765	5500-7210	1,687.05	ORGANICS LOADER	
	1/2/23	1/22/23	900765	6600-5840	353.44	ORGANICS LOADER	
190774	12/22/2022	1,986.69	1324	MOTION INDUSTRIES INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
MN1200384508	12/12/22	1/11/23	104072	1000-2020	1,564.62	MOTOR, 10HP 215TFR 1750RPM 3PH	54010036
	12/12/22	1/11/23	104072	1000-1005	282.15	MOTOR, 10HP 215TFR 1750RPM 3PH	54010036
MN1200384509	12/12/22	1/11/23	104072	1000-2020	122.36	BELT, B158	27060021
	12/12/22	1/11/23	104072	1000-1005	17.55	BELT, B158	27060021

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70941	12/15/2022	1,974.25	6586	WLSSD CAFETERIA PLAN - US BANK			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
121522HRLY	12/15/22	12/16/22		1000-0370	1,974.25	SECTION 125 P/E 12/10/22	
190723	12/16/2022	1,925.00	2606	KENNEDY SCALES INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
146033	11/30/22	12/30/22	500095	5000-5860	1,925.00	OCTOBER 2022 6 MONTH SCALE MA	TRANSER STATION HAULER SCALE
190917	1/19/2023	1,883.61	6682	PETROLEUM TRADERS CORPORATION			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
1843553	12/29/22	1/28/23	900924	1000-1010	554.18	DIESEL FUEL-MAIN PLANT	
1844647	1/3/23	2/2/23	900924	1000-1010	1,329.43	DIESEL FUEL-MAIN PLANT	
55021	12/16/2022	1,881.08	1012	NORTHSTAR FORD			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
63703751	12/7/22	12/8/22	661687	6600-5840	1,881.08	CONTRACTOR WORK ORDERS	8 CONTRACTOR

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13768	1/20/2023	1,880.11	6540	CINTAS CORPORATION NO. 2			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
4142305436	1/4/23	2/3/23	900968	4200-7800	57.65	UNIFORMS/LAUNDRY-CONVEYANCE	
4142429452	1/5/23	2/4/23	900968	5100-7800	130.32	UNIFORMS/LAUNDRY-MRC	
4142641390	1/6/23	2/5/23	900968	5600-7800	135.67	UNIFORMS/LAUNDRY-HHW	
4142641518	1/6/23	2/5/23	900968	6600-7800	23.74	UNIFORMS/LAUNDRY-MECHANICAL	
	1/6/23	2/5/23	900968	6800-7800	15.77	UNIFORMS/LAUNDRY-ELECTRICAL	
	1/6/23	2/5/23	900968	4700-7800	1.08	UNIFORMS/LAUNDRY EPC'S	
4142641619	1/6/23	2/5/23	900968	6600-7800	100.46	UNIFORMS/LAUNDRY-MECHANICAL	
	1/6/23	2/5/23	900968	4300-7800	79.85	UNIFORMS/LAUNDRY-LAND APP	
	1/6/23	2/5/23	900968	4000-7800	55.31	UNIFORMS/LAUNDRY-OPERATIONS	
	1/6/23	2/5/23	900968	6800-7800	17.02	UNIFORMS/LAUNDRY-ELECTRICAL	
	1/6/23	2/5/23	900968	7700-7800	10.49	UNIFORMS/LAUNDRY-LAB	
	1/6/23	2/5/23	900968	6700-7800	10.04	UNIFORMS/LAUNDRY-BOILER/FACIL	
	1/6/23	2/5/23	900968	7000-7800	2.68	UNIFORMS/LAUNDRY-ENGINEERING	
4142642054	1/6/23	2/5/23	900968	6600-7800	180.99	UNIFORMS/LAUNDRY-MECHANICAL	
	1/6/23	2/5/23	900968	6800-7800	142.66	UNIFORMS/LAUNDRY-ELECTRICAL	
	1/6/23	2/5/23	900968	4000-7800	76.11	UNIFORMS/LAUNDRY-OPERATIONS	
	1/6/23	2/5/23	900968	7700-7800	24.03	UNIFORMS/LAUNDRY-LAB	
	1/6/23	2/5/23	900968	4300-7800	10.47	UNIFORMS/LAUNDRY-LAND APP	
	1/6/23	2/5/23	900968	6700-7800	9.35	UNIFORMS/LAUNDRY-BOILER/FACIL	
	1/6/23	2/5/23	900968	7000-7800	1.50	UNIFORMS/LAUNDRY-ENGINEERING	
4142912775	1/10/23	2/9/23	900968	4200-7800	57.65	UNIFORMS/LAUNDRY-CONVEYANCE	
4143236640	1/12/23	2/11/23	900968	5100-7800	137.16	UNIFORMS/LAUNDRY-MRC	
4143240774	1/12/23	2/11/23	900968	5600-7800	77.52	UNIFORMS/LAUNDRY-HHW	
4143240837	1/12/23	2/11/23	900968	6600-7800	23.74	UNIFORMS/LAUNDRY-MECHANICAL	
	1/12/23	2/11/23	900968	6800-7800	15.77	UNIFORMS/LAUNDRY-ELECTRICAL	
	1/12/23	2/11/23	900968	4700-7800	1.08	UNIFORMS/LAUNDRY EPC'S	
4143241412	1/12/23	2/11/23	900968	6600-7800	217.61	UNIFORMS/LAUNDRY-MECHANICAL	
	1/12/23	2/11/23	900968	6800-7800	142.66	UNIFORMS/LAUNDRY-ELECTRICAL	
	1/12/23	2/11/23	900968	4000-7800	76.38	UNIFORMS/LAUNDRY-OPERATIONS	
	1/12/23	2/11/23	900968	7700-7800	24.03	UNIFORMS/LAUNDRY-LAB	
	1/12/23	2/11/23	900968	4300-7800	10.47	UNIFORMS/LAUNDRY-LAND APP	
	1/12/23	2/11/23	900968	6700-7800	9.35	UNIFORMS/LAUNDRY-BOILER/FACIL	

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4143241412	1/12/23	2/11/23	900968	7000-7800	1.50	UNIFORMS/LAUNDRY-ENGINEERING	
190860	1/12/2023	1,856.95	1352	GRAYBAR ELECTRIC CO, INC.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
9330301316	1/6/23	2/5/23	104103	1000-2020	678.05	LIGHT FIXTURE, 50W LED LIN 4'	30180058
9330329753	1/10/23	2/9/23	104103	1000-2020	1,163.37	EMERGENCY LIGHT, 215NWL WLTU	30180056
	1/10/23	2/9/23	104103	1000-1005	15.53	EMERGENCY LIGHT, 215NWL WLTU	30180056
13762	1/12/2023	1,835.68	1711	GRAINGER, W. W. INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
9552519440	12/21/22	12/22/22	680506	6800-5520	1,461.01	DAYTON GP MOTOR 7 1/2 HP 1770R	N14331
9557879724	12/29/22	12/30/22	104096	1000-2020	374.67	MOTOR, 1/3HP 56FR TEFC 1725RPM	54010220
190720	12/16/2022	1,768.13	1352	GRAYBAR ELECTRIC CO, INC.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
9329857706	12/2/22	1/1/23	900788	6800-6060	193.86	ELECTRICAL KEEP FILL ITEMS	
9329933055	12/8/22	1/7/23	680491	6800-5520	1,547.79	FIXTURE, CROUSE HINDS PVM7LJ/U	N14272
	12/8/22	1/7/23	680491	6800-5520	26.48	FIXTURE, CROUSE HINDS PVM7LJ/U	N14272
190770	12/22/2022	1,766.00	727	MIELKE ELECTRIC WORKS			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
105589IN	12/6/22	12/7/22	680492	6800-5520	1,616.00	MOTOR, MARATHON SEVERE DUTY 1	N14301
	12/6/22	12/7/22	680492	6800-5520	150.00	MOTOR, MARATHON SEVERE DUTY 1	N14301
190876	1/12/2023	1,756.76	1606	NUSS TRUCK & EQUIPMENT			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
651379	12/21/22	1/20/23	661703	6600-5840	1,756.76	CONTRACTOR WORK ORDERS	8 CONTRACTOR
190815	12/29/2022	1,742.82	1047	VWR CORPORATION			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
8811550363	12/9/22	1/8/23	104080	1000-2020	106.41	DRAGER TUBE, 8101831 1-200PPM	22170014
	12/9/22	1/8/23	104080	1000-1005	16.99	DRAGER TUBE, 8101831 1-200PPM	22170014
8811550364	12/9/22	1/8/23	104080	1000-2020	1,596.15	DRAGER TUBE, 8101831 1-200PPM	22170014
	12/9/22	1/8/23	104080	1000-1005	23.27	DRAGER TUBE, 8101831 1-200PPM	22170014

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190743	12/16/2022	1,717.00	526	TELEDYNE ISCO, INC.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
S020572533	11/29/22	12/29/22	104059	1000-2020	1,668.00	PROBE, 2150 A/V SENSOR	30380029
	11/29/22	12/29/22	104059	1000-1005	49.00	PROBE, 2150 A/V SENSOR	30380029
190787	12/29/2022	1,700.00	2027	ADMAX DISPLAYS, INC.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
35284	12/13/22	1/12/23	570610	5702-7030	1,700.00	CAMPUS COUPON AD - 2 ISSUES	
190810	12/29/2022	1,672.40	2651	SEH ENGINEERS ARCHITECTS INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
437902	12/13/22	1/12/23	740409	7400-7810	1,672.40	PLEASE ADD TO PO 740409-0-MIS	SEH SUPPORT WORK
13754	1/6/2023	1,654.70	296	CITY OF DULUTH COMFORT SYSTEMS			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
1216222060	12/16/22	12/17/22		4200-5240	29.59	H2O, SEWER, CLEANWTR BILL -DEC	
1216222065	12/16/22	12/17/22		4200-5240	328.93	WATER BILL - DECEMBER	
	12/16/22	12/17/22		4200-5241	30.06	STORM BILL - DECEMBER	
1227220027	12/27/22	12/28/22		5500-5240	41.63	WATER BILL - DECEMBER	
1227220029	12/27/22	12/28/22		5600-4820	1,194.90	GAS BILL - DECEMBER	
1227220098	12/27/22	12/28/22		5500-5240	29.59	H2O, SEWER, CLEANWTR BILL -DEC	
190796	12/29/2022	1,635.00	1600	FLINT GROUP - DULUTH			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
311288	12/15/22	12/25/22	570629	5700-5880	817.50	WEBSITE UPDATES - ACCESS ETC	
	12/15/22	12/25/22	570629	4700-5880	817.50	WEBSITE UPDATES - ACCESS ETC	
190880	1/12/2023	1,616.70	61	PETROCHOICE			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
51099765	1/3/23	2/2/23	661714	6600-6050	1,616.70	846 OIL MOBILE 55 GAL. DRUM	MOBILE 846 OIL
190866	1/12/2023	1,612.49	4166	MADISON NATIONAL LIFE INS CO.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
1535820	12/19/22	12/20/22		1000-2700	1,612.49	LTD-JANUARY	

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13757	1/12/2023	1,594.50	194	CITY OF CLOQUET			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
0110230200	1/10/23	2/4/23		4200-5240	1,056.95	H2O, SEWER, CLEANWTR BILL -DEC	
0110239085	1/10/23	2/4/23		4200-5240	537.55	H2O, SEWER, CLEANWTR BILL -DEC	
190777	12/22/2022	1,586.48	6682	PETROLEUM TRADERS CORPORATION			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
1834451	12/2/22	1/1/23	900924	5500-5230	268.30	DIESEL FUEL-ORGANICS	
1834776	12/1/22	12/31/22	900924	1000-1010	907.08	DIESEL FUEL-MAIN PLANT	
1835892	12/5/22	1/4/23	900924	1000-1010	411.10	DIESEL FUEL-MAIN PLANT	
13767	1/20/2023	1,580.81	3471	AT&T MOBILITY			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
838460067X01:	1/6/23	1/26/23		7400-5200	274.54	PHONE BILL - DECEMBER	
	1/6/23	1/26/23		7000-5200	192.54	PHONE BILL - DECEMBER	
	1/6/23	1/26/23		4200-5200	180.34	PHONE BILL - DECEMBER	
	1/6/23	1/26/23		6800-5200	138.67	PHONE BILL - DECEMBER	
	1/6/23	1/26/23		5500-5871	128.60	PHONE BILL - DECEMBER	
	1/6/23	1/26/23		5100-5200	123.47	PHONE BILL - DECEMBER	
	1/6/23	1/26/23		4000-5200	121.49	PHONE BILL - DECEMBER	
	1/6/23	1/26/23		4300-5200	108.34	PHONE BILL - DECEMBER	
	1/6/23	1/26/23		6000-5200	48.94	PHONE BILL - DECEMBER	
	1/6/23	1/26/23		6600-5200	48.94	PHONE BILL - DECEMBER	
	1/6/23	1/26/23		7700-5200	46.08	PHONE BILL - DECEMBER	
	1/6/23	1/26/23		7000-5210	37.98	PHONE BILL - DECEMBER	
	1/6/23	1/26/23		5100-5871	36.72	PHONE BILL - DECEMBER	
	1/6/23	1/26/23		5500-5200	30.84	PHONE BILL - DECEMBER	
	1/6/23	1/26/23		7400-5210	28.36	PHONE BILL - DECEMBER	
	1/6/23	1/26/23		5600-5200	22.22	PHONE BILL - DECEMBER	
	1/6/23	1/26/23		6700-5200	12.74	PHONE BILL - DECEMBER	

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13740	12/23/2022	1,577.69	3471	AT&T MOBILITY			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
838460067X12:	12/6/22	12/26/22		7400-5200	271.95	CELL PHONE BILL - NOVEMBER	
	12/6/22	12/26/22		7000-5200	194.52	CELL PHONE BILL - NOVEMBER	
	12/6/22	12/26/22		4200-5200	171.68	CELL PHONE BILL - NOVEMBER	
	12/6/22	12/26/22		6800-5200	169.85	CELL PHONE BILL - NOVEMBER	
	12/6/22	12/26/22		5500-5871	128.56	CELL PHONE BILL - NOVEMBER	
	12/6/22	12/26/22		4000-5200	112.53	CELL PHONE BILL - NOVEMBER	
	12/6/22	12/26/22		5100-5200	107.13	CELL PHONE BILL - NOVEMBER	
	12/6/22	12/26/22		4300-5200	99.89	CELL PHONE BILL - NOVEMBER	
	12/6/22	12/26/22		6600-5200	70.47	CELL PHONE BILL - NOVEMBER	
	12/6/22	12/26/22		6000-5200	48.84	CELL PHONE BILL - NOVEMBER	
	12/6/22	12/26/22		7700-5200	46.05	CELL PHONE BILL - NOVEMBER	
	12/6/22	12/26/22		7000-5210	37.98	CELL PHONE BILL - NOVEMBER	
	12/6/22	12/26/22		5100-5871	36.68	CELL PHONE BILL - NOVEMBER	
	12/6/22	12/26/22		5500-5200	30.74	CELL PHONE BILL - NOVEMBER	
	12/6/22	12/26/22		7400-5210	28.34	CELL PHONE BILL - NOVEMBER	
	12/6/22	12/26/22		5600-5200	22.48	CELL PHONE BILL - NOVEMBER	
190853	1/12/2023	1,567.80	4665	ENVIRONMENTAL EXPRESS			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
1000723848	12/22/22	1/21/23	771299	7700-7820	1,217.80	OFFSITE REPAIR OF TKN HOTBLOCK	TKN966
	12/22/22	1/21/23	771299	7700-7820	350.00	OFFSITE REPAIR OF TKN HOTBLOCK	TKN966
190776	12/22/2022	1,538.60	2811	ON THE LIMIT			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
74194	12/1/22	12/31/22	470281	4700-6090	1,538.60	(2 EMP ORDER)	#S149 CHAMPION CREW - NAVY REG
190823	1/5/2023	1,470.00	6091	FLEXFORM SOFTWARE			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
19277	12/19/22	1/18/23	601335	1000-1160	1,470.00	1/1/23 THRU 12/31/23	ANNUAL FLEXFORM SOFTWARE SUPP
190892	1/12/2023	1,445.37	3940	VEOLIA ES TECHNICAL SOLUTIONS			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
EW1659717	12/21/22	1/20/23	900950	5600-5814	1,352.57	BULB RECYCLING	
	12/21/22	1/20/23	900950	5600-6090	92.80	LAMP BOXES AND FIBER DRUMS	

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190747	12/16/2022	1,433.34	6813	VSP TECH INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
545011	11/28/22	12/28/22	661667	6800-5520	1,336.74	SHEET 60"X60" .125 FLEXITALLIC	N14296
	11/28/22	12/28/22	661667	6800-5520	96.60	SHEET 60"X60" .125 FLEXITALLIC	N14296
190898	1/19/2023	1,430.46	1069	CORE & MAIN LP			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
S118274	12/29/22	1/28/23	661699	6600-5520	1,200.00	POWERSEAL 3416AS-1 30B X 1 NPT	N14327
	12/29/22	1/28/23	661699	6600-5520	47.46	POWERSEAL 3416AS-1 30B X 1 NPT	N14327
S131024	12/29/22	1/28/23	104088	1000-2020	163.50	COUPLING, 6" STYLE 31 VICTUALI	61210007
	12/29/22	1/28/23	104088	1000-1005	19.50	COUPLING, 6" STYLE 31 VICTUALI	61210007
55079	1/20/2023	1,382.81	4389	METRO SALES INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
INV2203746	1/16/23	1/17/23	900838	6000-8210	1,253.28	3RD FLOOR B8 S/N: 3120R201569	
	1/16/23	1/17/23	900838	5600-8210	45.65	HHW S/N: 3370P3006	
	1/16/23	1/17/23	900838	5100-5860	42.06	MRC S/N: 3370P300625	
	1/16/23	1/17/23	900838	4200-6010	41.82	SCANLON S/N: 3370P300626	
190825	1/5/2023	1,350.00	6726	INVOLTA			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
INV51745	12/15/22	1/14/23	900907	7400-7810	1,350.00	MONTHLY SECURITY MONITORING	
13761	1/12/2023	1,340.50	6662	DOORCO, INC.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
301544	12/19/22	12/20/22	661719	6600-5820	440.50	CONTRACTOR WORK ORDERS	8 CONTRACTOR
301548	12/28/22	12/29/22	661709	6600-5820	900.00	CONTRACTOR WORK ORDERS	8 CONTRACTOR
70971	1/13/2023	1,336.71	6586	WLSSD CAFETERIA PLAN - US BANK			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
011323SAL	1/13/23	1/13/23		1000-0370	1,336.71	SECTION 125 P/E 1/15/23	
190831	1/5/2023	1,333.34	5261	OVIVO USA, LLC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
8484272	12/16/22	1/15/23	680496	6800-5520	1,333.34	TORQUE LIMIT SWITCH ASSY,OVIVC	30400187

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190805	12/29/2022	1,333.34	5261	OVIVO USA, LLC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
8484194	12/8/22	1/7/23	680495	6800-5520	1,333.34	TORQUE LIMIT SWITCH ASSY,OVIVC	30400187
55047	1/6/2023	1,310.26	4421	APPLIED INDUSTRIAL TECH			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
7025933736	12/28/22	12/29/22	104081	1000-2020	1,310.26	BALL BEARING, 3315 DOUBLE ROW	15010090
190791	12/29/2022	1,303.19	4663	ENGINEERED SALES COMPANY			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
12718	12/13/22	1/12/23	104051	1000-2020	1,285.00	TRANSDUCER,KPSI1071.02007.0513	30420058
	12/13/22	1/12/23	104051	1000-1005	18.94	TRANSDUCER,KPSI1071.02007.0513	30420058
	12/13/22	1/12/23	104051	1000-1005	-0.75	TRANSDUCER,KPSI1071.02007.0513	30420058
55020	12/16/2022	1,247.80	5219	MSC INDUSTRIAL SUPPLY CO.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
5818668001	11/21/22	11/22/22	661646	6600-5520	222.44	1" THREADED BALL VALVE 150LB	N14259
	11/21/22	11/22/22	661646	6600-5520	24.77	1" THREADED BALL VALVE 150LB	N14259
5829797001	11/29/22	11/30/22	900902	6600-6060	373.92	MISCELLANEOUS FASTENERS	
5829906001	11/29/22	11/30/22	900902	6600-6060	482.73	MISCELLANEOUS FASTENERS	
5830653001	11/29/22	11/30/22	900902	6600-6060	143.94	MISCELLANEOUS FASTENERS	
55067	1/12/2023	1,245.00	4785	NORTH SHORE ANALYTICAL, INC.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
14200	1/3/23	1/4/23	771204	7700-7820	125.00	COLLECTED BY WLSSD	PRETRT MERCURY (THG BLANK)
14201	1/3/23	1/4/23	771203	7700-7820	1,120.00	COLLECTED BY NSA	MONTHLY NPDES MERCURY BLANKS
190717	12/16/2022	1,219.39	3430	GENERAL REPAIR SERVICE			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
78481	12/5/22	12/6/22	104031	1000-2020	1,201.00	SHAFT SLEEVE, 52-109-480-002	27370009
	12/5/22	12/6/22	104031	1000-1005	18.39	SHAFT SLEEVE, 52-109-480-002	27370009
190839	1/5/2023	1,212.50	4009	VIELE CONTRACTING INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
12167	12/22/22	12/23/22	900845	5600-5808	220.00	PICK-UP TRUCK W/ PLOW	
12168	12/22/22	12/23/22	900845	5100-5808	992.50	PICK-UP TRUCK W/ PLOW	

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190864	1/12/2023	1,183.40	6517	KWIK TRIP INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
0104239947	1/4/23	1/5/23	900930	4300-5230	973.38	DIESEL	
	1/4/23	1/5/23	900930	6000-5220	129.73	GASOLINE	
	1/4/23	1/5/23	900930	4200-5230	80.29	DIESEL	
190877	1/12/2023	1,170.65	6776	[REDACTED]			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
122222	7/11/22	7/11/22		6000-6950	1,170.65	TUITION REIMBURSE FALL 2022	
190881	1/12/2023	1,168.84	6682	PETROLEUM TRADERS CORPORATION			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
1842098	12/22/22	1/21/23	900924	1000-1010	836.35	DIESEL FUEL-MAIN PLANT	
1843041	12/27/22	1/26/23	900924	1000-1010	332.49	DIESEL FUEL-MAIN PLANT	
70936	12/15/2022	1,136.29	6586	WLSSD CAFETERIA PLAN - US BANK			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
121522SAL	12/15/22	12/15/22		1000-0370	1,136.29	SECTION 125 P/E 12/15/22 SAL	
190813	12/29/2022	1,135.91	6759	ULINE			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
157423328	12/8/22	12/9/22	601344	6000-6900	1,076.00	LARGE GLOVE 100 BX 10 BX CASE	6MIL BLUE L NITRILE GLOVES
	12/8/22	12/9/22	601344	6000-6900	59.91	LARGE GLOVE 100 BX 10 BX CASE	6MIL BLUE L NITRILE GLOVES
70957	12/31/2022	1,135.33	6586	WLSSD CAFETERIA PLAN - US BANK			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
123122SAL	12/31/22	1/1/23		1000-0370	1,135.33	SECTION 125 P/E 12/31/22	
190832	1/5/2023	1,133.59	6682	PETROLEUM TRADERS CORPORATION			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
1839878	12/16/22	1/15/23	900924	1000-1010	960.73	DIESEL FUEL-MAIN PLANT	
1840984	12/19/22	1/18/23	900924	1000-1010	172.86	DIESEL FUEL-MAIN PLANT	

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13746	12/23/2022	1,126.66	1711	GRAINGER, W. W. INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
9538008062	12/8/22	12/9/22	601343	6000-6900	724.68	FULL BODY HARNESS 1107977	3M DBI SALA HARNESS LARGE
9538370140	12/8/22	12/9/22	601343	6000-6900	401.98	FULL BODY HARNESS 1107976	3M DBI SALA HARNESS MEDIUM
55040	12/27/2022	1,123.79	4389	METRO SALES INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
INV2190080	12/23/22	12/24/22	900838	6000-8210	995.83	3RD FLOOR B8 S/N: 3120R201569	
	12/23/22	12/24/22	900838	5600-8210	45.32	HHW S/N: 3370P3006	
	12/23/22	12/24/22	900838	5100-5860	41.49	MRC S/N: 3370P300625	
	12/23/22	12/24/22	900838	4200-6010	41.15	SCANLON S/N: 3370P300626	
70946	12/20/2022	1,122.00	2676	MINNESOTA DEPT OF REVENUE			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
121522SALEST/	12/15/22	12/20/22		1000-2190	913.00	NOV SW FEE PER YARD	
	12/15/22	12/20/22		1000-2185	163.00	NOV SW FEE PER TON	
	12/15/22	12/20/22		1000-2175	29.00	NOV STATE SALES TAX	
	12/15/22	12/20/22		1000-2170	9.00	NOV SW TAX	
	12/15/22	12/20/22		1000-2177	6.00	NOV CITY SALES TAX	
	12/15/22	12/20/22		1000-2179	2.00	NOV COUNTY SALES TAX	
190846	1/12/2023	1,095.50	5525	CONSOLIDATED COMMUNICATIONS			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
0101233336	1/1/23	1/21/23	900979	7400-5210	1,095.50	MONTHLY INTERNET ACCESS	
190752	12/22/2022	1,094.97	5525	CONSOLIDATED COMMUNICATIONS			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
1201223336	12/1/22	12/21/22	900917	7400-5210	1,094.97	MONTHLY INTERNET ACCESS	
190870	1/12/2023	1,083.34	694	MID-STATE TRUCK SERVICE, INC.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
708483	12/15/22	1/10/23	661694	6600-5840	1,083.34	CONTRACTOR WORK ORDERS	8 CONTRACTOR
13743	12/23/2022	1,083.00	6121	ESSENTIA HEALTH			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
1130226639	11/30/22	12/1/22		6000-6930	1,083.00	EMPLOYEE APPOINTMENTS	

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190893	1/19/2023	1,075.00	6584	A-1 DISPOSAL			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
5088640	12/31/22	1/30/23	900943	5702-5818	88.00	CANOSIA FILM RECYCLING	
5088644	12/31/22	1/30/23	900943	5702-5818	195.00	DULUTH PLASTIC FILM RECYCLING	
5088648	12/31/22	1/30/23	900943	5702-5818	70.00	FREDENBERG PLASTIC FILM RECYCL	
5088650	12/31/22	1/30/23	900943	5702-5818	79.00	GRAND LAKE PLASTIC FILM RECYCL	
5088653	12/31/22	1/30/23	900943	5702-5818	80.00	LAKEWOOD PLASTIC FILM RECYCLIN	
5088656	12/31/22	1/30/23	900943	5702-5818	114.00	MIDWAY PLASTIC FILM RECYCLING	
5088658	12/31/22	1/30/23	900942	5702-5860	107.00	GAYLORD OF FILM PLASTIC MRC	
5088659	12/31/22	1/30/23	900943	5702-5818	105.00	NORTH STAR PLASTIC FILM RECYCL	
5088662	12/31/22	1/30/23	900943	5702-5818	88.00	RICE LAKE PLASTIC FILM RECYCLI	
5088663	12/31/22	1/30/23	900943	5702-5818	79.00	SOLWAY PLASTIC FILM RECYCLING	
5088668	12/31/22	1/30/23	900942	5702-5860	70.00	ROLL CART FILM PLASTIC WLSSD	
190896	1/19/2023	1,064.02	4560	CENTURYLINK			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
0101234910	1/1/23	1/21/23		6000-5200	1,064.02	PHONE BILL	
190849	1/12/2023	1,043.44	6579	D & D FUELING INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
192	12/31/22	1/5/23	900919	4300-5230	1,043.44	D&D FUELING	
190871	1/12/2023	1,033.59	5660	MINNESOTA ENERGY RESOURCES			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
0105237101	1/5/23	1/6/23		4200-4820	486.95	GAS BILL - DECEMBER	
0110238222	1/10/23	1/11/23		4300-4820	546.64	GAS BILL - DECEMBER	
190750	12/22/2022	1,031.86	4560	CENTURYLINK			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
1201224910	12/1/22	12/21/22		6000-5200	1,031.86	PHONE BILL	
190852	1/12/2023	1,029.00	6758	EMERSON PROCESS MANAGEMENT			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
306691241160	12/12/22	1/11/23	201518	1000-1160	1,029.00	SER# 210200016949	1 YR PREMIUM SUPPORT AMS TREX

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190885	1/12/2023	1,027.24	992	ROAD MACHINERY & SUPPLY			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
W1092503	12/21/22	1/20/23	661696	6600-5840	1,027.24	CONTRACTOR WORK ORDERS	8 CONTRACTOR
190901	1/19/2023	1,026.65	320	DUNCAN CO			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
3109093	12/28/22	1/27/23	680501	6800-5520	1,010.00	S3KS1SS 5-20 PPM SO2 SENSOR	N11356
	12/28/22	1/27/23	680501	6800-5520	16.65	S3KS1SS 5-20 PPM SO2 SENSOR	N11356
190704	12/16/2022	1,004.00	6584	A-1 DISPOSAL			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
5088397	11/30/22	12/30/22	900943	5702-5818	94.00	CANOSIA FILM RECYCLING	
5088401	11/30/22	12/30/22	900943	5702-5818	139.00	DULUTH PLASTIC FILM RECYCLING	
5088405	11/30/22	12/30/22	900943	5702-5818	85.00	FREDENBERG PLASTIC FILM RECYCL	
5088407	11/30/22	12/30/22	900943	5702-5818	94.00	GRAND LAKE PLASTIC FILM RECYCL	
5088410	11/30/22	12/30/22	900943	5702-5818	77.00	LAKEWOOD PLASTIC FILM RECYCLIN	
5088413	11/30/22	12/30/22	900943	5702-5818	85.00	MIDWAY PLASTIC FILM RECYCLING	
5088415	11/30/22	12/30/22	900942	5702-5860	98.00	GAYLORD OF FILM PLASTIC MRC	
5088416	11/30/22	12/30/22	900943	5702-5818	76.00	NORTH STAR PLASTIC FILM RECYCL	
5088419	11/30/22	12/30/22	900943	5702-5818	103.00	RICE LAKE PLASTIC FILM RECYCLI	
5088420	11/30/22	12/30/22	900943	5702-5818	112.00	SOLWAY PLASTIC FILM RECYCLING	
5088425	11/30/22	12/30/22	900942	5702-5860	41.00	ROLL CART FILM PLASTIC WLSSD	
55038	12/27/2022	995.50	300	FORUM COMMUNICATIONS			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
121588111093	11/30/22	12/1/22	570636	5703-7030	995.50	YW CLOSING WEB ADS	
190904	1/19/2023	985.50	3984	GENERAL CLEANING SPECIALISTS			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
36080	12/30/22	1/29/23	900969	6600-5860	985.50	ICE MELT	
190890	1/12/2023	950.00	6672	SYRINIX, INC.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
716	12/21/22	12/22/22	700072	7000-5870	950.00	RADAR SOFTWARE/PIPEMINDER 12	SYRINIX SOFTWARE RENEWAL

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190803	12/29/2022	948.55	1324	MOTION INDUSTRIES INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
MN1200384646	12/19/22	1/18/23	661693	6600-5520	948.55	MANCHESTER TANK C1114	N14320
190835	1/5/2023	940.08	1115	ST LUKE'S CLINICS			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
487389	12/22/22	12/23/22		6000-6930	940.08	FLU SHOTS ON SITE	
13756	1/12/2023	931.27	6540	CINTAS CORPORATION NO. 2			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
4141737017	12/28/22	1/27/23	900936	4200-7800	57.65	UNIFORMS/LAUNDRY-CONVEYANCE	
4141779533	12/29/22	1/28/23	900936	5100-7800	137.16	UNIFORMS/LAUNDRY-MRC	
4142031876	12/30/22	1/29/23	900936	5600-7800	77.52	UNIFORMS/LAUNDRY-HHW	
4142031958	12/30/22	1/29/23	900936	4300-7800	79.85	UNIFORMS/LAUNDRY-LAND APP	
	12/30/22	1/29/23	900936	4000-7800	58.05	UNIFORMS/LAUNDRY-OPERATIONS	
	12/30/22	1/29/23	900936	6800-7800	17.02	UNIFORMS/LAUNDRY-ELECTRICAL	
	12/30/22	1/29/23	900936	6600-7800	15.37	UNIFORMS/LAUNDRY-MECHANICAL	
	12/30/22	1/29/23	900936	7700-7800	10.49	UNIFORMS/LAUNDRY-LAB	
	12/30/22	1/29/23	900936	7000-7800	2.68	UNIFORMS/LAUNDRY-ENGINEERING	
4142031964	12/30/22	1/29/23	900936	6600-7800	23.74	UNIFORMS/LAUNDRY-MECHANICAL	
	12/30/22	1/29/23	900936	6800-7800	15.77	UNIFORMS/LAUNDRY-ELECTRICAL	
	12/30/22	1/29/23	900936	4700-7800	1.66	UNIFORMS/LAUNDRY EPC'S	
4142032514	12/30/22	1/29/23	900936	6600-7800	170.19	UNIFORMS/LAUNDRY-MECHANICAL	
	12/30/22	1/29/23	900936	6800-7800	142.66	UNIFORMS/LAUNDRY-ELECTRICAL	
	12/30/22	1/29/23	900936	4000-7800	85.46	UNIFORMS/LAUNDRY-OPERATIONS	
	12/30/22	1/29/23	900936	7700-7800	24.03	UNIFORMS/LAUNDRY-LAB	
	12/30/22	1/29/23	900936	4300-7800	10.47	UNIFORMS/LAUNDRY-LAND APP	
	12/30/22	1/29/23	900936	7000-7800	1.50	UNIFORMS/LAUNDRY-ENGINEERING	
190760	12/22/2022	925.00	1600	FLINT GROUP - DULUTH			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
310245	11/30/22	12/10/22	570629	5700-5880	387.50	WEBSITE UPDATES - ACCESS ETC	
	11/30/22	12/10/22	570629	4700-5880	387.50	WEBSITE UPDATES - ACCESS ETC	
311286	12/15/22	12/25/22	570575	5700-5880	75.00	SOCIAL MEDIA MONITORING - SW	
	12/15/22	12/25/22	570575	4700-5880	75.00	SOCIAL MEDIA MONITORING - WW	

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13766	1/13/2023	917.57	3428	MELLIN PROMOTIONAL ADVERTISING			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
I61653	1/5/23	1/25/23	104076	1000-2020	874.00	CAP, WINTER SOLID BLACK WLSSD	69040040
	1/5/23	1/25/23	104076	1000-1005	43.57	CAP, WINTER SOLID BLACK WLSSD	69040040
70945	12/20/2022	900.90	2688	DELTA DENTAL PLAN OF MINNESOTA			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
CNS000112306	11/30/22	12/20/22		1000-2640	900.90	DENTAL SUBSCRIBERS-NOVEMBER	
70976	1/20/2023	893.20	2688	DELTA DENTAL PLAN OF MINNESOTA			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
CNS000114604	12/31/22	1/20/23		1000-2640	893.20	DENTAL SUBSCRIBERS-DECEMBER	
13730	12/16/2022	887.41	6540	CINTAS CORPORATION NO. 2			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
4138402477	11/23/22	12/23/22	900936	5100-7800	115.41	UNIFORMS/LAUNDRY-MRC	
4138548133	11/25/22	12/25/22	900936	5600-7800	106.21	UNIFORMS/LAUNDRY-HHW	
4138548225	11/25/22	12/25/22	900936	6600-7800	12.42	UNIFORMS/LAUNDRY-MECHANICAL	
	11/25/22	12/25/22	900936	6800-7800	6.19	UNIFORMS/LAUNDRY-ELECTRICAL	
	11/25/22	12/25/22	900936	4700-7800	1.25	UNIFORMS/LAUNDRY EPC'S	
4138548329	11/25/22	12/25/22	900936	6600-7800	72.72	UNIFORMS/LAUNDRY-MECHANICAL	
	11/25/22	12/25/22	900936	4300-7800	63.77	UNIFORMS/LAUNDRY-LAND APP	
	11/25/22	12/25/22	900936	4000-7800	44.88	UNIFORMS/LAUNDRY-OPERATIONS	
	11/25/22	12/25/22	900936	6800-7800	13.86	UNIFORMS/LAUNDRY-ELECTRICAL	
	11/25/22	12/25/22	900936	7700-7800	8.48	UNIFORMS/LAUNDRY-LAB	
	11/25/22	12/25/22	900936	7000-7800	2.18	UNIFORMS/LAUNDRY-ENGINEERING	
4138548782	11/25/22	12/25/22	900936	6600-7800	182.36	UNIFORMS/LAUNDRY-MECHANICAL	
	11/25/22	12/25/22	900936	6800-7800	116.29	UNIFORMS/LAUNDRY-ELECTRICAL	
	11/25/22	12/25/22	900936	4000-7800	69.94	UNIFORMS/LAUNDRY-OPERATIONS	
	11/25/22	12/25/22	900936	7700-7800	18.70	UNIFORMS/LAUNDRY-LAB	
	11/25/22	12/25/22	900936	4300-7800	8.48	UNIFORMS/LAUNDRY-LAND APP	
	11/25/22	12/25/22	900936	7000-7800	1.06	UNIFORMS/LAUNDRY-ENGINEERING	
4138781077	11/29/22	12/29/22	900936	4200-7800	43.21	UNIFORMS/LAUNDRY-CONVEYANCE	

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190769	12/22/2022	800.00	5865	KEMBLE, INC.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
600565	12/12/22	12/27/22	900847	5000-5860	800.00	MONTHLY RETAINER	
55071	1/12/2023	795.00	1131	STEWART TAYLOR COMPANY			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
58415	12/29/22	12/30/22	570637	5702-7030	115.00	PRINT 100 FACILITIES POSTCARD,	PRINT FACILITIES POSTCARD
58416	12/29/22	12/30/22	570637	5702-7030	680.00	PRINT 800 TBYT BROCHURES	PRINT TBYT BROCHURES
13737	12/16/2022	750.00	6029	HERMANTOWN AREA C/C			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
452	11/14/22	12/13/22	570634	5702-8620	500.00	ANNUAL MTG - WASTE-FREE SPONS	ANNUAL MTG - WASTE-FREE SPONSO
	11/14/22	12/13/22	570634	4700-7020	250.00	ANNUAL MTG SPONSORSHIP	
55049	1/6/2023	735.00	3132	FOUR SEASONS OUTDOOR SERVICES			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
2020531	12/28/22	12/29/22	510290	5100-6120	735.00	DELIVERY CHARGE	
190785	12/22/2022	714.36	5666	WILKEN, PAUL			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
120922	12/9/22	12/9/22		4300-6010	80.00	CARLTON COUNTY PLAT BOOKS	
	12/9/22	12/9/22		4300-6010	60.00	ST LOUIS COUNTY PLAT BOOKS	
	12/9/22	12/9/22		4300-6010	35.00	DOUGLAS COUNTY PLAT BOOKS	
121622	12/15/22	12/15/22		4300-6910	539.36	LODGING FOR TRAINING	
13753	12/30/2022	711.30	6034	INNOVATIVE OFFICE SOLUTIONS			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
CIN112692	12/13/22	12/14/22	601331	6000-6090	399.56	HON PROMINENT MESH HIGH-BACK	OFFICE CHAIR PROMINENT
IN4037528	12/19/22	12/20/22	601334	6000-6070	87.76	WIREBOUND PLANNER	WEEKLY MONTHLY HOURLY 11X8.5
IN4040026	12/20/22	12/21/22	900696	6000-6070	28.48	SUPPLIES OFFICE 2018	
IN4040026A	12/20/22	12/21/22	900697	6000-8210	195.50	COPYING AND PRINTING 2018	
190836	1/5/2023	710.50	1179	TELEDYNE INSTRUMENTS, INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
S020578043	12/20/22	1/19/23	680493	6800-5520	682.00	SENSOR, TELEDYNE S01442 O2 ZIR	N14302
	12/20/22	1/19/23	680493	6800-5520	28.50	SENSOR, TELEDYNE S01442 O2 ZIR	N14302

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190771	12/22/2022	705.00	6485	MINNESOTA PETROLEUM SERVICE		
Invoice	Inv Date	Due Date	PO	Account	Amount Description	Supplemental Description
118394	12/6/22	1/5/23	661690	6600-5820	761.00 CONTRACTOR WORK ORDERS	8 CONTRACTOR
129442CR	12/19/22	12/19/22		6600-5820	-56.00 RETURNED ITEM	
190897	1/19/2023	696.00	2459	COMPENSATION CONSULTANTS, LTD		
Invoice	Inv Date	Due Date	PO	Account	Amount Description	Supplemental Description
010923	1/9/23	1/10/23		6000-5860	696.00 PLAN ADMINISTRATION FEE - JAN	
190907	1/19/2023	695.00	1811	DULUTH TIMES		
Invoice	Inv Date	Due Date	PO	Account	Amount Description	Supplemental Description
343A	1/2/23	2/1/23	570579	5702-7030	695.00 MRC EBLAST ADS	
190765	12/22/2022	695.00	1811	DULUTH TIMES		
Invoice	Inv Date	Due Date	PO	Account	Amount Description	Supplemental Description
343	12/2/22	1/1/23	570579	5703-7030	521.25 COMPOST EBLAST ADS	
	12/2/22	1/1/23	570579	5704-7040	173.75 HHW EBLAST ADS	
55027	12/20/2022	690.00	2017	WASTE MANAGEMENT OF WI-MN		
Invoice	Inv Date	Due Date	PO	Account	Amount Description	Supplemental Description
9851028085	12/1/22	12/2/22	900908	5703-5860	690.00 DROP SITE - CONCORDIA CHURCH	
190751	12/22/2022	668.00	2459	COMPENSATION CONSULTANTS, LTD		
Invoice	Inv Date	Due Date	PO	Account	Amount Description	Supplemental Description
120522	12/5/22	12/6/22		6000-5860	668.00 PLAN ADMINISTRATION FEE -DEC	
190710	12/16/2022	665.12	6394	MSDSOONLINE DBA VELOCITYEHS		
Invoice	Inv Date	Due Date	PO	Account	Amount Description	Supplemental Description
271929	11/30/22	12/30/22	560187	5600-5860	665.12 ANNUAL RENEWAL OF EMGNCY DOT	2023 HHW EMERGENCY DOT SUPPOR
55066	1/12/2023	664.45	5219	MSC INDUSTRIAL SUPPLY CO.		
Invoice	Inv Date	Due Date	PO	Account	Amount Description	Supplemental Description
5861041001	12/13/22	12/14/22	900902	6600-6060	372.14 MISCELLANEOUS FASTENERS	
5863175001	12/13/22	12/14/22	900902	6600-6060	292.31 MISCELLANEOUS FASTENERS	

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190753	12/22/2022	655.99	729	DALCO ENTERPRISES, INC.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
4011489	11/16/22	11/17/22	104036	1000-2020	313.03	WYPALLS, L40 WIPERS 13X12.5	38100009
	11/16/22	11/17/22	104036	1000-1005	29.00	WYPALLS, L40 WIPERS 13X12.5	38100009
	11/16/22	11/17/22	104036	6600-5510	0.01	729DALCO ENTERPRISES, IN	
4021143	12/12/22	12/13/22	104053	1000-2020	313.96	TOILET TISSUE, 1-PLY RECYCLED	38100026
	12/12/22	12/13/22	104053	1000-1005	-0.01	TOILET TISSUE, 1-PLY RECYCLED	38100026
55075	1/20/2023	647.05	1091	FERGUSON ENTERPRISES LLC #1657			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
9818801	1/9/23	1/10/23	104102	1000-2020	632.06	FLANGE, 4" 741 8-HOLE FLANGE	61230025
	1/9/23	1/10/23	104102	1000-1005	14.99	FLANGE, 4" 741 8-HOLE FLANGE	61230025
190838	1/5/2023	639.52	1241	UNITED WAY OF DULUTH			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
123122UW	12/31/22	1/1/23		1000-2780	639.52	UNITED WAY WITHHOLDING DECEM	
190731	12/16/2022	635.00	755	MINNESOTA SAFETY COUNCIL, INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
46712023	12/1/22	12/30/22		6000-6900	635.00	MSC MEMBERSHIP FEES - 2023	
190759	12/22/2022	631.59	1966	FASTENAL COMPANY			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
MNDUL260504	12/1/22	12/31/22		1000-1040	631.59	VENDING MACHINE SUPPLIES	
55065	1/12/2023	610.38	6101	MSC INDUSTRIAL SUPPLY CO			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
70371576	12/22/22	12/23/22	601338	6000-6900	249.36	LOCK OUT LOCKS 12 LOCKS IN SE	411KAGRNLZ1 - SET OF 2
73184356	1/6/23	1/7/23	104100	1000-2020	361.02	EXTENSION CORD, 50FT 12GA SJTW	30450002
13734	12/16/2022	602.21	376	FEDEX			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
211014261	12/8/22	12/9/22	900923	6000-8200	602.21	MISC SHIPPING COSTS	

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55077	1/20/2023	596.85	4903	LIBERTY TIRE RECYCLING, LLC-MN			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
2417443	12/31/22	1/1/23	900955	5100-5815	596.85	CAR TIRE EACH OFF RIM	
55058	1/12/2023	577.48	5877	BELLY RIVER CORPORATION			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
22INV319	11/23/22	11/24/22	104034	1000-2020	153.15	SHIM, 52-109-298-008 ALCH ADJ	71130027
	11/23/22	11/24/22	104034	1000-1005	29.23	SHIM, 52-109-298-008 ALCH ADJ	71130027
23INV106	1/6/23	1/7/23	661531	6600-5520	372.00	CAST PACKING GLAND 52-214-515-	N14183
	1/6/23	1/7/23	661531	6600-5520	23.10	CAST PACKING GLAND 52-214-515-	N14183
190824	1/5/2023	576.00	2954	INTERSTATE BATTERIES-TWIN PORT			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
1906201020438	9/14/22	10/3/22		6800-5835	-600.00	CREDIT FOR CORE RETURNS	
1906202020474	12/20/22	1/19/23	680502	6800-5520	1,176.00	HSL1079 BATTERY	N11283
190808	12/29/2022	573.69	5770	QUADIENT LEASING USA, INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
N9717551	12/16/22	1/5/23	900945	6000-8200	573.69	POSTAGE MACH/METER QTRLY LEAS	
55082	1/20/2023	565.39	5219	MSC INDUSTRIAL SUPPLY CO.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
5889934001	12/29/22	12/30/22	900902	6600-6060	477.01	MISCELLANEOUS FASTENERS	
5889977001	12/29/22	12/30/22	900902	6600-6060	88.38	MISCELLANEOUS FASTENERS	
13744	12/23/2022	522.23	376	FEDEX			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
797688128	12/14/22	12/15/22	900923	6000-8200	202.14	MISC SHIPPING COSTS	
798411831	12/21/22	12/22/22	900923	6000-8200	320.09	MISC SHIPPING COSTS	

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70974	1/17/2023	519.00	2676	MINNESOTA DEPT OF REVENUE			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
011723SALEST/	1/17/23	1/20/23		1000-2190	398.00	SW FEE PER YARD DEC	
	1/17/23	1/20/23		1000-2185	113.00	SW FEE PER TON DEC	
	1/17/23	1/20/23		1000-2170	8.00	SW TAX DEC	
	1/17/23	1/20/23		1000-2175	0.00	STATE SALES TAX	
	1/17/23	1/20/23		1000-2179	0.00	COUNTY SALES TAX	
	1/17/23	1/20/23		1000-2177	0.00	CITY SALES TAX	
55030	12/22/2022	517.50	4451	FRONTIER PRECISION, INC.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
257052	7/13/22	8/12/22	740430	7400-5870	517.50	FIRMWARE MAINTENANCE EXTENSIO	TRIMBLE R2 WARRANTY
55051	1/6/2023	516.00	4903	LIBERTY TIRE RECYCLING, LLC-MN			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
2411643	12/17/22	12/18/22	900955	5100-5815	516.00	CAR TIRE EACH OFF RIM	
70973	1/17/2023	502.28	216	COMMISSIONER OF REVENUE			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
011723WELL	1/17/23	1/18/23		1000-2410	502.28	DEDUCTIONS P/E 12/31/22	
55073	1/12/2023	501.00	2017	WASTE MANAGEMENT OF WI-MN			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
9938328086	1/4/23	1/5/23	900908	5703-5860	501.00	DROP SITE - CONCORDIA CHURCH	
55054	1/12/2023	500.00	6335	AIR FIBER INC.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
37931	1/1/23	1/2/23	900978	7400-5210	500.00	MONTHLY INTERNET ACCESS	
55022	12/20/2022	500.00	6335	AIR FIBER INC.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
36730	12/1/22	12/2/22	900912	7400-5210	500.00	MONTHLY INTERNET ACCESS	

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190790	12/29/2022	496.15	320	DUNCAN CO			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
3107925	12/7/22	1/6/23	661665	6600-5520	478.00	PRATT LVC LV11783 KIT PKG 193-	N14284
	12/7/22	1/6/23	661665	6600-5520	18.15	PRATT LVC LV11783 KIT PKG 193-	N14284
190757	12/22/2022	491.18	4665	ENVIRONMENTAL EXPRESS			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
1000721806	12/5/22	1/4/23	771295	7700-6040	478.00	COLLECTION TRAPS, 25ML, 100CT	C6100
	12/5/22	1/4/23	771295	7700-6040	13.18	COLLECTION TRAPS, 25ML, 100CT	C6100
55056	1/12/2023	466.90	4421	APPLIED INDUSTRIAL TECH			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
7025986201	1/6/23	1/7/23	103839	1000-2020	466.90	BELT, 3/3V1250 GATES (341250	27050006
190778	12/22/2022	458.98	6380	RED WING BUSINESS ADVANTAGE			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
88711	12/1/22	12/31/22	601336	6000-6900	233.74	NICK ROBINSON SAFETY BOOTS	SAFETY BOOTS
88799	12/3/22	1/2/23	601340	6000-6900	225.24	COLE HOFFMAN SAFETY BOOTS	SAFETY BOOTS
190763	12/22/2022	458.89	6830	HAUSER, ALLAN D.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
122022	11/29/22	11/29/22		6600-7800	458.89	WINTER GEAR REIMBURSEMENT	
13748	12/29/2022	457.19	6540	CINTAS CORPORATION NO. 2			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
4141177887	12/22/22	1/21/23	900936	5100-7800	147.47	UNIFORMS/LAUNDRY-MRC	
4141181479	12/22/22	1/21/23	900936	6600-7800	23.74	UNIFORMS/LAUNDRY-MECHANICAL	
	12/22/22	1/21/23	900936	6800-7800	15.77	UNIFORMS/LAUNDRY-ELECTRICAL	
	12/22/22	1/21/23	900936	4700-7800	1.66	UNIFORMS/LAUNDRY EPC'S	
4141181496	12/22/22	1/21/23	900936	6600-7800	100.46	UNIFORMS/LAUNDRY-MECHANICAL	
	12/22/22	1/21/23	900936	4300-7800	79.85	UNIFORMS/LAUNDRY-LAND APP	
	12/22/22	1/21/23	900936	4000-7800	58.05	UNIFORMS/LAUNDRY-OPERATIONS	
	12/22/22	1/21/23	900936	6800-7800	17.02	UNIFORMS/LAUNDRY-ELECTRICAL	
	12/22/22	1/21/23	900936	7700-7800	10.49	UNIFORMS/LAUNDRY-LAB	
	12/22/22	1/21/23	900936	7000-7800	2.68	UNIFORMS/LAUNDRY-ENGINEERING	

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190732	12/16/2022	452.94	1324	MOTION INDUSTRIES INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
MN1200384178	11/30/22	12/30/22	661677	6600-5520	245.16	42 H100 BUSHING BORE TIMING B	N12802
	11/30/22	12/30/22	661677	6600-5520	19.52	42 H100 BUSHING BORE TIMING B	N12802
MN1200384179	11/30/22	12/30/22	661677	6600-5520	172.14	44H100 SK BUSHING BORE TIMING	N12803
	11/30/22	12/30/22	661677	6600-5520	16.12	44H100 SK BUSHING BORE TIMING	N12803
70942	12/15/2022	450.48	4098	MINNESOTA CHILD SUPPORT			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
121522HRLY	12/15/22	12/16/22		1000-2710	450.48	GARNISHMENT PE 12/10/22	
70951	12/29/2022	450.48	4098	MINNESOTA CHILD SUPPORT			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
122922HRLY	12/29/22	12/30/22		1000-2710	450.48	MN CHILD SUPPORT PE 12-24-22	
70965	1/12/2023	450.48	4098	MINNESOTA CHILD SUPPORT			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
011223HRLY	1/12/23	1/13/23		1000-2710	450.48	GARNISHMENT PE 1/7/23	
190915	1/19/2023	450.00	4412	NE MINNESOTA REGIONAL			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
011323	1/13/23	1/19/23	470283	5700-7020	225.00	DICK HOLT AWARD - SW	
	1/13/23	1/19/23	470283	4700-7020	225.00	DICK HOLT AWARD - WW	
190736	12/16/2022	440.92	874	PACE ANALYTICAL SERVICES LLC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
22100397417	11/29/22	12/24/22	771205	7700-7820	141.18	TKN, NO2 NO3, SO4, METALS, CL	MONTHLY TESTING
22100397518	11/30/22	12/25/22	771205	7700-7820	299.74	TKN, NO2 NO3, SO4, METALS, CL	MONTHLY TESTING
190804	12/29/2022	427.24	838	NORTHWEST OUTLET			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
1628765	12/8/22	1/7/23	661688	4000-7800	234.98	INSULATED BIB OVERALLS	
	12/8/22	1/7/23	661688	6600-7800	169.99	INSULATED HI VIS COAT	
	12/8/22	1/7/23	661688	4000-7800	12.92	INSULATED BIB OVERALLS	
	12/8/22	1/7/23	661688	6600-7800	9.35	INSULATED HI VIS COAT	

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190800	12/29/2022	422.97	647	BERKLEY RISK ADMINISTRATORS CO			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
19998	12/1/22	12/21/22		6000-4340	422.97	DEDUCTIBLE CLAIM# 480025	
190798	12/29/2022	420.52	1352	GRAYBAR ELECTRIC CO, INC.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
9329880121	12/5/22	1/4/23	900788	6800-6060	144.32	ELECTRICAL KEEP FILL ITEMS	
9329901773	12/6/22	1/5/23	900788	6800-6060	276.20	ELECTRICAL KEEP FILL ITEMS	
190761	12/22/2022	420.26	1352	GRAYBAR ELECTRIC CO, INC.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
9330009128	12/13/22	1/12/23	680497	6800-5520	182.42	LIGHT FIXTURE, LITHONIA LED WA	N14216
9330018405	12/14/22	1/13/23	680499	6800-5520	237.84	FIXTURE, LIGHT VBR1B RAB ELECT	N14313
190795	12/29/2022	417.43	1966	FASTENAL COMPANY			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
MNDUL257360	6/15/22	7/15/22	601301	6000-6900	42.12	GRAY H2X ANTI-FOG	PYRAMEX H2X SAFETY GLASSES
MNDUL259433	9/27/22	10/27/22		1000-1040	61.05	VENDING MACHINE SUPPLIES	
MNDUL260511	12/1/22	12/31/22		1000-1040	17.39	VENDING MACHINE SUPPLIES	
MNDUL260618	12/8/22	1/7/23		1000-1040	296.87	VENDING MACHINE SUPPLIES	
55055	1/12/2023	413.09	821	AIRGAS NORTH CENTRAL			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
9133490654	12/30/22	12/31/22	900843	7700-6040	413.09	LAB GAS KEEP FILL 2022	
55070	1/12/2023	396.00	3766	PORTABLE JOHN			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
20092	1/9/23	1/10/23	900944	5500-5860	132.00	PORTABLE TOILET SERVICE (YW)	
20093	1/9/23	1/10/23	900944	5100-5860	264.00	PORTABLE TOILET SERVICE (MRC)	
55036	12/22/2022	396.00	3766	PORTABLE JOHN			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
19761	12/12/22	12/13/22	900944	5500-5860	132.00	PORTABLE TOILET SERVICE (YW)	
19762	12/12/22	12/13/22	900944	5100-5860	264.00	PORTABLE TOILET SERVICE (MRC)	

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55086	1/20/2023	392.55	3044	RETROFIT RECYCLING INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
119081IN	1/16/23	2/15/23	900960	5100-5813	392.55	ELECTRONICS RECYCLING (MRC)	
190801	12/29/2022	390.60	6790	MIDCOAST CATERING COMPANY			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
1147	12/9/22	1/8/23		6000-7300	390.60	FOOD FOR LEGISLATIVE VISIT	
190734	12/16/2022	390.00	4243	NORTHLAND CONSULTING ENGINEERS			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
202225263493	11/29/22	12/29/22	201517	1000-1300-3493	390.00	11.2.22 BASIC STRUCTURAL SERV	PROFESSIONAL SERVICES
13739	12/16/2022	390.00	5847	STERICYCLE, INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
4011401116	11/30/22	12/30/22	900947	5600-5791	390.00	PER DRUM CHARGES	
13773	1/20/2023	378.99	1094	SCHINDLER ELEVATOR CORP			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
7153641088	1/12/23	1/13/23	661740	6600-5820	378.99	CONTRACTOR WORK ORDERS	8 CONTRACTOR
190847	1/12/2023	359.75	1069	CORE & MAIN LP			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
S131068	12/22/22	1/21/23	104088	1000-2020	327.00	COUPLING, 6" STYLE 31 VICTUALI	61210007
	12/22/22	1/21/23	104088	1000-1005	32.75	COUPLING, 6" STYLE 31 VICTUALI	61210007
55048	1/6/2023	357.00	2512	CULLIGAN OF CLOQUET			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
103X03724803	12/31/22	1/1/23	900918	7700-5860	357.00	CARBON R9 (PER CYLINDER)	
13731	12/16/2022	351.19	296	CITY OF DULUTH COMFORT SYSTEMS			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
1205227540	12/5/22	12/6/22		4200-5240	169.81	WATER BILL - NOVEMBER	
	12/5/22	12/6/22		4200-4820	122.09	GAS BILL - NOVEMBER	
1207220250	12/7/22	12/8/22		4200-5241	59.29	STORM BILL - NOVEMBER	

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190819	1/5/2023	350.00	2459	COMPENSATION CONSULTANTS, LTD			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
122022	12/20/22	12/21/22		6000-5860	350.00	FLEX BENEFIT CAFE PLAN ENROLL	
190744	12/16/2022	346.08	6086	THOMAS SCIENTIFIC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
2813381	11/29/22	12/29/22	771293	7700-6040	346.08	FINNPIPETTE F1 PIPET, 1-10ML	1177L34
190857	1/12/2023	335.03	1966	FASTENAL COMPANY			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
MNDUL260806	12/21/22	1/20/23		1000-1040	335.03	VENDING MACHINE SUPPLIES	
55019	12/16/2022	334.33	6101	MSC INDUSTRIAL SUPPLY CO			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
65813896	12/9/22	12/10/22	104075	1000-2020	255.04	LOCK, BLUE LOTO 4EA/SET KEY	38020018
	12/9/22	12/10/22	104075	1000-1005	79.29	LOCK, BLUE LOTO 4EA/SET KEY	38020018
55072	1/12/2023	328.26	5137	TWIN PORTS PAPER & SUPPLY INC.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
544595	1/5/23	1/6/23	104104	1000-2020	328.26	CAN LINER, CLEAR 60GAL 38X58	45010002
190730	12/16/2022	323.25	5660	MINNESOTA ENERGY RESOURCES			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
1207228222	12/7/22	12/8/22		4300-4820	323.25	GAS BILL - NOVEMBER	
55068	1/12/2023	323.00	817	NORTHERN DOOR & HARDWARE			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
224874	12/27/22	12/28/22	661707	6600-5820	323.00	CONTRACTOR WORK ORDERS	8 CONTRACTOR
13732	12/16/2022	322.50	217	COMO LUBE & SUPPLIES INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
691429	11/17/22	12/17/22	900915	6600-5860	322.50	PARTS WASHER SERVICE	
190794	12/29/2022	314.00	6782	EUROFINS ENVIRONMENT TESTING			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
3100115935	12/8/22	1/7/23	771206	7700-7820	156.00	METALS, ORGANICS, VOCS, AROCL	PRIORITY POLLUTANTS
3100116095	12/13/22	1/12/23	771206	7700-7820	158.00	PCBS, METALS, PESTICIDES, CHLO	MONTHLY/QUARTERLY/2X/YR

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70966	1/12/2023	312.01	5775	MN DEPT OF REVENUE (C)			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
011223HRLY	1/12/23	1/13/23		1000-2710	312.01	GARNISHMENT MISC PE 1/7/23	
70943	12/15/2022	304.84	5775	MN DEPT OF REVENUE (C)			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
121522HRLY	12/15/22	12/16/22		1000-2710	304.84	GARNISH W/H PE 12/10/22	
70952	12/29/2022	304.58	5775	MN DEPT OF REVENUE (C)			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
122922HRLY	12/29/22	12/30/22		1000-2710	304.58	GARNISH WH 12-24-22	
190848	1/12/2023	300.00	6657	COUNTY OF BARRON			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
174487	12/28/22	1/12/23	570641	5704-5860	300.00	PHARMACEUTICAL INCINERATION	
13770	1/20/2023	291.99	376	FEDEX			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
800383691	1/11/23	1/12/23	900981	6000-8200	291.99	MISC SHIPPING COSTS	
190822	1/5/2023	289.59	1966	FASTENAL COMPANY			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
MNDUL260729	12/15/22	1/14/23		1000-1040	289.59	VENDING MACHINE SUPPLIES	
55069	1/12/2023	288.72	1012	NORTHSTAR FORD			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
51892911X	1/4/23	1/5/23	661718	6600-5520	288.72	OIL COOLER, GASKET SET, 2 HOSE	N14338
13745	12/23/2022	284.80	5082	FEDEX FREIGHT			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
770729736666	12/15/22	12/16/22		6600-5520	284.80	FREIGHT SHIPPING	
55026	12/20/2022	280.96	6365	VONCO V LLC DULUTH			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
V50000019589	11/30/22	12/1/22	900957	4000-5710	67.73	GRIT DISPOSAL	
V50000019618	12/11/22	12/12/22	900957	4000-5710	213.23	GRIT DISPOSAL	

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55042	12/27/2022	267.22	5219	MSC INDUSTRIAL SUPPLY CO.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
5829797003	11/30/22	12/1/22	900902	6600-6060	267.22	MISCELLANEOUS FASTENERS	
190821	1/5/2023	260.00	6782	EUROFINS ENVIRONMENT TESTING			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
3100116352	12/19/22	1/18/23	771206	7700-7820	184.00	PCBS, METALS, PESTICIDES, CHLO	MONTHLY/QUARTERLY/2X/YR
3100116354	12/19/22	1/18/23	771206	7700-7820	76.00	PCBS, METALS, PESTICIDES, CHLO	MONTHLY/QUARTERLY/2X/YR
55023	12/20/2022	258.24	821	AIRGAS NORTH CENTRAL			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
9132808295	12/7/22	12/8/22	900842	6600-5860	258.24	WELDING GASES 2022	
55017	12/16/2022	255.41	702	MARS SUPPLY			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
30394786	12/9/22	12/10/22	661681	6600-6130	27.40	MTJNR164DTOOLHOLDER	EVEREDE HS S TOOL BIT
30394787	12/9/22	12/10/22	661681	6600-6130	228.01	MTJNL164D TOOLHOLDER	
190706	12/16/2022	250.00	5771	ALS GROUP USA, CORP			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
36515994050	11/29/22	12/29/22	771202	7700-7820	250.00	HALOGENS IN TPI, SE, FE	QUARTERLY AOX SAMPLING
190829	1/5/2023	250.00	6831	NELSON, MICHELLE KATHLEEN			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
104	12/21/22	1/5/23	601345	6000-6900	250.00	ON 12/19/2022	CONFLICT TRAINING
190797	12/29/2022	249.99	6468	MARK GARMAN			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
122222	12/21/22	12/21/22		6000-6900	249.99	WINTER BOOT REIMBURSEMENT	
55057	1/12/2023	249.95	6299	BEAR SHOE WORKS			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
32886	12/27/22	12/28/22	680507	6800-7800	249.95	JUSTIN FIEGE	WINTER BOOTS
190719	12/16/2022	248.40	2366	GOPHER STATE ONE-CALL			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
2111565	11/30/22	12/30/22	900926	6000-5860	248.40	LOCATE FEES	

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190716	12/16/2022	246.00	3984	GENERAL CLEANING SPECIALISTS		
Invoice	Inv Date	Due Date	PO	Account	Amount Description	Supplemental Description
36014	11/30/22	12/30/22	900969	6600-5860	246.00 ICE MELT	
190887	1/12/2023	245.19	1022	CITY OF SCANLON WATER DEPT		
Invoice	Inv Date	Due Date	PO	Account	Amount Description	Supplemental Description
1225222207	12/25/22	1/14/23		4200-5240	245.19 WATER BILL - DECEMBER	
190792	12/29/2022	244.99	6712	ERICKSON, JOHN		
Invoice	Inv Date	Due Date	PO	Account	Amount Description	Supplemental Description
122822	12/27/22	12/27/22		6000-6900	244.99 SAFETY BOOT REIMBURSEMENT	
55031	12/22/2022	240.00	615	KRAEMER CONSTRUCTION		
Invoice	Inv Date	Due Date	PO	Account	Amount Description	Supplemental Description
35182	12/13/22	12/14/22	661691	6800-5520	240.00 1 1/2 SCHEDULE 40 ALUMINUM PIP	N14318
190768	12/22/2022	239.99	6590	BRAYDEN JOHNSON		
Invoice	Inv Date	Due Date	PO	Account	Amount Description	Supplemental Description
121922	12/19/22	12/19/22		6000-6900	239.99 SAFETY BOOT REIMBURSEMENT	
55018	12/16/2022	238.00	6037	MICHAUD DISTRIBUTING		
Invoice	Inv Date	Due Date	PO	Account	Amount Description	Supplemental Description
354563	12/2/22	12/3/22	900933	4000-6000	175.00 WATER JUGS-MAIN PLANT	
	12/2/22	12/3/22	900933	6600-5860	63.00 WATER JUGS-BLD 9 MAINT ROOM	
55080	1/20/2023	231.00	6037	MICHAUD DISTRIBUTING		
Invoice	Inv Date	Due Date	PO	Account	Amount Description	Supplemental Description
363767	1/10/23	1/11/23	900967	5100-5860	7.00 WATER JUGS-MRC	
363772	1/10/23	1/11/23	900967	4000-6000	154.00 WATER JUGS-MAIN PLANT	
	1/10/23	1/11/23	900967	6600-5860	70.00 WATER JUGS-BLD 9 MAINT ROOM	
55013	12/16/2022	227.89	4421	APPLIED INDUSTRIAL TECH		
Invoice	Inv Date	Due Date	PO	Account	Amount Description	Supplemental Description
7025788265	12/6/22	12/7/22	661683	6600-5520	32.62 SK1 7/8 QD BUSHING	N14309
7025820985	12/9/22	12/10/22	104081	1000-2020	195.27 BELT, 5VX1400	27060049

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190781	12/22/2022	227.61	1104	SPRAYING SYSTEMS CO			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
QY72561	12/1/22	12/31/22	104057	1000-2020	213.36	CAP, QUICK UNIJET CELCON WHITE	20230051
	12/1/22	12/31/22	104057	1000-1005	14.25	CAP, QUICK UNIJET CELCON WHITE	20230051
190724	12/16/2022	227.60	6828	KOTIRANTA, DONALD A.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
121322	12/12/22	12/12/22		6000-6900	227.60	SAFETY BOOT REIMBURSEMENT	

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190775	12/22/2022	227.10	838	NORTHWEST OUTLET			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
1626670	11/29/22	12/29/22	661678	4000-7800	294.98	INSULATED BIB OVERALLS	
	11/29/22	12/29/22	661678	4000-7800	294.98	INSULATED BIB OVERALLS	
	11/29/22	12/29/22	661678	4000-7800	294.98	INSULATED BIB OVERALLS	
	11/29/22	12/29/22	661678	4000-7800	294.98	INSULATED BIB OVERALLS	
	11/29/22	12/29/22	661678	4000-7800	294.98	INSULATED BIB OVERALLS	
	11/29/22	12/29/22	661678	4000-7800	294.98	INSULATED BIB OVERALLS	
	11/29/22	12/29/22	661678	4000-7800	294.98	INSULATED BIB OVERALLS	
	11/29/22	12/29/22	661678	4000-7800	294.98	INSULATED BIB OVERALLS	
	11/29/22	12/29/22	661678	6600-7800	139.99	INSULATED HI VIS COAT	
	11/29/22	12/29/22	661678	6600-7800	139.99	INSULATED HI VIS COAT	
	11/29/22	12/29/22	661678	6600-7800	139.99	INSULATED HI VIS COAT	
	11/29/22	12/29/22	661678	6600-7800	139.99	INSULATED HI VIS COAT	
	11/29/22	12/29/22	661678	6600-7800	139.99	INSULATED HI VIS COAT	
	11/29/22	12/29/22	661678	6600-7800	139.99	INSULATED HI VIS COAT	
	11/29/22	12/29/22	661678	6600-7800	139.99	INSULATED HI VIS COAT	
	11/29/22	12/29/22	661678	6600-7800	139.99	INSULATED HI VIS COAT	
	11/29/22	12/29/22	661678	4000-7800	16.22	INSULATED BIB OVERALLS	
	11/29/22	12/29/22	661678	4000-7800	16.22	INSULATED BIB OVERALLS	
	11/29/22	12/29/22	661678	4000-7800	16.22	INSULATED BIB OVERALLS	
	11/29/22	12/29/22	661678	4000-7800	16.22	INSULATED BIB OVERALLS	
	11/29/22	12/29/22	661678	4000-7800	16.22	INSULATED BIB OVERALLS	
	11/29/22	12/29/22	661678	4000-7800	16.22	INSULATED BIB OVERALLS	
	11/29/22	12/29/22	661678	4000-7800	16.22	INSULATED BIB OVERALLS	
	11/29/22	12/29/22	661678	4000-7800	16.22	INSULATED BIB OVERALLS	
	11/29/22	12/29/22	661678	6600-7800	7.70	INSULATED HI VIS COAT	
	11/29/22	12/29/22	661678	6600-7800	7.70	INSULATED HI VIS COAT	
	11/29/22	12/29/22	661678	6600-7800	7.70	INSULATED HI VIS COAT	
	11/29/22	12/29/22	661678	6600-7800	7.70	INSULATED HI VIS COAT	
	11/29/22	12/29/22	661678	6600-7800	7.70	INSULATED HI VIS COAT	
	11/29/22	12/29/22	661678	6600-7800	7.70	INSULATED HI VIS COAT	
	11/29/22	12/29/22	661678	6600-7800	7.70	INSULATED HI VIS COAT	
	11/29/22	12/29/22	661678	6600-7800	7.70	INSULATED HI VIS COAT	

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Check	Date	Amount	Vendor	Name	
1626670	11/29/22	12/29/22	661678	6600-7800	-7.70 INSULATED HI VIS COAT
	11/29/22	12/29/22	661678	6600-7800	-7.70 INSULATED HI VIS COAT
	11/29/22	12/29/22	661678	6600-7800	-7.70 INSULATED HI VIS COAT
	11/29/22	12/29/22	661678	6600-7800	-7.70 INSULATED HI VIS COAT
	11/29/22	12/29/22	661678	6600-7800	-7.70 INSULATED HI VIS COAT
	11/29/22	12/29/22	661678	6600-7800	-7.70 INSULATED HI VIS COAT
	11/29/22	12/29/22	661678	6600-7800	-7.70 INSULATED HI VIS COAT
	11/29/22	12/29/22	661678	6600-7800	-7.70 INSULATED HI VIS COAT
	11/29/22	12/29/22	661678	4000-7800	-16.22 INSULATED BIB OVERALLS
	11/29/22	12/29/22	661678	4000-7800	-16.22 INSULATED BIB OVERALLS
	11/29/22	12/29/22	661678	4000-7800	-16.22 INSULATED BIB OVERALLS
	11/29/22	12/29/22	661678	4000-7800	-16.22 INSULATED BIB OVERALLS
	11/29/22	12/29/22	661678	4000-7800	-16.22 INSULATED BIB OVERALLS
	11/29/22	12/29/22	661678	4000-7800	-16.22 INSULATED BIB OVERALLS
	11/29/22	12/29/22	661678	4000-7800	-16.22 INSULATED BIB OVERALLS
	11/29/22	12/29/22	661678	4000-7800	-16.22 INSULATED BIB OVERALLS
	11/29/22	12/29/22	661678	6600-7800	-139.99 INSULATED HI VIS COAT
	11/29/22	12/29/22	661678	6600-7800	-139.99 INSULATED HI VIS COAT
	11/29/22	12/29/22	661678	6600-7800	-139.99 INSULATED HI VIS COAT
	11/29/22	12/29/22	661678	6600-7800	-139.99 INSULATED HI VIS COAT
	11/29/22	12/29/22	661678	6600-7800	-139.99 INSULATED HI VIS COAT
	11/29/22	12/29/22	661678	6600-7800	-139.99 INSULATED HI VIS COAT
	11/29/22	12/29/22	661678	6600-7800	-139.99 INSULATED HI VIS COAT
	11/29/22	12/29/22	661678	6600-7800	-139.99 INSULATED HI VIS COAT
	11/29/22	12/29/22	661678	4000-7800	-294.98 INSULATED BIB OVERALLS
	11/29/22	12/29/22	661678	4000-7800	-294.98 INSULATED BIB OVERALLS
	11/29/22	12/29/22	661678	4000-7800	-294.98 INSULATED BIB OVERALLS
	11/29/22	12/29/22	661678	4000-7800	-294.98 INSULATED BIB OVERALLS
	11/29/22	12/29/22	661678	4000-7800	-294.98 INSULATED BIB OVERALLS
	11/29/22	12/29/22	661678	4000-7800	-294.98 INSULATED BIB OVERALLS
	11/29/22	12/29/22	661678	4000-7800	-294.98 INSULATED BIB OVERALLS
	11/29/22	12/29/22	661678	4000-7800	-294.98 INSULATED BIB OVERALLS
	11/29/22	12/29/22	661678	4000-7800	-294.98 INSULATED BIB OVERALLS
	11/29/22	12/29/22	661678	4000-7800	-294.98 INSULATED BIB OVERALLS
	11/29/22	12/29/22	661678	4000-7800	-294.98 INSULATED BIB OVERALLS
	11/29/22	12/29/22	661678	4000-7800	-294.98 INSULATED BIB OVERALLS
	11/29/22	12/29/22	661678	4000-7800	-294.98 INSULATED BIB OVERALLS
	11/29/22	12/29/22	661678	4000-7800	-294.98 INSULATED BIB OVERALLS
	11/29/22	12/29/22	661678	4000-7800	-294.98 INSULATED BIB OVERALLS
	11/29/22	12/29/22	661678	4000-7800	-294.98 INSULATED BIB OVERALLS
1628411	12/6/22	1/5/23	601339	6000-6900	227.10 JOSH ZIKA SAFETY BOOTS
					SAFETY BOOTS

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55053	1/6/2023	225.00	1131	STEWART TAYLOR COMPANY			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
58372	12/28/22	12/29/22	601342	6000-8210	225.00	BOX OF 250 AMANDA MACDONALD	BUSINESS CARDS - 2 SIDED
190908	1/19/2023	225.00	6811	JACOBS ENGINEERING GROUP, INC.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
C9X389000534	12/27/22	1/26/23	201484	1000-1300-3485	225.00	EVALUATE VARIOUS MEDIA AND MEI	BIOFILTER MEDIA EVALUATION
55043	12/27/2022	217.30	1012	NORTHSTAR FORD			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
51887831X	12/20/22	12/21/22	661705	6600-5520	217.30	HC3Z 13405 F LAMP ASY REAR	N14332
190916	1/19/2023	213.63	838	NORTHWEST OUTLET			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
1635517	12/28/22	1/27/23	601346	6000-6900	213.63	SHAWN REINARZ SAFETY BOOTS	SAFETY BOOTS
190793	12/29/2022	205.71	3134	ANDREW J. ERNST			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
122722	12/20/22	12/20/22		6000-6900	205.71	SAFETY BOOT REIMBURSEMENT	
190868	1/12/2023	191.93	1362	MCMASTER CARR SUPPLY			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
90059696	12/21/22	1/20/23	661706	6600-5520	24.60	WING HANDLED CAM LATCHES	N14333
	12/21/22	1/20/23	661706	6600-5520	9.25	WING HANDLED CAM LATCHES	N14333
90111369	12/22/22	12/23/22	661710	6600-5520	22.93	SS 1/4 SPRING PIN 1 1/2 LONG P	N14334
90137930	12/23/22	1/22/23	661712	6800-5520	135.15	SS STRAIGHT REDUCER 3 X 1 NPT	N14336
190828	1/5/2023	191.68	1324	MOTION INDUSTRIES INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
MN1200384793	12/27/22	1/26/23	661704	6600-5520	175.39	1060T10 GRID AND COVER ASSEMB	N14330
	12/27/22	1/26/23	661704	6600-5520	16.30	1060T10 GRID AND COVER ASSEMB	N14330
190789	12/29/2022	188.37	729	DALCO ENTERPRISES, INC.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
4024442	12/20/22	12/21/22	104053	1000-2020	188.38	TOILET TISSUE, 1-PLY RECYCLED	38100026
	12/20/22	12/21/22	104053	6600-5510	-0.01	729DALCO ENTERPRISES, IN	

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190713	12/16/2022	184.00	6782	EUROFINS ENVIRONMENT TESTING			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
3100115286	11/28/22	12/28/22	771206	7700-7820	184.00	PCBS, METALS, PESTICIDES, CHLO	MONTHLY/QUARTERLY/2X/YR
13738	12/16/2022	183.76	2483	LAKES GAS CO.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
1546704	12/7/22	12/17/22	900931	6600-6060	183.76	PROPANE CYLINDERS MAINTENANCE	
190762	12/22/2022	177.62	444	GUSTAVE A LARSON COMPANY			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
4974522	11/16/22	12/25/22	104045	1000-2020	174.62	THERMOSTAT, T-4002-201 JOHN CN	67060005
	11/16/22	12/25/22	104045	1000-1005	3.00	THERMOSTAT, T-4002-201 JOHN CN	67060005
190872	1/12/2023	176.00	4052	NCPERS GROUP LIFE INS.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
957200012023	12/1/22	12/2/22		1000-2695	176.00	LIFE INSURANCE-JAN	
13750	12/29/2022	175.00	6662	DOORCO, INC.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
301543	12/16/22	12/17/22	661700	6600-5820	175.00	CONTRACTOR WORK ORDERS	8 CONTRACTOR
55063	1/12/2023	166.28	702	MARS SUPPLY			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
30398806	12/28/22	12/29/22	661698	6600-6130	120.73	BORINGTURNINGFACE HOLDER	
30400232	1/5/23	1/6/23	104070	1000-2020	33.60	BAND SAW BLADE, 44-7/8"X1/2"X	97120094
	1/5/23	1/6/23	104070	1000-1005	11.95	BAND SAW BLADE, 44-7/8"X1/2"X	97120094
190923	1/19/2023	165.67	5263	YOKOGAWA CORP. OF AMERICA			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
7010518466345	12/20/22	1/19/23	201513	1000-1300-3492	135.00	30 FT	AXG SIGNAL CABLE
	12/20/22	1/19/23	201513	1000-1300-3492	30.67	30 FT	AXG SIGNAL CABLE
190873	1/12/2023	162.26	6547	LAURA NESS			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
123122	12/31/22	1/1/23		6000-7010	162.26	BOARD PER DIEM - DECEMBER	

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190727	12/16/2022	160.60	6790	MIDCOAST CATERING COMPANY			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
1124	11/27/22	12/27/22		6000-7300	160.60	FOOD FOR LEGISLATIVE COMM MTG	
55041	12/27/2022	160.36	6101	MSC INDUSTRIAL SUPPLY CO			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
68410866	12/16/22	12/17/22	104087	1000-2020	160.36	EXTENSION CORD, 25FT 12GA SJTW	30450001
13771	1/20/2023	153.16	1711	GRAINGER, W. W. INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
9560672181	1/3/23	1/4/23	661716	6600-5520	7.46	20XP93 3/4 BRASS GARDEN HOSE C	N14337
9570952045	1/12/23	1/13/23	104113	1000-2020	34.38	WINDSHIELD WASHER FLUID, 1GAL	13230003
9572965227	1/13/23	1/14/23	430345	4300-7800	111.32	2XL WINTER JACKET	HI VIS BOMBER JACKET 2XLARGE
55044	12/27/2022	153.14	6365	VONCO V LLC DULUTH			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
V50000019631	12/18/22	12/19/22	900957	4000-5710	153.14	GRIT DISPOSAL	
190809	12/29/2022	150.00	4064	READER WEEKLY			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
1233	12/8/22	12/18/22	570574	5702-7030	75.00	MRC AD	
1234	12/15/22	12/25/22	570574	5703-7030	75.00	YW/ORG AD	
13765	1/12/2023	150.00	5847	STERICYCLE, INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
4011471172	12/31/22	1/30/23	900947	5600-5791	150.00	PER DRUM CHARGES	
190884	1/12/2023	150.00	4064	READER WEEKLY			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
1235	12/22/22	1/1/23	570574	5703-7030	75.00	YW/ORG AD	
1236	12/29/22	1/8/23	570574	5703-7030	75.00	YW/ORG AD	
190802	12/29/2022	145.00	6485	MINNESOTA PETROLEUM SERVICE			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
118709	12/8/22	1/7/23	661695	6600-6060	145.00	16 FT. TANK STICK	16 FT TANK STICK W/DELIVERY

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Check	Date	Amount	Vendor	Name			
55081	1/20/2023	140.28	6101	MSC INDUSTRIAL SUPPLY CO			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
75240886	1/13/23	1/14/23	104110	1000-2020	140.28	CLEANER, BRAKE CRC 05089	22150020
55046	12/30/2022	140.21	702	MARS SUPPLY			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
30398068	12/22/22	12/23/22	661674	6600-6060	125.30	GASKET CUTTER PINS AND BLADES	GUCAX3501 GSK CUT BLADES
	12/22/22	12/23/22	661674	6600-6060	14.91	GASKET CUTTER PINS AND BLADES	GUCAX3501 GSK CUT BLADES
190869	1/12/2023	136.90	5836	MEDIACOM			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
1228220428	12/28/22	1/7/23	900932	4200-5860	136.90	MONTHLY SCANLON INTERNET ACCE	
55034	12/22/2022	126.14	1012	NORTHSTAR FORD			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
63711701	12/19/22	12/20/22	661701	6600-5840	126.14	CONTRACTOR WORK ORDERS	8 CONTRACTOR
13760	1/12/2023	124.00	1461	DEX YP			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
1225221473	12/25/22	1/9/23	570601	4700-7020	62.00	WHITE PAGE LISTING - WLSSD	
	12/25/22	1/9/23	570601	5704-7040	31.00	HHW/CLEAN SHOP LISTINGS	
	12/25/22	1/9/23	570601	5702-7030	31.00	MRC/RECYCLING LISTINGS	MRC/RECYCLE LISTINGS
55052	1/6/2023	121.24	6101	MSC INDUSTRIAL SUPPLY CO			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
71260946	12/28/22	12/29/22	104090	1000-1005	70.60	SUSPENSION TRAUMA SAFETY STRA	69040086
	12/28/22	12/29/22	104090	1000-2020	50.64	SUSPENSION TRAUMA SAFETY STRA	69040086
190827	1/5/2023	120.00	4491	MARK LYES			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
010423	1/4/23	1/4/23		6000-6900	120.00	SAFETY BOOT REIMBURSEMENT	
55025	12/20/2022	113.55	1440	GUARDIAN PEST CONTROL INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
2429783	12/12/22	12/13/22	900263	6000-5860	113.55	RODENT CONTROL (MAIN PLANT)	

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Check	Date	Amount	Vendor	Name		
55078	1/20/2023	111.05	1366	McCOY CONSTRUCTION & FORESTRY		
Invoice	Inv Date	Due Date	PO	Account	Amount Description	Supplemental Description
2189101	1/10/23	1/11/23	661725	6600-5520	111.05 3 FUEL FILTERS	N14339
190920	1/19/2023	111.00	4749	SOIL CONTROL LAB		
Invoice	Inv Date	Due Date	PO	Account	Amount Description	Supplemental Description
2120498	12/30/22	1/29/23	771201	7700-7820	111.00 SULFATE	MONTHLY BIOSOLIDS TESTING
55087	1/20/2023	106.36	6365	VONCO V LLC DULUTH		
Invoice	Inv Date	Due Date	PO	Account	Amount Description	Supplemental Description
V50000019673	1/8/23	1/9/23	900957	4000-5710	106.36 GRIT DISPOSAL	
190863	1/12/2023	100.00	5742	INTEGRIS		
Invoice	Inv Date	Due Date	PO	Account	Amount Description	Supplemental Description
454089	1/6/23	1/7/23	900976	5100-5860	100.00 MRC MONTHLY INTERNET ACCESS	
190722	12/16/2022	100.00	5742	INTEGRIS		
Invoice	Inv Date	Due Date	PO	Account	Amount Description	Supplemental Description
449391	12/6/22	12/7/22	900916	5100-5860	100.00 MRC MONTHLY INTERNET ACCESS	
55015	12/16/2022	100.00	3132	FOUR SEASONS OUTDOOR SERVICES		
Invoice	Inv Date	Due Date	PO	Account	Amount Description	Supplemental Description
9860A	11/23/22	11/24/22	510289	5100-6120	100.00 DELIVERY	DELIVERY CHARGE
190705	12/16/2022	97.50	6769	ACCELERATED TECHNOLOGY LABS		
Invoice	Inv Date	Due Date	PO	Account	Amount Description	Supplemental Description
315938909	11/30/22	12/30/22	201415	1000-1260-8909	97.50 PROF SERVICE/ACTIVATE/IMPLEMEN	LMIS CAP PROJECT
190911	1/19/2023	94.98	1362	MCMASTER CARR SUPPLY		
Invoice	Inv Date	Due Date	PO	Account	Amount Description	Supplemental Description
90268111	12/29/22	1/28/23	661713	6600-6130	84.42 TAP DRIVER SETS	2604A35 TAP DRIVER SET
	12/29/22	1/28/23	661713	6600-6130	10.56 TAP DRIVER SETS	2604A35 TAP DRIVER SET
190888	1/12/2023	93.13	6755	ROBERT SCHILLING		
Invoice	Inv Date	Due Date	PO	Account	Amount Description	Supplemental Description
123122	12/31/22	1/1/23		6000-7010	93.13 BOARD PER DIEM - DECEMBER	

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Check	Date	Amount	Vendor	Name			
55083	1/20/2023	92.80	5219	MSC INDUSTRIAL SUPPLY CO			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
558671563470	11/9/22	11/10/22	201488	1000-1300-3470	92.80	1-3/4" STEEL HEX HEAD BOLT	3/4-10 THREAD 1-3/4 IN HEAD BOLT
190783	12/22/2022	90.00	6740	TOM KRAEMER, INC.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
569532	12/1/22	12/31/22	500105	5000-5860	90.00	TRANSFER STATION 20FT SHIPPING	20FT SHIPPING STORAGE CONTAINER
190889	1/12/2023	89.00	4749	SOIL CONTROL LAB			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
2120161	12/27/22	1/26/23	771201	7700-7820	89.00	SULFATE	MONTHLY BIOSOLIDS TESTING
13774	1/20/2023	88.38	4836	VERIZON WIRELESS			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
9924796397	1/8/23	2/2/23		4200-5210	88.38	TELEMETER SERVICE	
190906	1/19/2023	87.75	2366	GOPHER STATE ONE-CALL			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
2121564	12/31/22	1/30/23	900926	6000-5860	87.75	LOCATE FEES	
13763	1/12/2023	82.80	3329	GREAT LAKES ALARM INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
95964	1/1/23	1/16/23	900972	5100-5860	22.95	ADMINISTRATIVE FEE	
96046	1/1/23	1/16/23	900973	4200-5860	59.85	SCANLON MONTHLY MONITORING FI	
55076	1/20/2023	79.70	1440	GUARDIAN PEST CONTROL INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
2437167	1/4/23	1/5/23	900263	6000-5860	39.85	RODENT CONTROL (MRC)	
2437168	1/4/23	1/5/23	900263	6000-5860	39.85	RODENT CONTROL (CARLTON STOR.	
190865	1/12/2023	76.25	6533	LOREN LILLY			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
123122	12/31/22	1/1/23		6000-7010	76.25	DECEMBER PER DIEM	
190902	1/19/2023	76.00	6782	EUROFINS ENVIRONMENT TESTING			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
3100116782	12/30/22	1/29/23	771206	7700-7820	76.00	METALS, ORGANICS, VOCs, AROCL	PRIORITY POLLUTANTS

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Check	Date	Amount	Vendor	Name			
190816	12/29/2022	75.00	6763				
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
122322	12/23/22	12/23/22		6000-6930	75.00	WELLNESS PROGRAM REIMBURSEME	
190742	12/16/2022	75.00	4064	READER WEEKLY			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
1232	12/1/22	12/11/22	570574	5703-7030	75.00	YW/ORG AD	
190772	12/22/2022	74.99	6542	SANIMAX USA			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
122122SANIMA	12/21/22	12/22/22		1000-0805	74.99	REFUND FOR MISTAKEN PAYMENT	
190851	1/12/2023	73.00	314	DULUTH TIRE			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
260083032	12/21/22	1/20/23	661702	6600-5840	73.00	CONTRACTOR WORK ORDERS	8 CONTRACTOR
190845	1/12/2023	71.26	6313	JULENE BOE			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
123122	12/31/22	1/1/23		6000-7010	71.26	BOARD PER DIEM - DECEMBER	
190840	1/5/2023	67.43	6038	VOSS LIGHTING			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
1536420900	12/19/22	1/18/23	104074	1000-2020	61.30	LAMP, INDICATOR 44 GE 6.3V	30260008
	12/19/22	1/18/23	104074	1000-1005	6.13	LAMP, INDICATOR 44 GE 6.3V	30260008
55084	1/20/2023	65.00	1012	NORTHSTAR FORD			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
63722921	1/11/23	1/12/23	661730	6600-5840	65.00	CONTRACTOR WORK ORDERS	8 CONTRACTOR
190867	1/12/2023	64.38	5283	DAVID MANDERFELD			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
123122	12/31/22	1/1/23		6000-7010	64.38	BOARD PER DIEM - DECEMBER	
55064	1/12/2023	63.42	1366	McCOY CONSTRUCTION & FORESTRY			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
2183894	12/21/22	12/22/22	661692	6600-5520	63.42	CABIN AIR FILTER FOR JD LOADER	N14319

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Check	Date	Amount	Vendor	Name			
190842	1/12/2023	60.00	5961	JAMES E AIRD			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
123122	12/31/22	1/1/23		6000-7010	60.00	BOARD PER DIEM - DECEMBER	
190891	1/12/2023	58.13	6212	PAUL THOMSEN			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
123122	12/31/22	1/1/23		6000-7010	58.13	BOARD PER DIEM - DECEMBER	
190812	12/29/2022	58.00	6086	THOMAS SCIENTIFIC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
2821703	12/8/22	1/7/23	771294	7700-6040	58.00	STIR BARS, 45MM, 2CT	1159X21
190882	1/12/2023	55.56	6211	MARCIA PODRATZ			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
123122	12/31/22	1/1/23		6000-7010	55.56	BOARD PER DIEM - DECEMBER	
13772	1/20/2023	49.54	2483	LAKES GAS CO.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
1646097	1/18/23	1/28/23	900982	5100-5860	49.54	PROPANE CYLINDERS MRC	
190728	12/16/2022	46.76	6827	MILLER, LOUISE J.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
120322	11/13/22	11/13/22		5100-6090	46.76	WINTER GEAR FOR OUTSIDE WORK	
13747	12/23/2022	46.49	4836	VERIZON WIRELESS			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
9922413881	12/8/22	1/2/23		4200-5210	46.49	TELEMETER SERVICE	
55062	1/12/2023	39.85	1440	GUARDIAN PEST CONTROL INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
2429785	12/16/22	12/17/22	900263	6000-5860	39.85	RODENT CONTROL (CARLTON STOR.	
55016	12/16/2022	39.85	1440	GUARDIAN PEST CONTROL INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
2429784	12/7/22	12/8/22	900263	6000-5860	39.85	RODENT CONTROL (MRC)	

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Check	Date	Amount	Vendor	Name			
55029	12/22/2022	39.04	4421	APPLIED INDUSTRIAL TECH			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
7025820891	12/9/22	12/10/22	104055	1000-2020	39.04	BELT, A120	27060151
190834	1/5/2023	32.60	2484	CITY OF PROCTOR			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
010323	1/3/23	1/5/23		3100-3530	32.60	CAF RETAINAGE	
190843	1/12/2023	32.02	850	AUTO VALUE DULUTH WEST			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
602308276	1/6/23	1/7/23	104098	1000-2020	32.02	OIL FILTER, 51820 WIX SPIN-ON	35040029
55033	12/22/2022	32.00	6037	MICHAUD DISTRIBUTING			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
357128	12/13/22	12/14/22	900933	5100-5860	32.00	WATER JUGS-MRC	
190830	1/5/2023	30.00	6776	[REDACTED]			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
122322	12/23/22	1/13/23		6000-6930	30.00	WELLNESS FITNESS REIMBURSEMENT	
190837	1/5/2023	30.00	6618	[REDACTED]			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
122722	12/27/22	12/27/22		6000-6930	30.00	FITNESS REBATE REIMBURSEMENT	
13736	12/16/2022	22.95	3329	GREAT LAKES ALARM INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
95726	12/1/22	12/16/22	900927	5100-5860	22.95	ADMINISTRATIVE FEE	
70959	1/9/2023	22.02	5028	TREASURER OF THE PEOPLE			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
123122PEOP	12/31/22	1/1/23		1000-2710	22.02	TREAS OF THE PEOPLE- DECEMBER	
190707	12/16/2022	16.01	4611	DANIEL BELDEN			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
120722	12/6/22	12/6/22		7000-6910	8.93	BREAKFAST DURING TRAVEL -SWAA	
	12/6/22	12/6/22		7000-6910	7.08	LUNCH DURING TRAVEL-SWAA MTG	

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Check	Date	Amount	Vendor	Name			
190746	12/16/2022	12.62	819	VIKING ELECTRIC SUPPLY			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
S00637445300:	11/7/22	12/25/22	104038	1000-2020	12.62	PHOTO CONTROL, T-15 1800W-TUN	67010028
55014	12/16/2022	6.08	6065	BEARING DISTRIBUTORS INC.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
9502800707	11/10/22	11/30/22	661671	6600-5520	6.08	20MM BORE 47MM OD 14MM WD SII	N14298
190833	1/5/2023	1.92	901	PETTY CASH - OFFICE			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
123022	12/30/22	12/31/22		6000-6910	1.92	MONEY OWED 4 MILEAGE RATE INCI	
Checks:	393	Total:	12,141,446.84				

WESTERN LAKE SUPERIOR SANITARY DISTRICT

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 http://www.wlssd.com



Clear Answers for Clean Water™

MEMORANDUM

To: WLSSD Board

From: Personnel Committee

Date: January 25, 2023

Subject: Treatment Plant Operator I Job Description

Attached to this memo you will find the proposed job description for Treatment Plant Operator 1 (formerly Treatment Plant Operator). During this review, the Treatment Plant Operator job description was split into three progressive jobs (TPO 1, 2 and 3). The Treatment Plant Operator 1 is the first in the job series.

An analysis of the relative value of the proposed job description is based on the Job Match point system used by the State of Minnesota. This system is a structure on which to base compensation and is based on the premise that similarly-valued jobs should be compensated similarly. The job point system allows an agency to use a common value system and apply it to dissimilar jobs. I have attached a Hay Factor comparison chart for review. This chart shows the four elements that are evaluated during the above stated process: Know-How, Problem-Solving, Accountability and Special Conditions. A summary of these are as follows:

Know-How

The revised job description indicates minimum qualifications must mirror that of the Minnesota Pollution Control Agency (MPCA) Class D Wastewater Operator license.

Problem Solving and Accountability

This position works under an assigned supervisor and there are set procedures in place. There is a degree of independent problem solving and judgment.

Special Conditions

The District has tried to update all new job descriptions to follow ADA requirements when posting. A requirement adding potential lifting restrictions and working conditions has been included in the proposed description to ensure the District meets these requirements.

Treatment Plant Op 1		
	Old Job Description	Proposed Job Description
Hay Factors		
<u>Know-How</u>		
<ul style="list-style-type: none"> Technical knowledge 	<ul style="list-style-type: none"> 2 years' experience in larger wastewater treatment plant or combination of related 	<ul style="list-style-type: none"> Must meet MPCA Class D Wastewater Operator certificate requirements

	education + experience = 4 years	
<ul style="list-style-type: none"> Human relations skills 	<ul style="list-style-type: none"> MPCA D Wastewater Operator Certificate 	<ul style="list-style-type: none"> Communicate with other departments and operators to provide necessary information for various process problems, emergencies and routine updates to ensure continuity of operation
<ul style="list-style-type: none"> Managerial/Integrating skills 	<ul style="list-style-type: none"> Responsible for communication with other departments and operators to provide necessary information for various process problems, emergencies and routine updates 	<ul style="list-style-type: none"> Performs work under direction of assigned supervisor Develops and maintains SOP's Trains others
	<ul style="list-style-type: none"> Performs designated duties and tasks by assigned supervisor Follows SOP's and standards established by supervisor Trains others 	
<ul style="list-style-type: none"> Tech skills 	<ul style="list-style-type: none"> Ensures compliance with permit requirements Equipment operations and maintenance Ability to independently use SCADA system 	<ul style="list-style-type: none"> Responsible for operating in compliance with permit requirements Operating processes and equipment Monitor SCADA and other process control data Knowledge of theories and practices of wastewater treatment and advanced secondary treatment
<u>Problem Solving</u>		
<ul style="list-style-type: none"> The way in which the employee makes decisions and solves problems 	<ul style="list-style-type: none"> Follows policies and procedures under direction of assigned supervisor 	<ul style="list-style-type: none"> Performs work as assigned by supervisor Takes independent action to deal with emergency situations
<ul style="list-style-type: none"> Degree in which they have to think on their own 	<ul style="list-style-type: none"> Work is assigned by supervisor Must be able to work independently 	<ul style="list-style-type: none"> Work is assigned by supervisor Must be able to work independently
<u>Accountability</u>		
<ul style="list-style-type: none"> Amount of responsibility for actions, the consequences and the measured effect of their job on the end result of the district 	<ul style="list-style-type: none"> Work is assigned by designated supervisor Set procedures are in place 	<ul style="list-style-type: none"> Work is assigned by designated supervisor Set procedures are in place

Special Conditions

- Makes confined space entries as necessary
- Ability to be mobile over a variety of structures and surfaces
- Ability to exert pulling force
- Capable of walking, reaching, bending and to stand, kneel, stoop and crouch
- Ability to work in confined spaces
- Ability to lift and carry up to 75 lbs
- Ability to work a shift schedule

MN State Job Match

In the District's current job description, the Treatment Plant Operator was compared to the Wastewater Plant Op (75% of 183 pts), Machinery Repair Worker (15% of 194 pts) and EDP Operations Specialist (10% of 233 pts. which provided an overall point value of 189 for this position. This placed the Treatment Plant Operator at a grade 14.

During the most recent job review, the Treatment Plant Operator was split into three progressive job descriptions (Treatment Plant Operator 1, 2 and 3). The Treatment Plant Operator 1 would replace the existing Treatment Plant Operator. The Wastewater Plant Op position formerly used as a comparable job is no longer in the state job match. Therefore, the following jobs were used as comparables for the most recent review: Water Treatment Plant Operator (50% of 174 pts), EDP Operations Technical Specialist (40% of 245 pts) and Machinery Repair Worker (10% of 194 pts); total points = 204. This point value would place this job at a pay grade 15.

As part of this review, an external market study was also conducted. Comparable wages in similar positions would support the Treatment Plant Operator 1 position moving to a pay grade 15.

It is recommended that the Personnel Committee approve the proposed Treatment Plant Operator 1 job description be placed at a pay grade 15, retroactive to January 8, 2023.

TREATMENT PLANT OPERATOR

Approved: 05/2012

DEFINITION

Under the supervision of an Operations Supervisor, lead worker, or senior waste water operator, or an assigned supervisor, an employee in this classification performs work in the operation and maintenance of portions of the wastewater treatment process. The treatment plant operator is responsible for ensuring that the assigned portions of the plant operate in compliance with permit requirements and in response to overall plant needs. On an assigned shift the work involves: equipment operation; assigned preventive, corrective and general maintenance; performing required checks and readings; cleaning duties; and other related work as assigned.

JOB FUNCTIONS

During an assigned shift, an operator performs the designated duties and tasks assigned by the O/M supervisor, lead worker or process operator to efficiently and safely operate the assigned process machinery, equipment and facilities of clean water production; including but not limited to oxygen production systems, liquid oxygen backup systems, influent wastewater pumps, bar screens, grit removal systems, oxygen dissolution systems, settling tanks, effluent filters, air compressors, odor control systems, disinfection systems, chemical feed systems, pumps, motors, controllers, sludge thickeners, sludge digestion equipment, dewatering equipment, and associated equipment to maintain effluent discharge within the NPDES permit. Performs all related operational tasks in controlling assigned equipment (including adjustments and modifications as prescribed by departmental policy), which may include some coordination of the activities of another operator on the assigned shift. Reports problems and incidents as prescribed by departmental policy and procedures; takes independent action to deal with emergency situations, including all reporting and notification and ensures that all procedures are followed. Responsible for communication with other departments and operators to provide necessary information for the various different process problems, emergencies and routine updates. Accomplishes all assigned preventive maintenance tasks, including informal checks to the standards established by the O/M supervisor or lead worker. Performs maintenance and repair of process equipment and facilities to maintain operational efficiency. Troubleshoots, makes checks, and takes appropriate action to ensure that equipment and process failures are minimized. Makes confined space entries as necessary. Reads meters, gauges and other recording devices and records such data accurately and completely to ensure that complete records are retained; notes events, security breaches and problems as prescribed in departmental policies; samples process streams and performs process control tests according to established procedures and in reaction to emergency situations. Performs cleaning duties and other related projects to maintain clean and orderly conditions in the District facilities; maintains a constant awareness of safe work practices; ensures compliance with the District Safety Program to complete work without accidents or injuries; attends in-service training as required by the O/M supervisor or lead worker; assists in the training and education of other operators and employees. Provides on-the-job training, general instruction and specific training as required. Maintains plant security and plant integrity for the entire complex after normal business hours. Notifies Senior Treatment Plant Operator when abnormal conditions exist in any area which the operator is not normally responsible for.

MINIMUM QUALIFICATIONS

Possess two years of full-time equivalent work experience in a large wastewater treatment plant (greater than 1.0 MGD flow) or a combination of education in wastewater treatment, water quality, chemistry, biology or environmental technology and the above work experience which totals four years or successful completion of the District's internal Operator-in-Training program.. Possess an MPCA "D" Wastewater Operator Certificate (a class "C" certificate is desirable).

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

Considerable knowledge of specific theories and practices of wastewater treatment and advanced secondary treatment; knowledge of proper sampling techniques and wastewater testing protocols; and considerable knowledge of pumps, motors, tools, machinery and equipment similar to that found in a wastewater or solid waste facility. Ability to independently use the SCADA system for operation of the specific systems assigned and to utilize the SCADA system under the guidance and direction of the Senior Wastewater Treatment Operator. Ability to locate and repair minor operational equipment deficiencies; ability to interpret simple illustrated equipment and parts breakdowns, sketches and other related operational equipment; ability to accurately read gauges and meters and to transcribe and interpret this information. Ability to be mobile over a variety of steps, ramps, ladders and confined spaces; possess sufficient physical strength and agility to perform regular lifting and moving of supplies and equipment; capability of exerting pulling force upon machinery, equipment and valves; to reach overhead and bend over to operate levers and valves; ability to shovel material and operate high pressure water hoses; and ability to establish and maintain effective working relationships with fellow employees and supervisors.

TREATMENT PLANT OPERATOR 1

Draft: 12/7/2022

DEFINITION

Under the direction of the Supervisor of Clean Water and Reuse, Lead Treatment Plant Operator, Senior Treatment Plant Operator or other assigned supervisor, an employee in this classification performs skilled work in the operation and maintenance of portions of the wastewater treatment process. This position is responsible for operating in compliance with permit requirements and in response to overall plant needs. The work includes, but is not limited to: operating processes and equipment; performing required checks and readings; completing preventive, corrective and general maintenance; cleaning; and other related work as assigned.

JOB FUNCTIONS

- Efficiently and safely operate equipment and facilities of the wastewater treatment plant to maintain compliance with all applicable local, state and federal permits and regulations
- Make necessary adjustments to the plant processes to minimize disruptions due to equipment failures or unforeseen conditions
- Monitor Supervisory Control and Data Acquisition (SCADA) and other process control data to stay current with the status of plant processes and coordinate adjustments to keep control parameters within normal operating ranges
- Inspect equipment by reading temperature, pressure, flow and other meters, gauges and other recording devices; make adjustments as necessary and accurately record data to ensure complete records are retained
- Communicate with other departments and operators to provide necessary information for various process problems, emergencies and routine updates to ensure continuity of operation
- Keep up-to-date on the WLSSD National Pollutant Discharge Elimination System (NPDES) permit requirements, air permit requirements and process performance
- Take independent action to deal with emergency situations, including all reporting and notification and ensure all procedures are followed
- Conduct routine inspections of plant operations and buildings and grounds
- Participate in developing and maintaining standard operating procedures (SOPs) for the waste treatment plant and processes
- Perform and record preventive maintenance tasks and checks in accordance with established schedules
- Perform maintenance and repair of process equipment and facilities to maintain operational efficiency and write work requests to report equipment malfunction requiring more extensive maintenance
- Sample process streams and perform process control tests according to established procedures and in reaction to emergency situations
- Perform cleaning duties and other related projects to maintain clean and orderly conditions in District facilities
- Maintain a constant awareness of safe work practices; ensure compliance with the District Safety Program to complete work without accidents or injuries
- Attend in-service training as required; assist in the training and guidance of other operators and staff by providing on-the-job training, general instruction and specific training as required
- Maintain plant security and plant integrity for the entire complex after normal business hours
- Maintain required wastewater certification
- Perform related duties as assigned

MINIMUM QUALIFICATIONS

Education and Experience

- A combination of education and/or experience that meets the qualification requirements of the Minnesota Pollution Control Agency (MPCA) Class "D" Wastewater Operator Certificate
- An equivalent combination of education and experience sufficient to successfully perform the essential duties of the job may also be considered

Licenses and Certifications

- Possess a Minnesota Pollution Control Agency (MPCA) "D" Wastewater Operator Certificate.
- Possess a Class "D" driver's license or equivalent

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

- Knowledge of specific theories and practices of wastewater treatment and advanced secondary treatment
- Knowledge of the type and significance of laboratory tests performed in wastewater treatment operations including proper sampling techniques and wastewater testing protocols
- Knowledge of equipment, facilities, materials, methods and procedures used in maintenance activities
- Knowledge of computer operations and computerized process control systems (including SCADA system)
- Knowledge of the occupational hazards and safety precautions of the operation of wastewater treatment plant equipment and processes
- Skilled in operating a personal computer using standard and customized software
- Ability to utilize good judgment in a manner that is protective of equipment, staff and regulatory requirements
- Ability to locate, troubleshoot and repair minor operational equipment deficiencies
- Ability to interpret basic illustrated equipment and parts breakdowns
- Ability to effectively maintain logs and district records
- Ability to accurately read gauges and meters and to transcribe and interpret this information
- Ability to operate a variety of plant equipment
- Ability to effectively communicate clearly and concisely both orally and in writing
- Ability to work independently and as part of a team
- Ability to establish and maintain effective working relationships with internal and external stakeholders
- Ability to work in a safe and efficient manner

PHYSICAL DEMANDS

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Ability to be mobile over a wide variety of structures and surfaces including ramps and ladders
- Ability to exert pulling force upon machinery, equipment and valves and to reach overhead and bend over to operate levers and valves
- Capable of walking, reaching, bending and the ability to stand, kneel, stoop and crouch for extended periods
- Ability to work in confined spaces
- Ability to shovel material and operate high pressure water hoses
- Ability to lift and carry supplies and equipment up to 50 pounds and occasionally carry up to 75 pounds
- Ability to work a shift schedule that includes days, nights, weekends and holidays

WORK ENVIRONMENT

The work environment described herein is representative of that which an employee encounters while performing the essential functions of this job. While performing the duties of this job, the employee may be exposed to the following:

- Wastewater, fumes, gases or airborne particles and toxic or caustic chemicals
- Moving mechanical parts and the potential risk of electrical shock and vibration
- Loud noise and varying work environments, including high heat and all weather conditions

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MEMORANDUM

To: Personnel Committee
From: Lacie Jurek
Date: January 10, 2023
Subject: Treatment Plant Operator II Job Description

Attached to this memo you will find the proposed job description for Treatment Plant Operator II. During this review, the Treatment Plant Operator job description was split into three progressive jobs (TPO 1, 2 and 3). The Treatment Plant Operator II is second in the job series.

An analysis of the relative value of the proposed job description is based on the Job Match point system used by the State of Minnesota. This system is a structure on which to base compensation and is based on the premise that similarly-valued jobs should be compensated similarly. The job point system allows an agency to use a common value system and apply it to dissimilar jobs. I have attached a Hay Factor comparison chart for review. This chart shows the four elements that are evaluated during the above stated process: Know-How, Problem-Solving, Accountability and Special Conditions. A summary of these are as follows:

Know-How

The revised job description indicates minimum qualifications must mirror that of the Minnesota Pollution Control Agency (MPCA) Class C Wastewater Operator license.

Problem Solving and Accountability

This position works under an assigned supervisor and there are set procedures in place. There is a degree of independent problem solving and judgment.

Special Conditions

The District has tried to update all new job descriptions to follow ADA requirements when posting. A requirement adding potential lifting restrictions and working conditions has been included in the proposed description to ensure the District meets these requirements.

Treatment Plant Op 2		
Hay Factors	Old Job Description	Proposed Job Description
<u>Know-How</u>		
<ul style="list-style-type: none"> • Technical knowledge 	<ul style="list-style-type: none"> • n/a 	<ul style="list-style-type: none"> • Must meet MPCA Class C Wastewater Operator certificate requirements
<ul style="list-style-type: none"> • Human relations skills 	<ul style="list-style-type: none"> • n/a 	<ul style="list-style-type: none"> • Communicate with other departments and operators to provide necessary information for various process problems, emergencies and routine updates to ensure continuity of operation
<ul style="list-style-type: none"> • Managerial/Integrating skills 	<ul style="list-style-type: none"> • n/a 	<ul style="list-style-type: none"> • Performs work under direction of assigned supervisor • Develops and maintains SOP's • Supports training of other operators and staff as needed
<ul style="list-style-type: none"> • Tech skills 	<ul style="list-style-type: none"> • n/a 	<ul style="list-style-type: none"> • Assist with planning and coordinating operational maintenance tasks or projects • Responsible for operating in compliance with permit requirements • Keeps up-to-date on NPDES and air permit requirements • Operating processes and equipment • Monitor SCADA and other process control data • Knowledge of theories and practices of wastewater treatment and advanced secondary treatment
<u>Problem Solving</u>		
<ul style="list-style-type: none"> • The way in which the employee makes decisions and solves problems 	<ul style="list-style-type: none"> • n/a 	<ul style="list-style-type: none"> • Performs work as assigned by supervisor • Takes independent action to deal with emergency situations
<ul style="list-style-type: none"> • Degree in which they have to think on their own 	<ul style="list-style-type: none"> • n/a 	<ul style="list-style-type: none"> • Work is assigned by supervisor • Must be able to work independently

<u>Accountability</u>	<ul style="list-style-type: none"> • Amount of responsibility for actions, the consequences and the measured effect of their job on the end result of the district 	<ul style="list-style-type: none"> • n/a 	<ul style="list-style-type: none"> • Work is assigned by designated supervisor • Set procedures are in place
<u>Special Conditions</u>		<ul style="list-style-type: none"> • n/a 	<ul style="list-style-type: none"> • Ability to be mobile over a variety of structures and surfaces • Ability to exert pulling force • Capable of walking, reaching, bending and to stand, kneel, stoop and crouch • Ability to work in confined spaces • Ability to lift and carry up to 75 lbs • Ability to work a shift schedule

MN State Job Match

During the most recent job review, the Treatment Plant Operator was split into three progressive job descriptions (Treatment Plant Operator 1, 2 and 3). The Treatment Plant Operator II is a new position that resulted from the proposed structure. The following jobs were used as comparables for the most recent review: Water Treatment Plant Operator (30% of 174 pts), EDP Operations Technical Specialist (60% of 245 pts) and Machinery Repair Worker (10% of 194 pts); total points = 219. This point value would place this job at a pay grade 15; however, given the wide point spread of a grade 15, the fact the 219 is the maximum amount of points in a grade 15 and the progressive nature of the Treatment Plant Operator jobs, is the recommendation of the Job Review Committee that the Treatment Plant Operator II be placed at a grade 16.

As part of this review, an external market study was also conducted. Comparable wages in similar positions would support the Treatment Plant Operator II position being placed at a pay grade 16. In addition, the progressive nature of the Treatment Plant Operator job descriptions would indicate a grade 16 is an appropriate level for this position.

The Personnel Committee recommends that the WLSSD Board approve the proposed Treatment Plant Operator II job description be placed at a pay grade 16, retroactive to January 8, 2023.

TREATMENT PLANT OPERATOR 2

Draft: 12/7/2022

DEFINITION

Under the direction of the Supervisor of Clean Water and Reuse, Lead Treatment Plant Operator, Senior Treatment Plant Operator or other assigned supervisor, an employee in this classification performs skilled work in the operation and maintenance of portions of the wastewater treatment process. This position is responsible for operating in compliance with permit requirements and in response to overall plant needs. The work includes, but is not limited to: operating processes and equipment; performing required checks and readings; completing preventive, corrective and general maintenance; cleaning; and other related work as assigned.

JOB FUNCTIONS

- **Efficiently and safely operate equipment and facilities of the wastewater treatment plant to maintain compliance with all applicable local, state and federal permits and regulations**
- Assist with planning and coordinating operational maintenance tasks or projects
- Support training of other operators and staff as needed to ensure consistent, efficient and effective operation of the wastewater treatment plant
- Make necessary adjustments to the plant processes to minimize disruptions due to equipment failures or unforeseen conditions
- Monitor Supervisory Control and Data Acquisition (SCADA) and other process control data to stay current with the status of plant processes and coordinate adjustments to keep control parameters within normal operating ranges
- Inspect equipment by reading temperature, pressure, flow and other meters, gauges and other recording devices; make adjustments as necessary and accurately record data to ensure complete records are retained
- Keep up-to-date on the WLSSD National Pollutant Discharge Elimination System (NPDES) permit requirements, air permit requirements and process performance
- Communicate with other departments and operators to provide necessary information for various process problems, emergencies and routine updates to ensure continuity of operation
- Take independent action to deal with emergency situations, including all reporting and notification and ensure all procedures are followed
- Conduct routine inspections of plant operations and buildings and grounds
- Participate in developing and maintaining standard operating procedures (SOPs) for the waste treatment plant and processes
- Perform and record preventive maintenance tasks and checks in accordance with established schedules
- Perform maintenance and repair of process equipment and facilities to maintain operational efficiency and write work requests to report equipment malfunction requiring more extensive maintenance
- Sample process streams and perform process control tests according to established procedures and in reaction to emergency situations
- Perform cleaning duties and other related projects to maintain clean and orderly conditions in District facilities
- Maintain a constant awareness of safe work practices; ensure compliance with the District Safety Program to complete work without accidents or injuries
- Attend in-service training as required; assist in the training and guidance of other operators and staff by providing on-the-job training, general instruction and specific training as required
- Maintain plant security and plant integrity for the entire complex after normal business hours
- Maintain required wastewater certification
- Perform related duties as assigned

MINIMUM QUALIFICATIONS

Education and Experience

- A combination of education and/or experience that meets the qualification requirements of the Minnesota Pollution Control Agency (MPCA) Class "C" Wastewater Operator Certificate

- An equivalent combination of education and experience sufficient to successfully perform the essential duties of the job may also be considered

Licenses and Certifications

- Possess a Minnesota Pollution Control Agency (MPCA) "C" Wastewater Operator Certificate
- Possess a Class "D" driver's license or equivalent

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

- Knowledge of specific theories and practices of wastewater treatment and advanced secondary treatment
- Knowledge of the type and significance of laboratory tests performed in wastewater treatment operations including proper sampling techniques and wastewater testing protocols
- Knowledge of equipment, facilities, materials, methods and procedures used in maintenance activities
- Knowledge of computer operations and computerized process control systems (including SCADA system)
- Knowledge of the occupational hazards and safety precautions of the operation of wastewater treatment plant equipment and processes
- Skilled in operating a personal computer using standard and customized software
- Ability to utilize good judgment in a manner that is protective of equipment, staff and regulatory requirements
- Ability to locate, troubleshoot and repair minor operational equipment deficiencies
- Ability to interpret basic illustrated equipment and parts breakdowns
- Ability to effectively maintain logs and district records
- Ability to accurately read gauges and meters and to transcribe and interpret this information
- Ability to operate a variety of plant equipment
- Ability to effectively communicate clearly and concisely both orally and in writing
- Ability to work independently and as part of a team
- Ability to establish and maintain effective working relationships with internal and external stakeholders
- Ability to work in a safe and efficient manner

PHYSICAL DEMANDS

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Ability to be mobile over a wide variety of structures and surfaces including ramps and ladders
- Ability to exert pulling force upon machinery, equipment and valves and to reach overhead and bend over to operate levers and valves
- Capable of walking, reaching, bending and the ability to stand, kneel, stoop and crouch for extended periods
- Ability to work in confined spaces
- Ability to shovel material and operate high pressure water hoses
- Ability to lift and carry supplies and equipment up to 50 pounds and occasionally carry up to 75 pounds
- Ability to work a shift schedule that includes days, nights, weekends and holidays

WORK ENVIRONMENT

The work environment described herein is representative of that which an employee encounters while performing the essential functions of this job. While performing the duties of this job, the employee may be exposed to the following:

- Wastewater, fumes, gases or airborne particles and toxic or caustic chemicals
- Moving mechanical parts and the potential risk of electrical shock and vibration
- Loud noise and varying work environments, including high heat and all weather conditions

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MEMORANDUM

To: WLSSD Board
From: Personnel Committee
Date: January 25, 2023
Subject: Treatment Plant Operator III Job Description

Attached to this memo you will find the proposed job description for Treatment Plant Operator III. During this review, the Treatment Plant Operator job description was split into three progressive jobs (TPO 1, 2 and 3). The Treatment Plant Operator III is last in the job series.

An analysis of the relative value of the proposed job description is based on the Job Match point system used by the State of Minnesota. This system is a structure on which to base compensation and is based on the premise that similarly-valued jobs should be compensated similarly. The job point system allows an agency to use a common value system and apply it to dissimilar jobs. I have attached a Hay Factor comparison chart for review. This chart shows the four elements that are evaluated during the above stated process: Know-How, Problem-Solving, Accountability and Special Conditions. A summary of these are as follows:

Know-How

The revised job description indicates minimum qualifications must mirror that of the Minnesota Pollution Control Agency (MPCA) Class B Wastewater Operator license.

Problem Solving and Accountability

This position works under an assigned supervisor and there are set procedures in place. There is a degree of independent problem solving and judgment, including training in the capacity of "Operator on Duty" and making operational decisions.

Special Conditions

The District has tried to update all new job descriptions to follow ADA requirements when posting. A requirement adding potential lifting restrictions and working conditions has been included in the proposed description to ensure the District meets these requirements.

Treatment Plant Op 3		
Hay Factors	Old Job Description	Proposed Job Description
<u>Know-How</u>		
<ul style="list-style-type: none"> • Technical knowledge 	<ul style="list-style-type: none"> • n/a 	<ul style="list-style-type: none"> • Must meet MPCA Class B Wastewater Operator certificate requirements
<ul style="list-style-type: none"> • Human relations skills 	<ul style="list-style-type: none"> • n/a 	<ul style="list-style-type: none"> • Communicate with other departments and operators to provide necessary information for various process problems, emergencies and routine updates to ensure continuity of operation • Leads training of other operators and staff
<ul style="list-style-type: none"> • Managerial/Integrating skills 	<ul style="list-style-type: none"> • n/a 	<ul style="list-style-type: none"> • Performs work under direction of assigned supervisor • Develops and maintains SOP's • Leads training of other operators and staff
<ul style="list-style-type: none"> • Tech skills 	<ul style="list-style-type: none"> • n/a 	<ul style="list-style-type: none"> • Supports design of capital project improvements • Responsible for operating in compliance with permit requirements • Keeps up-to-date on NPDES and air permit requirements • Operating processes and equipment • Monitor SCADA and other process control data • Knowledge of theories and practices of wastewater treatment and advanced secondary treatment
<u>Problem Solving</u>		
<ul style="list-style-type: none"> • The way in which the employee makes decisions and solves problems 	<ul style="list-style-type: none"> • n/a 	<ul style="list-style-type: none"> • Performs work as assigned by supervisor • Takes independent action to deal with emergency situations • Learns role of "Operator on Duty;" makes independent decisions

<ul style="list-style-type: none"> • Degree in which they have to think on their own 	<ul style="list-style-type: none"> • n/a 	<ul style="list-style-type: none"> • Work is assigned by supervisor • Must be able to work independently
<u>Accountability</u> <ul style="list-style-type: none"> • Amount of responsibility for actions, the consequences and the measured effect of their job on the end result of the district 	<ul style="list-style-type: none"> • n/a 	<ul style="list-style-type: none"> • Work is assigned by designated supervisor • Set procedures are in place • Makes adjustments to processes; makes operational decisions
<u>Special Conditions</u>	<ul style="list-style-type: none"> • n/a 	<ul style="list-style-type: none"> • Ability to be mobile over a variety of structures and surfaces • Ability to exert pulling force • Capable of walking, reaching, bending and to stand, kneel, stoop and crouch • Ability to work in confined spaces • Ability to lift and carry up to 75 lbs • Ability to work a shift schedule

MN State Job Match

During the most recent job review, the Treatment Plant Operator was split into three progressive job descriptions (Treatment Plant Operator 1, 2 and 3). The Treatment Plant Operator III is a new position that resulted from the proposed structure. The following jobs were used as comparables for the most recent review: Water Treatment Plant Operator (30% of 174 pts), EDP Operations Supervisor 2 (60% of 291 pts) and Machinery Repair Worker (10% of 194 pts); total points = 246. This point value would place this job at a pay grade 17. There is a significant jump from a Class C to a Class B Wastewater Operator license, as well as the amount of leadership involved at the level 3 TPO job.

As part of this review, an external market study was also conducted. Comparable wages in similar positions would support the Treatment Plant Operator III position being placed at a pay grade 17. In addition, the progressive nature of the Treatment Plant Operator job descriptions would indicate a grade 17 is an appropriate level for this position.

The Personnel Committee recommends that the WLSSD Board approve the proposed Treatment Plant Operator III job description be placed at a pay grade 17, retroactive to January 8, 2023.

TREATMENT PLANT OPERATOR III

Draft: 12/7/2022

DEFINITION

Under the direction of the Supervisor of Clean Water and Reuse, Lead Treatment Plant Operator, Senior Treatment Plant Operator or other assigned supervisor, an employee in this classification performs skilled work in the operation and maintenance of portions of the wastewater treatment process. This position is responsible for operating in compliance with permit requirements and in response to overall plant needs. The work includes, but is not limited to: operating processes and equipment; performing required checks and readings; completing preventive, corrective and general maintenance; cleaning; and other related work as assigned.

JOB FUNCTIONS

- **Efficiently and safely operate equipment and facilities of the wastewater treatment plant to maintain compliance with all applicable local, state and federal permits and regulations**
- Plan and coordinate operational maintenance tasks or projects
- Lead the training of other operators and staff as needed to ensure consistent, efficient and effective operation of the wastewater treatment plant
- Supports design of capital project improvements to the wastewater plant and carries out operational project responsibilities during construction
- Keep up-to-date on the WLSSD National Pollutant Discharge Elimination System (NPDES) permit requirements, air permit requirements and process performance
- Make necessary adjustments to the plant processes to minimize disruptions due to equipment failures or unforeseen conditions
- Monitor Supervisory Control and Data Acquisition (SCADA) and other process control data to stay current with the status of plant processes and coordinate adjustments to keep control parameters within normal operating ranges
- Inspect equipment by reading temperature, pressure, flow and other meters, gauges and other recording devices; make adjustments as necessary and accurately record data to ensure complete records are retained
- Communicate with other departments and operators to provide necessary information for various process problems, emergencies and routine updates to ensure continuity of operation
- Take independent action to deal with emergency situations, including all reporting and notification and ensure all procedures are followed
- Conduct routine inspections of plant operations and buildings and grounds
- Develop and maintain standard operating procedures (SOPs) for the waste treatment plant and processes
- Perform and record preventive maintenance tasks and checks in accordance with established schedules
- Perform maintenance and repair of process equipment and facilities to maintain operational efficiency and write work requests to report equipment malfunction requiring more extensive maintenance
- Sample process streams and perform process control tests according to established procedures and in reaction to emergency situations
- Perform cleaning duties and other related projects to maintain clean and orderly conditions in District facilities
- Maintain a constant awareness of safe work practices; ensure compliance with the District Safety Program to complete work without accidents or injuries
- Attend in-service training as required; assist in the training and guidance of other operators and staff by providing on-the-job training, general instruction and specific training as required
- Maintain plant security and plant integrity for the entire complex after normal business hours
- Maintain required wastewater certification
- Perform related duties as assigned

MINIMUM QUALIFICATIONS

Education and Experience

- A combination of education and/or experience that meets the qualification requirements of the Minnesota Pollution Control Agency (MPCA) Class "B" Wastewater Operator Certificate
- An equivalent combination of education and experience sufficient to successfully perform the essential duties of the job may also be considered

Licenses and Certifications

- Possess a Minnesota Pollution Control Agency (MPCA) "B" Wastewater Operator Certificate
- Possess a Class "D" driver's license or equivalent
- Possess (or obtain upon hire) a State of Minnesota Special Engineer (boiler) license

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

- Knowledge of the NPDES wastewater discharge permit and air emissions permit requirements and the ability to recognize and respond to operating conditions which may lead to operating outside normal range or non-compliance
- Knowledge of specific theories and practices of wastewater treatment and advanced secondary treatment
- Knowledge of the type and significance of laboratory tests performed in wastewater treatment operations including proper sampling techniques and wastewater testing protocols
- Knowledge of equipment, facilities, materials, methods and procedures used in maintenance activities
- Knowledge of computer operations and computerized process control systems (including SCADA system)
- Knowledge of the occupational hazards and safety precautions of the operation of wastewater treatment plant equipment and processes
- Skilled in operation and maintenance tools and equipment
- Skilled in operating a personal computer using standard and customized software
- Ability to learn the role of 'Operator on Duty' in a training capacity
- Ability to utilize good judgment in a manner that is protective of equipment, staff and regulatory requirements
- Ability to locate, troubleshoot and repair minor operational equipment deficiencies
- Ability to interpret basic illustrated equipment and parts breakdowns
- Ability to effectively maintain logs and diaries
- Ability to accurately read gauges and meters and to transcribe and interpret this information
- Ability to effectively communicate clearly and concisely both orally and in writing
- Ability to work independently and as part of a team
- Ability to establish and maintain effective working relationships with internal and external stakeholders
- Ability to work in a safe and efficient manner

PHYSICAL DEMANDS

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Ability to be mobile over a wide variety of structures and surfaces including ramps and ladders
- Ability to exert pulling force upon machinery, equipment and valves and to reach overhead and bend over to operate levers and valves
- Capable of walking, reaching, bending and the ability to stand, kneel, stoop and crouch for extended periods
- Ability to work in confined spaces
- Ability to shovel material and operate high pressure water hoses
- Ability to lift and carry supplies and equipment up to 50 pounds and occasionally carry up to 75 pounds
- Ability to work a shift schedule that includes days, nights, weekends and holidays

WORK ENVIRONMENT

The work environment described herein is representative of that which an employee encounters while performing the essential functions of this job. While performing the duties of this job, the employee may be exposed to the following:

- Wastewater, fumes, gases or airborne particles and toxic or caustic chemicals
- Moving mechanical parts and the potential risk of electrical shock and vibration
- Loud noise and varying work environments, including high heat and all weather conditions

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MEMORANDUM

To: WLSSD Board

From: Personnel Committee

Date: January 25, 2023

Subject: Senior Treatment Plant Operator Job Description

Attached to this memo you will find the proposed job description for Senior Treatment Plant Operator. During this review, the Senior Treatment Plant Operator job description language and format were updated for consistency; job functions reflect this position acting as the "Operator on Duty." Minimum qualifications were also updated to mirror that of the MPCA Class B Wastewater Certificate.

An analysis of the relative value of the proposed job description is based on the Job Match point system used by the State of Minnesota. This system is a structure on which to base compensation and is based on the premise that similarly-valued jobs should be compensated similarly. The job point system allows an agency to use a common value system and apply it to dissimilar jobs. I have attached a Hay Factor comparison chart for review. This chart shows the four elements that are evaluated during the above stated process: Know-How, Problem-Solving, Accountability and Special Conditions. A summary of these are as follows:

Know-How

The revised job description indicates minimum qualifications must mirror that of the Minnesota Pollution Control Agency (MPCA) Class C Wastewater Operator license.

Problem Solving and Accountability

This position works under an assigned supervisor with latitude for independent action and provides overall process and facility oversight, especially outside of normal business hours. There are set procedures in place, but this position must be able to make decisions with a relatively high impact on the organization.

Special Conditions

The District has tried to update all new job descriptions to follow ADA requirements when posting. A requirement adding potential lifting restrictions and working conditions has been included in the proposed description to ensure the District meets these requirements.

Senior Treatment Plant Op		
	Old Job Description	Proposed Job Description
Hay Factors		
<u>Know-How</u>		
<ul style="list-style-type: none"> • Technical knowledge 	<ul style="list-style-type: none"> • 2 years' exp in a large wastewater treatment plant or combo of education and experience totaling 4 years • Class B Wastewater Treatment Operator's certificate 	<ul style="list-style-type: none"> • Must meet MPCA Class B Wastewater Operator certificate requirements
<ul style="list-style-type: none"> • Human relations skills 	<ul style="list-style-type: none"> • Communication with employees, managers, regulators and the general public • Coordinates with other district operating and/or maintenance staff • Informs management of communications from the general public • Provides overall facility oversight, coordinate of operating staff and communication with other staff and the public • Oversees daily operation 	<ul style="list-style-type: none"> • Coordinates operations, maintenance and other necessary staff and resources • Coordinates emergency response efforts with other employees • Receives communications from industrial users and the public; responds in a helpful and professional manner
<ul style="list-style-type: none"> • Managerial/Integrating skills 	<ul style="list-style-type: none"> • Operate SCADA system • Monitors operational parameters to ensure permit compliance 	<ul style="list-style-type: none"> • Performs the role of "Operator on Duty" • Provides overall process and facility oversight • Plans, coordinates and directs staff • Coordinates callbacks and offers of overtime
<ul style="list-style-type: none"> • Tech skills 		<ul style="list-style-type: none"> • Responsible for operating in compliance with permit requirements • Keeps up-to-date on NPDES and air permit requirements • Operating processes and equipment • Operate SCADA system • CCTV and security monitoring
<u>Problem Solving</u>		
<ul style="list-style-type: none"> • The way in which the employee makes decisions and solves problems 	<ul style="list-style-type: none"> • Works under direction of supervisor with considerable latitude and independent judgement 	<ul style="list-style-type: none"> • Under the direction of assigned supervisor with latitude for independent action

<ul style="list-style-type: none"> • Degree in which they have to think on their own 	<ul style="list-style-type: none"> • Provides overall process and facility oversight • Utilizes good judgment in reacting to operating issues; makes independent decisions • Set procedures are in place 	<ul style="list-style-type: none"> • Provides overall process and facility oversight • Primary operator on duty • Set procedures are in place • Takes independent action to deal with emergency situations
<u>Accountability</u> <ul style="list-style-type: none"> • Amount of responsibility for actions, the consequences and the measured effect of their job on the end result of the district 	<ul style="list-style-type: none"> • Set procedures are in place • High level of impact accountability 	<ul style="list-style-type: none"> • Set procedures are in place • High level of impact and accountability
<u>Special Conditions</u>	<ul style="list-style-type: none"> • Ability to be mobile over a variety of steps, ramps, ladders and confined spaces • Physical strength and agility to perform regular lifting and moving tasks • Pulling force • Overhead reach • Shovel material 	<ul style="list-style-type: none"> • Ability to be mobile over a variety of structures and surfaces • Ability to exert pulling force • Capable of walking, reaching, bending and to stand, kneel, stoop and crouch • Ability to work in confined spaces • Ability to lift and carry up to 75 lbs • Ability to work a shift schedule

MN State Job Match

In the District's current job description, the Senior Treatment Plant Operator was compared to the Water Treatment Plant Op (60% of 174) and EDP Ops Control Shift Sup (40% of 333) which provided an overall point value of 237 for this position. This placed the Senior Treatment Plant Operator at a grade 17.

During the most recent job review, the Senior Treatment Plant Operator was compared to the Water Treatment Plant Operator (30% of 174 pts) and the EDP Operations Supervisor 2 (70% of 291 pts) for a total point value of 256 for this position, which would place the updated job description at a pay grade 18.

As part of this review, an external market study was also conducted. Comparable wages in similar positions would support the Senior Treatment Plant Operator position moving to a pay grade 18.

The Personnel Committee recommends that the WLSSD Board approve the proposed Senior Treatment Plant Operator job description be placed at a pay grade 18, retroactive to January 8, 2023.

SENIOR WASTEWATER TREATMENT OPERATOR

Approved: 07/2005

DEFINITION

Has primary responsibility for monitoring, operating and controlling the daily operation of the WLSSD wastewater collection and treatment facilities and related systems in a manner that ensures constant compliance with state and federal permits and regulations. In addition this position also provides overall facility oversight, coordination of the operating staff and communication with other WLSSD employees/managers, regulators and the general public. Responsibilities include, but are not necessarily limited to direct operation of the waste treatment and collection system, monitoring and maintenance of the related computer control systems, monitoring of the heating plant, HVAC and other related District systems and operation of the heating plant during times when the boiler operator is not on duty, and other related duties as required. This position works under the direction of the Superintendent of Operations and the Lead Treatment Plant Operator and exercises considerable latitude and independent judgment in conducting the duties assigned.

JOB FUNCTIONS

Having considerable latitude for independent judgment, this position oversees the daily operations of the WLSSD facilities. The Senior Wastewater Treatment Operator is vigilant in ensuring that operating issues are quickly identified through monitoring of the computer control (SCADA) system, communication with other operating areas and attention to operating alarms and facility security systems; utilizes good judgment in reacting to operating issues in a manner that is protective of the equipment, protective of staff and insures that permit violations do not occur; monitors various operational parameters and coordinates the efforts of other district operating and/or maintenance staff as needed to ensure that permit violations do not occur, and adjusts operating parameters and controls based on established permit limits and/or other facility considerations.

This position participates in developing standard operating procedures (SOPs) for the waste treatment and plant and participates in the training of other operators and staff as needed to ensure consistent operation of the treatment plant and avoidance of permit violations,

The Senior Wastewater Treatment Operator responds to problems, alerts personnel and coordinates their activities; completes facility walkthroughs as needed to ensure that facility is in good operating condition; insures that the oncoming shift is updated on facility conditions and any known situation outside District control which may have an impact on the facility. The Senior Wastewater Treatment Operator will coordinate callbacks and offers of overtime as necessary to address any operating problems.

The Senior Wastewater Treatment Operator takes independent action to deal with emergency situations; coordinates the efforts of District employees in emergency response according to District procedures; secures and coordinates outside responders until relieved by the responsible District representative; alerts management of emergency conditions and documents as necessary.

This position receives, records and forwards communications from industrial users and the public. Deals with public inquiries in a timely, helpful and professional manner using the information from the hotline manual and other training; informs management of communications from the general public as appropriate, records customer comments received in the customer comment database in a timely manner, and informs administrative team of any deficiencies in the hotline manual or key trends in customer calls.

During an assigned shift, the Senior Wastewater Treatment Operator performs the designated duties and tasks assigned by the supervisor or lead worker to efficiently and safely operate the process machinery, equipment and facilities of the district; including pumps, motors, filters, clarifiers, chemical feeders, and all related process equipment and controls; maintains control room and adjacent areas in a clean and sanitary condition and performs cleaning duties and other related projects to maintain clean and orderly conditions in the District facilities.

The Senior Wastewater Treatment Operator has considerable working knowledge of the computerized process control systems and develops graphics and control charts needed to appropriately monitor the process, troubleshoots, and provides the first level of correction for process computer problems.

This position reports problems, and incidents; takes independent action to deal with emergencies; communicates with other departments and staff to provide necessary information on process problems, emergencies and routine updates and maintains a high quality operational record of the waste treatment facility including daily operational data, key observations and process exceptions.

The Senior Wastewater Treatment Operator troubleshoots equipment and process failures to minimize disruption and operates the control system computers and work stations using the keyboards, other input devices and monitors the facility security control monitoring systems.

The Senior Wastewater Treatment Operator modifies and adjusts boiler operation according to special license requirements and following standard operating procedures determined by the chief boiler engineer. This position maintains a constant awareness of safe work practices; monitors compliance with the District Safety Program to complete work without accidents or injuries; attends in-service training as required by the supervisor or lead worker; assists in the training and education of other operators and employees by providing on-the-job training, general instruction and specific training as required.

MINIMUM QUALIFICATIONS

Possess two years of full-time equivalent work experience in a large wastewater treatment plant or a combination of education in wastewater treatment, water quality, chemistry, biology or environmental technology and directly related work experience which totals four years and possess a State of Minnesota Class B Wastewater Treatment Operator's certification. Possess a valid State of Minnesota Class "D" driver's license or equivalent. Possess a State of Minnesota Special Engineer (boiler) license.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

Considerable knowledge of specific theories and practices of wastewater treatment, advanced secondary treatment, and the operation of mechanical processes. Knowledge of pumps, motors, tools, machinery and equipment similar to that found in District facilities.

Ability to effectively maintain logs and diaries; ability to accurately read gauges and meters and to transcribe and interpret this information; knowledge of the NPDES wastewater discharge permit and air emissions permit requirements and the ability to recognize operating conditions which may lead to undesirable discharges.

Ability to monitor and control District processes using the computer control (SCADA) system's graphical interface. Ability to locate and repair equipment deficiencies; ability to interpret illustrated equipment and parts breakdowns, engineering drawings, and process and instrumentation diagrams.

Ability to act independently to coordinate any or all district entities as needed to ensure consistent compliance with permit conditions.

Ability to communicate effectively both verbally and in writing.

Has working knowledge of statistical process control methods and utilizes statistical process control tools to analyze operating data and identify process issues and opportunities.

Ability to work in a safe and efficient manner.

Ability to be mobile over a variety of steps, ramps, ladders and confined spaces; possess sufficient physical strength and agility to perform regular lifting and moving of supplies and equipment; capability of exerting pulling force upon machinery, equipment and valves, to reach overhead and bend over to operate levers and valves; ability to shovel material and operate high pressure water hoses.

Ability to establish and maintain effective working relationships with fellow employees and supervisors.

SENIOR TREATMENT PLANT OPERATOR

Draft 12/7/2022

DEFINITION

Under the direction of the Supervisor of Clean Water and Reuse, Lead Treatment Plant Operator or other assigned supervisor, an employee in this classification has primary responsibility for monitoring, operating and controlling the daily operation of the wastewater collection and treatment facilities and related systems. With latitude for independent action, the Senior Treatment Plant Operator performs duties to ensure continuous compliance with all applicable local, state and federal permits and regulations.

JOB FUNCTIONS

- Performs the role of Operator on Duty, which involves operating the wastewater treatment and collection system and monitoring related computer control and facility systems including heating, power generation and distribution
- Provides overall process and facility oversight through monitoring and control of the Supervisory Control and Data Acquisition (SCADA) system to ensure operational issues are quickly identified and addressed through coordination of operations, maintenance and other necessary staff and resources
- Maintains site security through monitoring of closed circuit television (CCTV), access control and other security systems; coordinates with necessary staff and resources to address any security issues, both within and outside normal business hours
- Takes independent action to deal with emergency situations; coordinates the efforts of District employees in emergency response according to District procedures; secures and coordinates outside responders until relieved by the responsible District representative; alerts management of emergency conditions and documents as necessary
- Receives, records and forwards communications from industrial users and the public; responds to public inquiries in a timely, helpful and professional manner and informs management of pertinent issues and/or process deficiencies
- Monitors, controls and adjusts operating parameters based on established permit and limits and/or other facility considerations
- Develops graphics and control charts needed to appropriately monitor the process; troubleshoots and provides the first level of correction for process computer problems
- Maintains a high quality operational record of the wastewater treatment facility including daily operational data, key observations and process exceptions
- Performs all related operational functions in controlling process equipment to ensure compliance with permits and requirements; makes adjustments as necessary to plant processes to minimize disruptions to the process due to equipment failures or unforeseen conditions
- Communicates with other departments and operators to provide necessary information for various process problems, emergencies and routine updates for continuity of operation
- Plans, coordinates and directs necessary staff in support of operational maintenance tasks or projects
- Conducts routine inspections of plant operations and buildings and grounds
- Develops and maintains standard operating procedures (SOPs) for the wastewater treatment plant and processes
- Coordinates callbacks and offers of overtime to address any operating problems
- Makes regular equipment checks, troubleshoots issues and takes appropriate corrective action to minimize process failures
- Monitors and adjusts boiler operation according to special license requirements and following standard operating procedures determined by the Chief Boiler Engineer

- Keeps up-to-date on the WLSSD National Pollutant Discharge Elimination System (NPDES) permit requirements, air permit requirements and process performance
- Maintains a constant awareness of safe work practices; ensures compliance with the District Safety Program to complete work without accidents or injuries
- Attends in-service training when required; assists in the training and guidance of other operators and staff by providing on-the-job training, general instruction and specific training as required
- Performs cleaning duties and other related projects to maintain clean and orderly conditions in District facilities
- Maintains required wastewater certification
- Performs related duties assigned

MINIMUM QUALIFICATIONS

Education and Experience

- A combination of education and/or experience that meets the qualification requirements of the Minnesota Pollution Control Agency (MPCA) Class "B" Wastewater Operator Certificate
- An equivalent combination of education and experience sufficient to successfully perform the essential duties of the job may also be considered

Licenses and Certifications

- Possess an Minnesota Pollution Control Agency (MPCA) Class "B" Wastewater Operator Certificate
- Possess a Class "D" driver's license or equivalent
- Possess (or obtain upon hire) a State of Minnesota Special Engineer (boiler) license

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

- Knowledge of the NPDES wastewater discharge permit and air emissions permit requirements and the ability to recognize and respond to operating conditions which may lead to operating outside normal range or non-compliance
- Knowledge of statistical process control methods and tools to analyze operating data and identify process issues and opportunities
- Knowledge of theories and practices of wastewater treatment and advanced secondary treatment
- Knowledge of the type and significance of laboratory tests performed in wastewater treatment operations including proper sampling techniques and wastewater testing protocols
- Knowledge of equipment, facilities, materials, methods and procedures used in maintenance activities
- Knowledge of computer operations and computerized process control systems (including SCADA system)
- Knowledge of the occupational hazards and safety precautions of the operation of wastewater treatment plant equipment and processes
- Skilled in operating personal computers using standard and customized software
- Ability to utilize good judgment in a manner that is protective of staff, equipment and regulatory requirements
- Ability to act independently to coordinate district resources as needed to ensure consistent compliance with permit conditions
- Ability to locate, troubleshoot and repair minor operational equipment deficiencies
- Ability to interpret simple illustrated equipment and parts breakdowns
- Ability to effectively maintain logs and district records
- Ability to communicate clearly and concisely both orally and in writing
- Ability to work independently and as part of a team
- Ability to establish and maintain effective working relationships with internal and external stakeholders
- Ability to work in a safe and efficient manner

PHYSICAL DEMANDS

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Ability to be mobile over a wide variety of structures and surfaces including ramps and ladders
- Ability to exert pulling force upon machinery, equipment and valves and to reach overhead and bend over to operate levers and valves
- Capable of walking, reaching, bending and the ability to stand, kneel, stoop and crouch for extended periods
- Ability to work in confined spaces
- Ability to stay stationary for long periods of time
- Ability to lift and carry supplies and equipment up to 50 pounds and occasionally carry up to 75 pounds
- Ability to work a shift schedule that includes days, nights, weekends and holidays

WORK ENVIRONMENT

The work environment described herein is representative of that which an employee encounters while performing the essential functions of this job. While performing the duties of this job, the employee may be exposed to the following:

- Wastewater, fumes, gases or airborne particles and toxic or caustic chemicals
- Moving mechanical parts and the potential risk of electrical shock and vibration
- Loud noise and varying work environments, including high heat and all weather conditions

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Clear Answers for Clean Water™

MEMORANDUM

To: WLSSD Board

From: Personnel Committee

Date: January 25, 2023

Subject: Lead Treatment Plant Operator Job Description

Attached to this memo you will find the proposed job description for Lead Treatment Plant Operator. During this review, the Lead Treatment Plant Operator job description language and format were updated for consistency. Minimum qualifications were also updated to more closely match market comparable jobs.

An analysis of the relative value of the proposed job description is based on the Job Match point system used by the State of Minnesota. This system is a structure on which to base compensation and is based on the premise that similarly-valued jobs should be compensated similarly. The job point system allows an agency to use a common value system and apply it to dissimilar jobs. I have attached a Hay Factor comparison chart for review. This chart shows the four elements that are evaluated during the above stated process: Know-How, Problem-Solving, Accountability and Special Conditions. A summary of these are as follows:

Know-How

The revised job description requires a post-secondary degree and 4-6 years' related experience and a MPCA Class B Wastewater Certificate, with a Class A preferred.

Problem Solving and Accountability

This position works under an assigned supervisor with considerable latitude for independent action and is responsible for the daily operation of the wastewater treatment process. This position provides direction to the Clean Water team on operations and process control.

Special Conditions

The District has tried to update all new job descriptions to follow ADA requirements when posting. A requirement adding potential lifting restrictions and working conditions has been included in the proposed description to ensure the District meets these requirements.

Lead Treatment Plant Op

	Old Job Description	Proposed Job Description
Hay Factors		
<u>Know-How</u>		
<ul style="list-style-type: none">• Technical knowledge	<ul style="list-style-type: none">• 7+ years' exp in the operation of a large wastewater treatment plant or combo of education and exp totaling 10 years• Class A Wastewater Treatment Operator's certificate	<ul style="list-style-type: none">• Completion of a post-secondary degree in related field + 6 years' operational exp or Bachelor's degree in related field + 4 years' exp or H.S. Diploma + 8 years' exp or equivalent• Class B Wastewater Operator Certificate (Class A preferred)• Special Engineer (boiler) license
<ul style="list-style-type: none">• Human relations skills	<ul style="list-style-type: none">• Coordinates personnel; provides day-to-day direction of staff	<ul style="list-style-type: none">• Provides lead role for day-to-day direction of staff
<ul style="list-style-type: none">• Managerial/Integrating skills	<ul style="list-style-type: none">• Day-to-day direction of assigned area including equipment operation, coordination of maintenance, planning, scheduling and assigning personnel related work	<ul style="list-style-type: none">• Responsible for daily operation of portions of wastewater treatment process• Provides lead role for day-to-day direction of operations and process control
<ul style="list-style-type: none">• Tech skills	<ul style="list-style-type: none">• Troubleshoots equipment and process problems• Optimizes process performance	<ul style="list-style-type: none">• Troubleshoots equipment and process problems• Optimizes process performance• Maintenance planning• Develop and maintain SOP's• Keeps up to-date on NPDES and air permit requirements• SCADA system operation

	<ul style="list-style-type: none"> • Maintenance planning • Develop and maintain SOP's • Keeps up to-date on NPDES and air permit requirements • SCADA system operation 	
<u>Problem Solving</u>		
<ul style="list-style-type: none"> • The way in which the employee makes decisions and solves problems 	<ul style="list-style-type: none"> • Under direction of Operations and Maintenance Supervisor with considerable latitude for independent action • Provides day-to-day direction for assigned area and staff 	<ul style="list-style-type: none"> • Under direction of Operations and Maintenance Supervisor with considerable latitude for independent action • Provides day-to-day direction for assigned area and staff
<ul style="list-style-type: none"> • Degree in which they have to think on their own 	<ul style="list-style-type: none"> • Set procedures are in place • Leads area; makes decisions with high impact 	<ul style="list-style-type: none"> • Set procedures are in place • Leads area; makes decisions with high impact
<u>Accountability</u>		
<ul style="list-style-type: none"> • Amount of responsibility for actions, the consequences and the measured effect of their job on the end result of the district 	<ul style="list-style-type: none"> • Set procedures are in place • High level of impact accountability 	<ul style="list-style-type: none"> • Set procedures are in place • High level of impact and accountability
<u>Special Conditions</u>		
	<ul style="list-style-type: none"> • Ability to be mobile over a wide variety of structures and surfaces • Capable of walking, reaching, bending and the ability to stand, kneel, stoop and crouch for extended periods 	<ul style="list-style-type: none"> • Ability to be mobile over a variety of structures and surfaces • Ability to exert pulling force • Capable of walking, reaching, bending and to stand, kneel, stoop and crouch • Ability to work in confined spaces • Ability to lift and carry up to 75 lbs

- Ability to lift and carry 50-75 lbs
- Ability to work in confined spaces
- Medically approved to wear a respirator

MN State Job Match

In the District's current job description, the Lead Treatment Plant Operator was compared to the Wastewater Plant Operator (25% of 171 pts) and Wastewater Plant Supervisor (75% of 291 pts) which provided an overall point value of 263 for this position. This placed the Lead Treatment Plant Operator at a grade 18.

During the most recent job review, the previous comparable jobs are no longer part of the state job match system. Therefore, the updated job description was compared to the EDP Operations Supervisor 2 (50% of 291 pts) and EDP Operations Supervisor 3 (50% of 353 pts) for a total point value of 322. This would place the updated job description at a pay grade 20.

As part of this review, an external market study was also conducted. Comparable wages in similar positions would support the Lead Treatment Plant Operator position moving to a pay grade 20.

The Personnel Committee recommends that the WLSSD Board approve the proposed Lead Treatment Plant Operator job description be placed at a pay grade 20, retroactive to January 8, 2023.

LEAD TREATMENT PLANT OPERATOR

Approved: 2/2015

DEFINITION

The Lead Treatment Plant Operator reports to the Operations and Maintenance Supervisor – Clean Water Production, or an assigned supervisor, but with considerable latitude for independent action, an employee in this classification performs a lead role in the operation of portions of the wastewater treatment process. The work involves the day-to-day direction and process control of an assigned area in the wastewater plant operations, including equipment operation, coordination of maintenance, planning, scheduling and assigning personnel and performing related work as scheduled.

JOB FUNCTIONS

The Lead Treatment Plant Operator performs the duties and tasks determined by the assigned supervisor as follows:

- Provides a lead role for the day-to-day direction and process control of the wastewater plant to efficiently meet permit conditions
- Maintains necessary records to schedule treatment plant operator employees, provides replacements and assigns the necessary staff to accomplish projects
- Troubleshoots equipment and process problems, and carries out operational maintenance tasks
- Prioritizes and plans the maintenance needs of the work area ensuring that operational assistance as needed
- Evaluates and makes plans to optimize process performance including changes to process control parameters, and modifying equipment to address deficiencies
- Prepares safety plans in accordance with District safety policies for routine and non-routine work including development of energy control procedures
- Identifies means and methods to improve both facility performance
- Performs lead role to ensure that departmental goals and established standards are consistently met
- Participates in the design of capital project improvements to the wastewater plant and carries out operational project responsibilities during construction
- Assists in the long range operational and maintenance planning; implements short and long range planning decisions; develops and monitors budgets and schedules
- Identify and procure supplies, spare parts and equipment necessary to maintain effective treatment plant operation
- Develop and update standard operating procedures to meet changing conditions within the wastewater plant
- Monitors and reports to the supervisor on departmental operation, staff and regulatory compliance
- Assists in developing and implementing a plan of pre-service and in-service training for employees, including an on-going program of safety and emergency equipment training; monitors compliance with the District Safety Program
- Keeps up-to-date on the WLSSD National Pollutant Discharge Elimination System (NPDES) permit requirements and process performance
- Attends in-service training
- Provides coverage in Clean Water Production to support daily activities as needed
- Performs related duties as assigned

MINIMUM QUALIFICATIONS

Possess a minimum of seven years of experience in the operation of a large wastewater treatment plant or a directly related industry; or a combination of ten years of the above experience and formal wastewater training or university training in a directly related field which totals five years. Possess a Minnesota Class A Wastewater Treatment Operator's Certificate. Possess a State of Minnesota Special Engineer (boiler) license. Possess a valid MN Class "D" driver's license.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

- Ability to organize, plan and prioritize wastewater plant initiatives and give direction to achieve those initiatives through assignments and cross functional partnerships.

- Ability to communicate to groups and individuals, both verbally and in writing, and can accurately and concisely prepare instruction, data and reports.
- Considerable knowledge of the operation and maintenance of wastewater pumps, machinery and tools
- Knowledge of and ability to implement safe working practices and procedures
- Considerable knowledge of modern wastewater treatment practices and procedures
- Knowledge of the controls necessary to operate a wastewater facility
- Knowledge of and ability to operate standard hand tools
- Knowledge and ability to use computerized systems for plant operation (SCADA), historical data tracking maintenance management systems, and spreadsheet and word processing software
- Accurately and concisely prepare instruction, data and reports
- Ability to plan, schedule and direct the work of subordinates
- Ability to operate, and troubleshoot mechanical, electrical and instrumentation systems
- Ability to read plans and specifications
- Ability to understand and follow written and oral instructions and to establish and maintain effective working relationships with supervisors, other employees and the public
- Ability to physically wear an air purifying respirator

PHYSICAL DEMANDS

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Ability to be mobile over a wide variety of structures and surfaces including ladders and ramps
- Capable of walking, reaching, bending and the ability to stand, kneel, stoop and crouch for extended periods
- Ability to lift and carry supplies and equipment up to 50 pounds, and occasionally carry up to 75 pounds
- Ability to work in confined spaces
- Be medically approved to wear an air purifying respirator

WORK ENVIRONMENT

The work environment described here are representative of those an employee encounters while performing the essential functions of this job.

While performing the duties of this job, the employee will be exposed to wastewater, fumes, gases or airborne particles and toxic or caustic chemicals. The employee works near moving mechanical parts and occasionally exposed to the risk of electrical shock, and vibration. This work involves loud noise, indoor and outdoor conditions, including all

LEAD TREATMENT PLANT OPERATOR

Draft 12/7/2022

DEFINITION

The Lead Treatment Plant Operator reports to the Supervisor of Clean Water and Reuse or other assigned supervisor and, with considerable latitude for independent action, is responsible for the daily operation of portions of the wastewater treatment process. The work includes but is not limited to: operating equipment, coordination of maintenance, planning, scheduling and assigning of personnel.

JOB FUNCTIONS

- Provides a lead role for the day-to-day direction of operations and process control of the wastewater plant to efficiently meet permit conditions
- Identifies means and methods to improve both process performance and economy
- Performs lead role to ensure that departmental goals and established standards are consistently met
- Participates in long range operational and maintenance planning; implements short and long range planning decisions; develops and monitors budgets and schedules
- Collaborates in the design of capital project improvements to the wastewater plant and carries out operational project responsibilities during construction
- Schedules operators and assigns the necessary staff to accomplish daily work and projects
- Troubleshoots equipment and process problems and implements operational solutions
- Prioritizes and plans the maintenance needs of the wastewater treatment plant ensuring operational assistance as needed
- Evaluates and makes plans to optimize process performance including changes to process control parameters and modifying equipment to address deficiencies
- Prepares safety plans in accordance with District safety policies for routine and non-routine work including development of energy control procedures
- Identifies and procures chemicals, supplies, spare parts and equipment necessary to maintain effective treatment plant operations
- Develops and maintains standard operating procedures to meet changing conditions within the wastewater plant
- Monitors and reports to the supervisor on departmental operation, staff and regulatory compliance
- Assists in developing and implementing a plan of pre-service and in-service training for employees, including an on-going program of safety and emergency equipment training; monitors compliance with the District Safety Program
- Keeps up-to-date on the WLSSD National Pollutant Discharge Elimination System (NPDES) permit requirements, air permit requirements and process performance
- Maintains a constant awareness of safe work practices; ensures compliance with the District Safety Program to complete work without accidents or injuries
- Attends in-service training when required; assists in the training and guidance of other operators and staff by providing on-the-job training, general instruction and specific training as required
- Provides coverage in Clean Water Production to support daily activities as needed
- Maintains required wastewater certification
- Performs related duties as assigned

MINIMUM QUALIFICATIONS

Education and Experience

- Completion of a post-secondary degree in water environment technologies or related field from an accredited college and six years' progressively responsible operational experience at an advanced wastewater treatment facility **OR**

- Bachelor's degree in wastewater related science or engineering and four years' progressively responsible operational experience at an advanced wastewater treatment facility **OR**
- High School diploma or equivalent and eight years' progressively responsible operational experience at an advanced wastewater treatment facility **OR**
- An equivalent combination of education and experience sufficient to successfully perform the essential duties of the job may also be considered

Licenses and Certifications

- Possess Minnesota Pollution Control Agency (MPCA) Class "B" Wastewater Operator Certificate (Minnesota Class "A" Wastewater Operator Certificate preferred)
- Possess a State of Minnesota Class "D" driver's license or equivalent
- Possess (or obtain upon hire) a State of Minnesota Special Engineer (boiler) license

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

- Knowledge of the NPDES wastewater discharge permit and air emissions permit requirements and the ability to recognize and respond to operating conditions which may lead to operating outside normal range or non-compliance
- Knowledge of statistical process control methods and tools to analyze operating data and identify process issues and opportunities
- Knowledge of specific theories and practices of wastewater treatment and advanced secondary treatment
- Knowledge of the type and significance of laboratory tests performed in wastewater treatment operations including proper sampling techniques and wastewater testing protocols
- Knowledge of equipment, facilities, materials, methods and procedures used in maintenance activities
- Knowledge of the functions and servicing requirements of mechanical equipment and machinery
- Knowledge of computer operations and computerized process control systems (including SCADA system)
- Knowledge of the occupational hazards and safety precautions for the operation of wastewater treatment plant equipment and processes
- Skilled in operating personal computers using standard and customized software
- Ability to provide leadership by advocating for effective strategies, goals and objectives; by providing clear direction to all Treatment Plant Operators; and by actively participating in problem solving and decision making
- Ability to plan, schedule and direct the work of subordinates
- Ability to act independently to coordinate any or all district entities as needed to ensure consistent compliance with permit conditions
- Ability to organize, plan and prioritize wastewater plant initiatives and give direction to achieve those initiatives through assignments and cross-functional partnerships
- Ability to communicate to groups and individuals, both verbally and in writing, and accurately and concisely prepare instruction, data and reports
- Ability to utilize good judgment in a manner that is protective of equipment, staff and regulatory requirements
- Ability to accurately and concisely prepare instructions, data and reports
- Ability to locate, troubleshoot and repair minor operational equipment deficiencies, including mechanical, electrical and instrumentation systems
- Ability to interpret simple illustrated equipment and parts breakdowns
- Ability to effectively maintain logs and District records
- Ability to work independently and as part of a team
- Ability to establish and maintain effective working relationships with internal and external stakeholders
- Ability to work in a safe and efficient manner

PHYSICAL DEMANDS

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Ability to be mobile over a wide variety of structures and surfaces including ramps and ladders
- Ability to exert pulling force upon machinery, equipment and valves and to reach overhead and bend over to operate levers and valves
- Capable of walking, reaching, bending and the ability to stand, kneel, stoop and crouch for extended periods
- Ability to work in confined spaces
- Ability to lift and carry supplies and equipment up to 50 pounds, and occasionally carry up to 75 pounds

WORK ENVIRONMENT

The work environment described herein is representative of that which an employee encounters while performing the essential functions of this job. While performing the duties of this job, the employee may be exposed to the following:

- Wastewater, fumes, gases or airborne particles and toxic or caustic chemicals
- Moving mechanical parts and the potential risk of electrical shock and vibration
- Loud noise and varying work environments, including high heat and all weather conditions

New Business Items
For
Discussion and Approval



RESOLUTION 23-01; Acknowledging Representative Mary Murphy

WHEREAS, REPRESENTATIVE MARY MURPHY and her staff provided tremendous support to the Western Lake Superior Sanitary District since her election to the Minnesota House in 1977 and continuing through 2022. During this time, Representative Murphy has been a champion of the environment and dedicated to the health and well-being of the residents of North Eastern Minnesota. Representative Murphy and her staff provided support and advice to the Western Lake Superior Sanitary District for state legislation that facilitated the funding and operations of the Regional Wastewater Treatment and Solid Waste Facilities,

WHEREAS, Representative Murphy was a strong advocate for environmental preservation and supported WLSSD's mission to protect public health, and

WHEREAS, assistance of the Representative's office saved our users millions of dollars in potential costs,

WHEREAS, Representative Murphy played a key role in providing legislative support such that the WLSSD and the City of Duluth were successful in eliminating overflows from the collection system and,

WHEREAS, Representative Murphy played a key role in assisting the WLSSD and North Eastern Minnesota in the recovery from the 2012 flood,

NOW, THEREFORE, BE IT RESOLVED that the Board of the Western Lake Superior Sanitary District, on its own behalf and on behalf of the citizens of the District, hereby commends and expresses its gratitude and thanks to Representative Mary Murphy and for her dedicated service and leadership provided to the District.

BE IT FURTHER RESOLVED that the Chair shall cause to be prepared a certified copy of this resolution to be framed and presented to Representative Murphy as a visible reminder of the gratitude expressed in this Resolution.

Dated this 30th day of January 2023.

Laura Ness, Board Chair

WESTERN LAKE SUPERIOR SANITARY DISTRICT

2626 Courtland Street
Duluth, Minnesota 55806-1894
Phone: (218) 722-3336
FAX: (218) 727-7471
<http://www.wlssd.duluth.mn.us>

**MEMORANDUM**

Clear Answers for Clean Water™

To: WLSSD Board

From: Governance Committee

Date: January 24, 2023

Subject: Approval of Board Vice Chair and Secretary

On January 24, 2023 the WLSSD Governance Committee met and took nominations to fill the Board Vice Chair position vacated by Ruth Janke. Julene Boe was nominated to the Board Vice Chair position and the committee voted approval. Currently Julene Boe holds the position of Board secretary which she will vacate when she takes the Vice Chair position. As such the Committee took nomination to fill the Board Secretary position. Robert Schilling was nominated to the Board Secretary position and the Committee voted approval.

The Governance Committee recommends that the WLSSD Board approve the appointment of Julene Boe to the position of Board Vice Chair and Robert Schilling to the position of Board Secretary for the balance of the WLSSD officer term ending on June 30, 2023.

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**MEMORANDUM**

Clear Answers for Clean Water™

To: WLSSD Board

From: Operations & Planning Committee

Date: January 25, 2023

Subject: Amendment to Extend Land Disposal Agreement with City of Superior

Background

The waste collected at the WLSSD Transfer Station is transported to the Moccasin Mike Landfill in Superior, Wisconsin for disposal. The WLSSD and City of Superior have a land disposal contract through June 2024. Recent survey work at the Moccasin Mike Landfill indicates space available through June 2026 and potentially longer. Attached is an amendment to extend the District's current land disposal agreement with the City of Superior until the end of the operational life of the landfill. The Superior City Council is expected to take action on this extension in February.

Recommendation

The Operations & Planning Committee recommends that the WLSSD Board approve the attached amendment to the agreement with the City of Superior.

AMENDMENT 3

INTERGOVERNMENTAL AGREEMENT FOR SOLID WASTE DISPOSAL

The City of Superior, State of Wisconsin, a municipal corporation existing by and under the authority of the law of the State of Wisconsin (hereinafter referred to as the “City”) and the Sanitary Board of the Western Lake Superior Sanitary District (hereinafter referred to as the “Board”) are parties to an Agreement dated December 1, 2016, Amendment 1 dated July 27, 2017, and Amendment 2 dated December 19, 2018 for solid waste disposal.

Both parties desire to amend the Agreement as follows:

1. Paragraph E. of the Recitals in the Agreement is amended to read as follows:

“City operates the Disposal Facility, which it anticipates will be at the end of its operational life on or after June 30, 2026. The desire of the parties is to extend this Agreement to continue to the end of the operational life of the Disposal Facility, which may be a period longer than is stated above.”

2. Section 5 is amended to read as follows:

SECTION 5. TERM OF AGREEMENT. The term of this Agreement shall be commenced on July 1, 2019 and terminate on June 30, 2026, with extensions to be negotiated at the Parties’ option through the end of operational life of the Disposal Facility.

3. A paragraph is added to the end of Section 14, TERMINATION OF AGREEMENT, which reads as follows:

The City may terminate this Agreement after giving twelve (12) months advance notice to the Board if the operating capacity of the Disposal Facility is projected to expire prior to the end of the termination date of the Agreement. The notice will be provided to the Board within ten (10) days of the City receiving a written report that the capacity of the Disposal Facility will be met in twelve (12) or more months.

4. All other terms and conditions of this Agreement remain in full force and effect.

The parties, intending to be legally bound, have executed this Amendment on the day and year set forth below.

Signed this ____ day of _____, 2023.

SANITARY BOARD OF THE WESTERN
LAKE SUPERIOR SANITARY DISTRICT

Signed this ____ day of _____, 2023.

By: _____
Its: _____

CITY OF SUPERIOR, WISCONSIN

By: _____
Its: Mayor

By: _____
Its: Finance Director/Senior
Administrative Officer

By: _____
Its: City Attorney

By: _____
Its: City Clerk

WESTERN LAKE SUPERIOR SANITARY DISTRICT

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**MEMORANDUM**

Clear Answers for Clean Water™

To: WLSSD Board

From: Operations & Planning Committee

Date: January 25, 2023

Subject: Sodium Hypochlorite – Bid #1464

Sodium hypochlorite (bleach) is used for effluent disinfection compliance from April through October each year. The chemical is purchased in bulk tank truck loads of 4,500 gallons each and delivered to (4) 15,000 gallon storage tanks in the disinfection building (Building 23).

Sealed bids for this process chemical were publicly opened on January 19, 2023. The results were as follows:

Bidder	Price per Gallon (in US \$)
Hawkins Water Treatment	2.251
2020 price:	.78
2021 price:	.892
2022 price:	1.645

Over the years, WLSSD has consistently received two competitive bids; one from Hawkins Water Treatment, the other from DPC. In December of 2020 DPC sold its production facility located in the Minneapolis/St. Paul metropolitan area to Hawkins.

This bidding season we received one bid from Hawkins Water Treatment and one no bid from Buckman North America. Hawkins bid represents a 36.84% increase from the 2022 contract price. WLSSD budgeted a 50% increase for the 2023 disinfection season. Hawkins provides excellent product and service to WLSSD. Staff would recommend awarding this year's sodium hypochlorite bid to Hawkins Water Treatment.

The Operations & Planning Committee recommends that the WLSSD Board award the 2023 Sodium Hypochlorite Bid #1464 to Hawkins Water Treatment for supplying sodium hypochlorite during the 2023 disinfection season for the cost of \$2.251/gallon.



RESOLUTION 23-04

RESOLUTION AUTHORIZING EXECUTION OF GRANT AGREEMENT WITH THE ENVIRONMENTAL PROTECTION AGENCY SWIFR GRANT PROGRAM

WHEREAS, the Western Lake Superior Sanitary District has applied for a grant from the Environmental Protection Agency (EPA), under its Solid Waste Infrastructure for Recycling (SWIFR) Grant Program

WHEREAS, if EPA funding is received, the Western Lake Superior Sanitary District is committed to implementing the proposed project as described in the grant application; and

WHEREAS, EPA requires that the Western Lake Superior Sanitary District enter into a grant agreement with the EPA that identifies the terms and conditions of the funding award;

BE IT RESOLVED THAT the Sanitary Board of the Western Lake Superior Sanitary District hereby agrees to enter into and sign a grant agreement with the EPA to carry out the project specified therein and to comply with all the terms, conditions, and matching provisions of the grant agreement and authorizes the Executive Director to sign the agreement on its behalf.

Dated this 30th day of January 2023.

SANITARY BOARD OF THE WESTERN LAKE SUPERIOR SANITARY DISTRICT

By: _____
Laura Ness, Chair

By: _____
Julene Boe, Secretary

WESTERN LAKE SUPERIOR SANITARY DISTRICT

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**MEMORANDUM**

Clear Answers for Clean Water™

To: WLSSD Board

From: Personnel Committee

Date: January 25, 2023

Subject: **2023 Merit and Market Adjustment Recommendations for Supervisory and Confidential Employees**

The 2023 approved budget included pay increases for both hourly and salary employees. The hourly employees will receive a 2.5% increase effective January 1, 2023, as specified in the bargaining agreement. The 2023 budget includes a salary increase of 3.0% for supervisory and confidential employees and additional funds for some of the salaried positions who require a market adjustment. It is recommended that the Executive Director be allowed to distribute the salary and confidential increases in an amount not to exceed the budgeted total of \$83,470. These increases will be effective March 1, 2023.

The Personnel Committee recommends that the WLSSD Board approve the Executive Directors authority to distribute an amount not to exceed \$83,470 in merit and market adjustments for Supervisory and Confidential employees.

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**MEMORANDUM**

To: WLSSD Board
From: Personnel Committee
Date: January 25, 2023
Subject: Approval of Gallagher Compensation Study

The District has selected Arthur J. Gallagher & Co. (Gallagher) to conduct a comprehensive job evaluation and compensation study effective January 30, 2023. The scope of the study will include a review of existing job descriptions, implementation and training of an improved job evaluation and classification system and a compensation study.

The Master Services Agreement (attached) includes a total cost of \$49,500. Additional charges may be incurred to include possible on-site training and presentations, one off job description reviews, etc. The District budgeted \$50,000 for the 2023 compensation study.

The Personnel Committee recommends that the WLSSD Board approve the Master Services Agreement with Gallagher and a total cost of \$55,000.

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**MEMORANDUM**

To: WLSSD Board

From: Personnel Committee

Date: January 25, 2023

Subject: 2023 Worker's Compensation Insurance Renewal

The District has maintained Worker's Compensation Insurance coverage through the League of Minnesota Cities for over 25 years. The League's program is specifically designed for Minnesota governmental units and those with a wastewater emphasis.

Since 1999, the District has opted for coverage that features a \$5,000 deductible as the acceptable level of cost-saving versus risk. This deductible results in a lower premium with the District paying up to \$5,000 in medical costs per incident.

For 2023, the quote with a \$5,000 deductible is \$154,687 and the annual budget is \$180,000. The District's overall experience rating is .64.

Rate history for the last several years is:

2023	\$5,000 deductible	\$154,687
2022	\$5,000 deductible	\$151,499
2021	\$5,000 deductible	\$164,200
2020	\$5,000 deductible	\$182,156
2019	\$5,000 deductible	\$176,039

The Personnel Committee recommends that the WLSSD Board approve the \$5,000 deductible quote for a 2023 Worker's Compensation Insurance premium of \$154,687.

WESTERN LAKE SUPERIOR SANITARY DISTRICT

FINANCIAL STATEMENT

December 2022

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WESTERN LAKE SUPERIOR SANITARY DISTRICT
WASTEWATER TREATMENT SCHEDULE OF REVENUE & EXPENSE
AS OF 12/31/22

DESCRIPTION	ANNUAL BUDGET	MONTH BUDGET	MONTH ACTUAL	VARIANCE	ACT/BUD	YTD BUDGET	YTD ACTUAL	VARIANCE	ACT/BUD
MUNICIPALITIES	12,128,486	\$1,010,698	\$1,010,698		100%	12,128,486	12,128,486		100%
INDUSTRIES	14,317,783	1,208,506	1,217,196	8,690	101	14,317,783	16,500,656	2,182,873	115
OPERATING INVEST EARN	25,000	3,094	29,800	26,706	963	25,000	133,925	108,925	536
DISTRICT WIDE ALLOC	355,000					355,000	355,001	1	100
MISCELLANEOUS REV	1,000,000	119,518	70,296	49,222-	59	1,000,000	1,394,274	394,274	139
TOTAL REVENUES	27,826,269	\$2,341,816	\$2,327,990	\$13,826-	99%	27,826,269	30,512,342	\$2,686,073	110%
DIRECT WASTEWATER EXP									
CLEAN WATER PRODUCT	\$6,546,761	\$514,343	\$528,097	\$13,754-	103 %	\$6,546,761	\$6,743,558	\$196,797-	103 %
CONVEYANCE	2,082,319	174,995	260,686	85,691-	149	2,082,319	2,259,786	177,467-	109
BIOSOLIDS	904,836	75,080	64,075	11,005	85	904,836	913,466	8,630-	101
ENV PROG WASTEWATER	258,673	15,137	28,845	13,708-	191	258,673	263,633	4,960-	102
SUB TOTAL	\$9,792,589	\$779,555	\$881,703	\$102,148-	113 %	\$9,792,589	10,180,443	\$387,854-	104 %
ALLOCATED DEPARTMENT									
BUSINESS SERVICES	\$1,747,734	\$139,925	\$149,088	\$9,163-	107 %	\$1,747,734	\$1,818,749	\$71,015-	104 %
MECHANICAL MAINT	2,093,206	162,232	227,432	65,200-	140	2,093,206	1,976,959	116,247	94
ELECTRICAL MAINT	1,277,332	100,827	114,523	13,696-	114	1,277,332	1,218,002	59,330	95
PLANNING & ENGINEER	887,954	71,447	65,418	6,029	92	887,954	851,002	36,952	96
MANAGEMENT INFO	725,092	56,173	63,405	7,232-	113	725,092	679,377	45,715	94
LAB SERVICES	872,239	70,024	109,802	39,778-	157	872,239	866,882	5,357	99
SUB TOTAL	\$7,603,557	\$600,628	\$729,668	\$129,040-	121%	\$7,603,557	\$7,410,971	\$192,586	97%
TOTAL O & M EXPENSES	17,396,146	\$1,380,183	\$1,611,371	\$231,188-	117 %	17,396,146	17,591,414	\$195,268-	101 %
CAPITAL PROJECTS	\$3,000,000	\$250,000	\$250,000		100 %	\$3,000,000	\$3,000,000		100 %
INVEST EARN CONSTRU	\$21,500	\$2,491	\$18,279	\$15,788	734%	\$21,500	\$76,128	\$54,628	354%
INVEST EARN DEBT SE	37,500	4,242	42,445	38,203	1001	37,500	192,634	155,134	514
DEBT SERVICE	\$8,580,119	\$715,009	\$715,009		100 %	\$8,580,119	\$8,580,119		100 %
NET SURPLUS	\$1,090,996-	\$3,357	\$187,666-	\$191,023-	5590%	\$1,090,996-	\$1,609,571	\$2,700,567	148%

	BUDGET 2022	AVG THROUGH 12/31/2022	VARIANCE
DULUTH	12.700	12.341	(0.359)
CLOQUET	1.150	0.944	(0.206)
HERMANTOWN	0.650	0.659	0.009
PROCTOR	0.450	0.386	(0.064)
ESKO	0.2062	0.176	(0.030)
(Includes Helb/Lars)			
SCANLON	0.169	0.154	(0.015)
CARLTON	0.150	0.151	0.001
THOMSON (City only)	0.010	0.007	(0.003)
TWIN LAKES	0.070	0.035	(0.035)
RICE LAKE	0.060	0.053	(0.007)
OLIVER	0.022	0.018	(0.005)
PIKE LAKE	0.100	0.094	(0.006)
KNIFE RIVER	0.022	0.021	(0.001)
MPCA LANDFILL	0.002	0.004	0.002
WRENSHALL	0.027	0.030	0.003
JAY COOKE	0.002	0.0022	0.000
BUFFALO/MIDWAY	0.0030	0.005	0.0015
DULUTH/NORTH SHO	0.050	0.050	0.000
MUNICIPAL SUBTOT	15.843	15.131	(0.712)
SAPPI	16.500	17.345	0.845
USG	0.450	0.521	0.071
ST PAPER 1	0.500	0.529	0.029
SPECIALTY MINERAL	0.240	0.198	(0.042)
INDUSTRIAL SUBTOT	17.690	18.594	0.904
TOTAL FLOW	33.533	33.725	0.192

	BUDGET 2022	AVG THROUGH 12/31/2022	VARIANCE
DULUTH	13,100	13,751	651
CLOQUET	1,717	1,409	(308)
HERMANTOWN	1,150	1,067	(83)
PROCTOR	530	469	(61)
ESKO	263	263	0
(Includes Helb/Lars)			
SCANLON	282	258	(24)
CARLTON	160	160	0
THOMSON (City only)	17	12	(5)
TWIN LAKES	292	146	(146)
RICE LAKE	100	89	(11)
OLIVER	37	29	(8)
PIKE LAKE	167	157	(10)
KNIFE RIVER	37	36	(1)
MPCA LANDFILL	3	6	3
WRENSHALL	45	50	5
JAY COOKE	3	4	1
BUFFALO/MIDWAY	8	10	2
DULUTH/NORTH SHORE	83	84	1
MUNICIPAL SUBTOTAL	17,993	18,000	7
SAPPI	42,500	50,152	7,652
USG	1,450	2,258	808
ST PAPER 1	15	376	361
SPECIALTY MINERALS	6	5	(1)
INDUSTRIAL SUBTOTAL	43,971	52,791	8,820
TOTAL BOD	61,964	70,791	8,827

	BUDGET 2022	AVG THROUGH 12/31/2022	VARIANCE
DULUTH	16,100	18,003	1,903
CLOQUET	2,522	2,070	(452)
HERMANTOWN	1,100	1,050	(50)
PROCTOR	600	564	(36)
ESKO	305	305	0
(Includes Helb/Lars)			
SCANLON	282	258	(24)
CARLTON	183	183	0
THOMSON (City only)	17	12	(5)
TWIN LAKES	262	131	(131)
RICE LAKE	100	89	(11)
OLIVER	37	29	(8)
PIKE LAKE	167	157	(10)
KNIFE RIVER	37	36	(1)
MPCA LANDFILL	3	6	3
WRENSHALL	45	50	5
JAY COOKE	3	4	1
BUFFALO/MIDWAY	5	8	3
DULUTH/NORTH SHORE	83	84	1
MUNICIPAL SUBTOTAL	21,851	23,039	1,188
SAPPI	16,500	23,457	6,957
USG	1,100	4,594	3,494
ST PAPER 1	23	389	366
SPECIALTY MINERALS	300	738	438
INDUSTRIAL SUBTOTAL	17,923	29,178	11,255
TOTAL DISTRICT	39,774	52,217	12,443

WESTERN LAKE SUPERIOR SANITARY DISTRICT
WASTEWATER EXPENSE STATEMENT
AS OF 12/31/22

** Consolidated Level Range **

DESCRIPTION	ANNUAL BUDGET	MONTH BUDGET	MONTH ACTUAL	VARIANCE	ACT/BUD	YTD BUDGET	YTD ACTUAL	VARIANCE	ACT/BUD
4010 DIRECT WAGES	\$2,011,604	\$169,516	\$141,171	\$28,345	83 %	\$2,011,604	\$1,842,874	\$168,730	92 %
4020 SUNDAY PREMIUM	56,415	4,701	6,225	1,524-	132	56,415	57,067	652-	101
4030 HOLIDAY PREMIUM	30,127	3,347		3,347		30,127		30,127	
4040 SHIFT	12,578	1,068	1,234	166-	116	12,578	10,989	1,589	87
4050 VACATION	186,235	15,818	2,729	13,089	17	186,235	201,314	15,079-	108
4060 HOLIDAY	82,259	9,140	14,199	5,059-	155	82,259	83,674	1,415-	102
4070 PERSONAL LEAVE	27,420	2,328	7,155	4,827-	307	27,420	26,870	550	98
4080 SICK	81,202	6,896	2,570	4,326	37	81,202	104,259	23,057-	128
SUB TOTAL	\$2,487,840	\$212,814	\$175,283	\$37,531	82 %	\$2,487,840	\$2,327,047	\$160,793	94 %
4090 OVERTIME	\$166,000	\$13,383	\$21,680	\$8,297-	162 %	\$166,000	\$234,832	\$68,832-	141 %
SUB TOTAL	\$2,653,840	\$226,197	\$196,963	\$29,234	87 %	\$2,653,840	\$2,561,879	\$91,961	97 %
4200 EMPLOYERS FICA	\$164,930	\$14,008	\$12,243	\$1,765	87 %	\$164,930	\$156,238	\$8,692	95 %
4210 EMPLOYERS FICA/MEDIC	38,572	3,275	2,863	412	87	38,572	36,540	2,032	95
4220 EMPLOYERS PERA	199,038	16,906	14,744	2,162	87	199,038	194,321	4,717	98
4240 GROUP HOSPITAL/MED	637,020	47,028	41,514	5,514	88	637,020	600,866	36,154	94
4260 GROUP DENTAL	27,424	2,285	4,092	1,807-	179	27,424	27,361	63	100
4280 GROUP LIFE	2,688	224	211	13	94	2,688	2,592	96	96
4300 LONG-TERM DISABILITY	6,689	558	476	82	85	6,689	5,723	966	86
4350 UNEMPLOYMENT COMP			5,142	5,142-			5,142	5,142-	
SUB TOTAL	\$1,076,361	\$84,284	\$81,285	\$2,999	96 %	\$1,076,361	\$1,028,783	\$47,578	96 %
TOTAL PAYROLL	\$3,730,201	\$310,481	\$278,248	\$32,233	90 %	\$3,730,201	\$3,590,662	\$139,539	96 %
4520 CONTRACT CLEANING	\$42,000	\$3,500	\$2,293	\$1,207	66 %	\$42,000	\$29,954	\$12,046	71 %
4800 FUEL-FUEL OIL	2,000		816	816-		2,000	5,223	3,223-	261
4820 FUEL-NATURAL GAS	164,492	34,970	50,859	15,889-	145	164,492	298,623	134,131-	182
5000 ELECTRICITY	2,943,125	247,011	308,899	61,888-	125	2,943,125	3,534,746	591,621-	120
5200 TELEPHONE	9,680	810	471	339	58	9,680	5,736	3,944	59
5210 TELEMETER	112,500	9,375	9,146	229	98	112,500	108,790	3,710	97
5230 DIESEL	89,025	7,046	7,716	670-	110	89,025	136,579	47,554-	153
5240 WATER	190,603	15,030	10,151	4,879	68	190,603	172,768	17,835	91
5241 STORM WATER FEE	13,987	1,166	4,842	3,676-	415	13,987	41,870	27,883-	299
5570 REPAIRS-INTERCEPTORS	40,000	3,333		3,333		40,000	61,065	21,065-	153
5580 CLEAN-INTERCEPTORS	150,000	12,500	68,404	55,904-	547	150,000	83,404	66,596	56
5710 GRIT DISPOSALS	19,266	1,061	366	695	34	19,266	11,321	7,945	59
5805 CONT SERV-BIOFILTER	10,000	833		833		10,000		10,000	
5852 CONT SERV-FIELD WORK	4,000	322		322		4,000	5,451	1,451-	136
5860 CONT SERV-OTHER	213,763	2,083	6,340	4,257-	304	213,763	43,188	170,575	20
5880 CONT SERV-AD AGENCY	4,400		5,668	5,668-		4,400	10,490	6,090-	238
6000 SUPPLIES-BUILDING	25,200	2,183	985	1,198	45	25,200	30,105	4,905-	119
6010 SUPPLIES-EQUIPMENT	115,500	9,583	8,430	1,153	88	115,500	102,987	12,513	89
6090 SUPPLIES-OTHER	3,950		1,602	1,602-		3,950	13,785	9,835-	349
6110 SUPPLIES-SAFETY	600		92	92-		600	887	287-	148
6300 CHEMICALS-GENERAL	35,344	1,522		1,522		35,344	29,916	5,428	85
6315 CHEMICALS-LIQUID OXYG	10,980	915	3,557	2,642-	389	10,980	20,565	9,585-	187
6320 CHEMICALS-SODIUM HYPO	457,529					457,529	643,768	186,239-	141
6330 CHEMICALS-POLYMER-THI	175,725	14,761	19,602	4,841-	133	175,725	134,031	41,694	76

WESTERN LAKE SUPERIOR SANITARY DISTRICT
WASTEWATER EXPENSE STATEMENT
AS OF 12/31/22

** Consolidated Level Range **

DESCRIPTION	ANNUAL BUDGET	MONTH BUDGET	MONTH ACTUAL	VARIANCE	ACT/BUD	YTD BUDGET	YTD ACTUAL	VARIANCE	ACT/BUD
6335 CHEMICALS-POLYMER-DEW	\$712,474	\$62,310	\$59,107	\$3,203	95 %	\$712,474	\$673,917	\$38,557	95 %
6360 CHEMICALS-BOILER	2,000					2,000		2,000	
6370 CHEMICALS-DEFOAMANT	52,275	4,182	1,747	2,435	42	52,275	35,946	16,329	69
6410 CHEMICALS-SODIUM BISU	2,222					2,222	2,070	152	93
6420 CHEMICALS-FERRIC CHLO	336,034	29,419	25,183	4,236	86	336,034	240,190	95,844	71
6910 TRAINING EXPENSES	22,090	833	1,156	323-	139	22,090	22,838	748-	103
7020 PUBLIC INFORMATION	21,200		443	443-		21,200	23,320	2,120-	110
7200 EASEMENTS	25,000	2,083	1,810	273	87	25,000	21,232	3,768	85
7800 LAUNDRY	7,771	643	1,397	754-	217	7,771	14,604	6,833-	188
8000 DUES	19,078	1,600	2,173	573-	136	19,078	20,467	1,389-	107
8010 PUBLICATIONS	500					500	435	65	87
8200 POSTAGE	650					650	310	340	48
8210 COPYING & PRINTING	5,200		200	200-		5,200	5,089	111	98
8600 GRANTS TO GOV UNITS	12,600					12,600		12,600	
8620 PROGRAM DEVELOPMENT	9,625					9,625	4,116	5,509	43
TOTAL NON-PAYROLL	\$6,062,388	\$469,074	\$603,455	\$134,381-	129 %	\$6,062,388	\$6,589,786	\$527,398-	109 %
TOTAL EXPENSES	\$9,792,589	\$779,555	\$881,703	\$102,148-	113 %	\$9,792,589	10,180,448	\$387,859-	104 %

WESTERN LAKE SUPERIOR SANITARY DISTRICT
SOLID WASTE SCHEDULE OF REV & EXP
AS OF 12/31/22

DESCRIPTION	ANNUAL BUDGET	MONTH BUDGET	MONTH ACTUAL	VARIANCE	ACT/BUD	YTD BUDGET	YTD ACTUAL	VARIANCE	ACT/BUD
TIPPING FEES	\$5,438,303	\$400,137	\$448,490	\$48,353	112%	\$5,438,303	\$5,508,488	\$70,185	101%
MATERIAL RECOVERY FEE	669,990	27,874	23,684	4,190-	85	669,990	638,697	31,293-	95
HAULER COLLECTED FEES	2,695,000	234,635	265,462	30,827	113	2,695,000	2,862,281	167,281	106
PROPERTY TAX	1,140,425	95,040	99,536	4,496	105	1,140,425	1,147,361	6,936	101
OPERATING INVEST EARN	5,000	417	5,259	4,842	1261	5,000	23,634	18,634	473
GRANTS	369,000		6,407	6,407		369,000	453,072	84,072	123
HHW REVENUES	364,500	136,296	140,316	4,020	103	364,500	388,734	24,234	107
YARD WASTE/ORGANICS	121,539					121,539	121,403	136-	100
MISCELLANEOUS	750	63		63-		750	584	166-	78
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TOTAL REVENUES	10,804,507	\$894,462	\$989,154	\$94,692	111%	10,804,507	11,144,254	\$339,747	103%
DIRECT SOLID WASTE EX									
TRANSTER STA 27TH	\$5,307,828	\$407,785	\$472,493	\$64,708-	116 %	\$5,307,828	\$5,788,836	\$481,008-	109 %
MATERIALS RECOVERY	1,341,174	98,194	77,221	20,973	79	1,341,174	1,221,157	120,017	91
ORGANICS COMPOSTING	363,191	25,453	35,077	9,624-	138	363,191	377,179	13,988-	104
HOUSEHOLD HAZARDOUS	930,054	108,689	93,967	14,722	86	930,054	916,046	14,008	98
ENV PROG SOLID WAST	924,218	101,660	48,027	53,633	47	924,218	743,291	180,927	80
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SUB TOTAL	\$8,866,465	\$741,781	\$726,785	\$14,996	98 %	\$8,866,465	\$9,046,509	\$180,044-	102 %
ALLOCATED DEPARTMENT									
BUSINESS SERVICES	\$960,671	\$76,907	\$81,949	\$5,042-	107 %	\$960,671	\$999,706	\$39,035-	104 %
MECHANICAL MAINT	163,620	12,683	17,778	5,095-	140	163,620	154,533	9,087	94
ELECTRICAL MAINT	99,847	7,886	8,952	1,066-	114	99,847	95,207	4,640	95
PLANNING & ENGINEER	311,984	25,112	22,985	2,127	92	311,984	299,001	12,983	96
MANAGEMENT INFO	235,345	18,235	20,575	2,340-	113	235,345	220,461	14,884	94
LAB SERVICES	134,617	10,811	16,946	6,135-	157	134,617	133,790	827	99
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SUB TOTAL	\$1,906,084	\$151,634	\$169,185	\$17,551-	112 %	\$1,906,084	\$1,902,698	\$3,386	100 %
TOTAL O & M EXPENSES	10,772,549	\$893,415	\$895,970	\$2,555-	100 %	10,772,549	10,949,207	\$176,658-	102 %
CAPITAL PROJECTS	\$335,000	\$27,913	\$27,913		100 %	\$335,000	\$335,000		100 %
INVEST EARN CONSTRU	\$15,000	\$1,250	\$3,282	\$2,032	263%	\$15,000	\$14,225	\$775-	95%
TRANSFER STA CAPITA	116,228	8,575	4,600	3,975	54	116,228	86,688	29,540	75
NET SURPLUS	\$404,270-	\$34,191-	\$63,953	\$98,144	187%	\$404,270-	\$212,416-	\$191,854	53%

WESTERN LAKE SUPERIOR SANITARY DISTRICT
SOLID WASTE EXPENSE STATEMENT
AS OF 12/31/22

** Consolidated Level Range **

DESCRIPTION	ANNUAL BUDGET	MONTH BUDGET	MONTH ACTUAL	VARIANCE	ACT/BUD	YTD BUDGET	YTD ACTUAL	VARIANCE	ACT/BUD
4010 DIRECT WAGES	\$1,053,839	\$88,807	\$72,229	\$16,578	81 %	\$1,053,839	\$971,129	\$82,710	92 %
4020 SUNDAY PREMIUM	4,863	405	215	190	53	4,863	4,182	681	86
4030 HOLIDAY PREMIUM	879	98		98		879		879	
4040 SHIFT	104	9		9		104	93	11	89
4050 VACATION	89,513	7,602	4,402-	12,004	58-	89,513	100,641	11,128-	112
4060 HOLIDAY	42,328	4,703	4,433	270	94	42,328	39,118	3,210	92
4070 PERSONAL LEAVE	14,109	1,199	3,494	2,295-	291	14,109	13,525	584	96
4080 SICK	41,590	3,532	9,156	5,624-	259	41,590	42,455	865-	102
SUB TOTAL	\$1,247,225	\$106,355	\$85,125	\$21,230	80 %	\$1,247,225	\$1,171,143	\$76,082	94 %
4090 OVERTIME	\$36,000	\$1,683	\$1,233	\$450	73 %	\$36,000	\$32,425	\$3,575	90 %
SUB TOTAL	\$1,283,225	\$108,038	\$86,358	\$21,680	80 %	\$1,283,225	\$1,203,568	\$79,657	94 %
4200 EMPLOYERS FICA	\$79,777	\$6,775	\$5,323	\$1,452	79 %	\$79,777	\$71,481	\$8,296	90 %
4210 EMPLOYERS FICA/MEDIC	18,658	1,584	1,245	339	79	18,658	16,717	1,941	90
4220 EMPLOYERS PERA	95,860	8,142	6,309	1,833	77	95,860	89,269	6,591	93
4240 GROUP HOSPITAL/MED	272,427	19,663	17,158	2,505	87	272,427	298,862	26,435-	110
4260 GROUP DENTAL	12,564	1,047	2,200	1,153-	210	12,564	15,059	2,495-	120
4280 GROUP LIFE	1,508	126	127	1-	101	1,508	1,516	8-	101
4300 LONG-TERM DISABILITY	3,461	289	227	62	79	3,461	2,836	625	82
4350 UNEMPLOYMENT COMP	20,000	3,822	1,200	2,622	31	20,000	14,233	5,767	71
SUB TOTAL	\$504,255	\$41,448	\$33,789	\$7,659	82 %	\$504,255	\$509,973	\$5,718-	101 %
TOTAL PAYROLL	\$1,787,480	\$149,486	\$120,147	\$29,339	80 %	\$1,787,480	\$1,713,541	\$73,939	96 %
4520 CONTRACT CLEANING	\$12,700	\$1,069	\$997	\$72	93 %	\$12,700	\$12,689	\$11	100 %
4800 FUEL-FUEL OIL	2,000	300	672	372-	224	2,000	2,384	384-	119
4820 FUEL-NATURAL GAS	6,200	800	1,631	831-	204	6,200	7,305	1,105-	118
5000 ELECTRICITY	22,000	2,475	3,011	536-	122	22,000	26,920	4,920-	122
5200 TELEPHONE	4,810	404	185	219	46	4,810	2,791	2,019	58
5230 DIESEL	12,200	900	1,840	940-	204	12,200	19,763	7,563-	162
5240 WATER	1,000	76	110	34-	145	1,000	785	215	79
5701 SOLID WASTE DISPOSAL	4,331,488	319,574	298,666	20,908	93	4,331,488	4,045,270	286,218	93
5702 SOLID WASTE DISPOSAL-	214,810	7,200	6,636	564	92	214,810	189,126	25,684	88
5703 TR STA OPERATION AND	851,955	62,857	150,346	87,489-	239	851,955	1,581,225	729,270-	186
5704 SOLID WASTE HAULING-M	210,000	12,000	5,650	6,350	47	210,000	184,706	25,294	88
5705 ANNUAL UNACCEPTABLE I	14,000	14,000	4,911	9,089	35	14,000	5,899	8,101	42
5706 SOLID WASTE DISPOSAL-	2,000	1,000	551	449	55	2,000	1,551	449	78
5790 CONT SERV-DISP HOUSEH	30,000	2,500	3,220	720-	129	30,000	23,437	6,563	78
5791 CONT SERV-DISP MEDICA	1,500	50	150	100-	300	1,500	1,889	389-	126
5792 CONT SERV-DISP PHARMA	300					300	533	233-	178
5794 CONT SERV-DISP ORGANI	1,000					1,000	1,100	100-	110
5795 CONT SERV-DISP ORGANI							605	605-	
5806 CONT SERV-BAGGING	15,000					15,000	16,084	1,084-	107
5807 CONT SERV-WOOD GRINDI	24,000					24,000	20,080	3,920	84
5808 CONT SERV-SNOW PLOWIN	17,000	4,250	4,885	635-	115	17,000	15,208	1,792	89
5812 CONT SERV-DISP MATRES	87,500	5,000	2,080	2,920	42	87,500	82,511	4,989	94
5813 CONT SERV-DISP ELECTR	100,500	10,500	3,930	6,570	37	100,500	86,607	13,893	86
5814 CONT SERV-DISP FLUORE	22,000	2,000	1,353	647	68	22,000	25,117	3,117-	114

WESTERN LAKE SUPERIOR SANITARY DISTRICT
SOLID WASTE EXPENSE STATEMENT
AS OF 12/31/22

** Consolidated Level Range **

DESCRIPTION	ANNUAL BUDGET	MONTH BUDGET	MONTH ACTUAL	VARIANCE	ACT/BUD	YTD BUDGET	YTD ACTUAL	VARIANCE	ACT/BUD
5815 CONT SERV-DISP TIRE	\$39,200	\$2,700	\$3,280	\$580-	121 %	\$39,200	\$33,170	\$6,030	85 %
5816 CONT SERV-DISP LOCAL	75,000	1,000	1,087-	2,087	109-	75,000	72,122	2,878	96
5817 CONT SERV-DISP COUNTY	68,000	6,000	11,512	5,512-	192	68,000	76,513	8,513-	113
5818 CONT SERV-RECY SHEDS	90,700	7,559	7,261	298	96	90,700	83,534	7,166	92
5819 CONT SERV-DISP PAINT	156,000	12,000	7,165	4,835	60	156,000	104,606	51,394	67
5860 CONT SERV-OTHER	97,513	7,113	29,800	22,687-	419	97,513	141,867	44,354-	145
5871 CONT SERV-MOBILE DEVI	6,300	525	806	281-	154	6,300	5,650	650	90
5880 CONT SERV-AD AGENCY	8,900		5,667	5,667-		8,900	10,182	1,282-	114
5950 WASTE SORT	50,000	50,000		50,000		50,000		50,000	
6000 SUPPLIES-BUILDING	4,500	375		375		4,500	2,439	2,061	54
6010 SUPPLIES-EQUIPMENT	5,500	462	176	286	38	5,500	1,551	3,949	28
6070 SUPPLIES-OFFICE	1,500	125		125		1,500	276	1,224	18
6090 SUPPLIES-OTHER	44,300	2,737	1,530	1,207	56	44,300	40,527	3,773	91
6110 SUPPLIES-SAFETY	1,000	87	650	563-	747	1,000	2,008	1,008-	201
6120 SUPPLIES-SITE	2,000	163	992	829-	609	2,000	4,663	2,663-	233
6700 LEGAL	500	38		38		500		500	
6910 TRAINING EXPENSES	8,939		46	46-		8,939	2,136	6,803	24
6940 LICENSE REIMBURSEMENT	50			50		50	87	37-	174
7020 PUBLIC INFORMATION	10,225		6	6-		10,225	6,267	3,958	61
7030 PUBLIC INFO-RECYCLING	63,375	3,900	8,798	4,898-	226	63,375	55,890	7,485	88
7040 PUBLIC INFO-HHW	25,275	500	355	145	71	25,275	17,535	7,740	69
7210 RENT-EQUIPMENT	43,000	2,000	3,956	1,956-	198	43,000	48,465	5,465-	113
7400 TRAVEL	2,000			2,000		2,000	241	1,759	12
7640 LEASE-LAND-DULUTH AIR	10,612	883	921	38-	104	10,612	11,049	437-	104
7800 LAUNDRY	7,000	583	1,375	792-	236	7,000	10,316	3,316-	147
8000 DUES	3,358		1,707	1,707-		3,358	4,987	1,629-	149
8200 POSTAGE			140	140-			244	244-	
8210 COPYING & PRINTING	27,500	590	1,103	513-	187	27,500	27,782	282-	101
8600 GRANTS TO GOV UNITS	208,500	45,000	29,555	15,445	66	208,500	208,526	26-	100
8620 PROGRAM DEVELOPMENT	34,275	1,000	101	899	10	34,275	6,749	27,526	20
TOTAL NON-PAYROLL	\$7,078,985	\$592,295	\$606,639	\$14,344-	102 %	\$7,078,985	\$7,332,967	\$253,982-	104 %
TOTAL EXPENSES	\$8,866,465	\$741,781	\$726,786	\$14,995	98 %	\$8,866,465	\$9,046,508	\$180,043-	102 %

WESTERN LAKE SUPERIOR SANITARY DISTRICT
ALLOCATED DEPARTMENTS EXPENSE STATEMENT
AS OF 12/31/22

** Consolidated Level Range **

DESCRIPTION	ANNUAL BUDGET	MONTH BUDGET	MONTH ACTUAL	VARIANCE	ACT/BUD	YTD BUDGET	YTD ACTUAL	VARIANCE	ACT/BUD
4010 DIRECT WAGES	\$3,715,023	\$313,063	\$288,459	\$24,604	92 %	\$3,715,023	\$3,505,786	\$209,237	94 %
4020 SUNDAY PREMIUM	143	12	12	12		143	143	143	
4040 SHIFT	736	61	15	46	25	736	508	228	69
4050 VACATION	347,094	29,480	67,860	38,380-	230	347,094	407,233	60,139-	117
4060 HOLIDAY	151,825	16,870	17,849	979-	106	151,825	133,019	18,806	88
4070 PERSONAL LEAVE	50,608	4,299	19,742	15,443-	459	50,608	49,363	1,245	98
4080 SICK	134,449	11,420	10,615	805	93	134,449	155,835	21,386-	116
SUB TOTAL	\$4,399,878	\$375,205	\$404,540	\$29,335-	108 %	\$4,399,878	\$4,251,744	\$148,134	97 %
4090 OVERTIME	\$108,500	\$9,197	\$8,353	\$844	91 %	\$108,500	\$90,889	\$17,611	84 %
SUB TOTAL	\$4,508,378	\$384,402	\$412,893	\$28,491-	107 %	\$4,508,378	\$4,342,633	\$165,745	96 %
4200 EMPLOYERS FICA	\$292,058	\$24,805	\$25,463	\$658-	103 %	\$292,058	\$259,451	\$32,607	89 %
4210 EMPLOYERS FICA/MEDIC	65,692	5,580	6,156	576-	110	65,692	60,922	4,770	93
4220 EMPLOYERS PERA	338,128	28,718	31,374	2,656-	109	338,128	325,322	12,806	96
4240 GROUP HOSPITAL/MED	1,070,703	78,626	66,588	12,038	85	1,070,703	999,776	70,927	93
4260 GROUP DENTAL	45,200	3,767	7,004	3,237-	186	45,200	46,455	1,255-	103
4280 GROUP LIFE	6,139	511	510	1	100	6,139	7,974	1,835-	130
4300 LONG-TERM DISABILITY	12,318	1,026	897	129	87	12,318	10,426	1,892	85
4340 WORKERS COMPENSATION	180,000	15,000	14,523	477	97	180,000	147,437	32,563	82
4390 OTHER BENEFITS	32,000	520	12,337	11,817-	2373	32,000	40,670	8,670-	127
SUB TOTAL	\$2,042,238	\$158,553	\$164,852	\$6,299-	104 %	\$2,042,238	\$1,898,433	\$143,805	93 %
TOTAL PAYROLL	\$6,550,616	\$542,955	\$577,745	\$34,790-	106 %	\$6,550,616	\$6,241,066	\$309,550	95 %
4520 CONTRACT CLEANING	\$39,600	\$3,300	\$3,243	\$57	98 %	\$39,600	\$40,579	\$979-	102 %
5000 ELECTRICITY	62,299	5,291	5,444	153-	103	62,299	70,993	8,694-	114
5200 TELEPHONE	38,129	3,182	2,214	968	70	38,129	25,027	13,102	66
5210 TELEMETER	47,297	3,942	3,775	167	96	47,297	47,796	499-	101
5220 GASOLINE	23,100	1,925	2,212	287-	115	23,100	31,334	8,234-	136
5230 DIESEL	1,800	150	257	107-	171	1,800	2,135	335-	119
5512 INVOICE MATCH WRITE-O							18	18-	
5520 REPAIRS-MAINTENANCE	649,000	44,925	88,016	43,091-	196	649,000	580,211	68,789	89
5525 INVENTORY ADJUSTMENTS			161	161-			2,773	2,773-	
5530 INVENTORY COST VARIAN			326	326-			906	906-	
5800 CONT SERV-ELECTRICAL	30,000		2,394	2,394-		30,000	28,463	1,537	95
5820 CONT SERV-O/M PLANT	110,000	8,000	38,700	30,700-	484	110,000	79,539	30,461	72
5835 CONT SERV-GENERATORS	35,200					35,200	29,422	5,778	84
5840 CONT SERV-O/M MOBILE	140,000	10,000	7,166	2,834	72	140,000	159,268	19,268-	114
5860 CONT SERV-OTHER	184,886	14,991	4,787	10,204	32	184,886	206,050	21,164-	111
5868 CONT SERV-HARDWARE MA	70,205	5,851	3,988	1,863	68	70,205	45,138	25,067	64
5870 CONT SERV-DP MAINT	359,991	25,197	29,365	4,168-	117	359,991	407,677	47,686-	113
5875 CONT SERV-SERV FEE	45,650					45,650	45,963	313-	101
6010 SUPPLIES-EQUIPMENT	25,005	1,500	5,872	4,372-	391	25,005	48,500	23,495-	194
6040 SUPPLIES-LAB	45,000	3,000	1,311	1,689	44	45,000	53,571	8,571-	119
6050 SUPPLIES-LUBE	15,000					15,000	8,509	6,491	57
6060 SUPPLIES-MAINTENANCE	52,000	4,333	5,017	684-	116	52,000	74,801	22,801-	144
6070 SUPPLIES-OFFICE	4,575	375	511	136-	136	4,575	6,131	1,556-	134
6090 SUPPLIES-OTHER	6,350	515	1,074	559-	209	6,350	17,408	11,058-	274

WESTERN LAKE SUPERIOR SANITARY DISTRICT
ALLOCATED DEPARTMENTS EXPENSE STATEMENT
AS OF 12/31/22

** Consolidated Level Range **

DESCRIPTION	ANNUAL BUDGET	MONTH BUDGET	MONTH ACTUAL	VARIANCE	ACT/BUD	YTD BUDGET	YTD ACTUAL	VARIANCE	ACT/BUD
6110 SUPPLIES-SAFETY	\$7,700	\$642	\$1,519	\$877-	237 %	\$7,700	\$11,377	\$3,677-	148 %
6125 SUPPLIES-SOFTWARE	5,000					5,000	4,226	774	85
6130 SUPPLIES-TOOLS	19,000	2,500	2,752	252-	110	19,000	20,609	1,609-	108
6560 INSURANCE-PROPERTY	175,000	14,583	736	13,847	5	175,000	185,384	10,384-	106
6700 LEGAL	150,000	12,500	11,283	1,217	90	150,000	199,957	49,957-	133
6750 AUDIT	36,250					36,250	34,335	1,915	95
6900 SAFETY PROGRAM	84,025	7,002	9,919	2,917-	142	84,025	81,901	2,124	97
6905 TRAINING-MATERIALS	500	42		42		500	25	475	5
6910 TRAINING EXPENSES	28,300	350	896	546-	256	28,300	24,516	3,784	87
6920 TRAINING-TRAVEL	250	21		21		250	832	582-	333
6930 PERSONNEL	10,000	833	2,923	2,090-	351	10,000	17,454	7,454-	175
6940 LICENSE REIMBURSEMENT	1,500	125	20	105	16	1,500	565	935	38
6950 TUITION REIMBURSEMENT	4,000	333	3,774	3,441-	1133	4,000	6,378	2,378-	159
7000 OTHER SPEC SERV	66,100	5,508	7,164	1,656-	130	66,100	66,270	170-	100
7010 BOARD MEMBERS COMP	17,500	1,458	641	817	44	17,500	19,624	2,124-	112
7210 RENT-EQUIPMENT	1,000					1,000		1,000	
7220 MOTOR VEHICLE LICENSI	1,000	83		83		1,000	729	271	73
7300 MEETING EXPENSES	6,500	542	472	70	87	6,500	5,585	915	86
7400 TRAVEL	500	42		42		500	611	111-	122
7800 LAUNDRY	14,100	1,155	3,202	2,047-	277	14,100	21,839	7,739-	155
7810 ENGINEERING SERVICE	124,014	9,636	11,849	2,213-	123	124,014	93,153	30,861	75
7820 LAB SERVICES	95,000	10,000	30,451	20,451-	305	95,000	104,566	9,566-	110
8000 DUES	18,300	1,250	1,435	185-	115	18,300	21,493	3,193-	117
8010 PUBLICATIONS	5,250	477		477		5,250	5,970	720-	114
8020 PERMITS	62,800	1,000	21,700	20,700-	2170	62,800	74,453	11,653-	119
8200 POSTAGE	16,000	1,333	1,698	365-	127	16,000	24,987	8,987-	156
8210 COPYING & PRINTING	17,000	1,417	2,855	1,438-	201	17,000	20,102	3,102-	118
8500 BANK SERVICE CHARGES	350	29		29		350	169	181	48
8600 GRANTS TO GOV UNITS	7,000					7,000	13,296	6,296-	190
TOTAL NON-PAYROLL	\$2,959,026	\$209,338	\$321,122	\$111,784-	153 %	\$2,959,026	\$3,072,618	\$113,592-	104 %
TOTAL EXPENSES	\$9,509,642	\$752,293	\$898,867	\$146,574-	119 %	\$9,509,642	\$9,313,684	\$195,958	98 %

WESTERN LAKE SUPERIOR SANITARY DISTRICT
TOTAL DISTRICT SCHEDULE OF REVENUES & EXPENSES
AS OF 12/31/22

DESCRIPTION	ANNUAL BUDGET	MONTH BUDGET	MONTH ACTUAL	VARIANCE	ACT/BUD	YTD BUDGET	YTD ACTUAL	VARIANCE	ACT/BUD
MUNICIPALITIES	12,128,486	\$1,010,698	\$1,010,698		100%	12,128,486	12,128,486		100%
INDUSTRIES	14,317,783	1,208,506	1,217,196	8,690	101	14,317,783	16,500,656	2,182,873	115
SOLID WASTE	10,429,757	893,982	977,488	83,506	109	10,429,757	10,670,067	240,310	102
OPERATING INVEST EARN	30,000	3,511	35,059	31,548	999	30,000	157,559	127,559	525
DISTRICT-WIDE ALLOC	355,000					355,000	355,001	1	100
GRANTS	369,000		725,132	725,132		369,000	1,187,941	818,941	322
OTHER	1,000,750	119,581	120,134	553	100	1,000,750	1,551,348	550,598	155
TOTAL REVENUES	38,630,776	\$3,236,278	\$4,085,707	\$849,429	126%	38,630,776	42,551,058	\$3,920,282	110%
PAYROLL									
SALARIES,VAC,HOL,PE	\$7,877,702	\$672,526	\$642,609	\$29,917	96 %	\$7,877,702	\$7,447,385	\$430,317	95 %
SICK	257,241	21,848	22,340	492	102	257,241	302,548	45,307	118
OVERTIME	310,500	24,263	31,267	7,004	129	310,500	358,146	47,646	115
OTHER	3,622,854	284,285	279,923	4,362	98	3,622,854	3,437,188	185,666	95
TOTAL PAYROLL	12,068,297	\$1,002,922	\$976,139	\$26,783	97 %	12,068,297	11,545,267	\$523,030	96 %
NON-PAYROLL									
FUEL OIL	\$4,000	\$300	\$1,488	\$1,188	496 %	\$4,000	\$7,607	\$3,607	190 %
NATURAL GAS	170,692	35,770	52,490	16,720	147	170,692	305,928	135,236	179
SUB TOTAL	\$174,692	\$36,070	\$53,978	\$17,908	150 %	\$174,692	\$313,535	\$138,843	179 %
ELECTRICITY	\$3,027,424	\$254,777	\$317,354	\$62,577	125 %	\$3,027,424	\$3,632,658	\$605,234	120 %
OTHER UTIL & FUELS	544,131	44,006	42,919	1,087	98	544,131	595,374	51,243	109
SUB TOTAL	\$3,571,555	\$298,783	\$360,273	\$61,490	121 %	\$3,571,555	\$4,228,032	\$656,477	118 %
REPAIRS	\$839,000	\$60,758	\$156,770	\$96,012	258 %	\$839,000	\$728,377	\$110,623	87 %
INSURANCE	175,000	14,583	736	13,847	5	175,000	185,384	10,384	106
SOLID WASTE DISPOSAL	5,676,319	420,242	470,495	50,253	112	5,676,319	6,046,663	370,344	107
CONTRACT SERV	2,160,008	183,793	181,593	2,200	99	2,160,008	1,917,119	242,889	89
SUPPLIES	383,680	28,580	32,514	3,934	114	383,680	444,362	60,682	116
CHEMICALS	1,784,583	113,109	109,196	3,913	97	1,784,583	1,780,403	4,180	100
OTHER	1,335,562	114,789	165,521	50,732	144	1,335,562	1,351,491	15,929	101
SUB TOTAL	12,354,152	\$935,854	\$1,116,825	\$180,971	119 %	12,354,152	12,453,799	\$99,647	101 %
TOTAL NON-PAYROLL	16,100,399	\$1,270,707	\$1,531,076	\$260,369	120 %	16,100,399	16,995,366	\$894,967	106 %
TOTAL O & M EXPENSES	28,168,696	\$2,273,629	\$2,507,215	\$233,586	110 %	28,168,696	28,540,633	\$371,937	101 %
CAPITAL PROJECTS	\$3,335,000	\$277,913	\$277,913		100 %	\$3,335,000	\$3,335,000		100 %
INVEST EARN CONSTRU	\$36,500	\$3,741	\$21,561	\$17,820	576%	\$36,500	\$90,353	\$53,853	248%
INVEST EARN DEBT SE	37,500	4,242	42,445	38,203	1001	37,500	192,634	155,134	514
TRANSFER STAT CAPIT	116,228	8,575	4,600	3,975	54	116,228	86,688	29,540	75
DEBT SERVICE	\$8,580,119	\$715,009	\$715,009		100 %	\$8,580,119	\$8,580,119		100 %
TOTAL EXPENDITURES	40,126,043	\$3,267,143	\$3,440,731	\$233,586	105 %	40,126,043	40,259,453	\$371,937	100 %
NET SURPLUS	\$1,495,267	\$30,865	\$644,976	\$675,841	2090%	\$1,495,267	\$2,291,605	\$3,786,872	153%

WESTERN LAKE SUPERIOR SANITARY DISTRICT
REVENUE STATEMENT
AS OF 12/31/22

DESCRIPTION	ANNUAL BUDGET	MONTH BUDGET	MONTH ACTUAL	VARIANCE	ACT/BUD	YTD BUDGET	YTD ACTUAL	VARIANCE	ACT/BUD
3000 WWT CHARGE-DULUTH	\$9,368,535	\$780,714	\$780,714		100%	\$9,368,535	\$9,368,535		100%
3020 WWT CHARGE-CLOQUET	1,053,638	87,805	87,805		100	1,053,638	1,053,638		100
3040 WWT CHARGE-PROCTOR	341,820	28,485	28,485		100	341,820	341,820		100
3060 WWT CHARGE-HERMANTOWN	578,737	48,229	48,229		100	578,737	578,737		100
3080 WWT CHARGE-SCANLON	136,329	11,358	11,358		100	136,329	136,329		100
3100 WWT CHARGE-THOMSON TW	162,337	13,529	13,529		100	162,337	162,337		100
3120 WWT CHARGE-CARLTON	117,347	9,778	9,778		100	117,347	117,347		100
3140 WWT CHARGE-WRENSHALL	24,209	2,022	2,022		100	24,209	24,209		100
3150 WWT CHARGE-TWIN LAKES	96,707	8,058	8,058		100	96,707	96,707		100
3160 WWT CHARGE-THOMSON CI	9,874	821	821		100	9,874	9,874		100
3170 WWT CHARGE-OLIVER	18,215	1,517	1,517		100	18,215	18,215		100
3180 WWT CHARGE-JAY COOKE	2,515	205	205		100	2,515	2,515		100
3190 WWT CHARGE-PIKE LAKE	82,205	6,855	6,855		100	82,205	82,205		100
3210 WWT CHARGE-NORTH SHOR	48,068	4,002	4,002		100	48,068	48,068		100
3213 WWT CHARGE-MPCA LANDF	9,049	755	755		100	9,049	9,049		100
3214 WWT CHARGE-MIDWAY	4,902	403	403		100	4,902	4,902		100
3215 WWT CHARGE-KNIFE RIVE	19,976	1,661	1,661		100	19,976	19,976		100
3220 WWT CHARGE-RICE LAKE	54,023	4,501	4,501		100	54,023	54,023		100
SUB TOTAL	12,128,486	\$1,010,698	\$1,010,698		100%	12,128,486	12,128,486		100%
3360 WWT CHARGE-SAPPI	12,431,270	\$1,050,400	\$1,019,035	\$31,365-	97%	12,431,270	14,012,530	\$1,581,260	113%
3380 WWT CHARGE-USG	542,891	45,789	57,225	11,436	125	542,891	1,026,891	484,000	189
3420 WWT CHARGE-SPEC MINER	155,224	13,084	12,634	450-	97	155,224	196,244	41,020	126
3440 WWT CHARGE-ST PAPER 1	1,188,398	99,233	128,302	29,069	129	1,188,398	1,264,991	76,593	106
SUB TOTAL	14,317,783	\$1,208,506	\$1,217,196	\$8,690	101%	14,317,783	16,500,656	\$2,182,873	115%
3510 WWT CHARGE-PERMITS							\$1,050	\$1,050	
3520 WWT CHARGE-HAULED WAS	617,000	56,691	74,800	18,109	132	617,000	704,487	87,487	114
3530 CAPACITY AVAILABILITY	350,000	55,293	5,828-	61,121-	11	350,000	632,302	282,302	181
3535 FINANCE CHARGE REVENU			44	44			25,673	25,673	
3540 BIOSOLIDS REVENUE	30,000	3,379	1,280	2,099-	38	30,000	29,482	518-	98
SUB TOTAL	\$997,000	\$115,363	\$70,296	\$45,067-	61%	\$997,000	\$1,392,994	\$395,994	140%
3600 TIPPING FEE-DISTRICT	\$3,097,466	\$228,529	\$312,201	\$83,672	137%	\$3,097,466	\$3,708,137	\$610,671	120%
3610 TIPPING FEE-SELF HAUL	2,498	184	37	147-	20	2,498	2,357	141-	94
3660 TIPPING FEE-CARLTON	927,000	64,841	57,852	6,989-	89	927,000	816,665	110,335-	88
3665 TIPPING FEE-SUPERIOR	449,603	35,797	32,603	3,194-	91	449,603	352,122	97,481-	78
3668 TIPPING FEE-OUT OF DI							119,400-	119,400-	
3675 TIPPING FEE-COOK CTY	289,744	20,954	7,467	13,487-	36	289,744	163,637	126,107-	56
3680 TIPPING FEE-LAKE CTY	414,634	30,861	23,642	7,219-	77	414,634	302,146	112,488-	73
3605 SW UNACCEPTABLE REVEN			540	540			17,540	17,540	
3615 SW UNACCEPTABLE TICKE			1,600	1,600			42,600	42,600	
3685 SW PERMITS/LICENSES	5,000	417		417-		5,000	5,675	675	114

WESTERN LAKE SUPERIOR SANITARY DISTRICT
REVENUE STATEMENT
AS OF 12/31/22

DESCRIPTION	ANNUAL BUDGET	MONTH BUDGET	MONTH ACTUAL	VARIANCE	ACT/BUD	YTD BUDGET	YTD ACTUAL	VARIANCE	ACT/BUD
3720 ADMIN FEE-DISTRICT	\$62,054	\$4,578	\$4,734	\$156	103%	\$62,054	\$64,104	\$2,050	103%
3721 ADMIN FEE-CARLTON CTY	27,376	1,915	1,527	388-	80	27,376	22,891	4,485-	84
3722 ADMIN FEE-SUPERIOR	18,000	1,433	1,058	375-	74	18,000	11,405	6,595-	63
3723 ADMIN FEE-COOK CTY	11,600	839	33	806-	4	11,600	10,536	1,064-	91
3724 ADMIN FEE-LAKE CTY	16,600	1,236	594	642-	48	16,600	14,460	2,140-	87
3725 CAPITAL FEE-DISTRICT	18,000	1,328	710	618-	53	18,000	15,328	2,672-	85
3726 CAPITAL FEE-CARLTON C	28,928	1,922	1,363	559-	71	28,928	16,758	12,170-	58
3727 CAPITAL FEE-SUPERIOR	27,000	2,150	1,587	563-	74	27,000	17,108	9,892-	63
3728 CAPITAL FEE-COOK CTY	17,400	1,258	50	1,208-	4	17,400	15,804	1,596-	91
3729 CAPITAL FEE-LAKE CTY	24,900	1,853	891	962-	48	24,900	21,690	3,210-	87
3730 SW ORDINANCE LATE CHA	500	42		42-		500	6,923	6,423	1385
SUB TOTAL	\$5,438,303	\$400,137	\$448,489	\$48,352	112%	\$5,438,303	\$5,508,486	\$70,183	101%
3630 MRC-DEMO, MIXED WASTE	\$669,990	\$27,874	\$23,684	\$4,190-	85%	\$669,990	\$638,697	\$31,293-	95%
SUB TOTAL	\$669,990	\$27,874	\$23,684	\$4,190-	85%	\$669,990	\$638,697	\$31,293-	95%
3690 SERV FEE-DISTRICT	\$2,605,000	\$214,635	\$248,022	\$33,387	116%	\$2,605,000	\$2,767,180	\$162,180	106%
3695 SERV FEE-CARLTON OUT	10,000		61-	61-		10,000	10,439	439	104
3698 SERV FEE-OTHER	80,000	20,000	17,500	2,500-	88	80,000	84,662	4,662	106
SUB TOTAL	\$2,695,000	\$234,635	\$265,461	\$30,826	113%	\$2,695,000	\$2,862,281	\$167,281	106%
3801 PROPERTY TAX-ST LOUIS	\$946,275	\$78,859	\$82,537	\$3,678	105%	\$946,275	\$952,077	\$5,802	101%
3802 PROPERTY TAX-CARLTON	194,150	16,181	17,000	819	105	194,150	195,284	1,134	101
SUB TOTAL	\$1,140,425	\$95,040	\$99,537	\$4,497	105%	\$1,140,425	\$1,147,361	\$6,936	101%
3700 INVESTMENT EARNINGS	\$30,000	\$3,511	\$35,059	\$31,548	999%	\$30,000	\$157,559	\$127,559	525%
3701 INVESTMENT EARN-CONST	36,500	3,741	21,561	17,820	576	36,500	90,353	53,853	248
3702 INVESTMENT EARN-DS	37,500	4,242	42,445	38,203	1001	37,500	192,634	155,134	514
SUBTOTAL	\$104,000	\$11,494	\$99,065	\$87,571	862%	\$104,000	\$440,546	\$336,546	424%
3800 DISTRICT-WIDE	\$355,000					\$355,000	\$355,001	\$1	100%
3850 CAPITAL CONTRIBUTIONS							1,390	1,390	
3906 GRANTS-CAPITAL			725,132	725,132			818,110	818,110	
3860 GAIN ON SALE OF ASSET			17,501	17,501			28,434	28,434	
3944 FINANCE CHARGE REVENU	750	63		63-		750	584	166-	78
3950 MISCELLANEOUS	3,000	4,155	1,905	2,250-	46	3,000	10,055	7,055	335
SUB TOTAL	\$358,750	\$4,218	\$744,538	\$740,320	17651%	\$358,750	\$1,213,574	\$854,824	338%
3900 HHW-STATE GRANT	\$69,000					\$69,000	\$63,966	\$5,034-	93%
3650 HHW CONTRACT-REGIONAL	68,000	17,000	23,254	6,254	137	68,000	148,624	80,624	219
3641 HHW REV-BATTERIES	4,000	1,517	1,791	274	118	4,000	3,899	101-	97
3642 HHW FEES-VSQQ	12,000	1,089	1,299	210	119	12,000	21,762	9,762	181
3643 HHW FEES-PAINT CARE	186,000	93,000	94,248	1,248	101	186,000	157,632	28,368-	85
3645 HHW FEES-MISCELLANEOU	9,000	440		440-		9,000		9,000-	
3648 HHW REV-DEPT OF AG	7,500	3,750	10,535	6,785	281	7,500	13,076	5,576	174
3655 HHW SERVICE FEES	78,000	19,500	8,373	11,127-	43	78,000	39,316	38,684-	50
SUBTOTAL	\$433,500	\$136,296	\$139,500	\$3,204	102%	\$433,500	\$448,275	\$14,775	103%

WESTERN LAKE SUPERIOR SANITARY DISTRICT
REVENUE STATEMENT
AS OF 12/31/22

DESCRIPTION	ANNUAL BUDGET	MONTH BUDGET	MONTH ACTUAL	VARIANCE	ACT/BUD	YTD BUDGET	YTD ACTUAL	VARIANCE	ACT/BUD
3910 GRANTS-MISCELLANEOUS							\$390	\$390	
SUBTOTAL							\$390	\$390	
RECYCLING									
3640 RECYCLING REVENUE			\$817	\$817			\$4,425	\$4,425	
3890 STATE GRANT-SCORE	300,000					300,000	305,475	5,475	102
SUBTOTAL	\$300,000		\$817	\$817		\$300,000	\$309,900	\$9,900	103%
3637 YARD WASTE REVENUE	\$121,539					\$121,539	\$121,403	\$136-	100%
SUBTOTAL	\$121,539					\$121,539	\$121,403	\$136-	100%
3831 PCARD REBATE			\$13,473	\$13,473			\$52,596	\$52,596	
3975 FEDERAL COVID REIMBUR			16,958	16,958			65,294	65,294	
3860 GAIN ON SALE OF ASSET			17,501	17,501			28,434	28,434	
3944 FINANCE CHARGE REVENUE	750	63		63-		750	584	166-	78
3950 MISCELLANEOUS	3,000	4,155	1,905	2,250-	46	3,000	10,055	7,055	335
SUB TOTAL	\$3,750	\$4,218	\$49,837	\$45,619	1182%	\$3,750	\$156,963	\$153,213	4186%
TOTAL	38,708,526	\$3,248,479	\$4,169,118	\$920,639	128%	38,708,526	42,870,012	\$4,161,486	111%

DESCRIPTION	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
3000 WWT CHARGE-DULUTH	780,711	780,711	780,711	780,711	780,711	780,711	780,711	780,711	780,711	780,711	780,711	780,714
3020 WWT CHARGE-CLOQUET	87,803	87,803	87,803	87,803	87,803	87,803	87,803	87,803	87,803	87,803	87,803	87,805
3040 WWT CHARGE-PROCTOR	28,485	28,485	28,485	28,485	28,485	28,485	28,485	28,485	28,485	28,485	28,485	28,485
3060 WWT CHARGE-HERMANT	48,228	48,228	48,228	48,228	48,228	48,228	48,228	48,228	48,228	48,228	48,228	48,229
3080 WWT CHARGE-SCANLON	11,361	11,361	11,361	11,361	11,361	11,361	11,361	11,361	11,361	11,361	11,361	11,358
3100 WWT CHARGE-THOMSON	13,528	13,528	13,528	13,528	13,528	13,528	13,528	13,528	13,528	13,528	13,528	13,529
3120 WWT CHARGE-CARLTON	9,779	9,779	9,779	9,779	9,779	9,779	9,779	9,779	9,779	9,779	9,779	9,778
3140 WWT CHARGE-WRENSHA	2,017	2,017	2,017	2,017	2,017	2,017	2,017	2,017	2,017	2,017	2,017	2,022
3150 WWT CHARGE-TWIN LA	8,059	8,059	8,059	8,059	8,059	8,059	8,059	8,059	8,059	8,059	8,059	8,058
3160 WWT CHARGE-THOMSON	823	823	823	823	823	823	823	823	823	823	823	821
3170 WWT CHARGE-OLIVER	1,518	1,518	1,518	1,518	1,518	1,518	1,518	1,518	1,518	1,518	1,518	1,517
3180 WWT CHARGE-JAY COO	210	210	210	210	210	210	210	210	210	210	210	205
3190 WWT CHARGE-PIKE LA	6,850	6,850	6,850	6,850	6,850	6,850	6,850	6,850	6,850	6,850	6,850	6,855
3210 WWT CHARGE-NORTH S	4,006	4,006	4,006	4,006	4,006	4,006	4,006	4,006	4,006	4,006	4,006	4,002
3213 WWT CHARGE-MPCA LA	754	754	754	754	754	754	754	754	754	754	754	755
3214 WWT CHARGE-MIDWAY	409	409	409	409	409	409	409	409	409	409	409	403
3215 WWT CHARGE-KNIFE R	1,665	1,665	1,665	1,665	1,665	1,665	1,665	1,665	1,665	1,665	1,665	1,661
3220 WWT CHARGE-RICE LA	4,502	4,502	4,502	4,502	4,502	4,502	4,502	4,502	4,502	4,502	4,502	4,501
SUB TOTAL	1,010,708	1,010,708	1,010,708	1,010,708	1,010,708	1,010,708	1,010,708	1,010,708	1,010,708	1,010,708	1,010,708	1,010,698
3360 WWT CHARGE-SAPPI	1,241,924	1,028,389	1,203,442	1,163,699	1,345,512	1,260,138	1,213,410	1,426,445	1,047,721	1,018,744	1,044,071	1,019,035
3380 WWT CHARGE-USG	58,839	56,307	72,429	68,030	76,308	91,160	120,024	162,412	106,503	109,579	48,076	57,225
3420 WWT CHARGE-SPEC MI	12,240	9,960	12,074	11,270	11,434	11,710	13,095	41,754	10,273	38,501	11,300	12,634
3440 WWT CHARGE-ST PAPE	96,706	95,602	97,578	96,051	96,282	96,046	96,282	98,069	111,118	117,585	135,371	128,302
SUB TOTAL	1,409,709	1,190,258	1,385,523	1,339,050	1,529,536	1,459,054	1,442,811	1,728,680	1,275,615	1,284,409	1,238,818	1,217,196
3510 WWT CHARGE-PERMITS			550		100		100		200	100		
3520 WWT CHARGE-HAULED	9,682	35,348	45,047	51,868	56,831	72,341	80,196	68,805	71,701	67,575	70,292	74,800
3530 CAPACITY AVAILABIL		3,533	21,056	24,440	129,081	48,730	17,296	98,455	49,319	87,237	158,984	5,828-
3535 FINANCE CHARGE REV	16	38	9-		56	8,200	576	602	9,007	7,097	44	44
3540 BIOSOLIDS REVENUE	504	1,871	6,396		5,655	1,455	2,451	2,779	3,797	191-	3,485	1,280
SUB TOTAL	10,202	40,790	73,040	76,308	191,723	130,726	100,619	170,641	134,024	161,818	232,805	70,296
3600 TIPPING FEE-DISTRI	223,936	191,263	261,949	271,080	305,447	336,994	300,876	401,807	373,718	369,674	359,192	312,201
3610 TIPPING FEE-SELF H	307	467	612	437	163	160	139	35				37
3660 TIPPING FEE-CARLTO	55,019	47,173	60,926	62,677	78,337	80,542	70,470	82,848	79,704	74,497	66,620	57,852
3665 TIPPING FEE-SUPERI	41,407	40,754	21,879	13,846	37,745	27,252	16,616	37,620	29,904	24,181	28,315	32,603
3668 TIPPING FEE-OUT OF					119,400-							
3675 TIPPING FEE-COOK C	8,777	11,123	10,269	10,496	13,801	16,575	16,027	24,655	17,774	14,824	11,850	7,467
3680 TIPPING FEE-LAKE C	21,808	20,531	19,499	19,547	25,008	25,024	25,087	34,805	32,524	27,895	26,775	23,642
3605 SW UNACCEPTABLE RE	1,290	530	670	220	1,100	1,580	3,740	3,270	2,340	1,140	1,120	540
3615 SW UNACCEPTABLE TI	2,800	1,400	2,200	1,600	2,800	4,600		9,000	8,200	5,000	3,400	1,600
3685 SW PERMITS/LICENSE		750	1,275	2,925	75	50	50	25	25	500		

DESCRIPTION	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
3720 ADMIN FEE-DISTRICT	4,784	3,693	5,111	5,011	6,160	6,149	5,731	6,066	5,614	5,551	5,501	4,734
3721 ADMIN FEE-CARLTON	1,593	1,368	1,774	1,829	2,289	2,339	1,983	2,224	2,126	1,957	1,882	1,527
3722 ADMIN FEE-SUPERIOR	579	1,665	888	958	750	1,496	409	1,001	896	787	917	1,058
3723 ADMIN FEE-COOK CTY	682	300	944	705	1,066	1,173	1,140	1,364	1,045	1,393	692	33
3724 ADMIN FEE-LAKE CTY	993	711	1,218	1,018	1,379	1,472	1,308	1,573	1,432	1,649	1,112	594
3725 CAPITAL FEE-DISTRI	838	664	922	1,098	1,833	2,263	1,439	1,444	1,297	1,540	1,279	710
3726 CAPITAL FEE-CARLTO	966	862	1,177	1,270	1,590	1,624	1,403	1,745	1,502	1,640	1,617	1,363
3727 CAPITAL FEE-SUPERI	868	2,498	1,332	1,437	1,125	2,244	614	1,502	1,345	1,180	1,376	1,587
3728 CAPITAL FEE-COOK C	1,023	449	1,415	1,057	1,599	1,760	1,710	2,046	1,568	2,089	1,037	50
3729 CAPITAL FEE-LAKE C	1,489	1,066	1,828	1,528	2,068	2,208	1,962	2,360	2,148	2,474	1,669	891
3730 SW ORDINANCE LATE	710		196	1,558	801		775	1,303	1,575		5	
SUB TOTAL	369,869	327,267	396,084	400,297	365,736	515,505	451,479	616,693	564,737	537,971	514,359	448,489
3630 MRC-DEMO, MIXED WA	20,222	19,399	30,715	41,664	72,601	81,509	77,602	74,326	66,769	79,825	50,383	23,684
SUB TOTAL	20,222	19,399	30,715	41,664	72,601	81,509	77,602	74,326	66,769	79,825	50,383	23,684
3690 SERV FEE-DISTRICT	235,714	219,712	221,279	222,991	227,371	243,543	236,332	207,867	235,235	235,928	233,186	248,022
3695 SERV FEE-CARLTON O								10,500				61-
3698 SERV FEE-OTHER		3,528	17,500		52-	23,500		1,280	20,000		1,406	17,500
SUB TOTAL	235,714	223,240	238,779	222,991	227,319	267,043	236,332	219,647	255,235	235,928	234,592	265,461
3801 PROPERTY TAX-ST LO	78,856	78,856	78,806	78,856	78,856	78,856	81,031	78,856	78,856	78,856	78,856	82,537
3802 PROPERTY TAX-CARLT	16,179	16,179	16,179	16,179	16,179	16,179	16,494	16,179	16,179	16,179	16,179	17,000
SUB TOTAL	95,035	95,035	94,985	95,035	95,035	95,035	97,525	95,035	95,035	95,035	95,035	99,537
3700 INVESTMENT EARNING	422	1,212	3,210	4,832	6,960	8,486	10,267	14,112	21,305	23,167	28,528	35,059
3701 INVESTMENT EARN-CO	325	939	2,399	3,469	4,862	5,787	6,506	7,622	11,028	11,933	13,920	21,561
3702 INVESTMENT EARN-DS	470	1,410	3,890	6,084	8,891	11,419	15,308	18,302	23,958	27,417	33,041	42,445
SUBTOTAL	1,217	3,561	9,499	14,385	20,713	25,692	32,081	40,036	56,291	62,517	75,489	99,065
3800 DISTRICT-WIDE					177,501					177,501		
3850 CAPITAL CONTRIBUTI		50	250		270		510		60		250	
3906 GRANTS-CAPITAL				16,144				52,110	11,466		13,257	725,132
3860 GAIN ON SALE OF AS						8,809	2,125					17,501
3944 FINANCE CHARGE REV	46		16	131	96	13-	66	109	132		1	
3950 MISCELLANEOUS	85	290	227	778	682	709	1,071	2,188	1,229	674	217	1,905
SUB TOTAL	131	340	493	17,053	178,549	9,505	3,772	54,407	12,887	178,175	13,725	744,538
3900 HHW-STATE GRANT						63,966						
3650 HHW CONTRACT-REGIO			47,606				35,631			42,133		23,254
3641 HHW REV-BATTERIES					12	3	92		11	1,990		1,791
3642 HHW FEES-VSQG	1,077	3,515	1,043	808	3,351	460	1,636	3,825	2,349	1,325	1,074	1,299
3643 HHW FEES-PAINT CAR							63,384					94,248
3648 HHW REV-DEPT OF AG								2,541				10,535
3655 HHW SERVICE FEES			4,386				13,042		13,516			8,373
SUBTOTAL	1,077	3,515	53,035	808	3,363	64,429	113,785	6,366	15,876	45,448	1,074	139,500

DESCRIPTION	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
3910 GRANTS-MISCELLANEO		390										
SUBTOTAL		390										
RECYCLING												
3640 RECYCLING REVENUE			606	663	725	451	418	35	407		302	817
3890 STATE GRANT-SCORE					154,062						151,413	
SUBTOTAL			606	663	154,787	451	418	35	407		151,715	817
3637 YARD WASTE REVENUE	45		4	21,612	37,477	23,358	11,397	7,841	8,946	9,019	1,703	
SUBTOTAL	45		4	21,612	37,477	23,358	11,397	7,841	8,946	9,019	1,703	
3831 PCARD REBATE			12,166			15,294			11,663			13,473
3975 FEDERAL COVID REIM					48,336							16,958
3860 GAIN ON SALE OF AS						8,809	2,125					17,501
3944 FINANCE CHARGE REV	46		16	131	96	13-	66	109	132		1	
3950 MISCELLANEOUS	85	290	227	778	682	709	1,071	2,188	1,229	674	217	1,905
SUB TOTAL	131	290	12,409	909	49,114	24,799	3,262	2,297	13,024	674	218	49,837
TOTAL	3,154,060	2,914,793	3,305,880	3,241,483	3,936,661	3,707,814	3,581,791	4,026,712	3,509,554	3,701,527	3,620,624	4,169,118

EXPENSE STATEMENT

AS OF 12/31/22

Company consolidation

DESCRIPTION	ANNUAL BUDGET	MONTH BUDGET	MONTH ACTUAL	VARIANCE	ACT/BUD	YTD BUDGET	YTD ACTUAL	VARIANCE	ACT/BUD
4010 DIRECT WAGES	\$6,780,466	\$571,386	\$501,858	\$69,528	88 %	\$6,780,466	\$6,319,789	\$460,677	93 %
4020 SUNDAY PREMIUM	61,421	5,118	6,440	1,322-	126	61,421	61,250	171	100
4030 HOLIDAY PREMIUM	31,006	3,445		3,445		31,006		31,006	
4040 SHIFT	13,418	1,138	1,249	111-	110	13,418	11,590	1,828	86
4050 VACATION	622,842	52,900	66,188	13,288-	125	622,842	709,188	86,346-	114
4060 HOLIDAY	276,412	30,713	36,482	5,769-	119	276,412	255,811	20,601	93
4070 PERSONAL LEAVE	92,137	7,826	30,391	22,565-	388	92,137	89,758	2,379	97
4080 SICK	257,241	21,848	22,340	492-	102	257,241	302,548	45,307-	118
SUB TOTAL	\$8,134,943	\$694,374	\$664,948	\$29,426	96 %	\$8,134,943	\$7,749,934	\$385,009	95 %
4090 OVERTIME	\$310,500	\$24,263	\$31,267	\$7,004-	129 %	\$310,500	\$358,146	\$47,646-	115 %
SUB TOTAL	\$8,445,443	\$718,637	\$696,215	\$22,422	97 %	\$8,445,443	\$8,108,080	\$337,363	96 %
4200 EMPLOYERS FICA	\$536,765	\$45,588	\$43,029	\$2,559	94 %	\$536,765	\$487,170	\$49,595	91 %
4210 EMPLOYERS FICA/MEDIC	122,922	10,439	10,264	175	98	122,922	114,178	8,744	93
4220 EMPLOYERS PERA	633,026	53,766	52,426	1,340	98	633,026	608,913	24,113	96
4240 GROUP HOSPITAL/MED	1,980,150	145,317	125,260	20,057	86	1,980,150	1,899,503	80,647	96
4260 GROUP DENTAL	85,188	7,099	13,296	6,197-	187	85,188	88,875	3,687-	104
4280 GROUP LIFE	10,335	861	847	14	98	10,335	12,082	1,747-	117
4300 LONG-TERM DISABILITY	22,468	1,873	1,600	273	85	22,468	18,985	3,483	84
4340 WORKERS COMPENSATION	180,000	15,000	14,523	477	97	180,000	147,437	32,563	82
4350 UNEMPLOYMENT COMP	20,000	3,822	6,342	2,520-	166	20,000	19,375	625	97
4390 OTHER BENEFITS	32,000	520	12,337	11,817-	2373	32,000	40,670	8,670-	127
SUB TOTAL	\$3,622,854	\$284,285	\$279,924	\$4,361	98 %	\$3,622,854	\$3,437,188	\$185,666	95 %
TOTAL PAYROLL	12,068,297	\$1,002,922	\$976,139	\$26,783	97 %	12,068,297	11,545,268	\$523,029	96 %
4520 CONTRACT CLEANING	\$94,300	\$7,869	\$6,533	\$1,336	83 %	\$94,300	\$83,221	\$11,079	88 %
4800 FUEL-FUEL OIL	4,000	300	1,488	1,188-	496	4,000	7,607	3,607-	190
4820 FUEL-NATURAL GAS	170,692	35,770	52,490	16,720-	147	170,692	305,928	135,236-	179
5000 ELECTRICITY	3,027,424	254,777	317,354	62,577-	125	3,027,424	3,632,658	605,234-	120
5200 TELEPHONE	52,619	4,396	2,869	1,527	65	52,619	33,554	19,065	64
5210 TELEMETER	159,797	13,317	12,921	396	97	159,797	156,587	3,210	98
5220 GASOLINE	23,100	1,925	2,212	287-	115	23,100	31,334	8,234-	136
5230 DIESEL	103,025	8,096	9,813	1,717-	121	103,025	158,477	55,452-	154
5240 WATER	191,603	15,106	10,261	4,845	68	191,603	173,553	18,050	91
5241 STORM WATER FEE	13,987	1,166	4,842	3,676-	415	13,987	41,870	27,883-	299
5512 INVOICE MATCH WRITE-O							18	18-	
5520 REPAIRS-MAINTENANCE	649,000	44,925	87,879	42,954-	196	649,000	580,211	68,789	89
5525 INVENTORY ADJUSTMENTS			161	161-			2,773	2,773-	
5530 INVENTORY COST VARIAN			326	326-			906	906-	
5570 REPAIRS-INTERCEPTORS	40,000	3,333		3,333		40,000	61,065	21,065-	153
5580 CLEAN-INTERCEPTORS	150,000	12,500	68,404	55,904-	547	150,000	83,404	66,596	56
5701 SOLID WASTE DISPOSAL	4,331,488	319,574	298,666	20,908	93	4,331,488	4,045,270	286,218	93
5702 SOLID WASTE DISPOSAL-	214,810	7,200	6,636	564	92	214,810	189,126	25,684	88
5703 TR STA OPERATION AND	851,955	62,857	150,346	87,489-	239	851,955	1,581,225	729,270-	186
5704 SOLID WASTE HAULING-M	210,000	12,000	5,650	6,350	47	210,000	184,706	25,294	88
5705 ANNUAL UNACCEPTABLE I	14,000	14,000	4,911	9,089	35	14,000	5,899	8,101	42
5706 SOLID WASTE DISPOSAL-	2,000	1,000	551	449	55	2,000	1,551	449	78

EXPENSE STATEMENT

AS OF 12/31/22

Company consolidation

DESCRIPTION	ANNUAL BUDGET	MONTH BUDGET	MONTH ACTUAL	VARIANCE	ACT/BUD	YTD BUDGET	YTD ACTUAL	VARIANCE	ACT/BUD
5710 GRIT DISPOSALS	\$19,266	\$1,061	\$366	\$695	34 %	\$19,266	\$11,321	\$7,945	59 %
5790 CONT SERV-DISP HOUSEH	30,000	2,500	3,220	720-	129	30,000	23,437	6,563	78
5791 CONT SERV-DISP MEDICA	1,500	50	150	100-	300	1,500	1,889	389-	126
5792 CONT SERV-DISP PHARMA	300					300	533	233-	178
5794 CONT SERV-DISP ORGANI	1,000					1,000	1,100	100-	110
5795 CONT SERV-DISP ORGANI							605	605-	
5800 CONT SERV-ELECTRICAL	30,000		2,394	2,394-		30,000	28,463	1,537	95
5805 CONT SERV-BIOFILTER	10,000	833		833		10,000		10,000	
5806 CONT SERV-BAGGING	15,000					15,000	16,084	1,084-	107
5807 CONT SERV-WOOD GRINDI	24,000					24,000	20,080	3,920	84
5808 CONT SERV-SNOW PLOWIN	17,000	4,250	4,885	635-	115	17,000	15,208	1,792	89
5812 CONT SERV-DISP MATRES	87,500	5,000	2,080	2,920	42	87,500	82,511	4,989	94
5813 CONT SERV-DISP ELECTR	100,500	10,500	3,930	6,570	37	100,500	86,607	13,893	86
5814 CONT SERV-DISP FLUORE	22,000	2,000	1,353	647	68	22,000	25,117	3,117-	114
5815 CONT SERV-DISP TIRE	39,200	2,700	3,280	580-	121	39,200	33,170	6,030	85
5816 CONT SERV-DISP LOCAL	75,000	1,000	1,087-	2,087	109-	75,000	72,122	2,878	96
5817 CONT SERV-DISP COUNTY	68,000	6,000	11,512	5,512-	192	68,000	76,513	8,513-	113
5818 CONT SERV-RECY SHEDS	90,700	7,559	7,261	298	96	90,700	83,534	7,166	92
5819 CONT SERV-DISP PAINT	156,000	12,000	7,165	4,835	60	156,000	104,606	51,394	67
5820 CONT SERV-O/M PLANT	110,000	8,000	38,700	30,700-	484	110,000	79,539	30,461	72
5835 CONT SERV-GENERATORS	35,200					35,200	29,422	5,778	84
5840 CONT SERV-O/M MOBILE	140,000	10,000	7,166	2,834	72	140,000	159,268	19,268-	114
5852 CONT SERV-FIELD WORK	4,000	322		322		4,000	5,451	1,451-	136
5860 CONT SERV-OTHER	496,162	24,187	40,927	16,740-	169	496,162	391,105	105,057	79
5868 CONT SERV-HARDWARE MA	70,205	5,851	3,988	1,863	68	70,205	45,138	25,067	64
5870 CONT SERV-DP MAINT	359,991	25,197	29,365	4,168-	117	359,991	407,677	47,686-	113
5871 CONT SERV-MOBILE DEVI	6,300	525	806	281-	154	6,300	5,650	650	90
5875 CONT SERV-SERV FEE	45,650					45,650	45,963	313-	101
5880 CONT SERV-AD AGENCY	13,300		11,335	11,335-		13,300	20,672	7,372-	155
5950 WASTE SORT	50,000	50,000		50,000		50,000		50,000	
6000 SUPPLIES-BUILDING	29,700	2,558	985	1,573	39	29,700	32,544	2,844-	110
6010 SUPPLIES-EQUIPMENT	146,005	11,545	14,478	2,933-	125	146,005	153,039	7,034-	105
6040 SUPPLIES-LAB	45,000	3,000	1,311	1,689	44	45,000	53,571	8,571-	119
6050 SUPPLIES-LUBE	15,000					15,000	8,509	6,491	57
6060 SUPPLIES-MAINTENANCE	52,000	4,333	5,017	684-	116	52,000	74,801	22,801-	144
6070 SUPPLIES-OFFICE	6,075	500	511	11-	102	6,075	6,407	332-	105
6090 SUPPLIES-OTHER	54,600	3,252	4,206	954-	129	54,600	71,720	17,120-	131
6110 SUPPLIES-SAFETY	9,300	729	2,261	1,532-	310	9,300	14,272	4,972-	153
6120 SUPPLIES-SITE	2,000	163	992	829-	609	2,000	4,663	2,663-	233
6125 SUPPLIES-SOFTWARE	5,000					5,000	4,226	774	85
6130 SUPPLIES-TOOLS	19,000	2,500	2,752	252-	110	19,000	20,609	1,609-	108
6300 CHEMICALS-GENERAL	35,344	1,522		1,522		35,344	29,916	5,428	85
6315 CHEMICALS-LIQUID OXYG	10,980	915	3,557	2,642-	389	10,980	20,565	9,585-	187
6320 CHEMICALS-SODIUM HYPO	457,529					457,529	643,768	186,239-	141
6330 CHEMICALS-POLYMER-THI	175,725	14,761	19,602	4,841-	133	175,725	134,031	41,694	76
6335 CHEMICALS-POLYMER-DEW	712,474	62,310	59,107	3,203	95	712,474	673,917	38,557	95
6360 CHEMICALS-BOILER	2,000					2,000		2,000	
6370 CHEMICALS-DEFOAMANT	52,275	4,182	1,747	2,435	42	52,275	35,946	16,329	69
6410 CHEMICALS-SODIUM BISU	2,222					2,222	2,070	152	93
6420 CHEMICALS-FERRIC CHLO	336,034	29,419	25,183	4,236	86	336,034	240,190	95,844	71
6560 INSURANCE-PROPERTY	175,000	14,583	736	13,847	5	175,000	185,384	10,384-	106
6700 LEGAL	150,500	12,538	11,283	1,255	90	150,500	199,957	49,457-	133
6750 AUDIT	36,250					36,250	34,335	1,915	95

EXPENSE STATEMENT

AS OF 12/31/22

Company consolidation

DESCRIPTION	ANNUAL BUDGET	MONTH BUDGET	MONTH ACTUAL	VARIANCE	ACT/BUD	YTD BUDGET	YTD ACTUAL	VARIANCE	ACT/BUD
6900 SAFETY PROGRAM	\$84,025	\$7,002	\$9,919	\$2,917-	142 %	\$84,025	\$81,901	\$2,124	97 %
6905 TRAINING-MATERIALS	500	42	42			500	25	475	5
6910 TRAINING EXPENSES	59,329	1,183	2,098	915-	177	59,329	49,490	9,839	83
6920 TRAINING-TRAVEL	250	21	21			250	832	582-	333
6930 PERSONNEL	10,000	833	2,923	2,090-	351	10,000	17,454	7,454-	175
6940 LICENSE REIMBURSEMENT	1,550	125	20	105	16	1,550	652	898	42
6950 TUITION REIMBURSEMENT	4,000	333	3,774	3,441-	1133	4,000	6,378	2,378-	159
7000 OTHER SPEC SERV	66,100	5,508	7,164	1,656-	130	66,100	66,270	170-	100
7010 BOARD MEMBERS COMP	17,500	1,458	641	817	44	17,500	19,624	2,124-	112
7020 PUBLIC INFORMATION	31,425		448	448-		31,425	29,587	1,838	94
7030 PUBLIC INFO-RECYCLING	63,375	3,900	8,798	4,898-	226	63,375	55,890	7,485	88
7040 PUBLIC INFO-HHW	25,275	500	355	145	71	25,275	17,535	7,740	69
7200 EASEMENTS	25,000	2,083	1,810	273	87	25,000	21,232	3,768	85
7210 RENT-EQUIPMENT	44,000	2,000	3,956	1,956-	198	44,000	48,465	4,465-	110
7220 MOTOR VEHICLE LICENSI	1,000	83	83			1,000	729	271	73
7300 MEETING EXPENSES	6,500	542	472	70	87	6,500	5,585	915	86
7400 TRAVEL	2,500	42	42			2,500	852	1,648	34
7640 LEASE-LAND-DULUTH AIR	10,612	883	921	38-	104	10,612	11,049	437-	104
7800 LAUNDRY	28,871	2,381	5,974	3,593-	251	28,871	46,758	17,887-	162
7810 ENGINEERING SERVICE	124,014	9,636	11,849	2,213-	123	124,014	93,153	30,861	75
7820 LAB SERVICES	95,000	10,000	30,451	20,451-	305	95,000	104,566	9,566-	110
8000 DUES	40,736	2,850	5,315	2,465-	186	40,736	46,946	6,210-	115
8010 PUBLICATIONS	5,750	477	477			5,750	6,405	655-	111
8020 PERMITS	62,800	1,000	21,700	20,700-	2170	62,800	74,453	11,653-	119
8200 POSTAGE	16,650	1,333	1,838	505-	138	16,650	25,541	8,891-	153
8210 COPYING & PRINTING	49,700	2,007	4,158	2,151-	207	49,700	52,973	3,273-	107
8500 BANK SERVICE CHARGES	350	29	29			350	169	181	48
8600 GRANTS TO GOV UNITS	228,100	45,000	29,555	15,445	66	228,100	221,821	6,279	97
8620 PROGRAM DEVELOPMENT	43,900	1,000	101	899	10	43,900	10,866	33,034	25
TOTAL NON-PAYROLL	16,100,399	\$1,270,707	\$1,531,077	\$260,370-	120 %	16,100,399	16,995,369	\$894,970-	106 %
9000 INTEREST-BOND DISCOUN			\$27	\$27-			\$327	\$327-	
9022 INTEREST EXP-WWT-DS	579,123	48,263	48,263		100	579,123	579,123		100
9200 DEPREC-FURNITURE	15,730	1,309	1,309		100	15,730	15,730		100
9210 DEPREC-EQUIPMENT	115,437	9,617	9,617		100	115,437	115,437		100
9220 DEPREC-COMPUTER	139,074	11,584	11,584		100	139,074	139,074		100
9230 DEPREC-BUILDING	118,541	9,883	9,883		100	118,541	118,541		100
9240 DEPREC-IMPROVEMENTS	9,035,844	752,987	752,987		100	9,035,844	9,035,844		100
9260 DEPREC-MOTOR VEHICLE	125,615	10,467	10,467		100	125,615	125,615		100
9400 AMORT-ISSUE COSTS			7,380	7,380-			7,380	7,380-	
9465 LOSS ON OBSOLETE INV							99,978	99,978-	
9475 OPEB EXPENSE			19,687	19,687-			19,687	19,687-	
TOTAL NON-OPERATING E	10,129,364	\$844,110	\$871,204	\$27,094-	103 %	10,129,364	10,256,736	\$127,372-	101 %
TOTAL EXPENSES	38,298,060	\$3,117,739	\$3,378,420	\$260,681-	108 %	38,298,060	38,797,373	\$499,313-	101 %

WESTERN LAKE SUPERIOR SANITARY DISTRICT
BALANCE SHEET
AS OF 12/31/22

DESCRIPTION	BEGINNING BALANCE	MONTH CHANGE	Y-T-D CHANGE	ENDING BALANCE
225-0000 CASH-CHECKING-US BANK (201	\$2,342,587.74	\$2,649,606.86-	\$2,383,360.85-	\$40,773.11-
370-0000 CASH-CHECKING-SECT 125 (US	35,967.47	1,910.83	3,572.99-	32,394.48
380-0000 CASH-WW PLANNING GRANT FUN	40,392.05	6,295.71-	6,295.71-	34,096.34
382-0000 CASH-RECYCLING SITE IMPROV	19,500.85			19,500.85
383-0000 CASH-SW UNACCEPTABLE TICKE	256,000.00	1,600.00	48,200.00	304,200.00
385-0000 CASH-WELLNESS GRANT	3,251.39	578.54-	191.54	3,442.93
390-0000 CASH-DICK HOLT MEMORIAL FU	2,237.19	1.07	98.93-	2,138.26
425-0000 CASH-WESTERN NATIONAL BANK	1,223,427.08	211.49	2,105.28	1,225,532.36
480-0000 CASH-PETTY	2,675.00			2,675.00
SUB TOTAL	\$3,926,038.77	\$2,652,757.72-	\$2,342,831.66-	\$1,583,207.11
600-0000 INVESTMENTS-OPERATIONS	\$15,544,499.21	\$519,531.46	\$1,133,730.76	\$16,678,229.97
611-0000 INVESTMENTS-SW-CONST	1,012,042.76	25,329.35	282,062.83	1,294,105.59
614-0000 INVESTMENTS-TR STA RES FD	426,534.93	27,325.53-	54,922.77	481,457.70
615-0000 INVESTMENTS-WWT-2006/2016/	7,030.00-	9,475.36	661,635.98-	668,665.98-
616-0000 INVESTMENTS-WWT-2007/2020	67,217.58-	251,905.52	1,790,479.33-	1,857,696.91-
618-0000 INVESTMENTS-WWT-2011/2012/	912,030.40-	2,733,782.70	912,030.40	
621-0000 INVESTMENTS-WWT-CONST O&M	7,404,041.90	2,921,434.48	1,833,558.86	9,237,600.76
622-0000 INVESTMENTS-WWT-BOND DS	396,825.00		396,825.00-	
623-0000 INVESTMENTS-RATE STABILIZ	14,751,097.05	727,143.71	8,634,875.64	23,385,972.69
624-0000 INVESTMENTS-WWT-LOAN DS	5,777,990.20		5,855,784.01-	77,793.81-
627-0000 INVESTMENTS-WIF CAPITAL RE	6,596,769.00	1,579,173.00-	1,579,173.00-	5,017,596.00
628-0000 INVESTMENTS-WW-MN POWER EN	327,252.09		16,144.49	343,396.58
SUB TOTAL	\$51,250,774.16	\$5,582,104.05	\$2,583,428.43	\$53,834,202.59
800-0000 ACCOUNTS RECEIVABLE	\$223,175.90	\$2,470.50	\$6,893.60	\$230,069.50
805-0000 ACCOUNTS REC-NOT APPLIED	28,333.15-	2,661.34	2,039.25	26,293.90-
810-0000 ACCOUNTS REC-SW	363,743.70	53,374.21-	45,139.69	408,883.39
820-0000 ACCOUNTS REC-WWT	1,799,092.66	23,594.52-	493,211.06-	1,305,881.60
840-0000 ACCOUNTS REC-COBRA	840.35	1,638.49	798.14	1,638.49
850-0000 DUE FROM OTHER GOVT UNITS	214,587.97	263,372.62	17,087.74-	197,500.23
860-0000 DUE FROM OTHER GOV-SW	65,111.53	22,360.43-	20,145.15-	44,966.38
870-0000 DUE FROM OTHER GOV-WWT	1,106,847.24	54,851.00-	104,771.52-	1,002,075.72
917-0000 ACCR INT REC-WWT-OPER	2,644.53	20,513.76	96,145.50	98,790.03
918-0000 ACCR INT REC-SW-OPER	466.69	3,620.08	16,966.86	17,433.55
919-0000 ACCR INT REC-SW-CONST	234.10	1,653.18	7,368.48	7,602.58
920-0000 ACCR INT REC-SW-TRANS ST	27.08	636.19	2,940.23	2,967.31
921-0000 ACCR INT REC-WWT-CONST	2,455.04	13,039.05	53,245.50	55,700.54
922-0000 ACCR INT REC-WWT-DS	4,793.44	29,139.05	136,706.13	141,499.57
SUB TOTAL	\$3,755,687.08	\$184,564.10	\$266,972.09-	\$3,488,714.99
1000-0000 INVENTORY-MATERIAL	\$2,202,006.31	\$1,496.30	\$108,317.90	\$2,310,324.21
1005-0000 INVENTORY-ITEM COST VARIAN		10.01-		
1010-0000 INVENTORY-FUELS	48,480.44	2,778.86-	4,049.05-	44,431.39
1020-0000 INVENTORY-CHEMICALS	302,029.25	8,276.92-	147,565.33	449,594.58
1040-0000 INVENTORY-VENDING MACHINE	8,781.13	180.35	1,280.69	10,061.82
SUB TOTAL	\$2,561,297.13	\$9,389.14-	\$253,114.87	\$2,814,412.00
1150-0000 PREPAID INSURANCE	\$75,068.25	\$31,144.90-	\$17,533.07	\$92,601.32
1160-0000 PREPAID OTHER	425,725.57	12,074.18-	82,739.98-	342,985.59
1180-0000 DISCOUNTS	327.31	27.23-	327.31-	

WESTERN LAKE SUPERIOR SANITARY DISTRICT
BALANCE SHEET
AS OF 12/31/22

DESCRIPTION	BEGINNING BALANCE	MONTH CHANGE	Y-T-D CHANGE	ENDING BALANCE
SUB TOTAL	\$501,121.13	\$43,246.31-	\$65,534.22-	\$435,586.91
1200-0000 LAND	\$398,860.90			\$398,860.90
1200-3134 LAND-04-GENERATORS	38,000.00			38,000.00
1200-3190 LAND-10-POLK STREET PUMP S	62,582.82			62,582.82
1200-3606 LAND-00-LAND APP FAC	105,821.11			105,821.11
1220-0000 FURNITURE	98,135.33			98,135.33
1220-2620 FURN-11-PROCESS CONTROL ER	53,583.88			53,583.88
1220-2621 FURN-14-OFFICE IMPROVEMENT	14,584.90			14,584.90
1220-2622 FURN 15 - OFFICE IMPROVEME	13,977.87			13,977.87
1220-2623 FURN-16-OFFICE IMPROVEMENT	15,182.72			15,182.72
1220-2624 FURN-18-OFFICE IMPROVEMENT	10,144.70			10,144.70
1220-2625 FURN-19-OFFICE IMPROVEMENT	74,816.48			74,816.48
1220-2626 FURN-21-OFFICE IMPROVEMENT			9,971.82	9,971.82
1240-0000 EQUIPMENT	22,373,254.96			22,373,254.96
1240-2504 EQUIP-05-FOOD MIXER	5,991.03			5,991.03
1240-2506 EQUIP-05-MATRESS EQUIP	16,124.10			16,124.10
1240-3121 EQUIP-04-EMERGENCY RESP EQ	49,580.51			49,580.51
1240-3617 EQUIP-05-LAND APP EQUIP	77,493.70			77,493.70
1240-8219 EQUIP-05-COPIER	16,462.70			16,462.70
1240-8444 EQUIP-07-UPGRADE GPS UNITS	11,060.03			11,060.03
1240-8724 EQUIP-05-LAB EQUIPMENT	24,732.03			24,732.03
1240-8897 EQUIP-05-MAINT EQUIP	34,414.50			34,414.50
1240-8898 EQUIP-06-CONVEYANC SPARES	313,249.34			313,249.34
1240-8901 EQUIP-06-SCREW PUMP SPAR	61,853.27			61,853.27
1240-8902 EQUIP-08-LAND APP SPREADER	41,540.00			41,540.00
1240-8903 EQUIP-08-WELD TRUCK WELDER	13,184.97			13,184.97
1240-8904 EQUIP-08-BIKE RACKS	1,482.49			1,482.49
1240-8905 EQUIP-08-POWER TESING EQUI	53,115.59			53,115.59
1240-8906 EQUIP-08-ENG PLOTTER	17,022.96			17,022.96
1240-8907 EQUIP-09-GPS REPLACEMENTS	14,410.54			14,410.54
1240-8910 EQUIP-10-GPS UNITS	8,555.34			8,555.34
1240-8911 EQUIP-11-THERMAL IMAGING C	8,970.96			8,970.96
1240-8912 EQUIP-12-VIBRATION ANALYZE	12,435.41			12,435.41
1240-8913 EQUIP-12-ISCO SAMPLERS WIT	11,520.59			11,520.59
1240-8914 EQUIP-13-LAB STERILIZER	37,644.48			37,644.48
1240-8915 EQUIP-14-ISCO SAMPLER REPL	11,019.43			11,019.43
1240-8916 EQUIP-15-LAND APP EQUIPMEN	11,357.21			11,357.21
1240-8917 EQUIP-15-MRC LOADER	28,400.22			28,400.22
1240-8918 EQUIP-15-ATOMIC SPECTROSCO	58,965.21			58,965.21
1240-8919 EQUIP-16-MERCURY ANALYZER	34,504.72			34,504.72
1240-8920 EQUIP-16-SIMPLE DIST SYSTE	14,506.24			14,506.24
1240-8921 EQUIP-17-BIOSOLIDS SPREADE	47,975.00			47,975.00
1240-8922 EQUIP-17-BIOSOLIDS SPREADE	50,584.55			50,584.55
1240-8923 EQUIP-17-OVERHEAD CHAIN OP	18,283.22			18,283.22
1240-8924 EQUIP-17-SKIDSTEER REPLACE	50,030.27			50,030.27
1240-8926 EQUIP-18-JOHN DEERE 204K L	70,925.00			70,925.00
1240-8927 EQUIP-19-CEM SOLIDS ANALYZ	9,145.00			9,145.00
1240-8928 EQUIP-19-JOHN DEERE AG TRA	91,600.00			91,600.00
1240-8929 EQUIP-19-SELF PRIMING SILE	38,435.00			38,435.00
1240-8931 EQUIP-20-MANLIFT	14,950.00			14,950.00
1240-8932 EQUIP-20-WELLO THERMOMETER	63,435.33			63,435.33
1240-8933 EQUIP-20-LAB DISHWASHER	15,839.98		2,045.00-	13,794.98
1240-8934 EQUIP-21-TRANSFER STATION	71,044.50			71,044.50

WESTERN LAKE SUPERIOR SANITARY DISTRICT
BALANCE SHEET
AS OF 12/31/22

DESCRIPTION	BEGINNING BALANCE	MONTH CHANGE	Y-T-D CHANGE	ENDING BALANCE
1240-8935 EQUIP-21-TRANSFER STATION	\$20,849.50			\$20,849.50
1240-8936 EQUIP-21-ENGINEERING MOBIL	13,585.70			13,585.70
1240-8937 EQUIP-21-LAB INDUCTIVELY C			103,170.11	103,170.11
1240-8938 EQUIP-21-LAND APP LOADER			182,465.28	182,465.28
1240-8939 EQUIP-21-CONVEYANCE TRAILER	14,415.00		987.93	15,402.93
1240-8940 EQUIP-22-COLD STORAGE FORK			24,500.00	24,500.00
1240-8941 EQUIP-22-TRANSFER STATION			622.00	622.00
1260-0000 COMPUTER	2,030,045.00			2,030,045.00
1260-8430 COMP-02-COMPUTER UPGRADE A	101,392.62			101,392.62
1260-8431 COMP-03-COMPUTER UPGRAD	94,698.77			94,698.77
1260-8432 COMP-03-DATA WAREHOUSE II	72,934.92			72,934.92
1260-8433 COMP-04-COMP UPGRADES	89,266.77			89,266.77
1260-8437 COMP-05-COMP & PHONE UPG	113,241.17			113,241.17
1260-8451 COMP-07-COMPUTER UPGRADES	42,627.77			42,627.77
1260-8452 COMP-08-COMPUTER UPGRADES	48,576.27			48,576.27
1260-8601 COMP-12-SOLIDWORKS SOFTWARE	10,676.81			10,676.81
1260-8602 COMP-12-PHONE SYSTEM REPLA	71,747.22			71,747.22
1260-8603 COMP-13-SERVER AND SAN EXP	29,803.23			29,803.23
1260-8604 COMP-14-EOPS SOFTWARE UPGR	21,651.19			21,651.19
1260-8605 COMP-14-RICOH 8002 COPIER	20,509.31			20,509.31
1260-8606 COMP-14-WINDOWS XP MACHINE	42,401.84			42,401.84
1260-8608 COMP-15-DATA MINING AND AP	15,975.00			15,975.00
1260-8609 COMP-15-LAWSON V10 UPGRADE	116,443.99			116,443.99
1260-8610 COMP-15-NETWORK PROFESSION	80,530.95			80,530.95
1260-8611 COMP-16-MPLS CIRCUIT EQUIP	50,810.45			50,810.45
1260-8612 COMP-18-CIMPLICITY (SCADA)	98,961.78			98,961.78
1260-8613 COMP-18-TAPE BACKUP REPLAC	54,266.06			54,266.06
1260-8614 COMP-18-SHAREPOINT UPGRADE	67,055.00			67,055.00
1260-8615 COMP-19-IT IMPR LAND APP D	64,563.50			64,563.50
1260-8903 COMP-10-NETWORK SERVER UPG	134,514.06			134,514.06
1260-8904 COMP-19-LAWSON ADFS	13,090.00			13,090.00
1260-8905 COMP-20-EAM UPGRADE	15,307.50		6,460.00	21,767.50
1260-8906 COMP-20-VIRTUAL SERVER UPG	230,024.17			230,024.17
1260-8907 COMP-20-EOPS UPGRADE	108,590.00			108,590.00
1260-8908 COMP-20-COVID-19 TECH IMPR	54,488.92			54,488.92
1260-8909 COMP-21-LABORATORY INFORMA	20,312.00	97.50	8,482.50	28,794.50
1260-8910 COMP-22-CIMPLICITY UPGRADE			53,281.63	53,281.63
1260-8912 COMP-22-NETWORK SWITCH CAB		12,579.68	12,579.68	12,579.68
1260-8913 COMP-22-SOLARWINDS IMPLEME			41,936.25	41,936.25
1280-0000 BUILDING	73,980,668.12			73,980,668.12
1280-3123 BLDG-04-SCANLON STORAGE	16,782.27			16,782.27
1280-3131 BLDG-04-RR ST REPLACE	675,093.96			675,093.96
1300-0000 IMPROVEMENTS	45,544,209.35			45,544,209.35
1300-2216 IMPROVE-01-TRANSFER STA IM	192,923.49			192,923.49
1300-2217 IMPROVE-05-TRANS STA FLR	71,321.00			71,321.00
1300-2453 IMPROVE-94-LF CLOSURE III	808.74			808.74
1300-2466 IMPROVE-01-LF MATL RECOVER	528,982.71			528,982.71
1300-2467 IMPROVE-02-CLOSED LF PROG	2,611.46			2,611.46
1300-2507 IMPROVE-05-ORGANICS IMPRV	15,147.80			15,147.80
1300-2508 IMPROVE-06-ORG SITE PROC	50,010.10			50,010.10
1300-2509 IMPROVE-06-RECYCLING SHEDS	26,392.96			26,392.96
1300-2510 IMPROVE-06-MRC FACILITY IM	37,318.88			37,318.88
1300-2511 IMPROVE-06-MRC APPLIANCE P	39,842.14			39,842.14
1300-2512 IMPROVE-07-MRC GATES & SEC	65,162.44			65,162.44
1300-2513 IMPROVE-07-TRANSFER STATIO	98,670.49			98,670.49

DESCRIPTION	BEGINNING BALANCE	MONTH CHANGE	Y-T-D CHANGE	ENDING BALANCE
1300-2514 IMPROVE-07-RECYCLING SHEDS	\$10,558.10			\$10,558.10
1300-2515 IMPROVE-08-MRC DISPOSAL BA	17,797.52			17,797.52
1300-2516 IMPROVE-08-TRANSFER STATIO	99,061.79			99,061.79
1300-2517 IMPROVE-08-TR ST DIVERTER	16,900.00			16,900.00
1300-2518 IMPROVE-08-ORGANICS LOADER	7,668.00			7,668.00
1300-2519 IMPROVE-08-HHW DOOR MODS A	7,941.00			7,941.00
1300-2520 IMPROVE-09-MRC E-WASTE BUI	30,784.67			30,784.67
1300-2521 IMPROVE-08-MRC APPLIANCE L	41,506.58			41,506.58
1300-2522 IMPROVE-09-ORGANICS BLOWER	7,022.76			7,022.76
1300-2523 IMPROVE-09-MRC FORKLIFT	14,014.06			14,014.06
1300-2524 IMPROVE-09-MRC SEWER PIPEL	4,121.84			4,121.84
1300-2525 IMPROVE-10-COMPOST FACILIT	264,058.70			264,058.70
1300-2526 IMPROVE-10-MRC ELECTRONICS	10,537.89			10,537.89
1300-2527 IMPROVE-10-MRC ELECTRICAL	10,712.36			10,712.36
1300-2528 IMPROVE-10-TR STA SCALE EL	44,467.37			44,467.37
1300-2529 IMPROVE-11-COMPOST BAGGER	24,950.58			24,950.58
1300-2530 IMPROVE-11-COMPOST PAD ELE	1,743.23			1,743.23
1300-2531 IMPROVE-11-MRC LIGHTING	25,860.16			25,860.16
1300-2532 IMPROVE-11-HHW PAINT BULKE	14,138.83			14,138.83
1300-2533 IMPROVE-11-TR STA SCALE RE	26,561.25			26,561.25
1300-2534 IMPROVE-11-TRANS STA ATTEN	2,665.65			2,665.65
1300-2535 IMPROVE-12-HHW VENTILATION	23,300.05			23,300.05
1300-2536 IMPROVE-12-PAINT BULKER TR	4,275.00			4,275.00
1300-2537 IMPROVE-12-MRC STORMWATER	67,615.35			67,615.35
1300-2538 IMPROVE-13-HHW REUSE FACIL	74,513.57			74,513.57
1300-2540 IMPROVE-13-TR STA INTERIOR	62,845.78			62,845.78
1300-2541 IMPROVE-13-HHW ROOF RAILIN	24,199.41			24,199.41
1300-2542 IMPROVE-13-MRC BARRIER WAL	52,536.97			52,536.97
1300-2543 IMPROVE-14-SOLID WASTE SOF	58,103.62			58,103.62
1300-2544 IMPROVE-14-TRANSFER STATIO	101,913.62			101,913.62
1300-2545 IMPROVE-14-TRANSFER STATIO	42,319.66			42,319.66
1300-2546 IMPROVE-14-MRC REUSE FACIL	72,434.00			72,434.00
1300-2547 IMPROVE-15-TRANSFER STATIO	88,332.36			88,332.36
1300-2548 IMPROVE-15-MRC TRAFFIC FLO	41,287.50			41,287.50
1300-2549 IMPROVE-16-YW SITE ENTRANC	32,267.05			32,267.05
1300-2550 IMPROVE-16-MRC REUSE BUILD	29,326.92			29,326.92
1300-2551 IMPROVE-17-TRANSFER STATIO	58,966.17			58,966.17
1300-2552 IMPROVE-17-MRC LIFT & LOAD	17,471.26			17,471.26
1300-2553 IMPROVE-17-MRC OPERATIONAL	71,074.90			71,074.90
1300-2554 IMPROVE-17-MRC STORMWATER	5,510.00			5,510.00
1300-2555 IMPROVE-18-MRC LOCKER ROOM	20,745.11			20,745.11
1300-2556 IMPROVE-18-TRANSFER STATIO	101,791.27			101,791.27
1300-2557 IMPROVE-18-MRC SEWER	16,781.11			16,781.11
1300-2558 IMPROVE-18-MRC SURFACE IMP	167,491.00			167,491.00
1300-2559 IMPROVE-18-TRANSFER STATIO	66,186.00			66,186.00
1300-2560 IMPROVE-19-MRC TRAFFIC/CUS	249,942.16			249,942.16
1300-2561 IMPROVE-19-HHW YARD IMPROV	217,020.00			217,020.00
1300-2562 IMPROVE-19-YW SITE GRADING	11,596.60			11,596.60
1300-2563 IMPROVE-19-TRANSEER STATION	54,501.61			54,501.61
1300-2565 IMPROVE-19-TRANSFER STATIO	4,428.00			4,428.00
1300-2566 IMPROVE-19-HHW DOOR EXPANS	15,375.00			15,375.00
1300-2567 IMPROVE-19-TRANSFER STATIO	15,300.00			15,300.00
1300-2568 IMPROVE-19-MRC FACILITY OP	4,158.50			4,158.50
1300-2569 IMPROVE-20-MRC E-WASTE BUI	104,549.00			104,549.00
1300-2570 IMPROVE-20-MRC SHOP BLDG S	32,954.00			32,954.00

DESCRIPTION	BEGINNING BALANCE	MONTH CHANGE	Y-T-D CHANGE	ENDING BALANCE
1300-2571 IMPROVE-20-MRC CAMERA SYST	\$30,106.89			\$30,106.89
1300-2572 IMPROVE-20-HHW HVAC CONTRO	15,480.00			15,480.00
1300-2573 IMPROVE-20-YW SITE SURFACE	12,054.38			12,054.38
1300-2575 IMPROVE-20-TRANSFER STATIO	52,710.29			52,710.29
1300-2576 IMPROVE-20-SW MANAGEMENT P	13,666.46	9,642.50	133,174.53	146,840.99
1300-2577 IMPROVE-21-YW CONDUIT IMPR	16,910.00			16,910.00
1300-2578 IMPROVE-21-TRANSFER STATIO	50,834.00			50,834.00
1300-2579 IMPROVE-21-YW SITE SURFACE	13,568.00			13,568.00
1300-2581 IMPROVE-21-HHW HAZARDOUS W			8,372.50	8,372.50
1300-2582 IMPROVE-21-HHW / TRANSFER	14,360.00			14,360.00
1300-2583 IMPROVE-21-ORGANICS SITE W	13,654.10			13,654.10
1300-2584 IMPROVE-22-TRANSFER STATIO			32,180.00	32,180.00
1300-2625 IMPROVE-03-HHW SAFETY	6,392.60			6,392.60
1300-2626 IMPROVE-03-HHW SW SERV	15,000.40			15,000.40
1300-2627 IMPROVE-04-HHW/YW IMPROV	24,960.53			24,960.53
1300-2628 IMPROVE-05-FLOOR RESEAL	9,213.89			9,213.89
1300-3026 IMPROVE-00-TANK DRAINAGE	153,816.37			153,816.37
1300-3035 IMPROVE-01-INFLUENT PUMPIN	422,697.23			422,697.23
1300-3041 IMPROVE-02-PROC CONTROL	124,796.81			124,796.81
1300-3042 IMPROVE-02-BIO FILTER	120,526.62			120,526.62
1300-3045 IMPROVE-03-SECONDARY SETTLE	786,421.94			786,421.94
1300-3046 IMPROVE-03-INFL CHANNEL	74,619.99			74,619.99
1300-3049 IMPROVE-03-DAFT POLY DRY	80,972.55			80,972.55
1300-3050 IMPROVE-03-HVAC IMPROVE	1,444,358.78			1,444,358.78
1300-3053 IMPROVE-03-LIFTING BEAMS	16,121.82			16,121.82
1300-3054 IMPROVE-03-MAINT EQUIP	29,944.47			29,944.47
1300-3055 IMPROVE-03-PRIM ELEMENTS	104,605.99			104,605.99
1300-3057 IMPROVE-03-ROOF VENTILAT	32,125.86			32,125.86
1300-3058 IMPROVE-03-SITE IMPROVE	85,399.33			85,399.33
1300-3060 IMPROVE-03-WWT GENERAL	30,363.89			30,363.89
1300-3061 IMPROVE-04-SEPTIC DUMP MOD	8,000.00			8,000.00
1300-3062 IMPROVE-04-VALVE ACTUATORS	62,264.71			62,264.71
1300-3063 IMPROVE-04-PLASTIC REMOV	146,992.87			146,992.87
1300-3064 IMPROVE-04-WWT GENERAL	74,981.96			74,981.96
1300-3065 IMPROVE-04-FLUOC TNK WEI	131,693.62			131,693.62
1300-3067 IMPROVE-04-BIOSOLIDS SUST	150,775.60			150,775.60
1300-3068 IMPROVE-04-THICKENER	86,092.50			86,092.50
1300-3069 IMPROVE-04 PRIM ELEM & SEN	71,832.01			71,832.01
1300-3070 IMPROVE-04-SITE IMPROVE	145,477.15			145,477.15
1300-3071 IMPROVE-05-BIOFILTER	173,876.98			173,876.98
1300-3072 IMPROVE-05-CHANNEL IMPRV	1,961,184.24			1,961,184.24
1300-3073 IMPROVE-05-DISINFECTION	1,679,457.32			1,679,457.32
1300-3074 IMPROVE-05-CONCRETE RPR	100,377.85			100,377.85
1300-3075 IMPROVE-05-BOILER BURNER	192,218.94			192,218.94
1300-3076 IMPROVE-05-WWT GENERAL	91,471.88			91,471.88
1300-3077 IMPROVE-05-PROC CONTROL	74,224.89			74,224.89
1300-3078 IMPROVE-05-DIGESTER PILOT	30,000.00			30,000.00
1300-3079 IMPROVE-06-FLOCCULATION	3,847,077.46			3,847,077.46
1300-3080 IMPROVE-06-MULTIMEDIA FIL	1,965,930.89			1,965,930.89
1300-3081 IMPROVE-06-CATHODIC PROTE	20,907.57			20,907.57
1300-3082 IMPROVE-06-SUBSTATION UPGR	49,767.00			49,767.00
1300-3083 IMPROVE-06-PLANT EQUIP	81,652.04			81,652.04
1300-3084 IMPROVE-06-SITE IMPR & UPG	61,707.03			61,707.03
1300-3085 IMPROVE-06-WW PROC IMPR &	105,413.90			105,413.90
1300-3086 IMPROVE-06-INSTR IMPR & UP	44,311.04			44,311.04

DESCRIPTION	BEGINNING BALANCE	MONTH CHANGE	Y-T-D CHANGE	ENDING BALANCE
1300-3087 IMPROVE-06-SEC CLARIFIER C	\$262,013.45			\$262,013.45
1300-3090 IMPROVE-07-OCTOPUS-CENTRIF	19,280.00			19,280.00
1300-3091 IMPROVE-07-BIOFILTER DESIG	51,420.00			51,420.00
1300-3092 IMPROVE-07-SEC CLARIFIER B	495,601.86			495,601.86
1300-3093 IMPROVE-07-SEC CLAR PHASE	247,162.22			247,162.22
1300-3094 IMPROVE-08-SCREW PUMP VIBR	13,597.07			13,597.07
1300-3095 IMPROVE-08-ODOR/VENT SYSTE	322,981.51			322,981.51
1300-3096 IMPROVE-08-SODIUM BISULFIT	18,426.09			18,426.09
1300-3097 IMPROVE-08-STREET LIGHT RE	31,555.75			31,555.75
1300-3098 IMPROVE-08-SAFETY B8 TANK	56,022.45			56,022.45
1300-3099 IMPROVE-08-DISINFECTION SA	12,401.93			12,401.93
1300-3107 IMPROVE-02-DIVISION D UPGR	2,501,686.22			2,501,686.22
1300-3109 IMPROVE-02-I/I REDUCTION	79,781.33			79,781.33
1300-3110 IMPROVE-02-INTERCEPT TELEV	59,850.00			59,850.00
1300-3113 IMPROVE-02-H'TOWN INT RELO	111,736.00			111,736.00
1300-3114 IMPROVE-03-CONVEY MSTR PLN	378,224.72			378,224.72
1300-3116 IMPROVE-03-INTERCEPT CLN	90,667.50			90,667.50
1300-3118 IMPROVE-03-OVERFLW ALTERN	21,588.46			21,588.46
1300-3119 IMPROVE-03-POLK STA UPGR	102,971.02			102,971.02
1300-3124 IMPROVE-04-ENDION VFD	70,228.94			70,228.94
1300-3125 IMPROVE-04-DIMMINUTERS	30,718.90			30,718.90
1300-3126 IMPROVE-04-BIOFILTER MTCE	37,273.44			37,273.44
1300-3127 IMPROVE-04-CONVEYANCE IMP	92,394.73			92,394.73
1300-3128 IMPROVE-04-INTERCEPT INSP	123,108.28			123,108.28
1300-3129 IMPROVE-04-BRISTOL ST WET	594,241.49			594,241.49
1300-3130 IMPROVE-04-PUMP STA I&C UP	1,081,930.11			1,081,930.11
1300-3132 IMPROVE-04-POLK ST INTERC	421,974.20			421,974.20
1300-3133 IMPROVE-91-MISC CONVEY IMP	187,396.93			187,396.93
1300-3134 IMPROVE-04-BACKUP POWER	7,027,604.64			7,027,604.64
1300-3135 IMPROVE-05-OVERFLOW STRUCT	587,017.50			587,017.50
1300-3136 IMPROVE-05 CLEAN INTERCEPT	83,604.72			83,604.72
1300-3137 IMPROVE-05 REPL LAKESIDE P	34,068.00			34,068.00
1300-3139 IMPROVE-05-CONVEYANCE IMP	72,966.35			72,966.35
1300-3140 IMPROVE-05-TRINITY RD CROS	103,295.87			103,295.87
1300-3141 IMPROVE-05-DSGN FOR 2006	278,878.54			278,878.54
1300-3142 IMPROVE-06-KNWL CK REHAB	1,571,758.73			1,571,758.73
1300-3143 IMPROVE-06-LS OVERFLOW	389,476.99			389,476.99
1300-3144 IMPROVE-06-ONEOTA P.S.	2,374,825.02			2,374,825.02
1300-3145 IMPROVE-06-CONVEYANCE IMP	129,994.32			129,994.32
1300-3146 IMPROVE-06-SAPPI SURGE PON	108,187.10			108,187.10
1300-3147 IMPROVE-06-2007 CAP IMPR P	28,462.21			28,462.21
1300-3148 IMPROVE-06-DIV C/CN RR CRO	240,390.75			240,390.75
1300-3149 IMPROVE-07-DIV D PIPELINE	2,424,500.71			2,424,500.71
1300-3151 IMPROVE-07-PREFAB PUMP STA	30,608.93			30,608.93
1300-3153 IMPROVE-07-PROCTOR METER S	25,950.00			25,950.00
1300-3154 IMPROVE-07-SPARE CONV TRAN	57,844.27			57,844.27
1300-3155 IMPROVE-07-HIGH CAP PUMP V	30,117.92			30,117.92
1300-3156 IMPROVE-08-CMOM IMPL-SYS C	311,166.11			311,166.11
1300-3157 IMPROVE-08-CONV VIBR SENSO	15,072.23			15,072.23
1300-3158 IMPROVE-08-FLOW MONITORING	54,982.19			54,982.19
1300-3159 IMPROVE-08-UPPER SCANLON I	1,015,386.88			1,015,386.88
1300-3160 IMPROVE-08-SCANLON UNMETER	68,123.46			68,123.46
1300-3161 IMPROVE-08-SCANLON PUMP ST	2,369,371.35			2,369,371.35
1300-3162 IMPROVE-08-HERMANTOWN INTE	150,114.88			150,114.88
1300-3163 IMPROVE-08-GENERAL INTERCE	31,821.36			31,821.36

DESCRIPTION	BEGINNING BALANCE	MONTH CHANGE	Y-T-D CHANGE	ENDING BALANCE
1300-3164 IMPROVE-08-BAYVIEW/PROCTOR	\$80,405.02			\$80,405.02
1300-3165 IMPROVE-08-INTERCEPTOR ACC	74,010.11			74,010.11
1300-3166 IMPROVE-08-WEST INTERCEPTO	15,385.00			15,385.00
1300-3167 IMPROVE-08-ATV DISCRETIONA	13,152.75			13,152.75
1300-3168 IMPROVE-08-OFFICE FURNTIUR	27,916.19			27,916.19
1300-3169 IMPROVE-08-TRANSFORMER REP	92,884.04			92,884.04
1300-3170 IMPROVE-08-WEST INTERCEPTO	56,951.39			56,951.39
1300-3171 IMPROVE-08-KNOWLTON CREEK	11,411.95			11,411.95
1300-3172 IMPROVE-08-PIKE LAKE PUMP	50,096.86			50,096.86
1300-3173 IMPROVE-08-BLDG 9 CONFEREN	879.65			879.65
1300-3174 IMPROVE-08-PROCTOR INTERCE	295,548.85			295,548.85
1300-3175 IMPROVE-08-02 MIXER PROG/R	114,520.03			114,520.03
1300-3176 IMPROVE-08-LIGHTING IMPROV	2,690.40			2,690.40
1300-3177 IMPROVE-08-PUMP STATION EN	32,742.70			32,742.70
1300-3178 IMPROVE-08-HYDRAULIC MODEL	48,365.29			48,365.29
1300-3179 IMPROVE-08-SAPPI SURGE PON	48,586.59			48,586.59
1300-3180 IMPROVE-08-DISCHARGE PRESS	16,657.66			16,657.66
1300-3181 IMPROVE-08-DIGESTER REHAB	468,849.09			468,849.09
1300-3182 IMPROVE-08-WW SERV MASTER	134,538.95			134,538.95
1300-3183 IMPROVE-08-CMOM PROGRAM DE	68,960.02			68,960.02
1300-3184 IMPROVE-09-LIFTING BEAMS/H	33,389.56			33,389.56
1300-3185 IMPROVE-09-INTER REHAB (HE	125,366.79			125,366.79
1300-3186 IMPROVE-09-HERMANTOWN FLOW	345,773.77			345,773.77
1300-3187 IMPROVE-09-PROCESS CONTROL	1,369,580.48			1,369,580.48
1300-3188 IMPROVE-09-MSTR PLAN 02 PL	155,789.98			155,789.98
1300-3190 IMPROVE-09-POLK ST PUMP ST	5,079,695.20			5,079,695.20
1300-3191 IMPROVE-09-BIOGAS UTILIZAT	43,824.00			43,824.00
1300-3192 IMPROVE-09-AIR SCOUR AUTOM	3,254.78			3,254.78
1300-3193 IMPROVE-09-DISINFECTION	238,839.08			238,839.08
1300-3194 IMPROVE-09-CAMERA SYSTEM	12,930.71			12,930.71
1300-3195 IMPROVE-09-AIR RELEASE VAL	18,914.90			18,914.90
1300-3197 IMPROVE-09-GARY PUMP STATI	915,639.16			915,639.16
1300-3198 IMPROVE-09-ELEVATOR-CODE I	7,800.01			7,800.01
1300-3199 IMPROVE-08-FUEL OIL METERS	3,082.30			3,082.30
1300-3200 IMPROVE-09-RAILROAD STREET	333,138.97			333,138.97
1300-3201 IMPROVE-09-BLDG 2 CONTROL	2,940.00			2,940.00
1300-3202 IMPROVE-09-BLDG 10 LIGHTIN	46,542.55			46,542.55
1300-3203 IMPROVE-09-MERCURY ANALYZE	17,764.77			17,764.77
1300-3204 IMPROVE-09-ARC FLASH SAFET	7,389.80			7,389.80
1300-3205 IMPROVE-09-CLOQUET SAMPLIN	59.00			59.00
1300-3206 IMPROVE-09-CONCRETE REPAIR	35,675.00			35,675.00
1300-3207 IMPROVE-09-SKIMMER DRIVE	8,201.58			8,201.58
1300-3208 IMPROVE-09-RIDGEVIEW ROAD	15,986.63			15,986.63
1300-3209 IMPROVE-09-DOME FALL PROTE	13,306.02			13,306.02
1300-3210 IMPROVE-10-HVAC BLDG 11 EV	600.00			600.00
1300-3211 IMPROVE-10-HERMANTOWN/WOOD	774,624.04			774,624.04
1300-3212 IMPROVE-10-PIKE LAKE STORA	991,190.25			991,190.25
1300-3213 IMPROVE-10-INFOR MAINT MNG	140,478.66			140,478.66
1300-3214 IMPROVE-09-ZOOM CAMERA	16,843.51			16,843.51
1300-3216 IMPROVE-10-ELECTRICAL RELI	2,235,959.43			2,235,959.43
1300-3217 IMPROVE-10-BIOFILTER HUMID	16,603.10			16,603.10
1300-3218 IMPROVE-10-LOW PRESSURE AI	316,232.78			316,232.78
1300-3220 IMPROVE-10-AIR RELEASE VAL	22,132.10			22,132.10
1300-3221 IMPROVE-10-EIM ACTUATORS	25,353.18			25,353.18
1300-3222 IMPROVE-10-RAILROAD STREET	151,571.55			151,571.55

DESCRIPTION	BEGINNING BALANCE	MONTH CHANGE	Y-T-D CHANGE	ENDING BALANCE
1300-3223 IMPROVE-10-TRANSFER STATIO	\$43,248.04			\$43,248.04
1300-3224 IMPROVE-10-ENERGY METRICS	12,377.69			12,377.69
1300-3225 IMPROVE-10-FLAG POLE	5,000.04			5,000.04
1300-3227 IMPROVE-10-BUILDING 13 IMP	37,353.04			37,353.04
1300-3232 IMPROVE-11-PROCTOR INTERCE	479,363.44			479,363.44
1300-3233 IMPROVE-10-CETAC ENVIRONME	4,923.30			4,923.30
1300-3234 IMPROVE-11-MIDWAY TWN METE	64,208.73			64,208.73
1300-3235 IMPROVE-11-SCANLON INTERCE	10,508,690.57			10,508,690.57
1300-3236 IMPROVE-11-CMMS INTEGRATIO	645,789.42			645,789.42
1300-3237 IMPROVE-11-HEADWORKS GRIT	10,958,600.96			10,958,600.96
1300-3238 IMPROVE-11-DIGESTER #2 REH	418,117.18			418,117.18
1300-3239 IMPROVE-11-FACILITY WIDE H	145,551.41			145,551.41
1300-3240 IMPROVE-11-SEPTIC AREA DEW	50,822.00			50,822.00
1300-3241 IMPROVE-11-ROOFTOP RAMP AN	92,091.00			92,091.00
1300-3242 IMPROVE-11-FORCEMAIN INSPE	21,701.30			21,701.30
1300-3243 IMPROVE-11-PLANT PAVING IM	31,029.70			31,029.70
1300-3244 IMPROVE-12-O2 PLANT COMPRE	14,419.56			14,419.56
1300-3245 IMPROVE-11-THICKNER COVER	51,462.18			51,462.18
1300-3246 IMPROVE-12-CLOQUET (DIV F)	4,394,846.76			4,394,846.76
1300-3247 IMPROVE-12-MAKI RD ARV ISO	150,406.83			150,406.83
1300-3248 IMPROVE-11-BIOFILTER MEDIA	180,468.30			180,468.30
1300-3250 IMPROVE-12-ENERGY RECOVERY	50,814.31			50,814.31
1300-3251 IMPROVE-11-PLANT PIPING	108,302.87			108,302.87
1300-3252 IMPROVE-11-CONCRETE REPAIR	149,885.05			149,885.05
1300-3253 IMPROVE-13-DISINFECTION ST	828,170.33			828,170.33
1300-3257 IMPROVE-12-CODE WIRING (PI	35,564.03			35,564.03
1300-3258 IMPROVE-11-BLDG 2 OPERATOR	17,391.05			17,391.05
1300-3263 IMPROVE-13-TANK DRAINAGE P	118,279.30			118,279.30
1300-3267 IMPROVE-12-LAND APP GIS	98,758.91			98,758.91
1300-3269 IMPROVE-13-ENDION COMMUNUT	349,643.71			349,643.71
1300-3270 IMPROVE-12-REACTOR INFLUEN	47,475.13			47,475.13
1300-3272 IMPROVE-12-SHELVING	9,866.43			9,866.43
1300-3273 IMPROVE-12-BLDG 8 OFFICE F	7,626.67			7,626.67
1300-3276 IMPROVE-13-ISOLATION VALVE	52,707.99			52,707.99
1300-3285 IMPROVE-13-BOILER EMERGENC	13,887.68			13,887.68
1300-3291 IMPROVE-13-DISINFECTION OP	162,084.34			162,084.34
1300-3300 IMPROVE-13-MIS OFFICE IMPR	40,980.88			40,980.88
1300-3301 IMPROVE-12-OXYGEN PLANT EF	387,184.56			387,184.56
1300-3303 IMPROVE-13-BIOFILTER FAN D	27,389.57			27,389.57
1300-3304 IMPROVE-14-BIOGAS CONDITIO	11,530,388.58			11,530,388.58
1300-3305 IMPROVE-14-COLLECTION SYST	140,433.86			140,433.86
1300-3306 IMPROVE-14-MISC INTERCEPTO	1,483,188.17			1,483,188.17
1300-3307 IMPROVE-14-REACTOR DECK EX	61,145.00			61,145.00
1300-3308 IMPROVE-14-ESKO PUMP STATI	2,934,860.71			2,934,860.71
1300-3309 IMPROVE-14-PUMPING STATION	10,106.10			10,106.10
1300-3311 IMPROVE-14-SCANLON GARAGE	11,966.75			11,966.75
1300-3312 IMPROVE-14-DAVIT ARM BASE	38,037.79			38,037.79
1300-3313 IMPROVE-14-CLARIFIER INVES	1,642,956.80			1,642,956.80
1300-3314 IMPROVE-14-FERRIC CHLORIDE	12,952.55			12,952.55
1300-3316 IMPROVE-14-DRIOX LOADOUT P	39,172.94			39,172.94
1300-3318 IMPROVE-14-LIFTING BEAM IM	9,156.51			9,156.51
1300-3319 IMPROVE-14-SCREW PUMP EVAL	26,582.22			26,582.22
1300-3320 IMPROVE-14-PLANT HEAT PROJ	102,499.25			102,499.25
1300-3321 IMPROVE-14-CLARIFIER/FLOC	15,972.74			15,972.74
1300-3322 IMPROVE-14-MANHOLE COVER R	26,398.13			26,398.13

DESCRIPTION	BEGINNING BALANCE	MONTH CHANGE	Y-T-D CHANGE	ENDING BALANCE
1300-3323 IMPROVE-15-SCANLON MOTOR R	\$47,841.87			\$47,841.87
1300-3324 IMPROVE-15-LIGHTING KNOWLT	44,293.00			44,293.00
1300-3325 IMPROVE-15-SCANLON DIV D P	4,873,154.93			4,873,154.93
1300-3326 IMPROVE-15-JOY COMPRESSOR	22,547.00			22,547.00
1300-3327 IMPROVE-15-UTILITY/ENERGY	25,000.00			25,000.00
1300-3328 IMPROVE-15-BLDG 11 ROLLUP	40,000.00			40,000.00
1300-3329 IMPROVE-15-O2 REACTOR EVAL	209,225.80		38,372.64	247,598.44
1300-3330 IMPROVE-14-HIGH STRENGTH W	70,460.00			70,460.00
1300-3331 IMPROVE-15-BLDG 11 DRIVE T	10,691.00			10,691.00
1300-3332 IMPROVE-15-ROOFTOP FALL PR	170,279.63			170,279.63
1300-3333 IMPROVE-15-KNOWLTON LIFTIN	114,375.00			114,375.00
1300-3334 IMPROVE-16-LAKESIDE INTERC	396,332.45			396,332.45
1300-3335 IMPROVE-15-BOARD ROOM AUDI	22,733.64			22,733.64
1300-3336 IMPROVE-16-SCREW PUMP IMPR	779,038.33			779,038.33
1300-3337 IMPROVE-16-WRENSHALL PUMP	968,833.17			968,833.17
1300-3338 IMPROVE-16-INTERCEPTOR ASS	70,000.00			70,000.00
1300-3339 IMPROVE-15-PLANT WATER/WAS	374,658.26		145,749.50	520,407.76
1300-3341 IMPROVE-15-OXYGEN PLANT -	16,660,185.56		524,978.38-	16,135,207.18
1300-3344 IMPROVE-15-EAST INTERCEPTO	189,349.50			189,349.50
1300-3345 IMPROVE-16-FACILTY & SITE	127,492.25			127,492.25
1300-3346 IMPROVE-16-IT IMPROVEMENTS	889,234.25			889,234.25
1300-3349 IMPROVE-95-CLQ FLOW MONITO	28,387.44			28,387.44
1300-3350 IMPROVE-16-LEVEL/FLOW SENS	20,599.65			20,599.65
1300-3360 IMPROVE-96-GARY PUMP STA	706,107.25			706,107.25
1300-3362 IMPROVE-17-MISC INTERCEPTO	2,118,012.70			2,118,012.70
1300-3366 IMPROVE-17-SCANLON INTERCE	2,069,099.44			2,069,099.44
1300-3367 IMPROVE-17-SCREW PUMP IMPR	678,051.19			678,051.19
1300-3368 IMPROVE-17-SCANLON INTERCE	2,345,794.62			2,345,794.62
1300-3376 IMPROVE-17-BIOGAS CLEAN CO	55,010.00			55,010.00
1300-3377 IMPROVE-17-FERRIC IMPROVEM	10,840.80			10,840.80
1300-3381 IMPROVE-17-REDUNDANT O2 AN	18,660.31			18,660.31
1300-3385 IMPROVE-18-CHP MAIN SWITCH	4,049,647.44		98,952.35-	3,950,695.09
1300-3391 IMPROVE-17-HYPERCONVERGE I	296,895.43			296,895.43
1300-3392 IMPROVE-00-COLLECT SYS	196,103.63			196,103.63
1300-3399 IMPROVE-01-I/I REDUCTION	97,235.00			97,235.00
1300-3400 IMPROVE-17-SECONDARY CLARI	4,520,671.30			4,520,671.30
1300-3401 IMPROVE-18-ELEVATOR CODE I	96,552.00			96,552.00
1300-3402 IMPROVE-18-CLOQUET PUMP ST	994,200.85			994,200.85
1300-3403 IMPROVE-18-SCANLON PUMP ST	459,261.87			459,261.87
1300-3405 IMPROVE-19-CHP - BIOGAS EN	933,045.49	528,440.37	2,346,061.20	3,279,106.69
1300-3406 IMPROVE-18-PA SYSTEM REPLA	44,208.75		529,880.00	574,088.75
1300-3407 IMPROVE-18-BLDG 11 MCC AND	17,242.00			17,242.00
1300-3408 IMPROVE-19-IT IMPROVEMENTS	8,871.60			8,871.60
1300-3409 IMPROVE-19-HERMANTOWN INTE	189,026.39			189,026.39
1300-3410 IMPROVE-19-MISC INTERCEPTO	1,747,998.47			1,747,998.47
1300-3411 IMPROVE-19-CCTV EQUIPMENT,	323,222.72			323,222.72
1300-3412 IMPROVE-19-MISC FORCEMAIN	830,921.56	4,211.10	4,140,139.20	4,971,060.76
1300-3413 IMPROVE-19-GARY PUMP IMPRO	55,224.38			55,224.38
1300-3414 IMPROVE-19-SCREW PUMP IMPR	361,300.00			361,300.00
1300-3415 IMPROVE-19-IT IMPROVEMENTS	45,000.00			45,000.00
1300-3416 IMPROVE-19-ROOF REPLACEMEN	257,465.00			257,465.00
1300-3417 IMPROVE-19-BOILER PROGRAMM	113,408.41			113,408.41
1300-3418 IMPROVE-19-WRENSHALL GENER	81,549.00			81,549.00
1300-3419 IMPROVE-19-BLDG 9 IMPROVEM	769,011.06			769,011.06
1300-3420 IMPROVE-19-PLANT PROCESS P	219,570.96			219,570.96

WESTERN LAKE SUPERIOR SANITARY DISTRICT
BALANCE SHEET
AS OF 12/31/22

DESCRIPTION	BEGINNING BALANCE	MONTH CHANGE	Y-T-D CHANGE	ENDING BALANCE
1300-3421 IMPROVE-19-INSULATED GARAG	\$12,000.00			\$12,000.00
1300-3422 IMPROVE-20-WEST INTERCEPTO	58,561.71			58,561.71
1300-3423 IMPROVE-20-HERMANTOWN INTE	1,536,517.48		13,537.75	1,550,055.23
1300-3424 IMPROVE-20-THICKENER & ODO	116,582.10	3,780.00	477,379.05	593,961.15
1300-3425 IMPROVE-20-IT IMPROVEMENTS		1,019.70	1,019.70	1,019.70
1300-3426 IMPROVE-20-BLDG 11 TRUCK D	638,409.22			638,409.22
1300-3427 IMPROVE-20-CLOQUET PUMP ST	118,026.33			118,026.33
1300-3429 IMPROVE-20-AST/UST REPLACE	89,511.56		18,275.12-	71,236.44
1300-3431 IMPROVE-20-LIGHTING CONTRO	72,146.67			72,146.67
1300-3433 IMPROVE-20-PUMP STATION GE	155,913.70			155,913.70
1300-3440 IMPROVE-20-CLOQUET INTERCE		525,095.63	631,787.76	631,787.76
1300-3441 IMPROVE-20-VACTOR TRUCK DI	265,719.00			265,719.00
1300-3447 IMPROVE-02-INCIN DEMO	51,114.39			51,114.39
1300-3448 IMPROVE-20-PLANT AIR SYSTE	442,141.33		125,973.08	568,114.41
1300-3449 IMPROVE-20-SCREW PUMP IMPR	260,000.00		223,584.00	483,584.00
1300-3450 IMPROVE-20-CHLORINE ANALYZ	12,114.48			12,114.48
1300-3451 IMPROVE-20-ROOF PRECAST PA			92,700.00	92,700.00
1300-3452 IMPROVE-20-KNOWLTON CREEK	352,980.74		34,125.96	387,106.70
1300-3453 IMPROVE-21-MANHOLE IMPROVE	83,983.00		12,145.00	96,128.00
1300-3454 IMPROVE-21-HEADWORKS PLC/H	12,438.30		12,438.30-	
1300-3455 IMPROVE-21-WRENSHALL FORCE	27,935.25		159,059.33	186,994.58
1300-3456 IMPROVE-21-MERCURY REDUCTI	160,262.08		7,102.89	167,364.97
1300-3457 IMPROVE-21-VILLAGE OF OLIV	25,919.79			25,919.79
1300-3458 IMPROVE-21-POLK ST PUMP ST			9,000.00	9,000.00
1300-3460 IMPROVE-21-CENTRIFUGE CONT	48,349.55		71,570.64	119,920.19
1300-3462 IMPROVE-21-FACILITY & SITE	68,900.00			68,900.00
1300-3464 IMPROVE-21-SITE IMPROVEMEN	17,274.00			17,274.00
1300-3465 IMPROVE-21-PUMP STATION EV	259,334.70	338,812.35	457,178.65	716,513.35
1300-3466 IMPROVE-21-VALVES FOR COUR	26,180.00			26,180.00
1300-3467 IMPROVE-21-WIRELESS FOR SM	159.99		20,763.95	20,923.94
1300-3468 IMPROVE-21-BLDG 9 AIR COND	17,125.00	4,731.00	44,952.11	62,077.11
1300-3469 IMPROVE-22-CARLTON PUMP ST	15,318.28	687,276.05	1,321,244.42	1,336,562.70
1300-3470 IMPROVE-22-PLANT PROCESS P	5,697.78		51,094.72	56,792.50
1300-3471 IMPROVE-22-BRISTOL STREET	28,092.50		1,288,222.16	1,316,314.66
1300-3472 IMPROVE-21-EFFLUENT HYDROL			49,015.00	49,015.00
1300-3474 IMPROVE-22-ENERGY MASTER P		68,871.21	263,903.22	263,903.22
1300-3475 IMPROVE-22-COLD STORAGE PA			38,106.74	38,106.74
1300-3476 IMPROVE-22-LIFTING BEAM IM		22,175.00	53,875.00	53,875.00
1300-3478 IMPROVE-22-BLEACH FEED STU		1,582.75	16,061.05	16,061.05
1300-3482 IMPROVE-22-PIKE LAKE MANHO			22,466.09	22,466.09
1300-3483 IMPROVE-22-NOVA BIOGAS ANA		21,226.63	21,226.63	21,226.63
1300-3485 IMPROVE-22-BIOFILTER MEDIA		3,617.50	16,765.00	16,765.00
1300-3486 IMPROVE-22-BLDG 12 STORAGE		20,726.00	20,726.00	20,726.00
1300-3490 IMPROVE-22-PROCTOR PUMP ST			270.00	270.00
1300-3493 IMPROVE-22-CLARIFIER 2 REH		390.00	390.00	390.00
1300-3601 IMPROVE-98-DEWATERING DSGN	32,418,203.06			32,418,203.06
1300-3604 IMPROVE-99-BIOSOLIDS LAB	14,923.80			14,923.80
1300-3605 IMPROVE-00-GATEHOUSE AUTO	37,997.74			37,997.74
1300-3610 IMPROVE-02-BLDG 8 RESTORE	37,594.64			37,594.64
1300-3612 IMPROVE-02-BIOSOLIDS UPGR	99,114.13			99,114.13
1300-3614 IMPROVE-08-BIOS NUTRIENT M	62,000.00			62,000.00
1300-3615 IMPROVE-08-BIOSOLIDS ECONO	3,167.68			3,167.68
1300-8218 IMPROVE-01-GL AQUARIUM EX	25,000.00			25,000.00
1300-8220 IMPROVE-02-CARPETING	57,196.61			57,196.61
1300-8221 IMPROVE-02-MIS SYS STUDY	52,031.16			52,031.16

DESCRIPTION	BEGINNING BALANCE	MONTH CHANGE	Y-T-D CHANGE	ENDING BALANCE
1300-8428 IMPROVE-02-FACILITY DOC	\$45,057.69			\$45,057.69
1300-8433 IMPROVE-03-SECURITY IMPR	27,034.03			27,034.03
1300-8434 IMPROVE-04-DISINFECT PILOT	210,418.99			210,418.99
1300-8435 IMPROVE-04-STAGE-GATE	63,499.69			63,499.69
1300-8436 IMPROVE-05-I & I MONITOR	354,696.80			354,696.80
1300-8439 IMPROVE-05-ASSESSMENT	98,479.67			98,479.67
1300-8440 IMPROVE-06-COMPUTER UPGRAD	58,724.17			58,724.17
1300-8441 IMPROVE-06-PLOTTER	6,123.75			6,123.75
1300-8442 IMPROVE-06-SECURITY IMPR	153,059.21			153,059.21
1300-8443 IMPROVE-06-FUTURE PROJ DEV	46,796.15			46,796.15
1300-8447 IMPROVE-07-FUTURE PROJ DEV	67,079.59			67,079.59
1300-8448 IMPROVE-07-HYDR MODEL CONV	6,694.97			6,694.97
1300-8449 IMPROVE-07-ENG DRAWINGS	49,556.93			49,556.93
1300-8450 IMPROVE-07-ENG FILE STORAG	2,136.75			2,136.75
1300-8451 IMPROVE-07-CONSENT DECREE	428.21			428.21
1300-8719 IMPROVE-03-LAB EQUIPMENT	20,580.06			20,580.06
1300-8720 IMPROVE-03-LARGE VOL TEST	52,468.16			52,468.16
1300-8722 IMPROVE-04-LAB EQUIPMENT	19,462.82			19,462.82
1300-8723 IMPROVE-04-POLLUTION MIN	46,212.57			46,212.57
1300-8724 IMPROVE-05-LARGE VOL TEST	35,592.94			35,592.94
1300-8725 IMPROVE-05-TMDL DEVELOP	28,945.00			28,945.00
1300-8726 IMPROVE-06-LARGE VOL TEST	68,332.50			68,332.50
1300-8728 IMPROVE-07-NPDES MERCURY C	73,718.77			73,718.77
1300-8882 IMPROVE-02-SITE IMPROVE	91,108.08			91,108.08
1300-8883 IMPROVE-02-OCCUPANCY PLAN	59,982.14			59,982.14
1300-8885 IMPROVE-02-SPRINKLER PROT	28,322.64			28,322.64
1300-8889 IMPROVE-04-LIFTING BEAMS	15,170.36			15,170.36
1300-8890 IMPROVE-04-MAINT EQUIP	35,779.81			35,779.81
1300-8892 IMPROVE-04-ROOF REPLACE	128,894.57			128,894.57
1300-8893 IMPROVE-05-LIFTING BEAMS	14,602.00			14,602.00
1300-8896 IMPROVE-05-SYSTEM STUDY	25,155.53			25,155.53
1300-8900 IMPROVE-06-LIFTING BEAMS	36,012.27			36,012.27
1300-8903 IMPROVE-06-OFFICE IMPROV	16,877.67			16,877.67
1300-8904 IMPROVE-06-FIRE SUPPRESS	143,788.88			143,788.88
1300-8905 IMPROVE-06-A/P STUDY	23,890.00			23,890.00
1300-8906 IMPROVE-07-PROCESS COST ST	100,609.04			100,609.04
1300-8909 IMPROVE-07-BLDG 8 OFFICE I	93,263.93		195.00-	93,068.93
1300-8910 IMPROVE-07-LIFT BEAM SAFET	17,565.21			17,565.21
1300-8911 IMPROVE-08-LIFT BEAM SAFET	20,092.78			20,092.78
1300-8912 IMPROVE-07-FIN/MAINT SOFTW	782,857.98			782,857.98
1300-9201 FLOOD-12-HERMANTOWN INTERC	296,002.43			296,002.43
1300-9202 FLOOD-12-PROCTOR INTERCEPT	185,363.22			185,363.22
1300-9203 FLOOD-12-PROCTOR METER STA	206,648.80			206,648.80
1300-9204 FLOOD-12-SCANLON INTERCEPT	3,609,953.21			3,609,953.21
1300-9205 FLOOD-12-THOMSON FORCE MAI	80,294.24			80,294.24
1300-9206 FLOOD-12-JAY COOKE FORCE M	32,000.36			32,000.36
1300-9207 FLOOD-12-JAY COOKE GRAVITY	90,160.93			90,160.93
1300-9208 FLOOD-12-SCANLON INT (SLOP	4,055,525.44			4,055,525.44
1300-9209 FLOOD-12-POLK ST RETAINING	35,825.87			35,825.87
1320-0000 IMPROVEMENTS-OTHER	114,172.62			114,172.62
1340-0000 MOTOR VEHICLES	1,359,140.17			1,359,140.17
1340-3615 MOTOR VEH-04-DISC IMPROV	51,492.67			51,492.67
1340-3702 MOTOR VEH-11-LAND APP TRAC	118,149.20			118,149.20
1340-3703 MOTOR VEH-12-FLEET REPLACE	221,501.52			221,501.52
1340-8888 MOTOR VEH-03-VEH REPLACE	30,660.34			30,660.34

WESTERN LAKE SUPERIOR SANITARY DISTRICT
BALANCE SHEET
AS OF 12/31/22

DESCRIPTION	BEGINNING BALANCE	MONTH CHANGE	Y-T-D CHANGE	ENDING BALANCE
1340-8891 MOTOR VEH-04-VEHICLE REPL	\$29,810.90			\$29,810.90
1340-8894 MOTOR VEH-05-GRIT TRAILER	46,419.73			46,419.73
1340-8895 MOTOR VEH-05-VEH REPLACE	27,229.01			27,229.01
1340-8899 MOTOR VEH-06-BIOSOLIDS SPR	37,608.42			37,608.42
1340-8902 MOTOR VEH-06-VEH REPLACE	86,529.33			86,529.33
1340-8906 MOTOR VEH-07-CONV PICKUP	39,080.85			39,080.85
1340-8907 MOTOR VEH-09-SMALL FLEET	28,884.68			28,884.68
1340-8908 MOTOR VEH-09-LAB SAMPLE VE	10,249.22			10,249.22
1340-8909 MOTOR VEH-10-BIOSOLIDS TRA	164,865.82			164,865.82
1340-8910 MOTOR VEH-10-FLEET REPLACE	66,750.75			66,750.75
1340-8911 MOTOR VEH-11-MAINTAINER	104,956.86			104,956.86
1340-8913 MOTOR VEH-13-BIOSOLIDS TRA	205,145.39			205,145.39
1340-8914 MOTOR VEH-15-BIOSOLIDS TRA	121,653.70			121,653.70
1340-8915 MOTOR VEH-15-HHW TRUCK	35,664.43			35,664.43
1340-8916 MOTOR VEH-15-FLEET REPLACE	106,664.36			106,664.36
1340-8917 MOTOR VEH-15-BIOSOLIDS TRA	116,505.57			116,505.57
1340-8918 MOTOR VEH-17-COLLECTION SY	45,264.54			45,264.54
1340-8919 MOTOR VEH-17-FLEET REPLACE	103,695.43			103,695.43
1340-8920 MOTOR VEH-18-WELD TRUCK	31,035.49			31,035.49
1340-8921 MOTOR VEH-18-BIOSOLIDS LOW	84,605.50			84,605.50
1340-8922 MOTOR VEH-18-FLEET VEHICLE	55,694.34			55,694.34
1340-8923 MOTOR VEH-19-ADMIN VEHICLE	25,223.98			25,223.98
1340-8924 MOTOR VEH-19-FORKLIFT - IN	57,948.00			57,948.00
1340-8925 MOTOR VEH-20-LAND APP TRAC	117,944.48			117,944.48
1350-0000 PROCESS CONTROL	4,731,477.91			4,731,477.91
1620-0000 ACCUM DEPREC-FURNITURE	206,336.65	1,309.00	15,730.00	222,066.65
1640-0000 ACCUM DEPREC-EQUIPMENT	23,682,943.39	9,617.00	115,437.00	23,798,380.39
1660-0000 ACCUM DEPREC-COMPUTER	3,329,860.32	11,584.00	139,074.00	3,468,934.32
1680-0000 ACCUM DEPREC-BUILDING	73,838,646.06	9,883.00	118,541.00	73,957,187.06
1700-0000 ACCUM DEPREC-IMPROVEMENTS	157,302,886.57	752,987.00	9,035,844.00	166,338,730.57
1740-0000 ACCUM DEPREC-MOTOR VEHICLE	3,333,331.26	10,467.00	125,615.00	3,458,946.26
1750-0000 ACCUM DEPREC-PROC CNTRL	4,731,477.91			4,731,477.91
1900-0000 EASEMENTS	207,148.67			207,148.67
1980-0000 DO-GERF DIF EXP & ACT ECON	20,273.00	5,878.00	5,878.00	26,151.00
1984-0000 DO-GERF CHGS IN PROP & DIF	639,884.00			639,884.00
SUB TOTAL	\$102,391,360.80	\$1,464,305.97	\$3,162,385.52	\$105,553,746.32
TOTAL ASSETS	\$164,386,279.07	\$4,525,580.95	\$3,323,590.85	\$167,709,869.92
2000-0000 ACCOUNTS PAYABLE	\$75,031.09	\$243,793.55	\$29,052.28	\$45,978.81
2010-0000 ACCRUED ACCOUNTS PAYABLE	1,739,014.87	87,777.47	604,007.18	1,135,007.69
2020-0000 PO RECEIPT ACCRUAL	84,882.60	17,616.98	63,689.56	21,193.04
2040-0000 ACCR SALARIES PAYABLE	278,437.54	226,112.30	132,579.91	145,857.63
2045-0000 ACCR SALARIES PAY-COMP TIM	382,318.94	1,623.75	51,012.97	331,305.97
2047-0000 ACCR SALARIES PAY-VACATION	624,383.93	396.66	12,431.10	611,952.83
2072-0000 ACCR INT PAY-WWT-DS	205,910.85	48,263.00	8,978.68	196,932.17
2170-0000 SALES TAX PAYABLE-SW	52.00	0.75	44.00	8.00
2175-0000 SALES TAX PAYABLE-STATE		28.64		
2177-0000 SALES TAX PAYABLE-CITY		5.92		
2179-0000 SALES TAX PAYABLE-ST LOUIS		1.18		
2185-0000 SOLID WASTE TAX PER TON	197.00	49.74	84.00	113.00
2190-0000 SOLID WASTE TAX PER YARD	521.00	515.41	123.00	398.00
2200-0000 DUE TO OTHER GOV UNITS	306,160.00	25,528.00	306,160.00	
2210-0000 DUE TO OTHER GOV-DIV C	5,192,893.30		5,274,507.33	81,614.03

WESTERN LAKE SUPERIOR SANITARY DISTRICT
BALANCE SHEET
AS OF 12/31/22

DESCRIPTION	BEGINNING BALANCE	MONTH CHANGE	Y-T-D CHANGE	ENDING BALANCE
2225-0000 DUE TO INDUSTRIES	\$65,337.00-	\$5,442.00	\$65,337.00	
2362-0000 GOB PAYABLE-CURR-WWT-DS	390,000.00-		390,000.00	
2390-0000 CONTRACTS PAYABLE-RESTRICT	1,011,334.71-		1,011,334.71	
SUB TOTAL	\$10,356,474.83-	\$381,826.91	\$7,949,341.72	\$2,407,133.11-
2640-0000 DENTAL	\$7,802.68-	\$5,871.55-	\$981.60-	\$8,784.28-
2670-0000 BCBS AWARE/VEBA	24,682.57-	20,240.76	20,836.14	3,846.43-
2690-0000 LIFE		2,571.66	146.20	146.20
2695-0000 PERA LIFE		16.00	32.00	32.00
2700-0000 LONG-TERM DISABILITY		27.63		
2710-0000 MISCELLANEOUS		22.02-	22.02-	22.02-
2740-0000 RETIREES CONTRIBUTION	1,393.17-	2,994.46	1,197.54	195.63-
2750-0000 SECTION-125 DEDUCTS	10,120.74-	7,880.23-	2,646.40-	12,767.14-
2770-0000 UNION DUES		4,101.67-	4,101.67-	4,101.67-
2780-0000 UNITED WAY	1,426.82-	646.45-	397.88	1,028.94-
2792-0000 DI-GERF CHGS IN PROP & DIF	369,356.00-			369,356.00-
2793-0000 DI-GERF DIF EXP & ACT ECON	36,354.00-	11,138.00	11,138.00	25,216.00-
SUB TOTAL	\$451,135.98-	\$18,466.59	\$25,996.07	\$425,139.91-
2810-0000 DUE TO OTHER GOV-NCURR	\$44,224,123.21-	\$4,134,894.70-	\$7,242,567.58-	\$51,466,690.79-
2875-0000 NET OPEB OBLIGATION	305,914.00-	19,687.00-	19,687.00-	325,601.00-
2876-0000 PERA LIABILITY - GERF	6,612,989.00-			6,612,989.00-
SUB TOTAL	\$51,143,026.21-	\$4,154,581.70-	\$7,262,254.58-	\$58,405,280.79-
RETAINED EARNINGS	\$102,435,624.23-	\$771,292.75-	\$4,036,674.06-	\$106,472,298.29-
TOTAL LIAB & RE	\$164,386,261.25-	\$4,525,580.95-	\$3,323,590.85-	\$167,709,852.10-

WESTERN LAKE SUPERIOR SANITARY DISTRICT

2626 Courtland Street
Duluth, Minnesota 55806-1894
Phone: (218) 722-3336
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**MEMORANDUM**

Clear Answers for Clean Water™

To: WLSSD Committee of the Whole/WLSSD Board
From: WLSSD Finance Committee
Date: January 25, 2023
Subject: Approval of 2022 Year-end Adjustment

Attached to this memo is a copy of the 2022 year-end adjustment. At the close of each year we run a year-end adjustment based upon actual flow and load data and treatment costs. This is done to ensure that each user is billed or credited for their actual flows and loads and that unit costs for flow, peak flow, biochemical oxygen demand (BOD) and total suspended solids (TSS) reflect the actual loadings received. For 2022, total wastewater charges equal \$28,649,023 with a year-end redistribution of \$172,979. Each wastewater user will receive additional charges or credits based upon their actual flows and loads as compared to budget. This amount will be spread evenly over the 12-month period in 2023.

Also attached are the unit costs reflective of the actual flows and loads in 2022.

It is recommended that the WLSSD Board approve the 2022 year-end adjustment.

2022 Year End Adjustment

	BILLED 2022	REQUIRED 2022	YEAR-END ADJUSTMENT
DULUTH	9,368,535	9,860,343	\$491,808
CLOQUET	1,053,638	881,813	(\$171,825)
PROCTOR	341,820	314,837	(\$26,983)
HERMANTOWN	578,737	534,784	(\$43,953)
ESKO	162,337	154,857	(\$7,480)
SCANLON	136,329	120,312	(\$16,017)
CARLTON	117,347	118,671	\$1,324
RICE LAKE	54,023	47,729	(\$6,294)
TWIN LAKE	96,707	57,735	(\$38,972)
PIKE LAKE	82,205	76,009	(\$6,196)
KNIFE RIVER	\$19,976	19,189	(\$787)
OLIVER	18,215	15,297	(\$2,918)
THOMSON	9,874	8,454	(\$1,420)
WRENSHALL	24,209	25,279	\$1,070
JAY COOKE	2,515	3,198	\$683
MIDWAY	4,902	5,740	\$838
MPCA LANDFILL	9,049	9,568	\$519
UNUSED	-	-	\$0
DULUTH/NORTH SHORE	48,068	47,650	(\$418)
MUNICIPALITIES SUBTOTAL	12,128,486	12,301,465	\$172,979
SAPPI	14,012,530	13,969,089	(\$43,441)
GEORGIA PACIFIC	19,881	19,881	\$0
USG	1,026,891	957,387	(\$69,504)
ST PAPER 1	1,264,991	1,215,789	(\$49,202)
SPECIALTY MINERALS	196,244	185,411	(\$10,833)
INDUSTRIES SUBTOTAL	16,520,537	\$16,347,558	(\$172,979)
TOTAL DISTRICT	\$28,649,023	\$28,649,023	(\$0)

2022 Year End Adjustment Wastewater Unit Costs

	BUDGET 2022	REQUIRED 2022	% CHANGE
<u>VOLUME</u>			
FLOW (MGD)	33.53	33.72	0.57%
BOD (LBS/DAY)	61,964	70,791	14.25%
SUSPENDED SOLIDS (LBS/DAY)	39,774	52,217	31.28%
<u>O & M UNIT COSTS</u>			
FLOW (COST/1000 GAL)	\$0.6415	\$0.7296	13.74%
PEAK FLOW	\$0.0315	\$0.0226	-28.38%
BOD (COST/LB)	\$0.2055	\$0.1991	-3.12%
SUSPENDED SOLIDS (COST/LB)	\$0.3189	\$0.2673	-16.17%
<u>O & M + DEBT SERVICE UNIT COSTS</u>			
FLOW (COST/1000 GAL)	\$0.8614	\$0.9495	10.23%
PEAK FLOW	\$0.0851	\$0.0725	-14.84%
BOD (COST/LB)	\$0.2580	\$0.2515	-2.50%
SUSPENDED SOLIDS (COST/LB)	\$0.3781	\$0.3262	-13.73%
DOMESTIC EQUIV (COST/1000GAL)	\$2.0075	\$1.9857	-1.09%

WESTERN LAKE SUPERIOR SANITARY DISTRICT

2626 Courtland Street
Duluth, Minnesota 55806-1894
Phone: (218) 722-3336
FAX: (218) 727-7471
<http://www.wlssd.duluth.mn.us>

**MEMORANDUM**

Clear Answers for Clean Water™

To: WLSSD Finance Committee

From: Marianne Bohren

Date: January 25, 2023

Subject: Approval of 2022 Gainshare Payout - DRAFT

The Board approved a gainshare plan for District employees for calendar year 2022. The plan and results are attached for your review. Based upon performance the maximum payout per eligible District employee would be \$1,580 per full-time equivalents (FTE). The total eligible FTE's for 2022 are 103.97. This equates to a total payout not to exceed \$164,273. A complete presentation of this plan and the results will be given at the January 30, 2023 Committee of the Whole meeting.

The Finance Committee recommends that the WLSSD Board approve the 2022 Draft Gainshare payout.



2022 District Gainshare and Incentive Plan

*Safety, Health, and Wellness - **ACTUAL \$595/FTE***

Maximum Payout \$600/FTE

1. Achieve 100% compliance with safety policies. This will be assessed by monthly random compliance audits of personal protective equipment (PPE), lock-out/tag-out (LOTO), and confined space entry by the Safety and Training Director and/or Supervisor.

- Maximum payout - \$300/FTE – **Actual \$300/FTE**

<i>Incentive Payment – Measured Monthly</i>		
Personal Protective Equipment	100% compliance = \$5/month	Less than 100% compliance = \$0
Lock-out/Tag-out	100% compliance = \$10/month	Less than 100% compliance = \$0
Confined Space Entry	100% compliance = \$10/month	Less than 100% compliance = \$0

2. Ensure all FTEs are trained in regard to District safety policies and practices by attending all monthly General Safety Meetings or complete the make-up training within 30 days of the initial training date.

- Maximum payout - \$60/FTE – **Actual \$55/FTE**

<i>Incentive Payment – Measured Monthly</i>		
General Safety Meeting Attendance	100% compliance = \$5/month	Less than 100% compliance = \$0

3. Complete all safety inspections, hazard corrections, and safety program improvements such that WLSSD MNSHARP recognition is achieved at the Scanlon Pump Station, Materials Recovery Center, and Biosolids Storage Facility sites.

- Maximum payout - \$120/FTE – **Actual \$120/FTE**

<i>Incentive Payment – Measured for the Year</i>	
Scanlon Pump Station	MNSHARP Recognition = \$40/year
Materials Recovery Center	MNSHARP Recognition = \$40/year
Biosolids Storage Facility	MNSHARP Recognition = \$40/year

4. Continue to eliminate accidents and near misses by further improving the hazard reporting, tracking and correction process by the number of hazards reported in 2022 (near miss reporting, safety audits, safety work orders) and the number of hazards corrected in 2022.

- Maximum payout - \$120/FTE – Actual \$120/FTE

Incentive Payment – Measured for the Year				
Total # of Hazards Reported	200 or more = \$60	175 – 199 = \$50	150 – 174 = \$30	Less than 149 = \$0
Total # of Hazards Corrected	200 or more = \$60	175 – 199 = \$50	150 – 174 = \$30	Less than 149 = \$0

DRAFT

1. Achieve full compliance with all provisions of the air, NPDES, storm water, land application and solid waste operating permits, and work toward achievement of monthly mercury discharge average of 1.8 ng/L or less.

- Maximum payout - \$180/FTE – Actual \$105/FTE

<i>Incentive Payment – Measured Monthly</i>		
Mercury in WLSSD effluent discharge	1.8 ng/L or less = \$10/month	3.2 ng/L or less = \$5/month

<i>Incentive Payment – Measure for the Year</i>				
100% Compliance with Permits	NPDES * = \$200	Air = \$75	Biosolids land application (MN and WI) = \$45	Solid Waste operational = \$100

- Maximum payout - \$420/FTE – Actual \$420/FTE

*denotes compliance with NPDES permit conditions and variances win effect as of 1/1/2021 unless and until replaced with a reissued NPDES permit

1. Achieve reduction in 2021 budgeted energy consumption for electricity and natural gas, and maximize biogas use.

- Maximum payout - \$250/FTE – **Actual \$50/FTE**

Incentive Payment – Measured for the Year				
2022 Budgeted Electrical Use = 30,252,546 kWh	96% or less = \$150	96.1 - 97.9% = \$100	98 - 99% = \$50	99.1% or higher = \$0
202 Budgeted Natural Gas Use = 344,224 ccf	96% or less = \$50	96.1 - 97.9% = \$35	98 - 99% = \$15	99.1% or higher = \$0
% of Biogas produced and used (avg. for all months except May – September)	90% or more = \$50	80 - 89.9% = \$35	70.1 - 79.9% = \$15	70% or less = \$0

2. Achieve a reduction in budgeted chemical costs for Clean Water Production (department 4000).

- Maximum payout - \$200/FTE – **Actual \$200/FTE**

2022 budgeted chemical costs = \$1,784,583

Chemical	2022 Budget
Ferric Chloride*	\$ 336,034
Sodium bisulfite	\$ 2,222
Boiler	\$ 2,000
Polymers*	\$ 888,199
Bleach**	\$ 457,529
Defoamant	\$ 52,275
General	\$ 35,344
Liquid Oxygen	\$ 10,980
2022 total budgeted chemical costs	\$ 1,784,583

- * For the purpose of this goal, chemicals marked with an * will have their budgeted dollars adjusted by a ratio of Actual ((0.5 * BOD) + TSS)/ Budgeted ((0.5 * BOD) + TSS).
- **The bleach budget will be adjusted by actual flow (MGD)/budgeted flow (MGD).
- The adjusted chemical budgets will be used to calculate the percent under or over budget.

Incentive Payment – Measured for the Year				
Reduction in Budgeted Chemical Costs	Less than 96% of budgeted chemical costs* ** = \$200	96.1 - 98.9% of budgeted chemical costs* ** = \$125	99 - 99.5% of budgeted chemical costs* ** = \$75	More than 99.5% of budgeted chemical costs* ** = \$0

3. Manage total expenses by area for direct wastewater, direct solid waste, and allocated departments to less than the 2022 budget (each measured separately)

- Maximum payout - \$150/FTE – **Actual \$10/FTE**

Incentive Payment – Measured for the Year

Direct Wastewater Departments	Less than 92% = \$75	92 - 95.9% = \$50	96 - 98.9% = \$35	More than 99% = \$0
Direct Solid Waste Departments	Less than 92% = \$50	92 - 95.9% = \$25	96 - 98.9% = \$10	More than 99% = \$0
Allocated Departments	Less than 92% = \$25	92 - 95.9% = \$15	96 - 98.9% = \$10	More than 99% = \$0

*Fiscal Responsibility – **Actual \$200/FTE** Maximum Payout \$600/FTE*

1. Achieve a ratio of wastewater expenses to wastewater revenues of 1.0 or less for the year.

- Maximum payout - \$400/FTE – Actual \$200/FTE

Incentive Payment – Measured for the Year				
Ratio of revenues to expenses – wastewater	0.92 (92%) or less = \$400	0.921 (92.1%) to 0.959 (95.9%) = \$200	0.96 (96%) to 0.98 (98%) = \$100	More than 0.98 (98%) = \$0

2. Achieve a ratio of solid waste expenses to solid waste revenues of 1.0 or less for the year.

- Maximum payout - \$200/FTE – Actual \$0/FTE

Incentive Payment – Measured for the Year				
Ratio of revenues to expenses – solid waste	0.92 (92%) or less = \$200	0.921 (92.1%) to 0.959 (95.9%) = \$100	0.96 (96%) to 0.98 (98%) = \$50	More than 0.98 (98%) = \$0



**SANITARY BOARD OF THE WESTERN LAKE
SUPERIOR SANITARY DISTRICT**

**2626 Courtland Street
Duluth, Minnesota 55806**

RESOLUTION 23-02

**RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF A \$2,711,568
GENERAL OBLIGATION TAXABLE REVENUE NOTE, SERIES 2023A
(WASTEWATER TREATMENT), AND PROVIDING FOR ITS PAYMENT**

BE IT RESOLVED by the Sanitary Board (the "Board") of the Western Lake Superior Sanitary District (the "District"), as follows:

Section 1. Authorization and Sale of Note.

1.01. Findings; Recitals.

A. It is found and determined to be necessary and in the best interest of the Board, the residents of the District and the environment to improve the District wastewater collection and treatment system (the "System") by financing eligible project costs of the Clean Water Revolving Fund project described as follows: rehabilitation of the Cloquet Interceptor (the "Project"), as detailed in the Minnesota Pollution Control Agency's certification dated June 17, 2022.

B. It has been determined that the sum of \$2,711,568 will be needed in order to undertake the Project.

C. The District adopted Resolution No. 2022-05, entitled *Resolution of Application and Intent to Reimburse Expenditures* on February 28, 2022, evidencing its intent to reimburse itself for the payment of certain Project costs.

1.02. Note; Loan Agreement.

A. It is further found and determined to be necessary and in the best interest of the Board and the residents of the District to sell and issue a general obligation taxable revenue note of the Board to the Minnesota Public Facilities Authority (the "Lender") to finance the Project, all pursuant to Minnesota Statutes, Chapters 458D and 475, and Sections 115.46 and 444.075, and subject to the terms and conditions of the Minnesota Public Facilities Authority Bond Purchase and Project Loan Agreement dated December 20, 2022, between the Lender and the Board, in substantially the form presented to the Board and on file with the Board's Executive Director (the "Loan Agreement").

B. Bond counsel has informed the Board that the Note to be issued pursuant to this resolution will be a "private-activity bond" within the meaning of Section 141 of the Internal Revenue Code of 1986, as amended (the "Code"), and shall not qualify as an "exempt-facility

bond” within the meaning of Section 142(a)(5) of the Code. Interest to be paid on the Note is subject to federal income taxation.

1.03. Issuance and Sale of Note; Approval of Loan Agreement. The Board authorizes the issuance and sale of its General Obligation Taxable Revenue Note, Series 2023A (Wastewater Treatment) (the “Note”), in substantially the form attached hereto as Attachment A to finance the Project and authorizes and approves the Loan Agreement which is incorporated by reference.

Section 2. Execution and Delivery of Note and Loan Agreement.

2.01. Terms.

A. The Note to be issued hereunder shall be dated as of the date of issuance, shall be issued in fully registered form and lettered and numbered R-1.

B. The Note shall be in the principal amount of \$2,711,568, or such lesser amount that shall be disbursed pursuant to the Loan Agreement, shall bear interest on so much of the principal amount of the Note as may be disbursed and remains unpaid until the principal amount of the Note has been paid or has been provided for, at the rate of 1.922% per annum (calculated on the basis of a 360-day year of twelve 30-day months). Interest on the Note is payable semiannually on February 20 and August 20 as provided in Exhibit A to the Note.

C. Principal payments shall be made in the respective years and amounts set forth on Exhibit A to the Note. Principal, interest and any premium due under the Note will be paid on each payment date by wire payment, or by check or draft mailed at least five business days prior to the payment date to the person in whose name the Note is registered.

2.02. Execution. The Note shall be prepared for execution in accordance with the approved form and shall be signed by the manual signature of the Chair and attested by the manual signature of the Executive Director in accordance with the approved form. The Loan Agreement shall be prepared for execution in accordance with the approved form and shall be signed by the manual or electronic signature of the Chair and attested by the manual or electronic signature of the Executive Director in accordance with the approved form. In case any officer whose signature shall appear on the Note shall cease to be an officer before delivery of the Note, such signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery.

2.03. Register. The Board will cause to be kept at its offices a register in which, subject to such reasonable regulations as the Board may prescribe, the Board shall provide for the registration of transfers of ownership of the Note. The Note shall be initially registered in the name of the Lender and shall be transferable upon the register by the Lender in person or by its agent duly authorized in writing, upon surrender of the Note, together with a written instrument of transfer satisfactory to the Executive Director or Treasurer of the Board, duly executed by the Lender or its duly authorized agent.

2.04. Delivery. Delivery of the Note shall be made at a place mutually satisfactory to the Board and the Lender. The Note shall be furnished by the Board without cost to the Lender. The Note, when prepared in accordance with this resolution and executed, shall be delivered to the

Lender by and under the direction of the Treasurer of the Board. Disbursement of the proceeds of the Note shall be made pursuant to the Loan Agreement.

2.05. Loan Agreement to Govern. In the event of an inconsistency between a provision of this Resolution and a provision of the Loan Agreement, the provision of the Loan Agreement shall govern.

Section 3. Funds and Tax Levies.

3.01. Construction Fund. Each disbursement of proceeds of the Note which is received pursuant to the terms of the Loan Agreement shall be credited to a separate construction fund, which is created and designated as the "2023A State Public Facilities Authority Note Construction Fund" (the "Construction Fund"), and which shall be a subfund of the Capital Expenditures Fund created by the Board by its Resolution No. 72-25, as the same may be amended from time to time. Monies on deposit in the Construction Fund shall be used from time to time to pay or reimburse the Board for payment of, the capital costs of the Project, including but not limited to costs of planning, engineering, legal, financial advisory, and other professional services, printing and publication costs, and costs of issuance of the Note, as such payments become due. Upon completion of the Project, any amounts left in the Construction Fund shall be transferred to the Debt Service Fund.

3.02. Debt Service Fund. A separate debt service fund is created and designated as the "2023A State Public Facilities Authority Note Debt Service Fund" (the "Debt Service Fund"), which shall be a special separate restricted subfund of the Enterprise Fund created by the Board by its Resolution No. 77-1, as the same may be amended from time to time. The money in the Debt Service Fund shall be used for no purpose other than the payment of principal and interest on the Note and other obligations similarly authorized; provided, however, that if any payment of principal or interest shall become due when there is not sufficient money in the Debt Service Fund, the Treasurer of the Board shall pay the same from any other funds of the Board and said funds shall be reimbursed for such advance from the Debt Service Fund when a sufficient balance is available therein. The Board further pledges or irrevocably appropriates, as the case may be, to the Debt Service Fund for payment of the principal of and interest on the Note:

(a) all payments by local governmental units, major industrial users, and others of costs allocated to them in each annual budget of the Board or of charges imposed by contract or otherwise for the use or availability of the System, less amounts necessary to pay the normal, reasonable and current costs of operating and maintaining said System, and solely to the extent allocated to pay the principal of and interest on the Note when due; the portion of such payments allocated to the Note shall be transferred to the Debt Service Fund no later than the last business day of the month in which such payments are received;

(b) all sums collected from the taxes, if any, extended and assessed under the provisions of Section 3.03;

(c) all income and gain from investment of the Debt Service Fund; and

(d) any funds remaining in the Construction Fund after completion of the Project and payment of the costs thereof.

3.03. General Obligation.

A. The full faith and credit and taxing powers of the Board are irrevocably pledged for the prompt and full payment of the principal of and interest on the Note, as such principal and interest respectively become due. However, the monies and payments appropriated to the Debt Service Fund in Section 3.02(a) hereof are estimated to be not less than five percent in excess of the principal of and interest on the Note when due, and accordingly, no tax is levied at this time.

B. It is recognized that the liability of the Board on obligations payable from the Debt Service Fund is not limited to the revenue pledged and appropriated for the payment thereof, and that the Board is required by law and by contract with the holder of the Note to levy and cause to be extended, assessed, and collected any additional taxes found necessary for full payment of the principal of and interest on the Note.

3.04. Investments. Monies on deposit in the Construction Fund and the Debt Service Fund may, at the discretion of the Treasurer, be invested in any securities permitted by Minnesota Statutes, Chapter 118A and in accordance with resolutions of the Board; provided, however, such investments shall mature at such times and in such amounts as will permit payments by the Board for authorized purposes, when due.

Section 4. Registration of Note with Counties. The Executive Director or her designee shall file with the County Auditors of Carlton and St. Louis Counties, Minnesota, certified copies of this resolution, together with such other information as the County Auditors may desire concerning the Note issued hereunder and shall obtain from each of said Auditors a certificate that the issue has been entered on the Auditor's register. If any taxes are required to be levied under Section 3.03 hereof, the County Auditor of each County shall assess and extend each year the portion of such amount, or of the reduced amount certified, which bears the same ratio to the whole thereof as the assessed value of taxable property in that part of the District located in the Auditor's County then bears to the assessed value of all taxable property in the District. The County Auditors shall certify to the Treasurer the assessed valuation of taxable property within their respective Counties each year, and may each extend and assess such portion of the full amount as the Treasurer shall compute and certify to them respectively, based upon the ratios determined by the Auditor to exist among such valuations.

Section 5. Authentication of Note Transcript.

5.01. Official Proceedings. The officers of the Board are authorized and directed to furnish to the Lender certified copies of proceedings and information in their official records relevant to the authorization and issuance of the Note and the execution and delivery of the Loan Agreement, and such certificates and affidavits as to other matters appearing in their official records or otherwise known to them as may be reasonably required to evidence the validity and security of the Note, and all such certified copies, certificates, and affidavits, including any heretofore furnished, shall constitute representations and recitals of the Board as to the correctness of all facts stated therein and the completion of all proceedings stated therein to have been taken.

5.02. Absent or Disabled Officers. In the event of the absence or disability of the Chair or the Executive Director, such officers or members of the Board as in the opinion of the Board's

attorney may act in their behalf shall, without further act or authorization, execute and deliver the Note, and do all things and execute all instruments and documents required to be done or executed by such absent or disabled officers.

Section 6. Covenants. The Board covenants and agrees with the holders of the Note that so long as any payments under the Note remain outstanding and unpaid, they will keep and enforce the following covenants and agreements:

A. The Board will continue to maintain and efficiently operate the System as a public utility and convenience free from competition of other like utilities, and will cause all revenue therefrom to be deposited in bank accounts and credited to the Enterprise Fund and accounts therein as herein above provided and such other funds and accounts as are necessary to comply with the policies of the Board and applicable law, and will make or authorize no expenditures from those funds and accounts except for a duly authorized purpose and in accordance with this Resolution.

B. The Board will also maintain the Debt Service Fund as a separate account in the Enterprise Fund and will cause monies to be credited thereto from time to time out of net revenues from the System, in sums sufficient to pay principal and interest on the Note and obligations similarly authorized when due.

C. The Board will keep and maintain proper and adequate books and records of accounts separate from all the records of the Board in which will be complete and correct entries as to all transactions relating to the System and in accordance with the Loan Agreement, which shall be open to inspection and copying by the Lender or the Lender's agent or attorney at any reasonable time, and it will furnish certified transcripts therefrom upon request and upon payment of a reasonable fee therefor and said account shall be audited at least annually by a qualified public accountant and statements of such audit and report will be furnished to the Lender in accordance with the requirements of the Loan Agreement.

D. The Board will cause persons handling revenues of the System to be bonded in reasonable amounts or insured for the protection of the Board and the Lender, and will cause the funds collected on account of the operations of the System to be deposited in a bank whose deposits are guaranteed under the Federal Deposit Insurance Law.

E. The Board will keep the System insured at all times against loss by fire, tornado and other risks customarily insured against with an insurer or insurers in good standing in such amounts as are customary for like plants to protect the Lender and the Board from any loss due to such casualty and will apply the proceeds of such insurance to make good any such loss.

F. The Board and each and all of its officers will punctually perform all duties with reference to the System as required by law and comply with the provisions of the Loan Agreement.

G. The Board will impose and collect charges of the nature authorized by Minnesota Statutes, Chapter 458D, at the times and in the amounts required to produce

net revenues adequate to pay all principal and interest when due on the Note, and to create and maintain such reserves securing said payments as may be provided in this Resolution and the Loan Agreement.

Dated: January 30, 2023.

SANITARY BOARD OF THE WESTERN LAKE
SUPERIOR SANITARY DISTRICT

Chair

Secretary

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ATTACHMENT A

UNITED STATES OF AMERICA
STATE OF MINNESOTA
COUNTIES OF CARLTON AND ST. LOUIS

SANITARY BOARD OF THE
WESTERN LAKE SUPERIOR SANITARY DISTRICT

GENERAL OBLIGATION TAXABLE REVENUE NOTE,
SERIES 2023A (WASTEWATER TREATMENT)

Dated: _____, 2023
Final Maturity Date: August 20, 2037

R-1	Annual Rate: 1.922%	\$2,711,568
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FOR VALUE RECEIVED, the SANITARY BOARD of the WESTERN LAKE SUPERIOR SANITARY DISTRICT, a duly organized and existing public corporation and political subdivision of the State of Minnesota (the "Board"), with jurisdiction over such District, and whose office address is 2626 Courtland Street, Duluth, Minnesota 55806, for value received, promises to pay to the MINNESOTA PUBLIC FACILITIES AUTHORITY, its successors or registered assigns (the "Lender") at its offices in St. Paul, Minnesota, or such other place as the Lender may designate in writing, the principal sum of TWO MILLION SEVEN HUNDRED ELEVEN THOUSAND FIVE HUNDRED SIXTY-EIGHT DOLLARS (\$2,711,568), or such portion thereof as is disbursed to the Board and interest thereon at the annual rate set forth above (the "Loan"), pursuant to the Minnesota Public Facilities Authority Bond Purchase and Project Loan Agreement between the Board and the Lender dated December 20, 2022 (the "Loan Agreement"), the provisions of which are incorporated as though fully set forth herein.

The principal of this Note must be repaid in the amounts and on the dates set forth in the schedule attached hereto as Exhibit A (notwithstanding the rate of disbursement of the principal hereof), subject to adjustment as provided in the Loan Agreement, together with interest and services fees collectively at the annual rate set forth above, for the period starting on the date set forth above through the date on which no principal remains unpaid, provided, however, that interest and service fees shall accrue only on the aggregate amount of the principal disbursed and outstanding hereunder. Interest shall be calculated on the basis of a 360-day year of twelve 30-day months. The entire outstanding principal balance and interest and service fees thereon, if not sooner paid, must be paid in full on the final maturity date set forth above. As provided in Article 1 of the Loan Agreement, Exhibit A hereto may be revised and replaced in its entirety, which replacement shall govern the dates and amounts of payments due hereunder.

Both principal hereof and interest hereon are payable in lawful money of the United States of America by check or draft mailed five business days prior to the due date directly to the registered owner hereof shown on the Note registration records maintained by the Board, without, except for the final payment of principal on this Note, the presentation or surrender of this Note, and all such payments shall discharge the obligations of the Board to the extent of the payments so made. The final principal payment shall be made upon presentation and surrender of this Note

when due. For the prompt and full payment of such principal and interest as they become due, the full faith and credit and taxing power of the Board are irrevocably pledged.

This Note is issued by the Board pursuant to the authority contained in Minnesota Statutes, Chapters 458D and 475, and Sections 115.46 and 444.075, and all other laws thereunto enabling, and pursuant to an authorizing resolution adopted by the Board on January 30, 2023 (the "Resolution"), for the purpose of financing the costs of improvements to the wastewater collection and treatment system of the Board, including rehabilitation of the Cloquet Interceptor.

This Note is subject to redemption with the consent of the Lender, in whole or in part on such dates and at such prices and upon such other terms as are specified in the Loan Agreement, including, but not limited to, acceleration or payment of increased interest as provided in Section 9.2 of the Loan Agreement.

This Note is transferable by the registered owner hereof upon surrender of this Note for transfer at the office of the Board duly endorsed and accompanied by a written instrument of transfer in form satisfactory to the Board and executed by the registered owner hereof or the owner's attorney duly authorized in writing. The Board may deem and treat the person in whose name this Note is last registered upon the books of the Board, with such registration noted on this Note, as the absolute owner hereof for the purpose of receiving payment of or on account of the principal balance, redemption price or interest and for all other purposes; all such payments so made to the registered holder or upon the order thereof shall be valid and effectual to satisfy and discharge the liability upon this Note to the extent of the sum or sums so paid, and the Board shall not be affected by any notice to the contrary.

IT IS CERTIFIED AND RECITED that all acts and conditions required by the Constitution and the laws of the State of Minnesota to be done and to exist precedent to and in the issuance of this Note in order to make it a valid and binding general obligation of the Board in accordance with its terms have been done and do exist in form, time, and matter as so required; that the Board is required to annually prepare a budget including the current cost of debt service of the District's wastewater collection and treatment system and to allocate such cost among local government units in the area using the system, major industrial users with which it has contracted to provide service, and others for payment into the Board's debt service funds; that all revenues received in payment of debt service cost allocations for this Note are irrevocably pledged and appropriated to the 2023A State Public Facilities Authority Note Debt Service Fund established in the Resolution to pay when due the principal of and interest on the Note and obligations similarly authorized as provided in the Resolution; that, if needed to pay such principal and interest, the Board is required to levy ad valorem taxes on all taxable property in the District, and such taxes may be levied without limitation of rate or amount; and that the issuance of this Note does not cause the indebtedness of the Board to exceed any constitutional or statutory limitation.

Additional provisions of this Note are contained in the Loan Agreement and such provisions shall be incorporated herein by reference and shall for all purposes have the same effect as though fully set forth at this place.

IN WITNESS WHEREOF, the Board has caused this Note to be executed in its name by the manual signatures of its Chair and Executive Director as of the date set forth above.

(form-no signature required)

Chair

Attest:

(form-no signature required)

Executive Director

PROVISIONS AS TO REGISTRATION

The ownership of the unpaid principal balance of the Note and the interest accruing thereon is registered on the books of the Sanitary Board of the Western Lake Superior Sanitary District in the names of the holders last noted below.

Date of Registration	Name and Address of Registered Owner	Signature of Treasurer
___/___/2023	State of Minnesota Public Facilities Authority 1st National Bank Bldg., Suite W820 332 Minnesota Street St. Paul, MN 55101-1378 Federal Tax I.D. No.: 41-6007162	<u>(Form-No Signature Required)</u>

ASSIGNMENT

For value received, the undersigned sells, assigns and transfers unto _____ the within Note and all rights thereunder, and irrevocably constitutes and appoints _____ attorney to transfer the said Note on the books kept for registration of the within Note, with full power of substitution in the premises.

Dated: _____

Notice: The assignor's signature to this assignment must correspond with the name as it appears upon the face of the within Note in every particular, without alteration or any change whatsoever.

The Treasurer will not effect transfer of this Note unless the information concerning the assignee requested below is provided.

Name and Address: _____

Taxpayer Identification No.: _____

EXHIBIT A

MN Public Facilities Authority

Exhibit A

Clean Water State Revolving Fund

Western Lake Superior SD_CWRF_40

Loan Amortization Schedule
MPFA-CWRF-L-036-FY23

2,711,568.00

Rate: 1.922%

Cloquet Interceptor

Date:

Type of Note:

Taxable WITH Private Activity Concerns
General Obligation Revenue Note

final loan amount: 2,711,568.00

Date	Effective	Source	Disbursement	Repayment	Interest	Principal	Loan Balance	Annl Debt Srv
projected	01/25/23	Op Res	2,711,568.00				2,711,568.00	
projected	03/01/23	Op Res			5,211.63		2,711,568.00	
projected	04/26/23	Op Res			13,173.85		2,711,568.00	
projected	05/24/23	Op Res			22,227.34		2,711,568.00	
projected	06/28/23	Op Res			22,149.44		2,711,568.00	
projected	07/25/23	Op Res			25,058.17		2,711,568.00	
	08/20/23			109,245.36	29,677.36	79,568.00	2,632,000.00	109,245.36
	02/20/24			25,293.52	25,293.52		2,632,000.00	
	08/20/24			191,293.52	25,293.52	166,000.00	2,466,000.00	216,587.04
	02/20/25			23,698.26	23,698.26		2,466,000.00	
	08/20/25			192,698.26	23,698.26	169,000.00	2,297,000.00	216,396.52
	02/20/26			22,074.17	22,074.17		2,297,000.00	
	08/20/26			194,074.17	22,074.17	172,000.00	2,125,000.00	216,148.34
	02/20/27			20,421.25	20,421.25		2,125,000.00	
	08/20/27			195,421.25	20,421.25	175,000.00	1,950,000.00	215,842.50
	02/20/28			18,739.50	18,739.50		1,950,000.00	
	08/20/28			197,739.50	18,739.50	179,000.00	1,771,000.00	216,479.00
	02/20/29			17,019.31	17,019.31		1,771,000.00	
	08/20/29			199,019.31	17,019.31	182,000.00	1,589,000.00	216,038.62
	02/20/30			15,270.29	15,270.29		1,589,000.00	
	08/20/30			201,270.29	15,270.29	186,000.00	1,403,000.00	216,540.58
	02/20/31			13,482.83	13,482.83		1,403,000.00	
	08/20/31			202,482.83	13,482.83	189,000.00	1,214,000.00	215,965.66
	02/20/32			11,666.54	11,666.54		1,214,000.00	
	08/20/32			204,666.54	11,666.54	193,000.00	1,021,000.00	216,333.08
	02/20/33			9,811.81	9,811.81		1,021,000.00	
	08/20/33			206,811.81	9,811.81	197,000.00	824,000.00	216,623.62
	02/20/34			7,918.64	7,918.64		824,000.00	
	08/20/34			207,918.64	7,918.64	200,000.00	624,000.00	215,837.28
	02/20/35			5,996.64	5,996.64		624,000.00	
	08/20/35			209,996.64	5,996.64	204,000.00	420,000.00	215,993.28
	02/20/36			4,036.20	4,036.20		420,000.00	
	08/20/36			212,036.20	4,036.20	208,000.00	212,000.00	216,072.40
	02/20/37			2,037.32	2,037.32		212,000.00	
	08/20/37			214,037.32	2,037.32	212,000.00	-	216,074.64
totals			2,711,568.00	3,136,177.92	424,609.92	2,711,568.00		3,136,177.92



**SANITARY BOARD OF THE WESTERN LAKE
SUPERIOR SANITARY DISTRICT**

**2626 Courtland Street
Duluth, Minnesota 55806**

RESOLUTION NO. 23-03

**RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF A \$1,581,288
GENERAL OBLIGATION TAXABLE REVENUE NOTE, SERIES 2023B
(WASTEWATER TREATMENT), AND PROVIDING FOR ITS PAYMENT**

BE IT RESOLVED by the Sanitary Board (the "Board") of the Western Lake Superior Sanitary District (the "District"), as follows:

Section 1. Authorization and Sale of Note.

1.01. Findings; Recitals.

A. It is found and determined to be necessary and in the best interest of the Board, the residents of the District and the environment to improve the District wastewater collection and treatment system (the "System") by financing eligible project costs of the Clean Water Revolving Fund project described as follows: replacing the pipe and valve that were mislabeled as 48 inch but are really 54 inch (the "Project"), as detailed in the Minnesota Pollution Control Agency's certification dated June 9, 2021.

B. It has been determined that the sum of \$1,581,288 will be needed in order to undertake the Project.

C. The District adopted Resolution No. 2021-3, entitled *Resolution of Application and Intent to Reimburse Expenditures* on February 22, 2021, evidencing its intent to reimburse itself for the payment of certain Project costs.

1.02. Note; Loan Agreement.

A. It is further found and determined to be necessary and in the best interest of the Board and the residents of the District to sell and issue a general obligation taxable revenue note of the Board to the Minnesota Public Facilities Authority (the "Lender") to finance the Project, all pursuant to Minnesota Statutes, Chapters 458D and 475, and Sections 115.46 and 444.075, and subject to the terms and conditions of the Minnesota Public Facilities Authority Bond Purchase and Project Loan Agreement dated January 17, 2023, between the Lender and the Board, in substantially the form presented to the Board and on file with the Board's Executive Director (the "Loan Agreement").

B. Bond counsel has informed the Board that the Note to be issued pursuant to this resolution will be a "private-activity bond" within the meaning of Section 141 of the Internal Revenue Code of 1986, as amended (the "Code"), and shall not qualify as an "exempt-facility

bond" within the meaning of Section 142(a)(5) of the Code. Interest to be paid on the Note is subject to federal income taxation.

1.03. Issuance and Sale of Note; Approval of Loan Agreement. The Board authorizes the issuance and sale of its General Obligation Taxable Revenue Note, Series 2023B (Wastewater Treatment) (the "Note"), in substantially the form attached hereto as Attachment A to finance the Project and authorizes and approves the Loan Agreement which is incorporated by reference.

Section 2. Execution and Delivery of Note and Loan Agreement.

2.01. Terms.

A. The Note to be issued hereunder shall be dated as of the date of issuance, shall be issued in fully registered form and lettered and numbered R-1.

B. The Note shall be in the principal amount of \$1,581,288, or such lesser amount that shall be disbursed pursuant to the Loan Agreement, shall bear interest on so much of the principal amount of the Note as may be disbursed and remains unpaid until the principal amount of the Note has been paid or has been provided for, at the rate of 1.760% per annum (calculated on the basis of a 360-day year of twelve 30-day months). Interest on the Note is payable semiannually on February 20 and August 20 as provided in Exhibit A to the Note.

C. Principal payments shall be made in the respective years and amounts set forth on Exhibit A to the Note. Principal, interest and any premium due under the Note will be paid on each payment date by wire payment, or by check or draft mailed at least five business days prior to the payment date to the person in whose name the Note is registered.

2.02. Execution. The Note shall be prepared for execution in accordance with the approved form and shall be signed by the manual signature of the Chair and attested by the manual signature of the Executive Director in accordance with the approved form. The Loan Agreement shall be prepared for execution in accordance with the approved form and shall be signed by the manual or electronic signature of the Chair and attested by the manual or electronic signature of the Executive Director in accordance with the approved form. In case any officer whose signature shall appear on the Note shall cease to be an officer before delivery of the Note, such signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery.

2.03. Register. The Board will cause to be kept at its offices a register in which, subject to such reasonable regulations as the Board may prescribe, the Board shall provide for the registration of transfers of ownership of the Note. The Note shall be initially registered in the name of the Lender and shall be transferable upon the register by the Lender in person or by its agent duly authorized in writing, upon surrender of the Note, together with a written instrument of transfer satisfactory to the Executive Director or Treasurer of the Board, duly executed by the Lender or its duly authorized agent.

2.04. Delivery. Delivery of the Note shall be made at a place mutually satisfactory to the Board and the Lender. The Note shall be furnished by the Board without cost to the Lender. The Note, when prepared in accordance with this resolution and executed, shall be delivered to the

Lender by and under the direction of the Treasurer of the Board. Disbursement of the proceeds of the Note shall be made pursuant to the Loan Agreement.

2.05. Loan Agreement to Govern. In the event of an inconsistency between a provision of this Resolution and a provision of the Loan Agreement, the provision of the Loan Agreement shall govern.

Section 3. Funds and Tax Levies.

3.01. Construction Fund. Each disbursement of proceeds of the Note which is received pursuant to the terms of the Loan Agreement shall be credited to a separate construction fund, which is created and designated as the "2023B State Public Facilities Authority Note Construction Fund" (the "Construction Fund"), and which shall be a subfund of the Capital Expenditures Fund created by the Board by its Resolution No. 72-25, as the same may be amended from time to time. Monies on deposit in the Construction Fund shall be used from time to time to pay or reimburse the Board for payment of, the capital costs of the Project, including but not limited to costs of planning, engineering, legal, financial advisory, and other professional services, printing and publication costs, and costs of issuance of the Note, as such payments become due. Upon completion of the Project, any amounts left in the Construction Fund shall be transferred to the Debt Service Fund.

3.02. Debt Service Fund. A separate debt service fund is created and designated as the "2023B State Public Facilities Authority Note Debt Service Fund" (the "Debt Service Fund"), which shall be a special separate restricted subfund of the Enterprise Fund created by the Board by its Resolution No. 77-1, as the same may be amended from time to time. The money in the Debt Service Fund shall be used for no purpose other than the payment of principal and interest on the Note and other obligations similarly authorized; provided, however, that if any payment of principal or interest shall become due when there is not sufficient money in the Debt Service Fund, the Treasurer of the Board shall pay the same from any other funds of the Board and said funds shall be reimbursed for such advance from the Debt Service Fund when a sufficient balance is available therein. The Board further pledges or irrevocably appropriates, as the case may be, to the Debt Service Fund for payment of the principal of and interest on the Note:

(a) all payments by local governmental units, major industrial users, and others of costs allocated to them in each annual budget of the Board or of charges imposed by contract or otherwise for the use or availability of the System, less amounts necessary to pay the normal, reasonable and current costs of operating and maintaining said System, and solely to the extent allocated to pay the principal of and interest on the Note when due; the portion of such payments allocated to the Note shall be transferred to the Debt Service Fund no later than the last business day of the month in which such payments are received;

(b) all sums collected from the taxes, if any, extended and assessed under the provisions of Section 3.03;

(c) all income and gain from investment of the Debt Service Fund; and

(d) any funds remaining in the Construction Fund after completion of the Project and payment of the costs thereof.

3.03. General Obligation.

A. The full faith and credit and taxing powers of the Board are irrevocably pledged for the prompt and full payment of the principal of and interest on the Note, as such principal and interest respectively become due. However, the monies and payments appropriated to the Debt Service Fund in Section 3.02(a) hereof are estimated to be not less than five percent in excess of the principal of and interest on the Note when due, and accordingly, no tax is levied at this time.

B. It is recognized that the liability of the Board on obligations payable from the Debt Service Fund is not limited to the revenue pledged and appropriated for the payment thereof, and that the Board is required by law and by contract with the holder of the Note to levy and cause to be extended, assessed, and collected any additional taxes found necessary for full payment of the principal of and interest on the Note.

3.04. Investments. Monies on deposit in the Construction Fund and the Debt Service Fund may, at the discretion of the Treasurer, be invested in any securities permitted by Minnesota Statutes, Chapter 118A and in accordance with resolutions of the Board; provided, however, such investments shall mature at such times and in such amounts as will permit payments by the Board for authorized purposes, when due.

Section 4. Registration of Note with Counties. The Executive Director or her designee shall file with the County Auditors of Carlton and St. Louis Counties, Minnesota, certified copies of this resolution, together with such other information as the County Auditors may desire concerning the Note issued hereunder and shall obtain from each of said Auditors a certificate that the issue has been entered on the Auditor's register. If any taxes are required to be levied under Section 3.03 hereof, the County Auditor of each County shall assess and extend each year the portion of such amount, or of the reduced amount certified, which bears the same ratio to the whole thereof as the assessed value of taxable property in that part of the District located in the Auditor's County then bears to the assessed value of all taxable property in the District. The County Auditors shall certify to the Treasurer the assessed valuation of taxable property within their respective Counties each year, and may each extend and assess such portion of the full amount as the Treasurer shall compute and certify to them respectively, based upon the ratios determined by the Auditor to exist among such valuations.

Section 5. Authentication of Note Transcript.

5.01. Official Proceedings. The officers of the Board are authorized and directed to furnish to the Lender certified copies of proceedings and information in their official records relevant to the authorization and issuance of the Note and the execution and delivery of the Loan Agreement, and such certificates and affidavits as to other matters appearing in their official records or otherwise known to them as may be reasonably required to evidence the validity and security of the Note, and all such certified copies, certificates, and affidavits, including any heretofore furnished, shall constitute representations and recitals of the Board as to the correctness of all facts stated therein and the completion of all proceedings stated therein to have been taken.

5.02. Absent or Disabled Officers. In the event of the absence or disability of the Chair or the Executive Director, such officers or members of the Board as in the opinion of the Board's

attorney may act in their behalf shall, without further act or authorization, execute and deliver the Note, and do all things and execute all instruments and documents required to be done or executed by such absent or disabled officers.

Section 6. Covenants. The Board covenants and agrees with the holders of the Note that so long as any payments under the Note remain outstanding and unpaid, they will keep and enforce the following covenants and agreements:

A. The Board will continue to maintain and efficiently operate the System as a public utility and convenience free from competition of other like utilities, and will cause all revenue therefrom to be deposited in bank accounts and credited to the Enterprise Fund and accounts therein as herein above provided and such other funds and accounts as are necessary to comply with the policies of the Board and applicable law, and will make or authorize no expenditures from those funds and accounts except for a duly authorized purpose and in accordance with this Resolution.

B. The Board will also maintain the Debt Service Fund as a separate account in the Enterprise Fund and will cause monies to be credited thereto from time to time out of net revenues from the System, in sums sufficient to pay principal and interest on the Note and obligations similarly authorized when due.

C. The Board will keep and maintain proper and adequate books and records of accounts separate from all the records of the Board in which will be complete and correct entries as to all transactions relating to the System and in accordance with the Loan Agreement, which shall be open to inspection and copying by the Lender or the Lender's agent or attorney at any reasonable time, and it will furnish certified transcripts therefrom upon request and upon payment of a reasonable fee therefor and said account shall be audited at least annually by a qualified public accountant and statements of such audit and report will be furnished to the Lender in accordance with the requirements of the Loan Agreement.

D. The Board will cause persons handling revenues of the System to be bonded in reasonable amounts or insured for the protection of the Board and the Lender, and will cause the funds collected on account of the operations of the System to be deposited in a bank whose deposits are guaranteed under the Federal Deposit Insurance Law.

E. The Board will keep the System insured at all times against loss by fire, tornado and other risks customarily insured against with an insurer or insurers in good standing in such amounts as are customary for like plants to protect the Lender and the Board from any loss due to such casualty and will apply the proceeds of such insurance to make good any such loss.

F. The Board and each and all of its officers will punctually perform all duties with reference to the System as required by law and comply with the provisions of the Loan Agreement.

G. The Board will impose and collect charges of the nature authorized by Minnesota Statutes, Chapter 458D, at the times and in the amounts required to produce

net revenues adequate to pay all principal and interest when due on the Note, and to create and maintain such reserves securing said payments as may be provided in this Resolution and the Loan Agreement.

Dated: January 30, 2023.

SANITARY BOARD OF THE WESTERN LAKE
SUPERIOR SANITARY DISTRICT

Chair

Secretary

M:\DOCS\11000\000531\ROL\IBM1091.DOCX

ATTACHMENT A

UNITED STATES OF AMERICA
STATE OF MINNESOTA
COUNTIES OF CARLTON AND ST. LOUIS

SANITARY BOARD OF THE
WESTERN LAKE SUPERIOR SANITARY DISTRICT

GENERAL OBLIGATION TAXABLE REVENUE NOTE,
SERIES 2023B (WASTEWATER TREATMENT)

Dated: _____, 2023
Final Maturity Date: August 20, 2037

R-1	Annual Rate: 1.760%	\$1,581,288
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FOR VALUE RECEIVED, the SANITARY BOARD of the WESTERN LAKE SUPERIOR SANITARY DISTRICT, a duly organized and existing public corporation and political subdivision of the State of Minnesota (the "Board"), with jurisdiction over such District, and whose office address is 2626 Courtland Street, Duluth, Minnesota 55806, for value received, promises to pay to the MINNESOTA PUBLIC FACILITIES AUTHORITY, its successors or registered assigns (the "Lender") at its offices in St. Paul, Minnesota, or such other place as the Lender may designate in writing, the principal sum of ONE MILLION FIVE HUNDRED EIGHTY-ONE THOUSAND TWO HUNDRED EIGHTY-EIGHT DOLLARS (\$1,581,288), or such portion thereof as is disbursed to the Board and interest thereon at the annual rate set forth above (the "Loan"), pursuant to the Minnesota Public Facilities Authority Bond Purchase and Project Loan Agreement between the Board and the Lender dated January 17, 2023 (the "Loan Agreement"), the provisions of which are incorporated as though fully set forth herein.

The principal of this Note must be repaid in the amounts and on the dates set forth in the schedule attached hereto as Exhibit A (notwithstanding the rate of disbursement of the principal hereof), subject to adjustment as provided in the Loan Agreement, together with interest and services fees collectively at the annual rate set forth above, for the period starting on the date set forth above through the date on which no principal remains unpaid, provided, however, that interest and service fees shall accrue only on the aggregate amount of the principal disbursed and outstanding hereunder. Interest shall be calculated on the basis of a 360-day year of twelve 30-day months. The entire outstanding principal balance and interest and service fees thereon, if not sooner paid, must be paid in full on the final maturity date set forth above. As provided in Article 1 of the Loan Agreement, Exhibit A hereto may be revised and replaced in its entirety, which replacement shall govern the dates and amounts of payments due hereunder.

Both principal hereof and interest hereon are payable in lawful money of the United States of America by check or draft mailed five business days prior to the due date directly to the registered owner hereof shown on the Note registration records maintained by the Board, without, except for the final payment of principal on this Note, the presentation or surrender of this Note, and all such payments shall discharge the obligations of the Board to the extent of the payments so made. The final principal payment shall be made upon presentation and surrender of this Note

when due. For the prompt and full payment of such principal and interest as they become due, the full faith and credit and taxing power of the Board are irrevocably pledged.

This Note is issued by the Board pursuant to the authority contained in Minnesota Statutes, Chapters 458D and 475, and Sections 115.46 and 444.075, and all other laws thereunto enabling, and pursuant to an authorizing resolution adopted by the Board on January 30, 2023 (the "Resolution"), for the purpose of financing the costs of improvements to the wastewater collection and treatment system of the Board, including replacing the pipe and valve that were mislabeled as 48 inch but are really 54 inch.

This Note is subject to redemption with the consent of the Lender, in whole or in part on such dates and at such prices and upon such other terms as are specified in the Loan Agreement, including, but not limited to, acceleration or payment of increased interest as provided in Section 9.2 of the Loan Agreement.

This Note is transferable by the registered owner hereof upon surrender of this Note for transfer at the office of the Board duly endorsed and accompanied by a written instrument of transfer in form satisfactory to the Board and executed by the registered owner hereof or the owner's attorney duly authorized in writing. The Board may deem and treat the person in whose name this Note is last registered upon the books of the Board, with such registration noted on this Note, as the absolute owner hereof for the purpose of receiving payment of or on account of the principal balance, redemption price or interest and for all other purposes; all such payments so made to the registered holder or upon the order thereof shall be valid and effectual to satisfy and discharge the liability upon this Note to the extent of the sum or sums so paid, and the Board shall not be affected by any notice to the contrary.

IT IS CERTIFIED AND RECITED that all acts and conditions required by the Constitution and the laws of the State of Minnesota to be done and to exist precedent to and in the issuance of this Note in order to make it a valid and binding general obligation of the Board in accordance with its terms have been done and do exist in form, time, and matter as so required; that the Board is required to annually prepare a budget including the current cost of debt service of the District's wastewater collection and treatment system and to allocate such cost among local government units in the area using the system, major industrial users with which it has contracted to provide service, and others for payment into the Board's debt service funds; that all revenues received in payment of debt service cost allocations for this Note are irrevocably pledged and appropriated to the 2023B State Public Facilities Authority Note Debt Service Fund established in the Resolution to pay when due the principal of and interest on the Note and obligations similarly authorized as provided in the Resolution; that, if needed to pay such principal and interest, the Board is required to levy ad valorem taxes on all taxable property in the District, and such taxes may be levied without limitation of rate or amount; and that the issuance of this Note does not cause the indebtedness of the Board to exceed any constitutional or statutory limitation.

Additional provisions of this Note are contained in the Loan Agreement and such provisions shall be incorporated herein by reference and shall for all purposes have the same effect as though fully set forth at this place.

IN WITNESS WHEREOF, the Board has caused this Note to be executed in its name by the manual signatures of its Chair and Executive Director as of the date set forth above.

(form-no signature required)

Chair

Attest:

(form-no signature required)

Executive Director

PROVISIONS AS TO REGISTRATION

The ownership of the unpaid principal balance of the Note and the interest accruing thereon is registered on the books of the Sanitary Board of the Western Lake Superior Sanitary District in the names of the holders last noted below.

Date of Registration	Name and Address of Registered Owner	Signature of Treasurer
___/___/2023	State of Minnesota Public Facilities Authority 1st National Bank Bldg., Suite W820 332 Minnesota Street St. Paul, MN 55101-1378 Federal Tax I.D. No.: 41-6007162	<u>(Form-No Signature Required)</u>

ASSIGNMENT

For value received, the undersigned sells, assigns and transfers unto _____ the within Note and all rights thereunder, and irrevocably constitutes and appoints _____ attorney to transfer the said Note on the books kept for registration of the within Note, with full power of substitution in the premises.

Dated: _____

Notice: The assignor's signature to this assignment must correspond with the name as it appears upon the face of the within Note in every particular, without alteration or any change whatsoever.

The Treasurer will not effect transfer of this Note unless the information concerning the assignee requested below is provided.

Name and Address: _____

Taxpayer Identification No.: _____

EXHIBIT A

MN Public Facilities Authority

Exhibit A

Clean Water State Revolving Fund

Western Lake Superior SD_CWRF_41

Loan Amortization Schedule
MPFA-CWRF-L-039-FY23

1,581,288.00

Rate: 1.760%

Knowlton Creek Change Order

Date:

Type of Note:

Taxable WITH Private Activity Concerns
General Obligation Revenue Note

final loan amount: 1,581,288.00

Date	Effective	Source	Disbursement	Repayment	Interest	Principal	Loan Balance	Annul Debt Srv
projected	02/28/23	Op Res	1,581,288.00				1,581,288.00	
projected	03/29/23	Op Res			2,241.91		1,581,288.00	
projected	04/28/23	Op Res			4,329.21		1,581,288.00	
projected	05/24/23	Op Res			4,493.82		1,581,288.00	
projected	06/28/23	Op Res			9,122.27		1,581,288.00	
projected	07/28/23	Op Res			11,286.88		1,581,288.00	
	08/20/23			64,430.26	13,142.26	51,288.00	1,530,000.00	64,430.26
	02/20/24			13,464.00	13,464.00		1,530,000.00	
	08/20/24			110,464.00	13,464.00	\$97,000.00	1,433,000.00	123,928.00
	02/20/25			12,610.40	12,610.40		1,433,000.00	
	08/20/25			111,610.40	12,610.40	99,000.00	1,334,000.00	124,220.80
	02/20/26			11,739.20	11,739.20		1,334,000.00	
	08/20/26			112,739.20	11,739.20	101,000.00	1,233,000.00	124,478.40
	02/20/27			10,850.40	10,850.40		1,233,000.00	
	08/20/27			113,850.40	10,850.40	103,000.00	1,130,000.00	124,700.80
	02/20/28			9,944.00	9,944.00		1,130,000.00	
	08/20/28			113,944.00	9,944.00	104,000.00	1,026,000.00	123,888.00
	02/20/29			9,028.80	9,028.80		1,026,000.00	
	08/20/29			115,028.80	9,028.80	106,000.00	920,000.00	124,057.60
	02/20/30			8,096.00	8,096.00		920,000.00	
	08/20/30			116,096.00	8,096.00	108,000.00	812,000.00	124,192.00
	02/20/31			7,145.60	7,145.60		812,000.00	
	08/20/31			117,145.60	7,145.60	110,000.00	702,000.00	124,291.20
	02/20/32			6,177.60	6,177.60		702,000.00	
	08/20/32			118,177.60	6,177.60	112,000.00	590,000.00	124,355.20
	02/20/33			5,192.00	5,192.00		590,000.00	
	08/20/33			119,192.00	5,192.00	114,000.00	476,000.00	124,384.00
	02/20/34			4,188.80	4,188.80		476,000.00	
	08/20/34			120,188.80	4,188.80	116,000.00	360,000.00	124,377.60
	02/20/35			3,168.00	3,168.00		360,000.00	
	08/20/35			121,168.00	3,168.00	118,000.00	242,000.00	124,336.00
	02/20/36			2,129.60	2,129.60		242,000.00	
	08/20/36			122,129.60	2,129.60	120,000.00	122,000.00	124,259.20
	02/20/37			1,073.60	1,073.60		122,000.00	
	08/20/37			123,073.60	1,073.60	122,000.00	-	124,147.20
totals			1,581,288.00	1,804,046.26	222,758.26	1,581,288.00		1,804,046.26

Committee Reports



MINUTES
PUBLIC HEARING – SOLID WASTE FACILITY PERMIT
December 19, 2022
3:30 p.m.

Board Members Present: Loren Lilly, Laura Ness, Marcia Podratz, Julene Boe, Paul Thomsen, and Jim Aird

Staff Present: Marianne Bohren, Brandon Kohlts, Sam Lobby, Dan Belden, and Amanda MacDonald

Member Ness called the public hearing to order at 3:30 p.m.

Solid Waste Transfer Facility Permit – Twin Ports Trailer Trash

Dan Belden gave a presentation of the permit application. In November 2022, WLSSD received an application from Twin Ports Trailer Trash request a Solid Waste Transfer Facility permit for the property located at 1120 Garfield Avenue in Duluth; this property is leased by the Duluth Seaway Port Authority. The facility will handle tires, electronics, scrap metal, cardboard and salvage items for reuse. All materials are collected while cleaning out residential and commercial properties as part of a full service junk removal service, and/or separated out of dumpster loads. The materials will be off loaded at the facility and stored in designated areas and in the proper containers. When enough materials are collected to fill a truck they are then loaded and delivered to a recycling facility permitted to take those materials. The facility is not open to the general public; normal business hours are anticipated to be Monday through Friday 8:00 a.m. to 4:00 p.m.

Prior to WLSSD's consideration of this application request, Twin Ports Trailer Trash was required to apply for and receive a Minnesota Pollution Control Agency Permit-by-Rule allowing the transfer facility operation; this permit was issued by the MPCA in June 2022. The applicant was also required to get local zoning approval from the City of Duluth. Duluth reviewed the proposal back in December of 2019 and issued a Special Use Permit with three requirements:

1. The project shall be limited to, constructed, and maintained according to the site plan submitted on November 6, 2019;
2. Applicant install view-obstructing screening for the containers by December 10, 2020, and;
3. Any alterations to the approved plans that do not alter major elements of the plan may be approved by the Land Use Supervisor without further Planning Commission review; however, no such administrative approval shall constitute a variance from the provisions of Chapter 50.

Chair Ness opened the public hearing for questions or comments; none were received.

The public hearing adjourned at 3:50 p.m.



MINUTES
COMMITTEE OF THE WHOLE MEETING
December 19, 2022
4:00 p.m.

Board Members Present: Loren Lilly, Laura Ness, Marcia Podratz, Julene Boe, Jim Aird, Paul Thomsen, and Rob Schilling

Staff Present: Marianne Bohren, Brandon Kohlts, Sam Lobby, Dan Belden, AJ Axtell, Cathy Remington, and Amanda MacDonald

Member Ness called the meeting to order at 4:00 p.m.

Wastewater Comprehensive Plan Update

Sam Lobby gave an update of the Wastewater Comprehensive Plan. This plan is updated every five years, the last update was in 2016, and it serves as WLSSD's facility plan, which is required by the MPCA. The plan lays the foundation for funding through the Public Facilities Authority for capital improvement projects. The plan details collection system and wastewater treatment system assets, regulatory requirements, future needs, and more.

Sam reviewed the updates to the plan.

Energy Management Master Plan Update

This was initiated in 2013 and updated in 2022 and evaluates opportunities for energy efficiency, energy reduction, and energy production.

10-year Capital Improvement Program

This focuses on future financial planning and prioritization for pump stations, gravity interceptor sewers, treatment plant projects, and collection system projects.

Collection System Condition Assessment and Hydraulic Model

The entire collection system is modeled and assessed for condition; including, planning and prioritization for future needs. The hydraulic model was updated with future capacity projects. This includes a detailed evaluation of current and future system capacity. This is a significant portion of the Comprehensive Plan update.

Wastewater Treatment Plant Process and Facility Analysis

The major wastewater treatment processes are described in detail. This is the first time the treatment process has been thoroughly covered in the Plan as it had been previously covered separately in the Effluent Quality Master Plan.

Urban Services Boundary

WLSSD staff has conducted in-depth interviews with each community to assess future short and long-term development plans.

Scientific and Regulator Focuses

The Plan focuses on mercury, sulfate transport, Per and Polyfluoroalkyl substances (PFAS), air permitting for the future engine generators, and more.

Goals and Recommendations

The Plan includes new goals and recommendations that are related to Environmental Justice and Resiliency.

Sam reviewed the time for approval of the Wastewater Comprehensive Plan. The Plan will go on public notice and a public hearing will be held on February 21, 2023 with anticipated Board adoption on February 27, 2023. Upon adoption, the Plan will be submitted to the MPCA.

Update on DEED Grant Agreement

Cathy Remington provided an update. WLSSD received a DEED Grant for \$6.75M for the CHP Engine General Project; the agreement has been received and is ready for signatures from the Board Chair and Executive Director.

Resolution 21-06 was approved by the WLSSD Board in April 2021 and authorized the grant application as well as the Board Chair and Executive Director to enter into the Grant Agreement when it was ready. The Grant stipulates that the project must be completed by December 31, 2025; the anticipated substantial completion date is January 30, 2024.

Approval of Solid Waste Facility Permit Issuance – Twin Ports Trailer Trash

Dan Belden presented the facility permit issuance at the Public Hearing prior to the Committee of the Whole Meeting.

WLSSD staff recommends that the Committee of the Whole approve the issuance of a Solid Waste Facility Permit to Twin Ports Trailer Trash.

MOTION: Member Boe to approve the issuance of a Solid Waste Facility Permit to Twin Ports Trailer Trash

SECOND: Member Thomsen

DISCUSSION: None

RESULT: The motion passed unanimously

Approval of 2023 District Goals

Marianne Bohren discussed the goals for 2023.

Safety, Health & Wellness

- The District will provide a safe working environment for all employees with a goal of zero injuries and lost work hours due to work related illness or injury (achieve 365 days without a lost time for calendar year 2023).

Operational Excellence

- Successfully coordinate and complete the following projects such that safety, scope, timeline and budget goals are met and the project fully meets the purpose for it was intended.
 - Substantial completion of the installation of the Combined Heat and Power (CHP) Biogas Engine generators and the related components by December 31, 2023.
 - Replacement of the four dissolved air flotation thickeners (DAFT) by June 1, 2024.
 - Substantial completion of the construction of the Carlton Pump Station by October 31, 2023.
- Ensure the availability and operability of all four (4) secondary clarifiers by June 15, 2023.
- Successfully complete the Northeast Minnesota Regional Solid Waste Plan for Minnesota Pollution Control Agency (MPCA) approval by April 15, 2023 and begin implementation of the activities contained within the plan.
- Complete an updated strategic plan for the solid waste and wastewater businesses and present this plan to the Board on May 22, 2023.

Environmental Excellence and Community Stewardship

- WLSSD will work toward decreasing mercury discharge limits to a level at or below the Great Lakes Restoration Initiative level of 1.8 ng/L
- WLSSD will achieve 100% compliance with its permits (air, water and solid waste).
- Actively participate in PFAS identification and reduction activities as detailed by the MPCA Memorandum of Understanding.

Organizational Excellence

- Develop and implement an improved process for job/compensation review that includes an overall evaluation of all positions on a rotational basis in a manner that ensures fairness, internal and external equity and compliance with state pay equity requirements.
- Successfully complete the Bargaining Unit Contract negotiations in a manner that is fair and equitable to all prior to the 12/31/2023 expiration of the existing agreement.

Fiscal Responsibility

- Achieve a ratio of expenses to revenues of 1.0 or less for the year for both the wastewater and solid waste businesses.
- Successfully implement the updated Enterprise Management Planning (ERP) and Asset Management systems by 12/31/23

WLSSD staff recommends that the Committee of the Whole approve the 2023 District Goals.

MOTION: Member Podratz to approve the 2023 District Goals

SECOND: Member Aird

DISCUSSION: None

RESULT: The motion passed unanimously

Approval of 2023 District-wide Incentive Plan

Marianne Bohren presented the Incentive Plan for 2023. The incentive measures fall into the four major categories of Safety/Health/Wellness, Environmental and Community Stewardship, Operational Excellence, and Fiscal Responsibility. Achievement of these district goals requires the attention and participation of all employees. The total incentive plan value is \$3,000 per full-time equivalent (FTE) if all measures are met at the highest level. This is an increase over the 2022 Incentive Plan payout of \$2,400/FTE.

WLSSD staff recommends that the Committee of the Whole approve the 2023 District-wide Incentive Plan.

MOTION: Member Thomsen to approve the 2023 District-wide Incentive Plan

SECOND: Member Boe

DISCUSSION: None

RESULT: The motion passed unanimously

Approval of 2023 Legislative Priorities

AJ Axtell reviewed the 2023 Legislative Priorities.

Clean Water Priorities

- 2023 Funding Request: Secondary Clarifier Rehabilitation Project
 - WLSSD request \$17.5 M
- State Revolving Loan Fund (SRF) matching funds
 - WLSSD supports the required state match for low interest loans for water and wastewater infrastructure projects.
- Water Infrastructure Fund (WIF)
 - WLSSD supports funding for the WIF program provides partial grant funding for a list of prioritized statewide water and wastewater treatment projects
- Legislative decisions and Regulatory Actions
 - WLSSD supports a pollution prevention approach to reduce PFAS use and contamination

Solid Waste Priorities

- WLSSD supports the St. Louis County bonding request for \$24.5 million to facilitate leachate treatment at the Virginia landfill and initial development of the Canyon landfill. WLSSD supports the responsible development of land disposal and leachate treatment advancements in northern St. Louis County. This is critical for water quality and responsible solid waste management in Northeastern Minnesota.

Recycling Priorities

- WLSSD supports the use of Minnesota Solid Waste Management Tax (SWMT)
 - Use SWMT revenues as originally intended: to fund Select Committee on Recycling and the Environment (SCORE)-related programs
 - WLSSD supports legislative actions that support waste reduction, increased recycling and proper waste management.

Hazardous Waste Priorities

- WLSSD supports the development, preservation and/or increase of funding to support waste reduction, recycling, and hazardous waste management and abatement programs, including funds provided through the MPCA, MDA, PaintCare, and other manufacturer-funded programs.

Organics Priorities

- WLSSD supports the addition of language to MN Stat. 325E.046 to include labeling and standards for food service products and other packaging. Accurate, understandable labeling will reduce contaminants in composting operations and to improve public education.

WLSSD staff recommends that the Committee of the Whole approve the 2023 Legislative Priorities.

MOTION: Member Aird to approve the 2023 Legislative Priorities

SECOND: Member Boe

DISCUSSION: None

RESULT: The motion passed unanimously

Legislative Visit and Clarifier Update

Marianne Bohren reviewed the legislative visit from earlier in the day. Representatives Zeleznikar and Dotseth and Senator McEwen attended the presentation and toured the Clarifier; additional meetings and tours with other legislators are scheduled for January. The tour of the Clarifier was very impactful for the legislators to see the size of the Clarifiers and the scope of the project.

Thickness testing has been conducted on Clarifier 1 and 2. Clarifier 1 has holes in the center column; coated metal sheeting is on order and will be installed over the column until a total repair is made.

Communications

Marianne Bohren reviewed the communication for the month of December.

Bygones: Duluth News Tribune, re: Nov. 25, 1982 garbage rate increases

Bygones: Duluth News Tribune, re: Dec. 6, 1986 using garbage as fuel

Article: KARE-TV Minneapolis-St.Paul, entitled: "U of M working to add flu, RSV monitoring to COVID wastewater network"

WLSSD News Release: "WLSSD Facilities Adapt During Inclement Weather"

Article: KOOL101.7, entitled: "WLSSD to seek state funding for Duluth clarifier renovation"

Monthly Financials

Cathy Remington reviewed the financials for November.

Revenues

Total Wastewater Operating Revenues thru November were \$2,699,900 over budget or 111%; Industrial Revenues thru November were \$2,174,183 over budget or 117%; Operating Investment Earnings were \$82,220 over budget or 475%; Miscellaneous Revenue was \$443,497 over budget or 150%. Miscellaneous revenue includes: Hauled Waste was \$69,378 over budget or 112%; Biosolids was \$1,581 over budget or 106%; Capacity Availability Fee was \$343,423 over budget or 217%; Other Miscellaneous revenues were \$29,115 over budget.

Wastewater Loadings

BOD is at 72,467 lbs/day which is 10,503 lbs/day over budget and TSS is at 54,082 lbs/day which is 14,308 lbs/day over budget thru November.

Expenses

Total Wastewater O&M Expenses thru November were \$35,918 under budget or 100%.

Direct Department

Direct Department Expenses thru November were \$285,707 over budget or 103%

Key Areas to Highlight: Payroll - \$107,306 under budget or 97%; Natural Gas - \$118,242 over budget or 191%; Electricity - \$529,732 over budget or 120%; Diesel - \$46,883 over budget or 157%; Water/Storm Water - \$11,250 over budget or 106%; Repairs/Cleaning Interceptors - \$98,102 under budget or 44%; Contract Services - \$181,805 under budget or 21%; Supplies - \$3,173 over budget or 102%; Grants to Governmental Units - \$12,600 under budget; Program Development - \$5,509 under budget or 43%; Chemicals - \$267 over budget or 100%. Chemicals include: Sodium Hypochlorite/Bisulfite - \$186,087 over or 140%; Polymers - \$81,889 under or 90%; Ferric - \$91,608 under or 70%; Defoamant - \$13,894 under 71%; Liquid Oxygen - \$6,943 over or 169%; and Other Chemicals - \$5,906 under or 84%.

Allocated Department Expenses

Total Allocated Department Expenses thru November were \$321,625 under budget or 95%.

Capital Investment Earnings

The Capital Investment Earnings are \$38,840 over budget or 304%.

Capital Fund

The Capital Fund Transfer is 100% year to date.

Debt Service

Debt Service Investment Earnings are \$116,931 over budget or 452%.

Debt Service Transfer

Debt service transfer is 100% year to date.

Operations Revenue, Expense, and Surplus Summary

The Wastewater Operations Revenue are \$2,699,900 over budget thru November. Expenses are \$35,918 under budget; Capital/Debt Service Earnings are \$155,771 over budget; Capital/Debt Service Transfers are at budget. The actual wastewater surplus thru November is \$1,797,236.

Operations Fund Balance

The Wastewater Operations Fund Balance was at \$17,306,647 or 3 ¼ times the minimum targeted goal as of November 30, 2022. (Goal 25% or better of 2023 budgeted O&M expenses - \$5,094,319)

Capital Fund Reserve Balance

The Wastewater Capital Fund Reserve was \$6,689,077 or \$4.27 million in excess of the minimum targeted goal as of November 30, 2022. (Goal \$1,000,000 plus highest annual WIF set aside of \$1,420,827)

Debt Service Adjusted Fund Balance

The Wastewater Debt Service Adjusted Fund Balance (including Georgia Pacific prepaid 2022-2027) was at 295% as of November 30, 2022. (Goal 120% or better)

Solid Waste***Revenues***

Total Solid Waste Operating Revenues thru November were \$245,056 over budget or 102%.

Transfer Station - \$21,832 over budget or 100%; Hauler Collected Fees (SWMF) - \$136,454 over budget or 106%; Material Recovery Center - \$27,103 under budget or 96%; Yard Waste/Organics - \$136 over budget or 100%; Household Hazardous Waste - \$20,215 over budget or 109%; Operating Investment Earnings - \$13,792 under budget over 401%; Miscellaneous - \$80,002 over budget or 106%.

Expenses

Total Solid Waste O&M Expenses thru November were \$174,104 over budget or 102%.

Direct Department

Direct Department Expenses thru November were \$195,040 over budget or 102%.

Key Areas to Highlight: Payroll - \$44,600 under budget or 97%; Electricity - \$4,384 over budget or 122%; Natural Gas - \$274 over budget or 105%; Diesel - \$6,623 over budget or 159%; Solid Waste Disposal - \$333,398 over budget or 106%; Contract Services- \$58,423 under budget or 93%; Supplies - \$6,734 under budget or 88%; Public Information - \$23,941 under budget or 75%; Rent-Equipment – \$3,510 over budget or 109%; Land Lease – Duluth Airport Authority - \$399 over budget or 104%; Copying and Printing - \$231 under budget or 99%; Grants to Governmental Units - \$15,471 over budget or 109%; Program Development - \$26,627 under budget or 20%.

Allocated Department

Allocated Department Expenses were \$20,936 under budget or 99% thru November.

Capital Fund

Capital Investment earnings - \$2,807 under budget or 80%; Capital Transfers – YTD 94%.

Solid Waste Summary

Total Solid Waste Operating Revenues are \$245,056 over budget thru November. Total Solid Waste Expenses are \$174,104 over budget. Capital transfers are \$25,565 under budget and Capital earnings \$2,807 under budget. The actual solid waste deficit thru November is \$276,369.

Operations Fund Balance

The Solid Waste Operations Fund Balance was at \$2,733,159 or 1 ³/₄ times the minimum targeted goal as of November 30, 2022 (Goal 25% or better of 2023 budgeted non-Transfer Station O&M expenses - \$1,467,587)

Capital Fund Reserve Balance

The Solid Waste Capital Fund Reserve was at \$721,121 or 1 ¹/₄ times the minimum-targeted goal as of November 30, 2022. (Goal \$550,000 or better)

Solid Waste Debt Service Fund

There is no Solid Waste Debt and thus there are no Solid Waste Debt Service Funds.

Transfer Station Fund Balance

The Transfer Station Reserve Fund balance was at \$240,954 or 1 ¹/₂ times the minimum-targeted goal as of November 30, 2022. (Goal \$150,000 or better)

NPDES

Brandon Kohlts discussed the NPDES report for November. Both the BOD and TSS limits were met for the month. The permit-specified mercury daily maximum and monthly average limits were met and internal goals were met in November. The concentration and mass-based limits

for phosphorus were both met in November. There were no sewage releases for the month; there have been 5 total reported by WLSSD through November.

Other

Marianne Bohren discussed the vacancy on the WLSSD Board of Directors. Jack Ezell has submitted an application to fill Ruth Janke's seat on the Board. A meeting will be held in Carlton County on December 28th to fill this vacancy.

Committee Reports

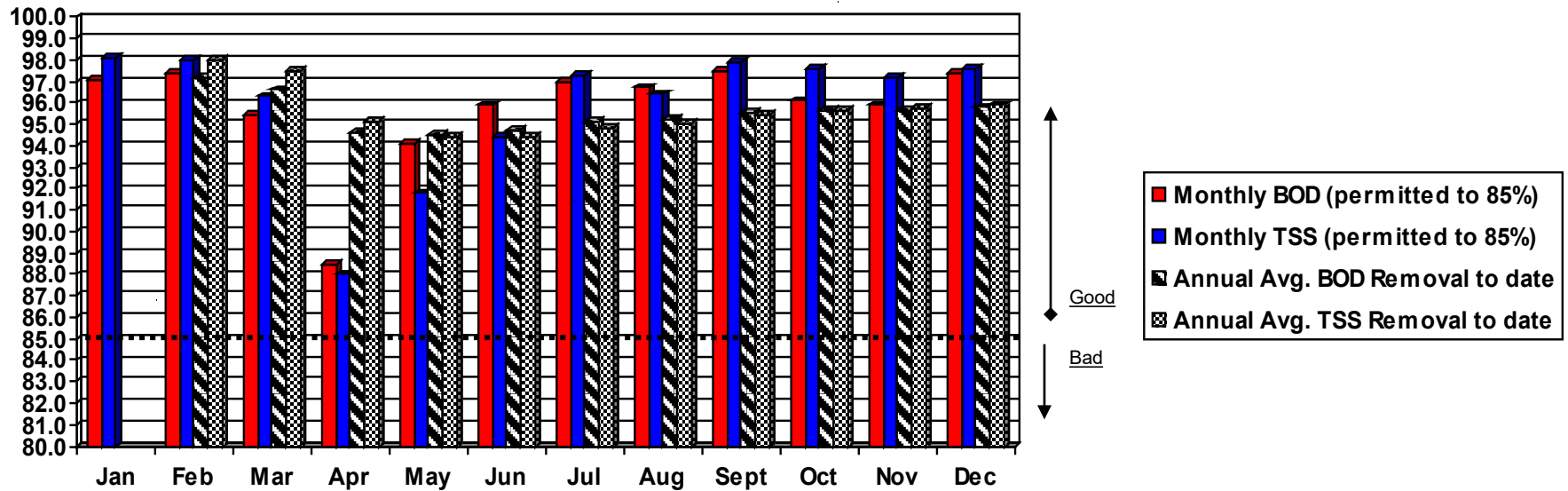
- a. *Committee of the Whole* – a meeting is scheduled for Monday, January 30, 2023 at 4:00 p.m.
- b. *Finance* – a meeting is scheduled for Wednesday, January 25, 2023 at 11:30 a.m.
- c. *Operations & Planning* – a meeting is scheduled for Tuesday, January 24, 2023 at 11:30 a.m.
- d. *Personnel* – a meeting is scheduled for Wednesday, January 25, 2023 at 11:30
- e. *Legislative* – the Legislative visit on December 19, 2022 was discussed; a meeting is scheduled for Tuesday, January 10, 2023 at 11:30 a.m.
- f. *Board Governance* – a meeting is scheduled for Tuesday, January 24, 2023 at 11:30 a.m.
- g. *Board Member Comments* – none

The meeting adjourned at 4:59 p.m.

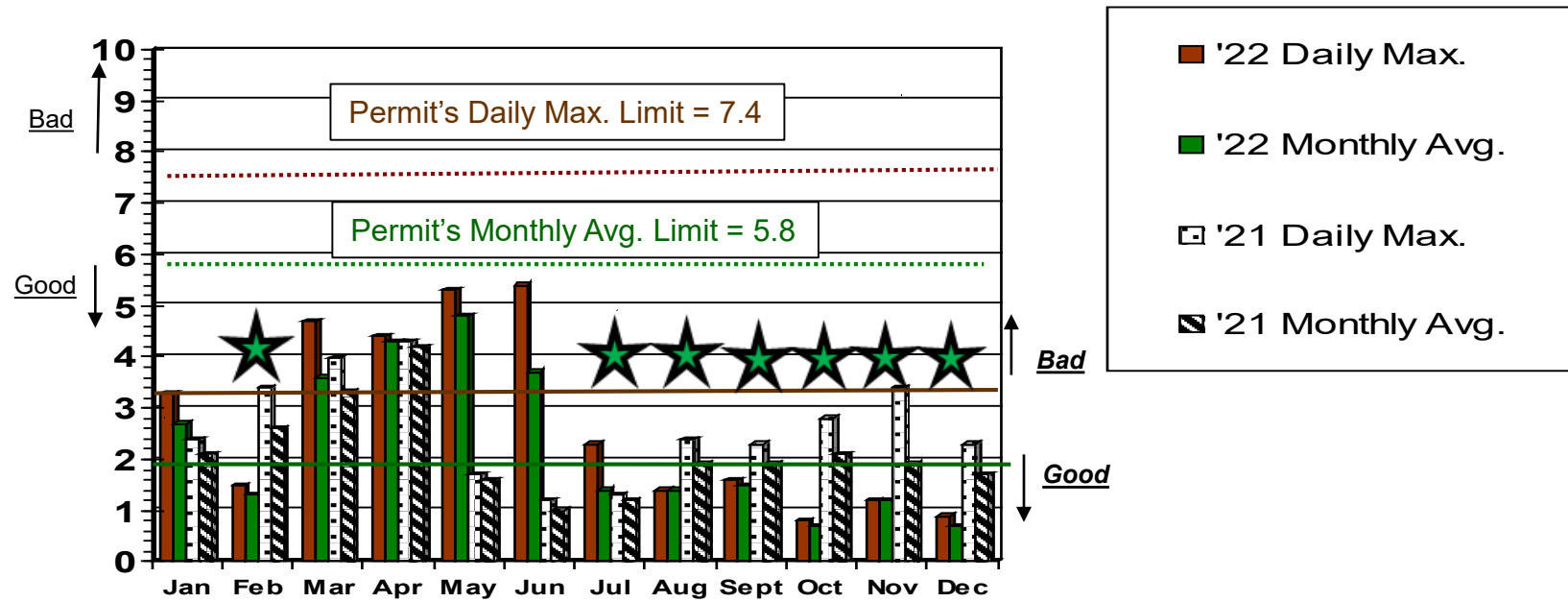
Executive Director Reporting

2022 Biochemical Oxygen Demand (cBOD) & Total Suspended Solids (TSS) Removals

- values are percentages -



2022 Daily Maximum & Monthly Average Effluent Concentrations of Total Mercury (in ppt)

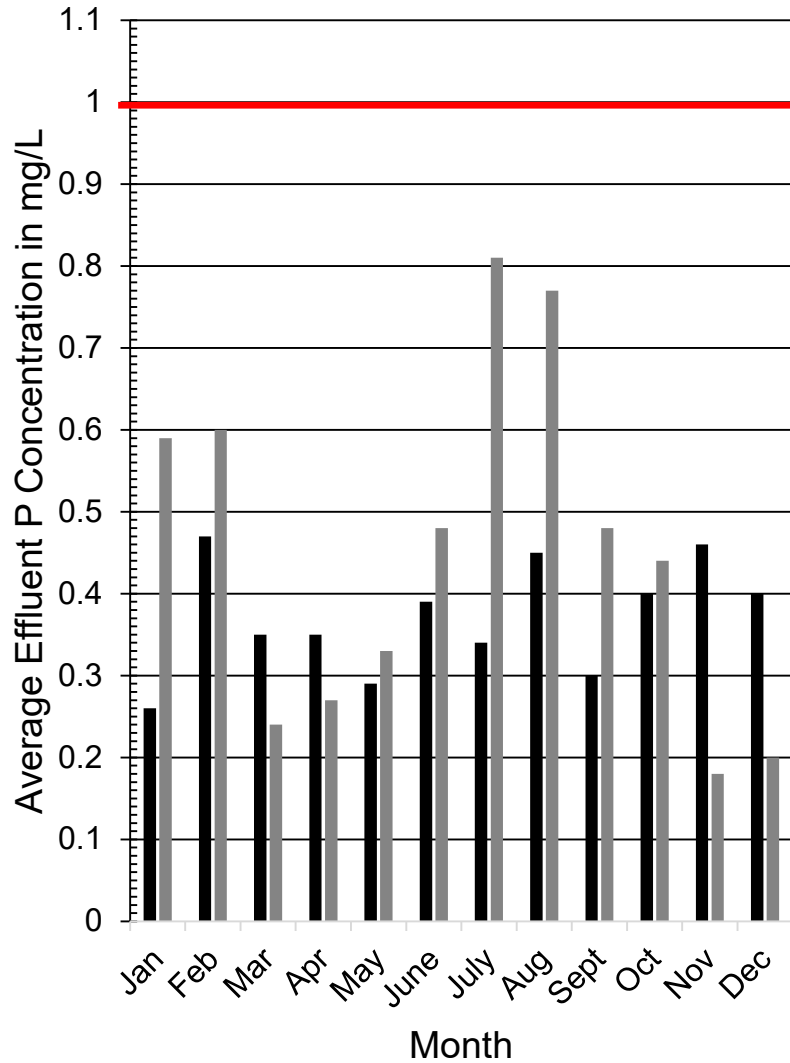


2022 Monthly Goal is ≤ 3.2 for Daily Max.
2022 Monthly Goal is ≤ 1.8 for Monthly Avg.
★ = Both Goals Made

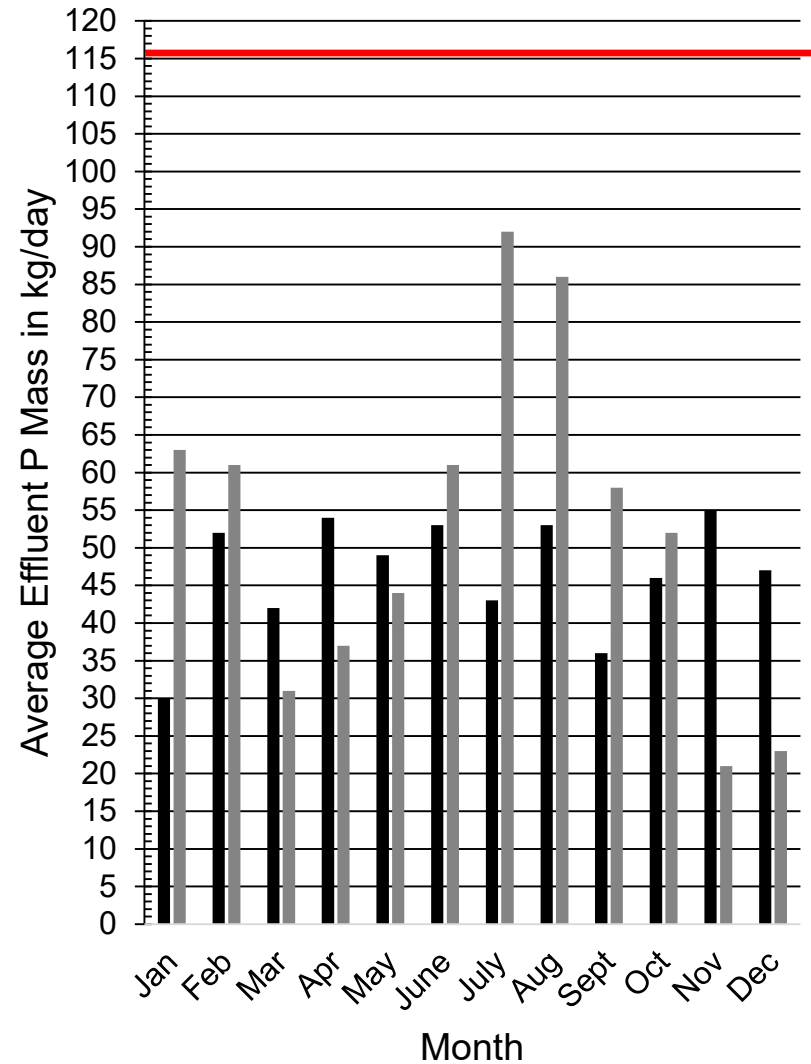
2022 Effluent Phosphorus

Previous Year in Grey

Monthly Average Concentration
LIMIT is 1.0 mg/L (ppm)



Monthly Average Mass
LIMIT is 115 kg/day



2021 Sewage Releases Reported to MPCA by WLSSD

Month	Release(s)	Location(s)	Volume (gals.) <i>-if available-</i>
January	--	--	--
February	--	--	--
March	3	Biogas Clean Wrenshall Forcemain D082A	est. 1500 g est. 585 g est. 7200 g
April	--	--	--
May	1	D082A	est. 1 g
June	1	H017	est. 40 g
July	--	--	--
August	--	--	--
September	--	--	--
October	--	--	--
November	--	--	--
December	--	--	--

Total – 5 reported by WLSSD