

WESTERN LAKE SUPERIOR SANITARY DISTRICT

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MEMORANDUM

Clear Answers for Clean Water™

To: WLSSD Board of Directors
From: Amanda MacDonald
Date: February 23, 2023
Subject: March Meeting Schedule

Operations & Planning Committee

Tuesday, March 21, 2023 – 11:30 a.m.

Finance

Wednesday, March 22, 2023 – 11:30 a.m.

Regular Board

Monday, March 27, 2023 – 5:00 p.m.



AGENDA
REGULAR BOARD MEETING
February 27, 2023
4:15 p.m.

1. **Executive Session (staff excused)**
 - a. Approval of Closed Executive Session
2. **Agenda Review**
3. **Old Business**
4. **Approval of Consent Agenda Items**
 - a. Regular Board minutes dated January 30, 2023
 - b. Board Member vouchers for the month of January
 - c. Payment vouchers dated January 25, 2023 to February 21, 2023
 - d. Approval of Lead Facilities Operator Job Description
 - e. Approval of Senior Facilities Operator Job Description
 - f. Approval of Facilities Operator Job Description
5. **New Business Items for Discussion and Approval**
 - Operations & Planning
 - a. Approval of Wastewater Comprehensive Plan
 - b. Approval of Dry Polyacrylamide (DPAM) Flocculant Polymer Agreement – Bid #1462
 - c. Resolution 23-05; Settlement Agreement – Scanlon Phase 4 Interceptor Project
 - Finance
 - d. Resolution 23-06; PFA Loan Agreement – Thickener and Odorous Air Improvements Project
 - e. Resolution 23-07; Dues for Area Chambers of Commerce
 - f. Approval of ERP and Asset Management System Upgrades
 - Personnel
 - g. Resolution 23-08; Establishing Executive Director Salary
(*materials to be distributed at the meeting*)
 - Other
 - h. Approval of Strategic Planning Session Date
6. **Committee Reports**
 - a. Committee of the Whole
 - b. Finance
 - c. Operations and Planning
 - d. Personnel
 - e. Legislative
 - f. Board Governance
 - g. Board Member Comments
7. **Executive Director Reporting**
 - a. Communications
 - b. Monthly Financials
 - c. NPDES
8. **Legal Counsel**

Consent Agenda Items



MINUTES
REGULAR BOARD MEETING
January 30, 2023
5:00 p.m.

Board Members Present: Jim Aird, Julene Boe, Jack Ezell, Loren Lilly, Dave Manderfeld, Laura Ness, Marcia Podratz, Rob Schilling, and Paul Thomsen

Staff Present: Cathy Remington, AJ Axtell, Brandon Kohlts, Carrie Clement, Lacie Jurek, and Amanda MacDonald

Legal Present: David Oberstar – Fryberger, Buchanan, Smith & Frederick

Guests Present: Representative Mary Murphy and Dave Johnson – Feagre Drinker

Chair Ness called the meeting to order at 5:01 p.m.

1. Approval of Consent Agenda Items

- a. Regular Board minutes dated December 19, 2022
- b. Board Member vouchers for the month of December
- c. Payment vouchers dated December 14, 2022 to January 24, 2023
- d. Treatment Plant Operator I Job Description
- e. Treatment Plant Operator II Job Description
- f. Treatment Plant Operator II Job Description
- g. Senior Treatment Plant Operator Job Description
- h. Lead Treatment Plant Operator Job Description

MOTION: Member Boe to approve the Consent Agenda Items

SECOND: Member Aird

DISCUSSION: None

RESULT: The motion passed unanimously

2. New Business Items for Discussion and Approval

- a. **Resolution 23-01; Acknowledging Representative Mary Murphy**
Chair Ness presented the Resolution acknowledging Representative Mary Murphy. Representative Murphy has provided tremendous support to the Western Lake Superior Sanitary District since 1977 continuing through 2022. Representative Murphy has been a champion of the environment and dedicated to the health and well-being of the residents of North Eastern Minnesota.

Representative Murphy's office saved user's millions of dollars in potential costs; assisted WLSSD and North Eastern Minnesota in the recovery from the 2012

flood; and provided legislative support such that WLSSD and City of Duluth successfully eliminated sewer overflows. The Board of WLSSD on behalf of citizens of the District commends and expresses its gratitude and thanks to Representative Mary Murphy and for her dedicated service and leadership provided to the Western Lake Superior Sanitary District.

The Governance Committee recommends that the WLSSD Board approve Resolution 23-01; Acknowledging Representative Mary Murphy.

MOTION: Member Podratz to approve Resolution 23-01; Acknowledging Representative Mary Murphy

SECOND: Member Boe

DISCUSSION: None

RESULT: The resolution passed with 9 ayes

b. Approval of WLSSD Board Vice Chair and Secretary Nominations

The Governance Committee met in January to discuss nominations for the vacant Vice Chair position. At that meeting, Julene Boe was nominated as Board Vice Chair and the committee approve that nomination. Member Boe currently holds the position of Board Secretary and will vacate that upon Board action of the Vice Chair nomination; thus the Committee took nominations for Board Secretary. Robert Schilling was nominated as Board Secretary and the Committee approve that nomination.

The Governance Committee recommends that the WLSSD Board approve the appointment of Julene Boe to the position of Board Vice Chair and Robert Schilling to the position of Board Secretary for the balance of the WLSSD officer term ending on June 30, 2023.

MOTION: Member Thomsen to approve the appointment of Julene Boe to the position of Board Vice Chair and Robert Schilling to the position of Board Secretary for the balance of the WLSSD officer term ending on June 30, 2023

SECOND: Member Aird

DISCUSSION: None

RESULT: The motion passed unanimously

c. Approval of Amendment #3 – Intergovernmental Agreement for Solid Waste Disposal

Brandon Kohlts discussed the amendment. The waste delivered to the WLSSD Transfer Station is transported to the Moccasin Mike Landfill in Superior, WI for

disposal. WLSSD and the City of Superior have a contract for disposal that expires in June 2024. Recently the City of Superior surveyed the landfill and have indicated that space is available through June 2026. Amendment #3 would extend the disposal contract with City of Superior through June 2026.

The Operations & Planning Committee recommends that the WLSSD Board approve Amendment #3 – Intergovernmental Agreement for Solid Waste Disposal.

MOTION: Member Boe to approve Amendment #3 – Intergovernmental Agreement for Solid Waste Disposal

SECOND: Member Aird

DISCUSSION: None

RESULT: The motion passed unanimously

d. **Approval of Sodium Hypochlorite – Bid #1464**

Carrie Clement presented bid # 1464. Sodium hypochlorite, or bleach, is used for effluent disinfection compliance from April through October of each year. Sodium hypochlorite is purchased in bulk tank truck loads of 4,500 gallons each and is delivered to one of 4 15,000-gallon storage tanks in the disinfection building.

Over the years, WLSSD has consistently received two competitive bids; one from Hawkins Water Treatment, the other from DPC. In December of 2020 DPC sold its production facility located in the Minneapolis/St. Paul metropolitan area to Hawkins.

This bidding season we received one bid from Hawkins Water Treatment and one no bid from Buckman North America. Hawkins bid represents a 36.84% increase from the 2022 contract price. WLSSD budgeted a 50% increase for the 2023 disinfection season. Hawkins provides excellent product and service to WLSSD. Staff would recommend awarding this year's sodium hypochlorite bid to Hawkins Water Treatment.

The Operations & Planning Committee recommends that the WLSSD Board award the 2023 Sodium Hypochlorite Bid #1464 to Hawkins Water Treatment for supplying sodium hypochlorite during the 2023 disinfection season for the cost of \$2.251/gallon.

MOTION: Member Thomsen to award the 2023 Sodium Hypochlorite Bid #1464 to Hawkins Water Treatment for supplying sodium hypochlorite during the 2023 disinfection season for the cost of \$2.251/gallon

SECOND: Member Ezell
DISCUSSION: None

RESULT: The motion passed unanimously

e. **Resolution 23-04; Resolution Authorizing Execution of Grant Agreement with the Environmental Protection Agency SWIFR Grant Program**

AJ Axtell reviewed Resolution 23-04. WLSSD has applied for a grant with the Environmental Protection Agency (EPA) for curbside organics collection program. This service is not offered widely in the Duluth area with only one garbage hauler offering it on a small scale. Should WLSSD be successful in obtaining the grant, the program would be the first within the City of Duluth.

The Operations & Planning Committee recommends that the WLSSD Board approve Resolution 23-04; Resolution Authorizing Execution of Grant Agreement with the Environmental Protection Agency – SWIFR Grant Program.

MOTION: Member Boe to approve Resolution 23-04; Resolution Authorizing Execution of Grant Agreement with the Environmental Protection Agency – SWIFR Grant Program

SECOND: Member Podratz

DISCUSSION: None

RESULT: The resolution passed with 9 ayes

f. **Approval of 2023 Merit and Market Adjustment Recommendations for Salary and Confidential Employees**

Lacie Jurek reviewed the adjustments. The annual increase date for Salary and Confidential employees is March 1st of each year. The approved 2023 annual budget included pay increase for salary and hourly employees. The hourly employees received 2.5% increase effective January 1, 2023 as specified as part of the bargaining agreement. The budgeted increased for salary employees for 2023 is 3% and additional funds for some of the salaried positions who require a market adjustment. The amount requested is consistent with what was included in the approved 2023 budget.

The Personnel Committee recommends that the WLSSD Board approve the Executive Director's authority to distribute an amount not to exceed \$83,470 in merit and market adjustments for Supervisory and Confidential employees.

MOTION: Member Manderfeld to approve the Executive Director's authority to distribute an amount not to exceed \$83,470 in merit and market adjustments for Supervisory and Confidential employees

SECOND: Member Thomsen

DISCUSSION: None

RESULT: The motion passed unanimously

g. **Approval of Gallagher Contract for Compensation Study**

Lacie Jurek reviewed the purpose of the compensation study and the consulting firms considered for this contract. WLSSD has selected Arthur J. Gallagher & Co. (Gallagher) to conduct a comprehensive job evaluation and compensation study for all WLSSD positions both hourly and salary. The scope of the study will include a review of existing job descriptions, implementation and training of an improved job evaluation and classification system, and a compensation study.

The Master Services Agreement includes a total cost of \$49,500; additional charges may be incurred to include possible on-site training and presentations, one off job description review, etc. The 2023 budget includes \$50,000 for the 2023 compensation study. Staff has recommended an additional \$5,000 be included to provide for possibility of additional site visits.

The Personnel Committee recommends that the WLSSD Board approve the Master Services Agreement with Gallagher and a total cost of \$55,000.

MOTION: Member Lilly to approve the Master Services Agreement with Gallagher and a total cost of \$55,000

SECOND: Member Ezell

DISCUSSION: None

RESULT: The motion passed unanimously

h. **Approval of 2023 Worker's Compensation Insurance Renewal**

Lacie Jurek discussed the renewal. WLSSD has maintained Worker's Compensation insurance coverage through the League of Minnesota Cities for over 25 years; the League's program is specifically designed for governmental units in Minnesota. Since 1999, the District has opted for coverage that includes a \$5,000 deductible as the acceptable coverage for cost savings versus risk; this deductible means a lower premium.

For 2023, the quote received for a \$5,000 deductible is \$154,687 compared to a budget of \$180,000. The District's overall experience rating is .64; the experience rating in 2022 was .69.

The Personnel Committee recommends that the WLSSD Board approve the \$5,000 deductible quote for a 2023 Worker's Compensation Insurance premium of \$154,687.

MOTION: Member Podratz to approve the \$5,000 deductible quote for a 2023 Worker's Compensation Insurance premium of \$154,687

SECOND: Member Aird

DISCUSSION: None

RESULT: The motion passed unanimously

i. **Approval of Closed Personnel Committee Meeting**

It is time for the Board to conduct the Executive Director's annual performance evaluation. This is done in a Closed Personnel Committee Meeting. The Board must approve this closed meeting. A survey will be sent to the employees who directly report to the Executive Director for their feedback on annual performance and this feedback will be sent to the Board members.

It is recommended that the WLSSD Board approve Wednesday, February 22, 2023 at 12:30 pm as a closed Personnel Committee meeting for the purpose of conducting the Executive Director's Performance Evaluation.

MOTION: Member Manderfeld to approve Wednesday, February 22, 2023 at 12:30 p.m. as a Closed Personnel Committee meeting for the purpose of conducting the Executive Director's Performance Evaluation

SECOND: Member Thomsen

DISCUSSION: None

RESULT: The motion passed unanimously

j. **Approval of 2022 Financials**

Cathy Remington presented the 2022 Financials at the Committee of the Whole meeting prior to the Regular Board meeting.

The Committee of the Whole recommends that the WLSSD Board approve the 2022 Financials.

MOTION: Member Thomsen to approve the 2022 Financials

SECOND: Member Boe

DISCUSSION: None

RESULT: The motion passed unanimously

k. **Approval of 2022 Year-end Adjustment**

Cathy Remington presented the 2022 Year-end Adjustment at the Committee of the Whole meeting prior to the Regular Board meeting.

The Committee of the Whole recommends that the WLSSD Board approve the 2022 Year-end Adjustment.

MOTION: Member Boe to approve the 2022 Year-end Adjustment

SECOND: Member Aird

DISCUSSION: None

RESULT: The motion passed unanimously

l. **Approval of 2022 Gainshare Payout**

Cathy Remington presented the 2022 Gainshare Payout at the Committee of the Whole meeting prior to the Regular Board meeting.

The Committee of the Whole recommends that the WLSSD Board approve the 2022 Gainshare Payout.

MOTION: Member Thomsen to approve the 2022 Gainshare Payout

SECOND: Member Aird

DISCUSSION: None

RESULT: The motion passed unanimously

m. **Resolution 23-02; PFA Loan Agreement – Cloquet Interceptor Rehabilitation Project**

Cathy Remington discussed the resolution. This resolution allows WLSSD to obtain a loan from PFA to fund the project.

Staff recommends that WLSSD Board approve Resolution 23-02; PFA Loan Agreement – Cloquet Interceptor Rehabilitation Project.

MOTION: Member Podratz to approve Resolution 23-02; PFA Loan Agreement – Cloquet Interceptor Rehabilitation Project

SECOND: Member Boe

DISCUSSION: None

RESULT: The resolution passed with 9 ayes

n. **Resolution 23-03; PFA Loan Agreement – Knowlton Creek Forcemain Change Order**

Cathy Remington discussed the resolution. This resolution allows WLSSD to obtain a loan from PFA to fund the project.

Staff recommends that WLSSD Board approve Resolution 23-03; PFA Loan Agreement – Knowlton Creek Forcemain Change Order.

MOTION: Member Ezell to approve Resolution 23-03; PFA Loan Agreement – Knowlton Creek Forcemain Change Order

SECOND: Member Aird

DISCUSSION: None

RESULT: The resolution passed with 9 ayes

o. **Approval of Closed Executive Session – February 27, 2023 at 4:15 p.m.**

David Oberstar stated that a closed executive session is needed to meet with WLSSD legal counsel.

It is recommended that the WLSSD Board approve a Closed Executive Session on February 27, 2023 at 4:15 p.m.

MOTION: Member Lilly to approve a Closed Executive Session on February 27, 2023 at 4:15 p.m.

SECOND: Member Manderfeld

DISCUSSION: None

RESULT: The motion passed unanimously

3. Committee Reports

- a. *Committee of the Whole* – there was a meeting prior to the January Regular Board Meeting; a Closed Executive Session is scheduled for Monday, February 27, 2023 at 4:15 p.m.

- b. *Finance* – the minutes from the January meeting were reviewed; an Audit Entrance Conference is scheduled for February 14th at 1:00 p.m. and a committee meeting is scheduled for Wednesday, February 22nd at 11:30 a.m.
 - c. *Operations & Planning* – the minutes from the January meeting were reviewed; the next meeting is scheduled for Tuesday, February 21st at 11:30 a.m.
 - d. *Personnel* – the minutes from the January meeting were reviewed; the next meeting is scheduled for Wednesday, February 22nd at 11:30 a.m. and a Closed Meeting is scheduled for Wednesday, February 22nd at 12:30 p.m.
 - e. *Legislative* – the Duluth & St. Louis County at the Capital Event is February 8th & 9th; a committee meeting date to be determined.
 - f. *Board Governance* – the minute from the January meeting were reviewed; no meeting is scheduled for February
 - g. *Board Member Comments* – none
4. **Executive Director Reporting**
- a. **Communications**
The communications for the month of January were presented at the Committee of the Whole meeting prior to the Regular Board meeting.
 - b. **Monthly Financials**
The 2022 Financials were presented at the Committee of the Whole meeting prior to the Regular Board meeting.
 - c. **NPDES**
The NPDES report was presented at the Committee of the Whole meeting prior to the Regular Board meeting.
5. **Legal Counsel** – no report
6. **Executive Session** – none

The meeting adjourned at 5:31 p.m.

Recording Secretary

Laura Ness, Board Chair

Rob Schilling, Board Secretary

BOARD MEMBER'S PER DIEM & EXPENSE CLAIM

(Authority: Minnesota 1971 Laws, Chapter 478, Section 3, Sub 9):

01/10/23	Legislative Committee	\$50.00
01/24/23	Combined Governance and Operations & Planning Committee	\$50.00
01/30/23	Committee of the Whole	\$50.00
01/30/23	Regular Board	\$0.00

Julene Boe

01/24/23 Combined Governance and Operations & Planning Committee	\$50.00
01/25/23 Combined Personnel and Finance Committee	\$50.00
01/30/23 Committee of the Whole	\$50.00
01/30/23 Regular Board	\$0.00

Jack Ezell

01/10/23	Legislative Committee	\$50.00
01/24/23	Combined Governance and Operations & Planning Committee	\$50.00
01/25/23	Combined Personnel and Finance Committee	\$50.00
01/30/23	Committee of the Whole	\$50.00
01/30/23	Regular Board	\$0.00

Loren Lilly

01/10/23	Legislative Committee	\$50.00
01/30/23	Committee of the Whole	\$50.00
01/30/23	Regular Board	\$0.00

Committee Meeting	Mileage:	1.0	@	6.0 miles =	6.00	miles @	0.655	/mile	\$3.93
Comm Whole Meeting	Mileage:		@	24.0 miles =	0.00	miles @	0.655	/mile	\$0.00
Board Meeting	Mileage:	1.0	@	42.0 miles =	42.00	miles @	0.655	/mile	\$27.51
TOTAL CLAIM									\$131.44

JANUARY

Dave Manderfeld

	01/30/23	Committee of the Whole	\$50.00
	01/30/23	Regular Board	\$0.00
Committee Meeting Mileage:	@	36.0 miles = 0.00 miles @ 0.655 /mile	\$0.00
Board Meeting Mileage:	1.0 @	23.0 miles = 23.00 miles @ 0.655 /mile	\$15.07
TOTAL CLAIM			\$65.07

Laura Ness

	January	Board Chair's Additional Compensation					\$100.00
	01/10/23	Legislative Committee					\$50.00
	01/24/23	Combined Governance and Operations & Planning Committee					\$50.00
	01/25/23	Combined Personnel and Finance Committee					\$50.00
	01/30/23	Committee of the Whole					\$50.00
	01/30/23	Regular Board					\$0.00
Committee Meeting	Mileage:	3.0	@	9.8 miles =	29.40	miles @ 0.655 /mile	\$19.26
Board Meeting	Mileage:	1.0	@	9.8 miles =	9.80	miles @ 0.655 /mile	\$6.42
TOTAL CLAIM							\$325.68

Marcia Podratz

	01/10/23	Legislative Committee					\$50.00
	01/25/23	Combined Personnel and Finance Committee					\$50.00
	01/30/23	Committee of the Whole					\$50.00
	01/30/23	Regular Board					\$0.00
Committee Meeting Mileage:	2.0	@	5.6 miles =	miles @	0.655	/mile	\$0.00
Board Meeting Mileage:	1.0	@	8.9 miles =	miles @	0.655	/mile	\$0.00
TOTAL CLAIM							\$150.00

Rob Schilling

	01/10/23	Legislative Committee	\$50.00
	01/24/23	Combined Governance and Operations & Planning Committee	\$50.00
	01/30/23	Committee of the Whole	\$50.00
	01/30/23	Regular Board	\$0.00
Committee Meeting Mileage:	2.0 @	38.0 miles = 76.00 miles @ 0.655 /mile	\$49.78
Board Meeting Mileage:	1.0 @	31.0 miles = 31.00 miles @ 0.655 /mile	\$20.31
		TOTAL CLAIM	\$220.09

Paul Thomsen

	01/24/23	Combined Governance and Operations & Planning Committee					\$50.00
	01/25/23	Combined Personnel and Finance Committee					\$50.00
	01/30/23	Committee of the Whole					\$50.00
	01/30/23	Regular Board					\$0.00
Committee Meeting Mileage:	2.0	@	13.0 miles =	26.00	miles @	0.655 /mile	\$17.03
Board Meeting Mileage:	1.0	@	13.0 miles =	13.00	miles @	0.655 /mile	\$8.52
TOTAL CLAIM							\$175.55

WLSSD Check Register

2/22/2023

Report Dates: 1/25/2023 - 2/21/2023

10:05:56AM

Check	Date	Amount	Vendor	Name			
12535	1/25/2023	317,354.38	753	MINNESOTA POWER			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
012423ELE	1/24/23	1/24/23		4000-5000	194,692.76	ELECTRICAL COSTS DECEMBER	
	1/24/23	1/24/23		4200-5000	114,085.98	ELECTRICAL COSTS DECEMBER	
	1/24/23	1/24/23		6000-5000	5,443.71	ELECTRICAL COSTS DECEMBER	
	1/24/23	1/24/23		5100-5000	940.63	ELECTRICAL COSTS DECEMBER	
	1/24/23	1/24/23		5000-5000	773.59	ELECTRICAL COSTS DECEMBER	
	1/24/23	1/24/23		5600-5000	694.94	ELECTRICAL COSTS DECEMBER	
	1/24/23	1/24/23		5500-5000	602.04	ELECTRICAL COSTS DECEMBER	
	1/24/23	1/24/23		4300-5000	120.73	ELECTRICAL COSTS DECEMBER	
12536	1/25/2023	254,176.62	5841	NORTHLAND VEBA TRUST			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
010123ANNUAL	1/4/23	1/4/23		6000-4240	34,050.00	VEBA CONTRIBUTION 2023	
	1/4/23	1/4/23		4000-4240	31,650.00	VEBA CONTRIBUTION 2023	
	1/4/23	1/4/23		6600-4240	30,450.00	VEBA CONTRIBUTION 2023	
	1/4/23	1/4/23		7000-4240	25,650.00	VEBA CONTRIBUTION 2023	
	1/4/23	1/4/23		6800-4240	23,700.00	VEBA CONTRIBUTION 2023	
	1/4/23	1/4/23		4300-4240	18,150.00	VEBA CONTRIBUTION 2023	
	1/4/23	1/4/23		4200-4240	15,750.00	VEBA CONTRIBUTION 2023	
	1/4/23	1/4/23		7700-4240	14,925.00	VEBA CONTRIBUTION 2023	
	1/4/23	1/4/23		5600-4240	13,650.00	VEBA CONTRIBUTION 2023	
	1/4/23	1/4/23		7400-4240	11,925.00	VEBA CONTRIBUTION 2023	
	1/4/23	1/4/23		5700-4240	7,500.00	VEBA CONTRIBUTION 2023	
	1/4/23	1/4/23		5100-4240	7,050.00	VEBA CONTRIBUTION 2023	
	1/4/23	1/4/23		6700-4240	6,900.00	VEBA CONTRIBUTION 2023	
	1/4/23	1/4/23		4700-4240	5,850.00	VEBA CONTRIBUTION 2023	
	1/4/23	1/4/23		5500-4240	5,326.62	VEBA CONTRIBUTION 2023	
	1/4/23	1/4/23		5000-4240	1,650.00	VEBA CONTRIBUTION 2023	
191074	2/16/2023	231,529.17	6057	MAGNEY CONSTRUCTION, INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
53469	1/26/23	2/25/23	201497	1000-1300-3469	231,529.17	CONSTRUCTION CONTRACT FOR CA	CARLTON PS CONSTRUCTION

WLSSD Check Register

2/22/2023

Report Dates: 1/25/2023 - 2/21/2023

10:05:56AM

Check	Date	Amount	Vendor	Name			
191006	2/9/2023	136,641.93	6801	CARLSON TIMBER PRODUCTS, INC.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
45169	2/1/23	2/21/23	900954	5000-5703	136,641.93	TRANSFER STATION OPERATION FEE	
191072	2/16/2023	133,425.80	632	LAKEHEAD CONSTRUCTORS INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
2300943493	1/25/23	2/24/23	201533	1000-1300-3493	133,425.80	ADDITIONAL WORK ADDED TO PROJE	CO1 CLARIFIER EMERGENCY REPAIR
191030	2/9/2023	80,526.37	741	MN DEPT OF NATURAL RESOURCES			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
4226413455	1/18/23	2/17/23	201480	1000-1300-3455	80,526.37	REPLACEMENT OF WRENSHALL FORC	WRENSHALL FORCEMAIN REPLACEME
190969	1/26/2023	75,488.08	2186	ULLAND BROS, INC.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
162753490	1/9/23	1/26/23	201535	1000-1300-3490	75,488.08	EMERGENCY REPLACEMENT DUE TO	PROCTOR METER STATION REPLACEM
191020	2/9/2023	68,047.36	587	KAMAN INDUSTRIAL TECHNOLOGIES			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
G440857	1/24/23	2/23/23	661746	6600-5520	77.77	29872 OIL SEAL - NITRILE RUBBE	N10855
	1/24/23	2/23/23	661746	6600-5520	22.44	29872 OIL SEAL - NITRILE RUBBE	N10855
G442475	1/24/23	2/23/23	103679	1000-2020	67,625.00	GEARBOX SDN 320 100 HP RATING	27200082
	1/24/23	2/23/23	103679	1000-1005	322.15	GEARBOX SDN 320 100 HP RATING	27200082
190984	2/2/2023	66,627.01	6729	PARAGON DEVELOPMENT SYSTEMS			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
15153308	1/16/23	2/16/23	740457	1000-1160	66,627.01	SN2M295201YS - EXPENSE TO 7400	HPE SUPPORT
55133	2/17/2023	65,057.85	3838	POLYDYNE INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
1711025	1/27/23	1/28/23	401064	4000-6330	2,895.75	TRIAL DPAM SUPERSACK CE-2256 F	TRIAL DPAM SUPERSACK CE-2256
1711952	2/4/23	2/5/23	900952	1000-1020	62,162.10	EPAM POLYMER (CE-1820)	
191040	2/9/2023	58,092.73	2651	SEH ENGINEERS ARCHITECTS INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
4396213469	1/11/23	2/10/23	201475	1000-1300-3469	58,092.73	PROFESSIONAL CONSTRUCTION EN	CARLTON PS CONSTR. ENGR.

WLSSD Check Register

2/22/2023

Report Dates: 1/25/2023 - 2/21/2023

10:05:56AM

Check	Date	Amount	Vendor	Name			
70980	1/26/2023	57,991.17	1392	UNITED STATES TREASURY			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
012623HRLY	1/26/23	1/26/23		1000-2400	20,817.51	FED W/H P/E 1/21/2023	
	1/26/23	1/26/23		1000-2440	15,063.80	FICA W/H P/E 1/21/2023	
	1/26/23	1/26/23		1000-2450	15,063.80	FICA CONTRIBUTION P/E 1/21/23	
	1/26/23	1/26/23		1000-2460	3,523.03	MEDICARE W/H P/E 1/21/2023	
	1/26/23	1/26/23		1000-2470	3,523.03	MEDICARE CONTRIB P/E 1/21/2023	
70994	2/9/2023	57,989.24	1392	UNITED STATES TREASURY			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
020923HRLY	2/9/23	2/10/23		1000-2400	21,324.08	FED W/H P/E 2/4/23	
	2/9/23	2/10/23		1000-2450	14,857.77	FICA CONTRIBUTION P/E 2/4/23	
	2/9/23	2/10/23		1000-2440	14,857.77	FICA W/H P/E 2/4/23	
	2/9/23	2/10/23		1000-2460	3,474.81	MEDICARE W/H P/E 2/4/23	
	2/9/23	2/10/23		1000-2470	3,474.81	MEDICARE CONTRIB P/E 2/4/23	
71001	2/10/2023	47,122.21	1392	UNITED STATES TREASURY			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
021023GAIN	2/10/23	2/11/23		1000-2400	25,294.31	FED W/H P/E 12/31/22	
	2/10/23	2/11/23		1000-2440	8,845.32	FICA W/H P/E 12/31/22	
	2/10/23	2/11/23		1000-2450	8,845.32	FICA CONTRIBUTION P/E 12/31/22	
	2/10/23	2/11/23		1000-2460	2,068.63	MEDICARE W/H P/E 12/31/22	
	2/10/23	2/11/23		1000-2470	2,068.63	MEDICARE CONTRIB P/E 12/31/22	
190975	2/2/2023	47,106.58	6732	GEISLINGER & SONS, INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
83412	10/13/22	11/12/22	201382	1000-1300-3412	47,106.58	CHANGE ORDERS TO P.O. 201 382	KNOWLTON FM ARV CHANGE ORDER
191008	2/9/2023	42,900.00	6518	DELL-COMM INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
392883425	1/17/23	2/16/23	201506	1000-1300-3425	42,900.00	INSTALLATION OF CONDUIT, CABLE	CONDUIT AND CABLE INSTALL
13796	2/17/2023	39,305.87	296	CITY OF DULUTH COMFORT SYSTEMS			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
0208232283	2/8/23	2/9/23		6700-4820	39,305.87	GAS BILL - JANUARY	

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191073	2/16/2023	38,674.00	647	LEAGUE OF MN CITIES INSURANCE			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
0206232478	2/6/23	2/26/23		1000-1150	38,674.00	QUARTERLY WORKERS' COMP	
70982	1/26/2023	35,822.37	948	PUBLIC EMPLOYEES RETIREMENT			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
012623HRLY	1/26/23	1/26/23		1000-2510	19,190.56	PERA CONTRIBUTION P/E 1/21/23	
	1/26/23	1/26/23		1000-2500	16,631.81	PERA W/H P/E 1/21/2023	
70996	2/9/2023	35,303.80	948	PUBLIC EMPLOYEES RETIREMENT			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
020923HRLY	2/9/23	2/10/23		1000-2510	18,912.75	PERA CONTRIBUTION P/E 2/4/23	
	2/9/23	2/10/23		1000-2500	16,391.05	PERA W/H P/E 2/4/23	
191052	2/16/2023	33,172.90	6825	BOLTON AND MENK INC.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
3057023493	1/27/23	1/28/23	201532	1000-1300-3493	33,172.90	ADDENDUM 1 FOR PROFESSIONAL S	PS ADD1 CLARIFIER EMERGENCY REF
190934	1/26/2023	32,700.00	259	DELZOTTO PRODUCTS INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
13493490	12/30/22	1/29/23	201505	1000-1300-3490	32,700.00	FURNISH AND DELIVER 86" X 102"	PROCTOR MS BUILDING REPLACEMEN
191043	2/9/2023	32,316.00	1177	TECH SALES CO			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
3267563494	1/30/23	2/23/23	201528	1000-1300-3494	2,730.00	MAGNETIC MOUNT ANTENNA	ISCO MODEM ANTENNA
	1/30/23	2/23/23	201528	1000-1300-3494	99.00	MAGNETIC MOUNT ANTENNA	ISCO MODEM ANTENNA
3267573494	1/30/23	2/23/23	201529	1000-1300-3494	28,730.00	2103 LTE NORTH AMERICA CELL PH	ISCO MODEM FOR FLOW LOGGERS
	1/30/23	2/23/23	201529	1000-1300-3494	757.00	2103 LTE NORTH AMERICA CELL PH	ISCO MODEM FOR FLOW LOGGERS
191018	2/9/2023	29,187.35	6689	INSIGHT PUBLIC SECTOR			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
1101018990891	1/22/23	2/21/23	201536	1000-1260-8915	28,324.31	10 KW 1000VA W 2 TRANSFORMER	APC SMART UPS SRT 10000VA
1101019469891	1/23/23	2/22/23	201536	1000-1260-8915	863.04	POWER DISTRIBUTION STRIP 2.4KW	APC BASIC RACK MOUNT PDU

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71004	2/10/2023	20,133.90	5996	MSRS			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
021023GAIN	2/10/23	2/11/23		1000-2660	20,133.90	DEFERRED COMP P/E 12/31/22	
71003	2/10/2023	19,795.69	948	PUBLIC EMPLOYEES RETIREMENT			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
021023GAIN	2/10/23	2/11/23		1000-2510	10,604.79	PERA CONTRIBUTION P/E 12/31/22	
	2/10/23	2/11/23		1000-2500	9,190.90	PERA W/H P/E 12/31/22	

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13782	1/31/2023	19,240.81	6599	US BANK CREDIT CARD			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
0116231736	1/16/23	1/17/23		5700-8000	899.00	BNI MEMBERSHIP DUES	
	1/16/23	1/17/23		5700-5860	724.00	WLSSD MERCH STORE SET-UP	
	1/16/23	1/17/23		4700-5860	724.00	WLSSD MERCH STORE SET-UP	
	1/16/23	1/17/23		5700-7020	5.50	DIGITAL MAIL SERVICE	
	1/16/23	1/17/23		4700-7020	5.50	DIGITAL MAIL SERVICE	
0116231870	1/16/23	1/17/23		6800-5520	25.80	REPLACEMENT BATTERIES	
0116231973	1/16/23	1/17/23		6000-6900	195.00	SAFETY BOOTS - T. MCCARTY	
	1/16/23	1/17/23		6000-6900	139.99	SAFETY BOOTS - M. LINVAL	
	1/16/23	1/17/23		6000-6910	100.00	MPERLA CONFERENCE - A.HANSON	
0116231999	1/16/23	1/17/23		4000-6010	1,207.85	NON SPARK TOOLS 4 LOX REPAIRS	
0116232136	1/16/23	1/17/23		5100-6090	152.69	WINTER WORK JACKET -J. OLESIAK	
	1/16/23	1/17/23		5600-6010	132.07	CHAINS 4 HHW FORKLIFT TIRES	
	1/16/23	1/17/23		5100-6090	123.28	CARHART BIBS - J. OLESIAK	
	1/16/23	1/17/23		5000-6090	56.48	WEATHER PROOF CORD PROTECTOR	
	1/16/23	1/17/23		5600-8210	53.60	TONER CARTRIDGE - HHW PRINTER	
	1/16/23	1/17/23		5600-6010	43.98	WIPER BLADES - FORD FOCUS	
	1/16/23	1/17/23		5500-6090	26.07	DEF FLUID & ZIP TIES	
0116232423	1/16/23	1/17/23		6000-8000	275.00	ASCE ANNUAL MEMBERSHIP DUES	
0116233291	1/16/23	1/17/23		6600-5520	559.00	URINAL AUTO FLUSH	
	1/16/23	1/17/23		6600-5520	44.77	UNI STRUT	
	1/16/23	1/17/23		6600-5520	43.90	CHAIN LINKS	
	1/16/23	1/17/23		6600-5520	38.67	PVC TEE FITTINGS	
	1/16/23	1/17/23		6600-5520	33.57	4 INCH ELBOW	
	1/16/23	1/17/23		6600-5520	21.19	PVC UNION	
	1/16/23	1/17/23		6600-5520	6.51	BELT DRESSING	
0116233309	1/16/23	1/17/23		6600-5520	532.45	TOILET FLUSH VALVE & PARTS	
	1/16/23	1/17/23		6600-5520	493.94	AUTO FLUSH VALVE	
	1/16/23	1/17/23		6600-5520	232.00	FLOW METER PIPE CLAMP	
	1/16/23	1/17/23		6600-5520	88.80	OIL FOR MAINTAINER	
	1/16/23	1/17/23		6600-5840	77.57	WINDSHIELD CHIP REPAIR TRK 120	
	1/16/23	1/17/23		6600-5520	57.10	FURNACE IGNITOR	
	1/16/23	1/17/23		6600-5520	56.17	CARBURATER FOR SNOW BLOWER	

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0116233309	1/16/23	1/17/23	6600-5520	51.98 TOILET SEATS
	1/16/23	1/17/23	6600-6060	30.54 BATTERY TERMINAL CLEANER
	1/16/23	1/17/23	6600-6060	29.24 PAINT AND WIRE STRIPPER
	1/16/23	1/17/23	6600-5520	26.95 SEAT BELT FOR HHW BOBCAT
	1/16/23	1/17/23	6600-5520	15.98 VINYL TUBING
0116233719	1/16/23	1/17/23	4200-6010	53.38 CLEANING SUPPLIES - SCANLON
	1/16/23	1/17/23	4200-6010	14.99 SHOP SUPPLIES - SCANLON
0116233751	1/16/23	1/17/23	4200-6010	143.96 DEFOAMANT TRANSFER PUMP &HOS
	1/16/23	1/17/23	4200-6010	94.93 WINTER GLOVES,HATS,LIGHTER
0116233814	1/16/23	1/17/23	6600-5520	63.24 HEX CAP SCREW
0116233908	1/16/23	1/17/23	6600-5520	703.95 REPAIR PLOW TRUCK 172
	1/16/23	1/17/23	4300-6010	21.45 911 FUEL SUPPLEMENT
0116235578	1/16/23	1/17/23	4300-6010	60.00 WINTER OVERWEIGHT PERMIT
	1/16/23	1/17/23	4300-6010	60.00 WINTER OVERWEIGHT PERMIT
	1/16/23	1/17/23	4300-6010	60.00 WINTER OVERWEIGHT PERMIT
	1/16/23	1/17/23	4300-6010	60.00 WINTER OVERWEIGHT PERMIT
	1/16/23	1/17/23	4300-6010	1.49 FEE FOR WINTER OVERWEIGHT TRK
	1/16/23	1/17/23	4300-6010	1.49 FEE 4 WINTER OVERWEIGHT TRK14
	1/16/23	1/17/23	4300-6010	1.49 FEE FOR WINTER OVERWEIGHT TRK
	1/16/23	1/17/23	4300-6010	1.49 FEE FOR WINTER OVERWEIGHT TRK
0116235757	1/16/23	1/17/23	4200-6010	43.77 HOSE 4 BIOFILTER EXHAUST DRAIN
	1/16/23	1/17/23	4200-6010	16.74 WINDSHIELD WASH 4 SCANLON TR
0116236357	1/16/23	1/17/23	6800-6910	1,995.00 ARC FLASH TRAINING - A. BENOIT
	1/16/23	1/17/23	6800-6110	442.67 CABLE PROTECTION-BOWEN BLDG
	1/16/23	1/17/23	6800-5800	154.00 ELECTRIC GLOVE VOLTAGE TESTING
	1/16/23	1/17/23	6800-5520	125.10 HEATER FOR CARLTON STATION
0116237588	1/16/23	1/17/23	6800-5520	12.03 BUILDING 5 ANALYZERS
0116237596	1/16/23	1/17/23	6600-5520	559.20 SPREADER CHAIN
	1/16/23	1/17/23	4300-6910	494.05 WASTEWATER TRNG HOTEL STAY
	1/16/23	1/17/23	4300-6910	119.32 TABLET MOUNTS FOR TRACTORS
	1/16/23	1/17/23	6600-5520	26.78 WIPERS FOR TRUCK 120
	1/16/23	1/17/23	4300-6910	19.35 WASTEWATER TRAINING DINNER
	1/16/23	1/17/23	4300-6910	15.00 WASTEWATER TRAINING BREAKFAS
	1/16/23	1/17/23	4300-6910	15.00 WASTEWATER TRAINING BREAKFAS
0116237702	1/16/23	1/17/23	7000-6910	50.39 NEWAC MTG LUNCH- 3 STAFF

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0116237702	1/16/23	1/17/23	7000-8000	35.00 CSWEA MEMBERSHIP - KOHLTS
0116237703	1/16/23	1/17/23	1000-1240-8942	882.67 LAND APP GPS UNIT ITEMS
	1/16/23	1/17/23	6000-4390	578.54 WELLNESS COMMITTEE HFOM
	1/16/23	1/17/23	1000-1000	332.36 STOCK REPLENISHMENT 69040102
	1/16/23	1/17/23	1000-1240-8942	216.04 LAND APP GPS UNIT ITEMS
	1/16/23	1/17/23	1000-1240-8942	192.84 LAND APP GPS UNIT ITEMS
	1/16/23	1/17/23	6600-5520	99.99 PRESSURE WASHER HOSE WO# 127
	1/16/23	1/17/23	1000-1240-8942	47.00 LAND APP GPS UNIT ITEMS
	1/16/23	1/17/23	6600-5520	27.39 TAILGATE HANDLE WO#12731
	1/16/23	1/17/23	6600-5520	11.99 PRESSURE WASHER ADAPTER SET
0116238103	1/16/23	1/17/23	7400-6125	527.52 ASANA PREMIUM
	1/16/23	1/17/23	7400-6010	263.28 MICE AND SURGER FOR STOCK
	1/16/23	1/17/23	5600-5871	103.30 CLEANSHP INITIAL & ADD DEVICE
	1/16/23	1/17/23	5500-5871	93.81 YW - INITIAL DEVICE & CC
	1/16/23	1/17/23	5100-5871	93.81 MRC INITIAL FEE & CC
	1/16/23	1/17/23	7400-6010	89.94 USBC TO ETHERNET ADAPTERS
	1/16/23	1/17/23	5500-5871	20.03 YW ADDITIONAL DEVICE
	1/16/23	1/17/23	5100-5871	19.00 MRC ADDITIONAL DEVICE
	1/16/23	1/17/23	7400-6010	-386.99 CREDIT FOR DEFECTIVE ORDER
0116238367	1/16/23	1/17/23	7000-6910	440.00 CONFERENCE REG. T. JOHNSON
	1/16/23	1/17/23	6000-6090	139.90 SUPPLIES OTHER
	1/16/23	1/17/23	7000-6910	85.00 CSWEA REG - S. JUNGHARE
	1/16/23	1/17/23	7000-6910	85.00 CSWEA REG - S. LOBBY
	1/16/23	1/17/23	4700-6910	85.00 CSWEA REG - R. IHRKE
	1/16/23	1/17/23	6000-6910	19.00 LICENSE RENEWAL - S. REINARZ
	1/16/23	1/17/23	6000-6940	19.00 LICENSE RENEWAL - B. HARRISON
0116238808	1/16/23	1/17/23	4700-6090	207.44 TONER FOR EPC PRINTER
	1/16/23	1/17/23	5700-6090	207.44 TONER FOR EPC PRINTER
	1/16/23	1/17/23	4700-5860	70.00 CLEAN TABLECLTHS, JACKETS/VEST
	1/16/23	1/17/23	4700-6090	64.99 DULUTH DAYS WWTP PROCESS
	1/16/23	1/17/23	5700-5860	41.05 CLEAN TABLECLTHS, JACKETS/VEST
	1/16/23	1/17/23	5700-6090	32.71 GARBOLOGY & GARBAGE LAND BOO
	1/16/23	1/17/23	5702-6090	4.58 2 ROLLS FLAG TAPE-RURAL RECYCL
0116239677	1/16/23	1/17/23	4000-6010	923.10 PARTS
	1/16/23	1/17/23	4000-6010	519.87 PARTS/WINTER GEAR

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0116239677	1/16/23	1/17/23		4000-6010	288.81	PARTS	
191005	2/9/2023	18,770.40	3926	BROWN & CALDWELL			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
564687893474	1/23/23	2/22/23	201431	1000-1300-3474	18,770.40	PROVIDE PROJECT ADMINISTRATION	HYDRAULIC MODEL UPDATE 2021
70989	1/31/2023	18,442.81	1392	UNITED STATES TREASURY			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
013123SAL	1/31/23	2/1/23		1000-2400	7,135.45	FED W/H P/E 1/31/23	
	1/31/23	2/1/23		1000-2440	4,582.04	FICA W/H P/E 1/31/23	
	1/31/23	2/1/23		1000-2450	4,582.04	FICA CONTRIBUTION P/E 1/31/23	
	1/31/23	2/1/23		1000-2460	1,071.64	MEDICARE W/H P/E 1/31/23	
	1/31/23	2/1/23		1000-2470	1,071.64	MEDICARE CONTRIB P/E 1/31/23	
71005	2/15/2023	18,262.41	1392	UNITED STATES TREASURY			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
021523SAL	2/15/23	2/16/23		1000-2400	7,073.11	FED W/H P/E 2/15/23	
	2/15/23	2/16/23		1000-2440	4,534.23	FICA W/H P/E 2/15/23	
	2/15/23	2/16/23		1000-2450	4,534.23	FICA CONTRIBUTION P/E 2/15/23	
	2/15/23	2/16/23		1000-2470	1,060.42	MEDICARE CONTRIB P/E 2/15/23	
	2/15/23	2/16/23		1000-2460	1,060.42	MEDICARE W/H P/E 2/15/23	
190968	1/26/2023	17,200.00	6834	TURNING LIFE GOLD			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
011023	1/10/23	2/9/23		6000-6910	17,200.00	LEADERSHIP COACHING	
190998	2/2/2023	16,500.48	3940	VEOLIA ES TECHNICAL SOLUTIONS			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
INV170948	1/10/23	2/9/23	900946	5600-5819	5,308.89	PAINT CARE DISPOSAL CHARGES	
	1/10/23	2/9/23	900946	5600-5817	3,400.94	HAZ WASTE DISPOSAL (COUNTY)	
	1/10/23	2/9/23	900946	5600-5860	846.60	EVENT MOBILIZATION FEES	
INV171263	1/12/23	2/11/23	900946	5600-5816	3,397.05	HAZ WASTE DISPOSAL (LOCAL)	
	1/12/23	2/11/23	900946	5600-5819	3,061.22	PAINT CARE DISPOSAL CHARGES	
	1/12/23	2/11/23	900946	5600-5860	288.78	FACILITY MOBILIZATION FEES	
	1/12/23	2/11/23	900946	5600-6090	197.00	MATERIALS	

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190940	1/26/2023	16,057.88	482	HAWKINS, INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
6382398	1/17/23	2/16/23	900953	1000-1020	8,022.13	FERRIC CHLORIDE	
6383334	1/6/23	2/5/23	900953	1000-1020	8,035.75	FERRIC CHLORIDE	
55119	2/14/2023	15,696.84	395	FRYBERGER BUCHANAN			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
013123	1/31/23	2/1/23		6000-6700	15,696.84	LEGAL BILL - JANUARY	
191015	2/9/2023	15,600.00	6748	GOLIATH HYDRO-VAC INC.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
35836	1/12/23	2/11/23	420526	4200-5580	15,600.00	ESTIMATE FOR WET WELL CLEANING	CLOQUET PS WET WELL CLEANING
13784	2/2/2023	15,399.21	296	CITY OF DULUTH COMFORT SYSTEMS			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
0119232060	1/19/23	1/20/23		4200-5240	29.59	WATER BILL - JANUARY	
0119232065	1/19/23	1/20/23		4200-5240	320.43	WATER BILL - JANUARY	
	1/19/23	1/20/23		4200-5241	30.06	STORM BILL - JANUARY	
0123230020	1/23/23	1/24/23		6700-5240	8,339.57	WATER BILL - JANUARY	
	1/23/23	1/24/23		6700-5241	60.96	STORM BILL - JANUARY	
0123230024	1/23/23	1/24/23		6700-5241	3,411.23	STORM BILL - JANUARY	
	1/23/23	1/24/23		6700-5240	10.89	WATER BILL - JANUARY	
0123230025	1/23/23	1/24/23		6700-5240	366.18	WATER BILL - JANUARY	
0123230026	1/23/23	1/24/23		6700-5240	6.27	WATER BILL - JANUARY	
0123230027	1/23/23	1/24/23		5500-5240	94.05	WATER BILL - JANUARY	
0123230028	1/23/23	1/24/23		6700-5240	115.70	WATER BILL - JANUARY	
0123230029	1/23/23	1/24/23		5600-4820	1,584.70	GAS BILL - JANUARY	
0123230030	1/23/23	1/24/23		6700-4820	46.00	GAS BILL - JANUARY	
0123230031	1/23/23	1/24/23		6700-5240	87.71	WATER BILL - JANUARY	
0123230035	1/23/23	1/24/23		6700-5240	157.20	WATER BILL - JANUARY	
0123230098	1/23/23	1/24/23		5500-5240	29.59	WATER BILL - JANUARY	
0123238640	1/23/23	1/24/23		4200-4820	252.94	GAS BILL - JANUARY	
	1/23/23	1/24/23		4200-5240	232.73	WATER BILL - JANUARY	
0123238660	1/23/23	1/24/23		4200-5240	223.41	WATER BILL - JANUARY	

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191017	2/9/2023	12,536.95	6634	HR GREEN INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
159378R3440	1/12/23	2/11/23	201498	1000-1300-3440	12,536.95	ADD \$245400 TO PO 201-447-0-CA	CLOQ REHAB PROF SRV CONSTRUCTI
191023	2/9/2023	12,395.60	632	LAKEHEAD CONSTRUCTORS INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
2300793448	1/16/23	2/15/23	201384	1000-1300-3448	12,395.60	INSTALLATION OF CONDUIT IN LIE	PLANT AIR SYSTEM CHANGE ORDER :
190943	1/26/2023	12,395.58	632	LAKEHEAD CONSTRUCTORS INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
93448	12/21/22	1/20/23	201384	1000-1300-3448	12,395.58	INSTALLATION OF CONDUIT IN LIE	PLANT AIR SYSTEM CHANGE ORDER :
190931	1/26/2023	11,158.36	4560	CENTURYLINK			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
624554515	1/12/23	2/1/23		4200-5210	862.57	MPLS	
624563300	1/12/23	2/1/23		7400-5210	1,998.30	INTERNET	
624594190	1/12/23	2/1/23		4200-5210	8,297.49	MPLS	
191007	2/9/2023	10,850.19	1069	CORE & MAIN LP			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
R258785	1/20/23	2/19/23	103881	1000-2020	10,578.40	CLAPPER ASSY, 30" 530112 M&H	61340122
	1/20/23	2/19/23	103881	1000-1005	271.79	CLAPPER ASSY, 30" 530112 M&H	61340122
191055	2/16/2023	10,627.40	6454	CITON			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
S2994243425	12/20/22	12/21/22	201507	1000-1300-3425	10,627.40	FORTIGATE 100F SECURITY APPLIA	FORTIGATE 100F APPLIANCE SA
71007	2/15/2023	10,290.35	948	PUBLIC EMPLOYEES RETIREMENT			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
021523SAL	2/15/23	2/16/23		1000-2510	5,512.68	PERA CONTRIBUTION P/E 2/15/23	
	2/15/23	2/16/23		1000-2500	4,777.67	PERA W/H P/E 2/15/23	
70991	1/31/2023	10,290.35	948	PUBLIC EMPLOYEES RETIREMENT			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
013123SAL	1/31/23	2/1/23		1000-2510	5,512.68	PERA CONTRIBUTION P/E 1/31/23	
	1/31/23	2/1/23		1000-2500	4,777.67	PERA W/H P/E 1/31/23	

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70995	2/9/2023	10,013.59	216	COMMISSIONER OF REVENUE			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
020923HRLY	2/9/23	2/10/23		1000-2410	10,013.59	DEDUCTIONS P/E 2/4/23	
70981	1/26/2023	10,004.93	216	COMMISSIONER OF REVENUE			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
012623HRLY	1/26/23	1/26/23		1000-2410	10,004.93	DEDUCTIONS P/E 1/21/2023	
70983	1/26/2023	9,528.00	5996	MSRS			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
012623HRLY	1/26/23	1/26/23		1000-2660	9,528.00	DEFERRED COMP P/E 1/21/2023	
190925	1/26/2023	9,494.00	199	ATLAS COPCO COMPRESSORS LLC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
1122121506	12/2/22	1/1/23	900958	6600-5820	9,494.00	TOTAL ANNUAL PRICE	
70997	2/9/2023	9,251.53	5996	MSRS			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
020923HRLY	2/9/23	2/10/23		1000-2660	9,251.53	DEFERRED COMP P/E 2/4/23	
191068	2/16/2023	8,088.87	482	HAWKINS, INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
6397332	2/8/23	3/10/23	900953	1000-1020	8,088.87	FERRIC CHLORIDE	
70992	1/31/2023	8,028.00	5996	MSRS			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
013123SAL	1/31/23	2/1/23		1000-2660	8,028.00	DEFERRED COMP P/E 1/31/23	
190977	2/2/2023	8,012.12	482	HAWKINS, INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
6392515	1/30/23	3/1/23	900953	1000-1020	8,012.12	FERRIC CHLORIDE	
191086	2/16/2023	7,641.79	992	ROAD MACHINERY & SUPPLY			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
W1094903	1/25/23	2/24/23	661717	6600-5840	3,038.96	CONTRACTOR WORK ORDERS	8 CONTRACTOR
W1100203	1/26/23	2/25/23	661754	6600-5840	453.90	CONTRACTOR WORK ORDERS	8 CONTRACTOR
W1100603	1/31/23	3/2/23	661761	6600-5840	4,148.93	CONTRACTOR WORK ORDERS	8 CONTRACTOR

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71008	2/15/2023	7,573.00	5996	MSRS			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
021523SAL	2/15/23	2/16/23		1000-2660	7,573.00	DEFERRED COMP P/E 2/15/23	
191047	2/9/2023	7,456.56	3940	VEOLIA ES TECHNICAL SOLUTIONS			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
INV178234	1/23/23	2/22/23	900946	5600-5817	5,112.78	HAZ WASTE DISPOSAL (COUNTY)	
	1/23/23	2/22/23	900946	5600-5860	1,263.60	EVENT MOBILIZATION FEES	
	1/23/23	2/22/23	900946	5600-5819	1,080.18	PAINT CARE DISPOSAL CHARGES	
190971	2/2/2023	7,406.64	6601	AIR PRODUCTS AND CHEMICALS INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
422901393	1/11/23	2/11/23	103826	1000-2020	3,703.32	ACTUATOR ASSEMBLY	64010003
422901393A	1/11/23	2/11/23	103855	1000-2020	3,516.52	ACTUATOR ASSEMBLY	64010003
	1/11/23	2/11/23	103855	1000-1005	186.80	ACTUATOR ASSEMBLY	64010003
71002	2/10/2023	7,186.01	216	COMMISSIONER OF REVENUE			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
021023GAIN	2/10/23	2/11/23		1000-2410	7,186.01	DEDUCTIONS P/E 12/31/22	
191063	2/16/2023	7,087.50	5944	FIRST STRIKE SAFETY SOLUTIONS			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
11723	1/27/23	2/26/23	420529	4200-5580	7,087.50	SAFETY SUPPORT FOR THE CLOQUET	CLOQUET WET WELL CLEANING-SAFE
190993	2/2/2023	6,732.07	3742	SGS AXYS ANALYTICAL SERVICES			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
11561533	1/12/23	2/11/23	771208	7700-7820	6,732.07	DIOXIN, PCBS, DDT, TOXAPHENE	QUARTERLY WW TESTING
191014	2/9/2023	6,706.00	411	GENERAL CLEANING CORPORATION			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
36138	1/27/23	2/6/23	900848	6000-4520	3,243.00	BUILDING 9	
	1/27/23	2/6/23	900848	4000-4520	2,293.00	BUILDING 8	
	1/27/23	2/6/23	900848	5000-4520	360.00	TRANSFER STATION	
	1/27/23	2/6/23	900848	5600-4520	333.00	HOUSEHOLD HAZARDOUS WASTE	
	1/27/23	2/6/23	900848	5100-4520	304.00	MATERIALS RECOVERY CENTER	
	1/27/23	2/6/23	900848	4300-5860	173.00	CARLTON BIOSOLIDS STORAGE	

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55102	2/3/2023	6,495.90	4421	APPLIED INDUSTRIAL TECH			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
7026151076	1/27/23	1/28/23	104099	1000-2020	6,480.32	BALL BEARING, 7330 BMPUAUO	15010062
7026151140	1/27/23	1/28/23	104120	1000-2020	15.58	SLEEVE, 4JE WOODS SUREFLEX	27150040
191058	2/16/2023	6,453.75	4797	CORE ADVANTAGE			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
39567A	1/31/23	3/2/23	900964	5100-5704	6,453.75	LUMBER	
55122	2/14/2023	6,397.79	2017	WASTE MANAGEMENT OF WI-MN			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
10039328082	2/2/23	2/3/23	900986	5702-5818	6,397.79	CANOSIA RECYCLING SERVICES	
70978	1/31/2023	6,342.00	5174	MN DEPT OF EMPLOYMENT AND			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
123122MNUI	1/10/23	1/31/23		4000-4350	5,142.00	UNEMPLOYMENT BENEFITS PAID	
	1/10/23	1/31/23		5500-4350	1,200.00	UNEMPLOYMENT BENEFITS PAID	
190930	1/26/2023	5,921.50	5895	CDW GOVERNMENT, INC.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
FZ50680	1/6/23	2/5/23	740455	7400-6010	5,921.50	IPAD 9TH GEN 256GB	
13786	2/2/2023	5,619.33	1978	HARTEL'S DISPOSAL			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
765017	1/25/23	2/14/23	900984	5703-5860	292.00	CHESTER CREEK DROP SITE SVCS	
765066	1/25/23	2/14/23	900963	5100-5790	2,950.00	20 YD. CARDBOARD ROLL OFF	
765178	1/25/23	2/14/23	900629	6000-5860	234.00	20 YARD SCRAP METAL BIN	
765199	1/25/23	2/14/23	900971	6000-5860	345.00	20 YARD PALLET DUMPSTER	
765225	1/25/23	2/14/23	900970	6000-5860	244.25	BUILDING 8	
765226	1/25/23	2/14/23	900970	6000-5860	333.75	BUILDING 9	
765227	1/25/23	2/14/23	900970	6000-5860	144.25	BUILDING 10	
765228	1/25/23	2/14/23	900970	6000-5860	686.52	HHW	
765229	1/25/23	2/14/23	900970	6000-5860	182.63	MRC	
765230	1/25/23	2/14/23	900970	6000-5860	206.93	SCANLON PUMP STATION	

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190996	2/2/2023	5,341.58	6534	TREATMENT RESOURCES INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
2023769A	1/16/23	2/15/23	104106	1000-2020	5,305.00	HOSE, HYPALON 139.2012	40010011
	1/16/23	2/15/23	104106	1000-1005	36.58	HOSE, HYPALON 139.2012	40010011
191000	2/3/2023	5,200.72	6803	TWIN PORTS TRAILER TRASH, INC.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
020323	2/3/23	2/3/23		1000-0805	5,200.72	6803TWIN PORTS TRAILER TR	
191081	2/16/2023	5,150.48	5261	OVIVO USA, LLC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
8484493	1/24/23	2/24/23	103953	1000-2020	4.32	DRIVE SCREW, F50463 (#27)	17140004
8484527	1/30/23	3/1/23	103953	1000-2020	5,146.16	PROPELLER, SLUDGE MIXER 24" CI	54060003
190992	2/2/2023	5,014.88	2651	SEH ENGINEERS ARCHITECTS INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
439699	1/11/23	2/10/23	740409	7400-7810	5,014.88	PLEASE ADD TO PO 740409-0-MIS	SEH SUPPORT WORK
190928	1/26/2023	4,910.70	6801	CARLSON TIMBER PRODUCTS, INC.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
011923	1/19/23	2/8/23	500110	5000-5705	4,910.70	MAY 16TH - DECEMBER 31ST 2022	2022 UNACCEPTABLE FEES AGREEME
191076	2/16/2023	4,699.00	6673	MDT, INC.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
2301033	1/25/23	2/24/23	740459	1000-1160	4,699.00	ANNUAL MDT AUTOSAVE SUPPORT.	AUTOSAVE EXTENDED SUPPORT
191009	2/9/2023	4,673.86	320	DUNCAN CO			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
3110454	1/20/23	2/19/23	661743	6600-5520	4,476.00	TRUMBULL12" MUD VALVE 367-143C	N14381
	1/20/23	2/19/23	661743	6600-5520	197.86	TRUMBULL12" MUD VALVE 367-143C	N14381
191085	2/16/2023	4,403.26	922	FERGUSON ENTERPRISES LLC #1657			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
9768484	1/29/23	2/28/23	104079	1000-2020	4,374.00	MECH SEAL, 193859 CHESTERTON	71070393
	1/29/23	2/28/23	104079	1000-1005	29.26	MECH SEAL, 193859 CHESTERTON	71070393

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55120	2/14/2023	4,271.06	1028	VANBERGEN & MARKSON INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
408056	2/7/23	2/8/23	104029	1000-2020	3,945.34	SHAFT, 52-224-762-701 4X4X12	27270090
	2/7/23	2/8/23	104029	1000-1005	325.72	SHAFT, 52-224-762-701 4X4X12	27270090
70987	1/31/2023	4,264.97	190	AFSCME COUNCIL 5			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
013123DUES	1/31/23	1/31/23		1000-2770	4,264.97	UNION DUES- JANUARY	
190986	2/2/2023	4,060.59	6682	PETROLEUM TRADERS CORPORATION			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
1847913	1/16/23	2/15/23	900965	5500-5230	174.58	DIESEL FUEL-ORGANICS	
1848098	1/12/23	2/11/23	900965	1000-1010	1,963.31	DIESEL FUEL-MAIN PLANT	
1848604	1/17/23	2/16/23	900965	1000-1010	1,922.70	GASOLINE-MAIN PLANT	
191069	2/16/2023	3,935.34	6689	INSIGHT PUBLIC SECTOR			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
110102111989	1/27/23	2/26/23	201536	1000-1260-8915	3,935.34	3 YEAR TECH SUPPORT	EXTENDED WARRANTY SERVICE PACI
55089	1/27/2023	3,843.51	4421	APPLIED INDUSTRIAL TECH			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
7026094544	1/20/23	1/21/23	104099	1000-2020	3,828.01	BALL BEARING, 7230 BMP (FOR	15010060
7026094600	1/20/23	1/21/23	104120	1000-2020	15.50	BELT, A60	27060006
191022	2/9/2023	3,755.00	5837	LAKE SUPERIOR CONSULTING, LLC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
548543471	1/31/23	2/1/23	201405	1000-1300-3465	3,687.15	CHANGE ORDER TO P.O. 201405-0-	CO BRISTOL PROF. SERVICES
	1/31/23	2/1/23	201405	1000-1300-3471	67.85	PROFESSIONAL ENGINEERING SERV	BRISTOL PS REHABILITATION
190970	1/26/2023	3,672.50	4009	VIELE CONTRACTING INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
12201	1/13/23	1/14/23	900845	5100-5808	3,672.50	LARGE PLOW TRUCK 12' 3-WAY	
191079	2/16/2023	3,667.71	6842	GOVERNMENTJOBS.COM, INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
INV31182	1/19/23	2/19/23	601357	6000-6900	3,667.71	2023 YEAR SAFETY TRAINING	LEARN FOR THE TERM

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190960	1/26/2023	3,357.78	3742	SGS AXYS ANALYTICAL SERVICES			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
11560775	1/6/23	2/5/23	771236	7700-7820	3,357.78	EPA 1633 ANALYSES	
191065	2/16/2023	3,280.00	424	GOODWILL INDUSTRIES			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
SINV01138	1/31/23	3/2/23	900966	5100-5812	3,280.00	MATTRESS/BOXSPRING RECYCLING	
70990	1/31/2023	3,106.39	216	COMMISSIONER OF REVENUE			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
013123SAL	1/31/23	2/1/23		1000-2410	3,106.39	DEDUCTIONS P/E 1/31/23	
71006	2/15/2023	3,082.85	216	COMMISSIONER OF REVENUE			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
021523SAL	2/15/23	2/16/23		1000-2410	3,082.85	DEDUCTIONS P/E 2/15/23	
190948	1/26/2023	2,900.00	5974	MEA			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
M39172	1/11/23	1/26/23	680511	6800-6910	2,900.00	1.19.23 8 HR ONSITE TRAINING	ELECTRICAL GROUP TRAINING
12537	2/2/2023	2,750.00	5841	NORTHLAND VEBA TRUST			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
020123VEBA	2/1/23	2/2/23		6600-4240	2,750.00	VEBA CONTRIBUTION 2023	
190927	1/26/2023	2,700.00	6513	BRENT'S SEPTIC SERVICE LLC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
16882	1/4/23	2/3/23	420527	4200-5570	2,700.00	SEPTIC HAULING SERVICES TO REM	SEPTIC HAULING FROM ARV SPILL
55096	1/27/2023	2,688.70	2794	USA BLUEBOOK			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
238629	1/18/23	1/19/23	104119	1000-2020	2,659.90	PUMP, SUMP EBARA EPD-5MS1 S.S.	65000001
	1/18/23	1/19/23	104119	1000-1005	28.80	PUMP, SUMP EBARA EPD-5MS1 S.S.	65000001
191057	2/16/2023	2,667.15	1069	CORE & MAIN LP			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
S131633	1/25/23	2/24/23	104088	1000-2020	2,597.15	ELBOW, 6" 90ELL VICTAULIC	61210018
	1/25/23	2/24/23	104088	1000-1005	70.00	ELBOW, 6" 90ELL VICTAULIC	61210018

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191060	2/16/2023	2,568.50	6667	EPC ENGINEERING & TESTING			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
22M165302346	2/6/23	2/24/23	201522	1000-1300-3469	2,568.50	CARLTON PS MATERIALS TESTING:	CARLTON PS MATERIALS TESTING
70998	2/9/2023	2,414.83	6586	WLSSD CAFETERIA PLAN - US BANK			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
020923HRLY	2/9/23	2/10/23		1000-0370	2,414.83	SECTION 125 P/E 2/4/23	
191091	2/16/2023	2,390.19	1047	VWR CORPORATION			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
8811934155	1/30/23	3/1/23	104135	1000-2020	2,368.44	DRAGER TUBE, H2S 100-2000PPM	22170016
	1/30/23	3/1/23	104135	1000-1005	21.75	DRAGER TUBE, H2S 100-2000PPM	22170016
191035	2/9/2023	2,359.02	6682	PETROLEUM TRADERS CORPORATION			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
1850112	1/19/23	2/18/23	900965	1000-1010	2,359.02	DIESEL FUEL-MAIN PLANT	
191051	2/16/2023	2,268.59	6819	BELL BANK EQUIPMENT FINANCE			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
68262	2/10/23	2/25/23	900961	5500-7210	2,268.59	ORGANICS LOADER	
191021	2/9/2023	2,264.85	6517	KWIK TRIP INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
0206239947	2/6/23	2/7/23	900975	4300-5230	2,100.25	DIESEL	
	2/6/23	2/7/23	900975	4200-5230	97.73	DIESEL	
	2/6/23	2/7/23	900975	6000-5220	66.87	GASOLINE	
70984	1/26/2023	2,187.55	6586	WLSSD CAFETERIA PLAN - US BANK			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
012623HRLY	1/26/23	1/26/23		1000-0370	2,187.55	SECTION 125 P/E 1/21/2023	
190953	1/26/2023	2,173.94	6682	PETROLEUM TRADERS CORPORATION			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
1844437	1/4/23	2/3/23	900965	5100-5230	1,511.40	DIESEL FUEL-MRC (EQUIP.)	
	1/4/23	2/3/23	900965	5100-4800	662.54	HEATING FUEL-MRC (INSIDE TANK)	

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190947	1/26/2023	2,160.23	727	MIELKE ELECTRIC WORKS			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
105918IN	1/13/23	1/14/23	740411	7400-5870	388.65	CONNECTED COMPONENTS WORKBE	CONNECTED COMPONENT WORKBEN
105943IN	1/13/23	1/14/23	104093	1000-2020	1,616.00	MOTOR, 10HP 215T MARATHON TEF	54010240
	1/13/23	1/14/23	104093	1000-1005	155.58	MOTOR, 10HP 215T MARATHON TEF	54010240
55101	1/31/2023	2,117.53	3044	RETROFIT RECYCLING INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
119113IN	1/23/23	2/22/23	900960	5100-5813	2,117.53	ELECTRONICS RECYCLING (MRC)	
191059	2/16/2023	2,040.49	6648	DEERE CREDIT, INC.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
2743457	2/2/23	2/22/23	900765	5100-7210	1,687.05	6648DEERE CREDIT, INC.	
	2/2/23	2/22/23	900765	5500-7210	1,687.05	ORGANICS LOADER	
	2/2/23	2/22/23	900765	6600-5840	353.44	ORGANICS LOADER	
	2/2/23	2/22/23	900765	5500-7210	-1,687.05	6648DEERE CREDIT, INC.	
55113	2/10/2023	2,010.00	6683	MCD MEDIA LLC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
155714	9/1/22	9/2/22	570650	5704-7040	167.50	HHW POSTER PLACEMENTS	
	9/1/22	9/2/22	570650	5702-7030	167.50	REUSE POSTER PLACEMENTS - HHW	
155715	10/1/22	10/2/22	570650	5704-7040	167.50	HHW POSTER PLACEMENTS	
	10/1/22	10/2/22	570650	5702-7030	167.50	REUSE POSTER PLACEMENTS - MRC	
155716	11/1/22	11/2/22	570650	4700-7020	167.50	P2 POSTER PLACEMENTS	
	11/1/22	11/2/22	570650	5702-7030	167.50	PROBLEM MATERIAL POSTER PLACE	PROBLEM MATERIAL POSTER PLACEM
155717	12/1/22	12/2/22	570650	4700-7020	167.50	P2 POSTER PLACEMENTS	
	12/1/22	12/2/22	570650	5702-7030	167.50	PROBLEM MATERIAL POSTER PLACE	PROBLEM MATERIAL POSTER PLACEM
155718	1/1/23	1/2/23	570651	5704-7040	167.50	HHW POSTER PLACEMENTS	
	1/1/23	1/2/23	570651	4700-7020	167.50	P2 POSTER PLACEMENTS	
156750	8/1/22	8/2/22	570650	5704-7040	167.50	HHW POSTER PLACEMENTS	
	8/1/22	8/2/22	570650	5702-7030	167.50	REUSE POSTER PLACEMENTS - HHW	
190982	2/2/2023	2,000.00	6837	DESCHENES			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
1280	1/16/23	2/15/23	470288	4700-5860	2,000.00	DRONE FILMING	

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13779	1/26/2023	1,890.68	1711	GRAINGER, W. W. INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
9569567937	1/11/23	1/12/23	661726	6600-5520	940.86	NEEDLE VALVE PVC 1/2" 150PSI F	N14342
9577575229	1/18/23	1/19/23	104118	1000-2020	737.51	FLOOR DRI, LOOSE ABSORBENT BAC	35030009
9579390007	1/19/23	1/20/23	661744	6600-6130	85.50	3" ABRASIVE CUT-OFF WHEEL	ABRASIVE CUT-OFF WHEEL
9582527959	1/23/23	1/24/23	661745	6600-5520	126.81	SS TUBE 3/8"X 6FT LENGHT	N14382
55118	2/14/2023	1,844.00	300	FORUM COMMUNICATIONS			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
135815010413	1/31/23	2/1/23	570652	5702-7030	756.00	TREECYCLE PRINT ADS	
135815010513	1/31/23	2/1/23	570652	5702-7030	144.00	TREECYCLE PRINT ADS	
135815010613	1/31/23	2/1/23	570652	5702-7030	144.00	TREECYCLE PRINT ADS	
141453010193	1/31/23	2/1/23	570652	5702-7030	800.00	TREECYCLE WEB ADS	
191071	2/16/2023	1,786.00	5683	JOHN'S TWIN PORTS RECYCLING			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
9838HHNK	1/18/23	2/2/23	510291	5100-5860	1,786.00	2022 E-WASTE STACKING SERVICES	
70993	1/31/2023	1,753.39	6586	WLSSD CAFETERIA PLAN - US BANK			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
013123SAL	1/31/23	2/1/23		1000-0370	1,753.39	SECTION 125 P/E 1/31/23	

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13795	2/17/2023	1,716.41	3471	AT&T MOBILITY			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
838460067X02:	2/6/23	2/26/23		4300-5200	267.77	CELL PHONE BILL - JANUARY	
	2/6/23	2/26/23		7400-5200	266.12	CELL PHONE BILL - JANUARY	
	2/6/23	2/26/23		4200-5200	172.39	CELL PHONE BILL - JANUARY	
	2/6/23	2/26/23		7000-5200	169.53	CELL PHONE BILL - JANUARY	
	2/6/23	2/26/23		4000-5200	155.21	CELL PHONE BILL - JANUARY	
	2/6/23	2/26/23		6800-5200	145.11	CELL PHONE BILL - JANUARY	
	2/6/23	2/26/23		5500-5871	128.54	CELL PHONE BILL - JANUARY	
	2/6/23	2/26/23		5100-5200	106.39	CELL PHONE BILL - JANUARY	
	2/6/23	2/26/23		6600-5200	48.78	CELL PHONE BILL - JANUARY	
	2/6/23	2/26/23		6000-5200	48.78	CELL PHONE BILL - JANUARY	
	2/6/23	2/26/23		7700-5200	46.04	CELL PHONE BILL - JANUARY	
	2/6/23	2/26/23		7000-5210	37.98	CELL PHONE BILL - JANUARY	
	2/6/23	2/26/23		5100-5871	36.66	CELL PHONE BILL - JANUARY	
	2/6/23	2/26/23		5500-5200	30.76	CELL PHONE BILL - JANUARY	
	2/6/23	2/26/23		7400-5210	28.33	CELL PHONE - JANUARY	
	2/6/23	2/26/23		5600-5200	15.28	CELL PHONE BILL - JANUARY	
	2/6/23	2/26/23		6700-5200	12.74	CELL PHONE BILL - JANUARY	
190954	1/26/2023	1,688.47	902	PFC EQUIPMENT			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
407447	1/20/23	2/19/23	104058	1000-2020	1,641.42	CONNECTING ROD ASSY, PF0252	27320035
	1/20/23	2/19/23	104058	1000-1005	47.05	CONNECTING ROD ASSY, PF0252	27320035

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13775	1/26/2023	1,591.30	6540	CINTAS CORPORATION NO. 2			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
4143240871	1/12/23	2/11/23	900968	4300-7800	164.90	UNIFORMS/LAUNDRY-LAND APP	
	1/12/23	2/11/23	900968	4000-7800	56.18	UNIFORMS/LAUNDRY-OPERATIONS	
	1/12/23	2/11/23	900968	6800-7800	17.02	UNIFORMS/LAUNDRY-ELECTRICAL	
	1/12/23	2/11/23	900968	6600-7800	15.37	UNIFORMS/LAUNDRY-MECHANICAL	
	1/12/23	2/11/23	900968	7700-7800	10.49	UNIFORMS/LAUNDRY-LAB	
	1/12/23	2/11/23	900968	6700-7800	10.04	UNIFORMS/LAUNDRY-BOILER/FACIL	
	1/12/23	2/11/23	900968	7000-7800	2.68	UNIFORMS/LAUNDRY-ENGINEERING	
4143646896	1/17/23	2/16/23	900968	4200-7800	57.65	UNIFORMS/LAUNDRY-CONVEYANCE	
4143948378	1/19/23	2/18/23	900968	5100-7800	147.47	UNIFORMS/LAUNDRY-MRC	
4143952642	1/19/23	2/18/23	900968	5600-7800	135.67	UNIFORMS/LAUNDRY-HHW	
4143952708	1/19/23	2/18/23	900968	6600-7800	100.46	UNIFORMS/LAUNDRY-MECHANICAL	
	1/19/23	2/18/23	900968	4300-7800	79.85	UNIFORMS/LAUNDRY-LAND APP	
	1/19/23	2/18/23	900968	4000-7800	59.30	UNIFORMS/LAUNDRY-OPERATIONS	
	1/19/23	2/18/23	900968	6800-7800	17.02	UNIFORMS/LAUNDRY-ELECTRICAL	
	1/19/23	2/18/23	900968	7700-7800	10.49	UNIFORMS/LAUNDRY-LAB	
	1/19/23	2/18/23	900968	6700-7800	10.04	UNIFORMS/LAUNDRY-BOILER/FACIL	
	1/19/23	2/18/23	900968	7000-7800	2.68	UNIFORMS/LAUNDRY-ENGINEERING	
4143952734	1/19/23	2/18/23	900968	4700-7800	23.74	UNIFORMS/LAUNDRY EPC'S	
	1/19/23	2/18/23	900968	6600-7800	15.77	UNIFORMS/LAUNDRY-MECHANICAL	
4143953320	1/19/23	2/18/23	900968	6600-7800	238.34	UNIFORMS/LAUNDRY-MECHANICAL	
	1/19/23	2/18/23	900968	6800-7800	220.65	UNIFORMS/LAUNDRY-ELECTRICAL	
	1/19/23	2/18/23	900968	4000-7800	89.73	UNIFORMS/LAUNDRY-OPERATIONS	
	1/19/23	2/18/23	900968	7700-7800	24.03	UNIFORMS/LAUNDRY-LAB	
	1/19/23	2/18/23	900968	4300-7800	10.47	UNIFORMS/LAUNDRY-LAND APP	
	1/19/23	2/18/23	900968	6700-7800	9.35	UNIFORMS/LAUNDRY-BOILER/FACIL	
	1/19/23	2/18/23	900968	7000-7800	1.50	UNIFORMS/LAUNDRY-ENGINEERING	
4144337695	1/24/23	2/23/23	900968	4200-7800	60.41	UNIFORMS/LAUNDRY-CONVEYANCE	
71009	2/15/2023	1,545.05	6586	WLSSD CAFETERIA PLAN - US BANK			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
021523SAL	2/15/23	2/16/23		1000-0370	1,545.05	SECTION 125 P/E 2/15/23	

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190937	1/26/2023	1,459.16	352	ESC SYSTEMS SOUND-LIFE-SAFETY			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
74338	1/5/23	2/4/23	680508	6800-5800	515.00	CONTRACTOR WORK ORDERS	8 CONTRACTOR
74339	1/5/23	2/4/23	680508	6800-5800	329.16	CONTRACTOR WORK ORDERS	8 CONTRACTOR
74341	1/5/23	2/4/23	680508	6800-5800	615.00	CONTRACTOR WORK ORDERS	8 CONTRACTOR
13785	2/2/2023	1,432.84	1711	GRAINGER, W. W. INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
9588548967	1/27/23	1/28/23	104132	1000-2020	597.95	FLAP DISC, 4-1/2X7/8 60GRIT	11020018
9588596222	1/27/23	1/28/23	680516	6600-5520	393.61	MOTOR, 1HP, MARATHON, 1760 RPM	N12816
9588888926	1/27/23	1/28/23	104142	1000-2020	421.96	SELF RETRACT LIFELINE, 3100425	69040082
9590551876	1/30/23	1/31/23	661757	6700-5520	19.32	CARTRIDGE FILTER FOR DAYTON VA	N14388
191090	2/16/2023	1,374.99	6766	UTILITY LOGIC, LLC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
13791	1/27/23	2/26/23	420530	4200-6010	1,329.99	VALVE COVER LIFTER	UNIVERSAL VALVE COVER LIFTER
	1/27/23	2/26/23	420530	4200-6010	45.00	VALVE COVER LIFTER	UNIVERSAL VALVE COVER LIFTER
190978	2/2/2023	1,350.00	6726	INVOLTA			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
INV52842	1/15/23	2/14/23	900907	7400-7810	1,350.00	MONTHLY SECURITY MONITORING	
191084	2/16/2023	1,345.87	6682	PETROLEUM TRADERS CORPORATION			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
1852035	1/25/23	2/24/23	900965	1000-1010	1,345.87	DIESEL FUEL-MAIN PLANT	
190926	1/26/2023	1,345.85	5073	BLAINE BROTHERS			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
20002242746	1/6/23	2/5/23	661723	6600-5840	1,345.85	CONTRACTOR WORK ORDERS	8 CONTRACTOR
55129	2/17/2023	1,334.97	4389	METRO SALES INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
INV2224422	2/14/23	2/15/23	900838	6000-8210	1,198.85	3RD FLOOR B8 S/N: 3120R201569	
	2/14/23	2/15/23	900838	4200-6010	49.68	SCANLON S/N: 3370P300626	
	2/14/23	2/15/23	900838	5600-8210	43.36	HHW S/N: 3370P3006	
	2/14/23	2/15/23	900838	5100-5860	43.08	MRC S/N: 3370P300625	

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190983	2/2/2023	1,333.34	5261	OVIVO USA, LLC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
8484429	1/12/23	2/11/23	104086	1000-2020	1,333.34	TORQUE LIMIT SWITCH ASSY,OVIVC	30400187
191034	2/9/2023	1,300.00	6837	DESCHENES			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
1281	1/24/23	2/23/23	570645	5700-5860	950.00	DESIGN ANIMATED INTROS & OUTR	
	1/24/23	2/23/23	570645	4700-5860	350.00	DESIGN ANIMATED INTROS & OUTR	
191089	2/16/2023	1,242.00	1175	UNITED RENTALS INC.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
214572465001	1/19/23	1/20/23	500108	5000-5860	1,242.00	34' ARTICULATING MANLIFT FOR	ONE DAT LIFT RENTAL
55093	1/27/2023	1,241.92	5219	MSC INDUSTRIAL SUPPLY CO.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
5829906002	12/30/22	12/31/22	900902	6600-6060	89.97	MISCELLANEOUS FASTENERS	
5914989001	1/13/23	1/14/23	900902	6600-6060	336.08	MISCELLANEOUS FASTENERS	
5915098001	1/13/23	1/14/23	900902	6600-6060	542.13	MISCELLANEOUS FASTENERS	
5915892001	1/12/23	1/13/23	900901	6600-6060	273.74	MISCELLANEOUS PVC	
13790	2/10/2023	1,202.50	376	FEDEX			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
802558617	2/1/23	2/2/23	900981	6000-8200	1,202.50	MISC SHIPPING COSTS	
55126	2/17/2023	1,194.19	422	W W GOETSCH ASSOC INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
109704	2/1/23	2/2/23	104077	1000-2020	1,180.00	SHAFT SLEEVE, T40D14B-9630-F	27370042
	2/1/23	2/2/23	104077	1000-1005	14.19	SHAFT SLEEVE, T40D14B-9630-F	27370042
55110	2/10/2023	1,120.00	4785	NORTH SHORE ANALYTICAL, INC.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
14226	2/6/23	2/7/23	771305	7700-7820	1,120.00	T HG EPA 1631 SD001 AND WS001	

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190935	1/26/2023	1,109.63	4663	ENGINEERED SALES COMPANY			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
12865	1/10/23	2/9/23	104085	1000-2020	1,091.63	TRANSDUCER, KELLER 1071.02007.	30420058
	1/10/23	2/9/23	104085	1000-1005	18.00	TRANSDUCER, KELLER 1071.02007.	30420058
191056	2/16/2023	1,095.50	5525	CONSOLIDATED COMMUNICATIONS			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
0201233336	2/1/23	2/21/23	900979	7400-5210	1,095.50	MONTHLY INTERNET ACCESS	
191044	2/9/2023	1,080.64	6086	THOMAS SCIENTIFIC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
2851917	1/18/23	2/17/23	771318	7700-6040	255.22	WIDE MOUTH BOTTLES, 250ML, 100	21A00K985
2852794	1/19/23	2/18/23	771314	7700-6040	118.36	OPTICAL PROBE SENSOR KIT	1150P84
2854071	1/20/23	2/19/23	771314	7700-6040	46.86	STIR SHAFT	1190G21
2855107	1/23/23	2/22/23	771314	7700-6040	660.20	DRIERITE, 4 MESH, 5 LBS	C288V05
191087	2/16/2023	1,066.00	6728	HADRONEX, INC.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
24742	1/26/23	2/25/23	420531	4200-5870	1,066.00	04/01/2023 - 03/31/2024	RENEWAL: SMARTCOVER
191048	2/16/2023	1,055.00	6584	A-1 DISPOSAL			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
5088884	1/28/23	2/27/23	900985	5702-5818	103.00	CANOSIA FILM RECYCLING	
5088888	1/28/23	2/27/23	900985	5702-5818	148.00	DULUTH PLASTIC FILM RECYCLING	
5088892	1/28/23	2/27/23	900985	5702-5818	94.00	FREDENBERG PLASTIC FILM RECYCL	
5088894	1/28/23	2/27/23	900985	5702-5818	103.00	GRAND LAKE PLASTIC FILM RECYCL	
5088897	1/28/23	2/27/23	900985	5702-5818	77.00	LAKEWOOD PLASTIC FILM RECYCLIN	
5088900	1/28/23	2/27/23	900985	5702-5818	94.00	MIDWAY PLASTIC FILM RECYCLING	
5088902	1/28/23	2/27/23	900987	5702-5860	113.00	GAYLORD OF FILM PLASTIC MRC	
5088903	1/28/23	2/27/23	900985	5702-5818	76.00	NORTH STAR PLASTIC FILM RECYCL	
5088906	1/28/23	2/27/23	900985	5702-5818	112.00	RICE LAKE PLASTIC FILM RECYCLI	
5088907	1/28/23	2/27/23	900985	5702-5818	94.00	SOLWAY PLASTIC FILM RECYCLING	
5088912	1/28/23	2/27/23	900987	5702-5860	41.00	ROLL CART FILM PLASTIC WLSSD	

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190939	1/26/2023	1,046.02	1352	GRAYBAR ELECTRIC CO, INC.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
9330301318	1/6/23	2/5/23	900788	6800-6060	414.11	ELECTRICAL KEEP FILL ITEMS	
9330369320	1/12/23	2/11/23	680513	6800-5520	36.00	GLOBE, RAB GL100	N14340
9330380224	1/12/23	2/11/23	900788	6800-6060	32.21	ELECTRICAL KEEP FILL ITEMS	
9330389208	1/13/23	2/12/23	680513	6800-5520	63.00	GUARD, RAB GD100DG	N14341
9330416952	1/16/23	2/15/23	900788	6800-6060	82.49	ELECTRICAL KEEP FILL ITEMS	
9330496398	1/20/23	2/19/23	900788	6800-6060	144.93	ELECTRICAL KEEP FILL ITEMS	
9330515098	1/23/23	2/22/23	900788	6800-6060	243.78	ELECTRICAL KEEP FILL ITEMS	
9330515100	1/23/23	2/22/23	900788	6800-6060	29.50	ELECTRICAL KEEP FILL ITEMS	
191053	2/16/2023	1,038.96	4560	CENTURYLINK			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
0201234910	2/1/23	2/21/23		6000-5200	1,038.96	PHONE BILL	
191032	2/9/2023	1,000.00	4243	NORTHLAND CONSULTING ENGINEERS			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
20231023490	1/30/23	2/23/23	201501	1000-1300-3490	180.00	PER PROF SERVICE AGREEMENT	PROCTOR METERING BUILDING
20231092586	1/30/23	2/23/23	201500	1000-1300-2586	820.00	PER PROF SERVICE AGREEMENT	TS FLOOR ASSESSMENT
190924	1/26/2023	994.48	6713	ALLIED VALVE, INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
365312	12/21/22	1/20/23	680504	6800-5520	970.00	YTA610-JA1A2DN/A/FU1 TEMPERATL	N14328
	12/21/22	1/20/23	680504	6800-5520	24.48	YTA610-JA1A2DN/A/FU1 TEMPERATL	N14328
190999	2/2/2023	988.60	3940	VEOLIA ES TECHNICAL SOLUTIONS			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
EW1661761	1/17/23	2/16/23	900950	5600-5814	988.60	BULB RECYCLING	
191010	2/9/2023	987.42	4665	ENVIRONMENTAL EXPRESS			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
1000726498	1/19/23	2/18/23	771319	7700-6040	973.00	TSS FILTERS, 47MM, WASHED&DRIE	F92447MM
	1/19/23	2/18/23	771319	7700-6040	14.42	TSS FILTERS, 47MM, WASHED&DRIE	F92447MM

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13783	2/2/2023	950.16	6540	CINTAS CORPORATION NO. 2			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
4144638967	1/26/23	2/25/23	900968	5100-7800	137.16	UNIFORMS/LAUNDRY-MRC	
4144642643	1/26/23	2/25/23	900968	5600-7800	77.52	UNIFORMS/LAUNDRY-HHW	
4144642663	1/26/23	2/25/23	900968	6600-7800	23.74	UNIFORMS/LAUNDRY-MECHANICAL	
	1/26/23	2/25/23	900968	6800-7800	15.77	UNIFORMS/LAUNDRY-ELECTRICAL	
4144642713	1/26/23	2/25/23	900968	4300-7800	79.85	UNIFORMS/LAUNDRY-LAND APP	
	1/26/23	2/25/23	900968	4000-7800	77.47	UNIFORMS/LAUNDRY-OPERATIONS	
	1/26/23	2/25/23	900968	6800-7800	17.02	UNIFORMS/LAUNDRY-ELECTRICAL	
	1/26/23	2/25/23	900968	6600-7800	15.37	UNIFORMS/LAUNDRY-MECHANICAL	
	1/26/23	2/25/23	900968	7700-7800	10.49	UNIFORMS/LAUNDRY-LAB	
	1/26/23	2/25/23	900968	6700-7800	10.04	UNIFORMS/LAUNDRY-BOILER/FACIL	
	1/26/23	2/25/23	900968	7000-7800	2.68	UNIFORMS/LAUNDRY-ENGINEERING	
4144643112	1/26/23	2/25/23	900968	6600-7800	173.07	UNIFORMS/LAUNDRY-MECHANICAL	
	1/26/23	2/25/23	900968	6800-7800	142.66	UNIFORMS/LAUNDRY-ELECTRICAL	
	1/26/23	2/25/23	900968	4000-7800	67.34	UNIFORMS/LAUNDRY-OPERATIONS	
	1/26/23	2/25/23	900968	7700-7800	24.03	UNIFORMS/LAUNDRY-LAB	
	1/26/23	2/25/23	900968	4300-7800	10.47	UNIFORMS/LAUNDRY-LAND APP	
	1/26/23	2/25/23	900968	6700-7800	9.35	UNIFORMS/LAUNDRY-BOILER/FACIL	
	1/26/23	2/25/23	900968	7000-7800	1.50	UNIFORMS/LAUNDRY-ENGINEERING	
4145019525	1/31/23	3/2/23	900968	4200-7800	54.63	UNIFORMS/LAUNDRY-CONVEYANCE	
191046	2/9/2023	904.08	6759	ULINE			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
158954217	1/19/23	1/20/23	601352	6000-6900	850.00	LARGE GLOVE 100 BX 10 BX CASE	6MIL BLUE L NITRILE GLOVES
	1/19/23	1/20/23	601352	6000-6900	54.08	LARGE GLOVE 100 BX 10 BX CASE	6MIL BLUE L NITRILE GLOVES
13798	2/17/2023	878.73	1711	GRAINGER, W. W. INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
9604128992	2/10/23	2/11/23	104153	1000-2020	724.34	EAR PLUGS, SPARKPLUGS UNCORDE	69020040
	2/10/23	2/11/23	104153	1000-1005	-0.05	EAR PLUGS, SPARKPLUGS UNCORDE	69020040
9607192375	2/13/23	2/14/23	104148	1000-2020	154.44	DOME, Z-103 12-1/2" ZURN POLY	61400031

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55131	2/17/2023	862.10	5219	MSC INDUSTRIAL SUPPLY CO.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
5945201001	1/25/23	1/26/23	900902	6600-6060	150.64	MISCELLANEOUS FASTENERS	
5945296001	1/26/23	1/27/23	900902	6600-6060	306.62	MISCELLANEOUS FASTENERS	
5945310001	1/25/23	1/26/23	900902	6600-6060	404.84	MISCELLANEOUS FASTENERS	
191016	2/9/2023	806.16	449	HACH COMPANY			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
13431678	1/20/23	2/19/23	104115	1000-2020	718.00	STRAINER/FILTER HOUSING,	35080012
	1/20/23	2/19/23	104115	1000-1005	88.16	STRAINER/FILTER HOUSING,	35080012
55103	2/3/2023	800.00	6779	WIDDES TRAILER SALES			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
6704E	12/21/22	12/22/22	661748	6600-5520	800.00	#2046 HINIKER CYLINDERS	N14385
190942	1/26/2023	800.00	5865	KEMBLE, INC.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
600571	1/9/23	1/24/23	900847	5000-5860	800.00	MONTHLY RETAINER	
190941	1/26/2023	792.50	2954	INTERSTATE BATTERIES-TWIN PORT			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
1906201021116	1/4/23	2/3/23	680510	6800-5520	198.60	HSL 0800 12V 35AH UPS BATTERY	N11860
1906202020587	1/10/23	2/9/23	680512	6800-5520	593.90	SLA 1104 BATTERY UPS	N10314
191013	2/9/2023	750.00	1600	FLINT GROUP - DULUTH			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
313811	1/31/23	2/10/23	570644	5700-5880	75.00	SOCIAL MEDIA MONITORING - SW	
	1/31/23	2/10/23	570644	4700-5880	75.00	SOCIAL MEDIA MONITORING - WW	
314295	1/31/23	2/10/23	740462	7400-5210	600.00	PUBLIC WLSSD WEBSITE HOSTING	WEBSITE HOSTING
190933	1/26/2023	722.10	729	DALCO ENTERPRISES, INC.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
4036720	1/23/23	1/24/23	104124	1000-2020	596.10	PAPER TOWEL, SINGLE FOLD HAND	38100027
	1/23/23	1/24/23	104124	1000-1005	126.00	PAPER TOWEL, SINGLE FOLD HAND	38100027

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13799	2/17/2023	705.64	6034	INNOVATIVE OFFICE SOLUTIONS			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
IN4078635	1/27/23	1/28/23	900696	6000-6070	74.84	SUPPLIES OFFICE 2018	
IN4084965	2/2/23	2/3/23	900696	6000-6070	35.82	SUPPLIES OFFICE 2018	
IN4086305	2/3/23	2/4/23	900696	6000-6070	1.28	SUPPLIES OFFICE 2018	
IN4092626	2/9/23	2/10/23	900697	6000-8210	593.70	COPYING AND PRINTING 2018	
190979	2/2/2023	701.24	1324	MOTION INDUSTRIES INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
MN1200385125	1/12/23	2/11/23	661729	6600-5520	424.43	3312 A 2Z C3 BRG SKF REPLACES	N14349
	1/12/23	2/11/23	661729	6600-5520	20.84	3312 A 2Z C3 BRG SKF REPLACES	N14349
MN1200385148	1/13/23	2/12/23	661727	6600-5520	92.12	BROWNING 1B5V60 SHEAVE	N14347
	1/13/23	2/12/23	661727	6600-5520	17.25	BROWNING 1B5V60 SHEAVE	N14347
MN1200385164	1/13/23	2/12/23	661727	6600-5520	100.81	1VP50X1 1/8" CI FHP SHEAVE M	N14346
	1/13/23	2/12/23	661727	6600-5520	15.03	1VP50X1 1/8" CI FHP SHEAVE M	N14346
MN1200385590	1/30/23	3/1/23	661755	6600-5520	18.25	CR 29871 OIL SEAL MOTION ITEM	N12807
	1/30/23	3/1/23	661755	6600-5520	12.51	CR 29871 OIL SEAL MOTION ITEM	N12807
191025	2/9/2023	695.00	6835	LOHSE TRANSFER, INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
437443	1/20/23	2/19/23	500111	5000-5860	695.00	BEVERAGE TRANSPORT TO E-Z REC	BEVERAGE TRANSPORT TO E-Z
190997	2/2/2023	688.68	1241	UNITED WAY OF DULUTH			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
013123UW	1/31/23	1/31/23		1000-2780	688.68	UNITED WAY WITHHOLDING JANUAF	
55099	1/31/2023	686.16	5219	MSC INDUSTRIAL SUPPLY CO.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
5915242001	1/12/23	1/13/23	900902	6600-6060	686.16	MISCELLANEOUS FASTENERS	
55098	1/31/2023	684.00	4903	LIBERTY TIRE RECYCLING, LLC-MN			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
2429035	1/14/23	1/15/23	900955	5100-5815	684.00	CAR TIRE EACH OFF RIM	

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13787	2/3/2023	676.58	4883	ERA - A WATERS COMPANY			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
29379	1/23/23	2/22/23	771292	7700-6040	601.00	METALS IN SOIL, SOIL 121	620
	1/23/23	2/22/23	771292	7700-6040	75.58	METALS IN SOIL, SOIL 121	620
191012	2/9/2023	675.75	1966	FASTENAL COMPANY			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
MNDUL261170	1/18/23	2/17/23	661735	6600-5520	50.53	9/16 SS LOCKWASHERS	N14377
MNDUL261190	1/19/23	2/18/23		1000-1040	573.47	VENDING MACHINE SUPPLIES	
MNDUL261196	1/19/23	2/18/23	661741	6600-5520	51.75	1/2 X 1 SS 18-8 SET SCREW	N14380
190949	1/26/2023	661.96	1324	MOTION INDUSTRIES INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
MN1200385315	1/18/23	2/17/23	661729	6600-5520	606.72	MU1314UV BEARING LINKBELT MI I	N14348
	1/18/23	2/17/23	661729	6600-5520	21.62	MU1314UV BEARING LINKBELT MI I	N14348
MN1200385385	1/20/23	2/19/23	661737	6600-5520	17.34	5JES SPLIT SLEEVE 4246	N14378
	1/20/23	2/19/23	661737	6600-5520	16.28	5JES SPLIT SLEEVE 4246	N14378
55095	1/27/2023	660.28	236	RM COTTON CO			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
136351IN	1/18/23	1/19/23	104111	1000-2020	644.28	PHOTO-ELECTRIC CELL, 3003396	67010092
	1/18/23	1/19/23	104111	1000-1005	16.00	PHOTO-ELECTRIC CELL, 3003396	67010092
190988	2/2/2023	656.39	935	PRO-PRINT INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
013123	1/31/23	2/2/23	470287	4700-8200	338.32	DIGEST POSTAGE	
126205011	1/16/23	2/15/23	470285	4700-8210	318.07	PRINT WWT SCHEMATIC POSTER, 20	PRINT WWT SCHEMATIC POSTER
191049	2/16/2023	633.75	6769	ACCELERATED TECHNOLOGY LABS			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
322108909	1/31/23	2/24/23	201415	1000-1260-8909	633.75	PROF SERVICE/ACTIVATE/IMPLEMEN	LMIS CAP PROJECT
191080	2/16/2023	630.00	4243	NORTHLAND CONSULTING ENGINEERS			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
2023111	1/30/23	3/1/23	700076	7000-7810	630.00	B11 SUMP PUMP AND SHELVINGBEA	STRUCTURAL REVIEW AND REPORT

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190974	2/2/2023	614.60	1966	FASTENAL COMPANY			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
MNDUL261061	1/12/23	2/11/23		1000-1040	614.60	VENDING MACHINE SUPPLIES	
55106	2/10/2023	612.45	2512	CULLIGAN OF CLOQUET			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
103X03753000	1/31/23	2/1/23	900989	7700-5860	612.45	CARBON R9 (PER CYLINDER)	
191054	2/16/2023	608.00	6376	CHEMSCAN, INC.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
13883	1/30/23	3/1/23	104138	1000-2020	558.36	TUBE KIT, CHEMSCAN REPLACEMEN	40060001
	1/30/23	3/1/23	104138	1000-1005	50.00	TUBE KIT, CHEMSCAN REPLACEMEN	40060001
	1/30/23	3/1/23	104138	1000-1005	-0.36	TUBE KIT, CHEMSCAN REPLACEMEN	40060001
190945	1/26/2023	600.00	6684	MAVO CONCRETE SAWING SERVICES			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
1987	12/21/22	1/20/23	401055	4000-6010	600.00	BUILDING 5 DRILLING	DRILLING 3 IN DIA CORE B5
13777	1/26/2023	588.00	6121	ESSENTIA HEALTH			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
0103236639	1/3/23	1/4/23		6000-6930	588.00	EMPLOYEE APPOINTMENTS	
191064	2/16/2023	588.00	3984	GENERAL CLEANING SPECIALISTS			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
36152	1/31/23	3/2/23	900969	6600-5860	588.00	ICE MELT	
71010	2/17/2023	586.00	2676	MINNESOTA DEPT OF REVENUE			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
021723	2/17/23	2/17/23		1000-2190	426.00	SW FEE PER YARD - JANUARY	
	2/17/23	2/17/23		1000-2185	159.00	SW FEE PER TON - JANUARY	
	2/17/23	2/17/23		1000-2170	1.00	SW TAX - JANUARY	
	2/17/23	2/17/23		1000-2177	0.00	CITY SALES TAX	
	2/17/23	2/17/23		1000-2175	0.00	STATE SALES TAX	
	2/17/23	2/17/23		1000-2179	0.00	COUNTY SALES TAX	

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190963	1/26/2023	579.44	305	SPS COMPANIES, INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
S4737946001	1/4/23	2/3/23	661711	6600-5520	63.50	6IN LENGTH	4IN SS REPAIR CLAMP 2 BOLT
	1/4/23	2/3/23	661711	6600-5520	22.00	6IN LENGTH	4IN SS REPAIR CLAMP 2 BOLT
S4742514001	1/6/23	2/5/23	661720	6600-5520	493.94	SLOAN 8111-G2 1.6GPF FLUSH	N14217
190944	1/26/2023	563.31	647	LEAGUE OF MN CITIES INSURANCE			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
20118	1/3/23	1/23/23		6000-4340	563.31	DEDUCTIBLE CLAIM #480025	
55124	2/17/2023	561.46	821	AIRGAS NORTH CENTRAL			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
9134793490	2/8/23	2/9/23	104136	1000-2020	561.46	CALIBRATION GAS, CHLORINE 10PP	22180035
190932	1/26/2023	551.06	5772	CITY OF DULUTH			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
202200000380	12/31/22	1/26/23	510292	5100-5706	551.06	2022 ABANDONED WASTE REIMBUR	2022 ABANDONED WASTE
190972	2/2/2023	550.00	5792	ASSOCIATION OF MN COUNTIES			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
011023	1/10/23	2/2/23		7000-8000	550.00	MEMBER DUES - KOHLTS & BELDEN	
55088	1/27/2023	537.00	821	AIRGAS NORTH CENTRAL			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
9133875942	1/11/23	1/12/23	900843	7700-6040	537.00	LAB GAS KEEP FILL 2023	
190994	2/2/2023	533.24	305	SPS COMPANIES, INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
S4745365001	1/12/23	2/11/23	661732	6600-5520	282.11	1 1/2 TEE	N14357
	1/12/23	2/11/23	661732	6700-5520	167.20	2X1/12 HEX BUSHING	N14353
	1/12/23	2/11/23	661732	6800-5520	78.61	1" TEE	N14356
S4745365002	1/12/23	2/11/23	661732	6600-5520	5.32	1" CLOSED NIPPLE	N14374
55092	1/27/2023	531.92	6101	MSC INDUSTRIAL SUPPLY CO			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
77554996	1/18/23	1/19/23	104121	1000-2020	531.92	LOTION SOAP, 1000ML NXT REFILL	22130022

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55121	2/14/2023	531.00	2017	WASTE MANAGEMENT OF WI-MN			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
10026028083	2/2/23	2/3/23	900993	5703-5860	531.00	DROP SITE - CONCORDIA CHURCH	
55123	2/17/2023	500.00	6335	AIR FIBER INC.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
39127	2/1/23	2/2/23	900978	7400-5210	500.00	MONTHLY INTERNET ACCESS	
191083	2/16/2023	500.00	6242	PERFECT DULUTH DAY, LLC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
8685	1/27/23	2/26/23	570647	5704-7040	250.00	TITB WEB ADS	
	1/27/23	2/26/23	570647	5702-7030	250.00	TREECYCLE WEB ADS	
55134	2/17/2023	489.50	236	RM COTTON CO			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
136854IN	2/8/23	2/9/23	104154	1000-2020	481.50	SEAL KIT, TACO 953-1549-6BRP	71080017
	2/8/23	2/9/23	104154	1000-1005	8.00	SEAL KIT, TACO 953-1549-6BRP	71080017
190938	1/26/2023	484.63	1966	FASTENAL COMPANY			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
MNDUL260982	1/6/23	2/5/23		1000-1040	484.63	VENDING MACHINE SUPPLIES	
55117	2/14/2023	456.95	821	AIRGAS NORTH CENTRAL			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
9134083410	1/27/23	1/28/23	680515	6800-6060	442.00	INDUSTRIALSCIENTIFIC O2 SENSOR	SENSOR OXYGEN VENTIS MX4
	1/27/23	1/28/23	680515	6800-6060	14.95	INDUSTRIALSCIENTIFIC O2 SENSOR	SENSOR OXYGEN VENTIS MX4
13780	1/26/2023	450.63	6034	INNOVATIVE OFFICE SOLUTIONS			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
IN4023633B	12/5/22	12/6/22	900696	6000-6070	2.97	SUPPLIES OFFICE 2018	
IN4052992	1/5/23	1/6/23	900696	6000-6070	212.86	SUPPLIES OFFICE 2018	
IN4054721	1/6/23	1/7/23	900696	6000-6070	8.70	SUPPLIES OFFICE 2018	
IN4056808	1/10/23	1/11/23	900696	6000-6070	13.08	SUPPLIES OFFICE 2018	
IN4062254	1/13/23	1/14/23	900696	6000-6070	113.13	SUPPLIES OFFICE 2018	
IN4069477	1/20/23	1/21/23	900696	6000-6070	72.75	SUPPLIES OFFICE 2018	
IN4069477A	1/20/23	1/21/23	900697	6000-8210	27.14	COPYING AND PRINTING 2018	

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70985	1/26/2023	450.48	4098	MINNESOTA CHILD SUPPORT			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
012623HRLY	1/26/23	1/26/23		1000-2710	450.48	GARNISHMENT PE 1/21/2023	
191062	2/16/2023	438.57	1966	FASTENAL COMPANY			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
MNDUL261336	1/26/23	2/25/23		1000-1040	438.57	VENDING MACHINE SUPPLIES	
191078	2/16/2023	414.31	5660	MINNESOTA ENERGY RESOURCES			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
0206238222	2/6/23	2/7/23		4300-4820	414.31	GAS BILL - JANUARY	
70986	1/26/2023	403.45	5775	MN DEPT OF REVENUE (C)			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
012623HRLY	1/26/23	1/26/23		1000-2710	403.45	GARNISH WH PE 1/21/2023	
190956	1/26/2023	400.00	4536	RAM/SWANA			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
511617	10/13/22	1/25/23		5702-8000	400.00	DUES DECKER, BLAIS, PARDINI	
55111	2/10/2023	396.00	3766	PORTABLE JOHN			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
20371	2/6/23	2/7/23	900977	5500-5860	132.00	PORTABLE TOILET SERVICE (YW)	
20372	2/6/23	2/7/23	900977	5100-5860	264.00	PORTABLE TOILET SERVICE (MRC)	
55104	2/10/2023	378.92	821	AIRGAS NORTH CENTRAL			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
9134437671	1/27/23	1/28/23	900843	7700-6040	358.00	LAB GAS KEEP FILL 2023	
9134437672	1/30/23	1/31/23	104125	1000-2020	20.92	GLOVES, WELDER LARGE 14" BROW	69040006
71000	2/9/2023	374.31	5775	MN DEPT OF REVENUE (C)			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
020923HRLY	2/9/23	2/10/23		1000-2710	374.31	GARNISHMENT PE 2/4/23	

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55115	2/10/2023	362.61	1041	VIKING INDUSTRIAL NORTH			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
3257019	1/3/23	1/4/23	104095	1000-2020	66.00	PRESERVATIVE, HYDROSEP EYEWAS	69030020
3258066	1/20/23	2/9/23	104101	1000-2020	33.45	SLING, 1" X 4' I&I 2-PLY NYLON	69050005
3258686	1/31/23	2/1/23	104126	1000-2020	263.16	SLING, 1" X 4' I&I 2-PLY NYLON	69050005
70999	2/9/2023	352.19	4098	MINNESOTA CHILD SUPPORT			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
020923HRLY	2/9/23	2/10/23		1000-2710	352.19	GARNISHMENT PE 2/4/23	
190981	2/2/2023	351.29	838	NORTHWEST OUTLET			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
1637765	1/11/23	2/10/23	401059	4000-7800	351.29	INSULATED BIB OVERALLS	
13781	1/27/2023	350.00	6662	DOORCO, INC.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
301637	1/23/23	1/24/23	661749	6600-5820	350.00	CONTRACTOR WORK ORDERS	8 CONTRACTOR
191028	2/9/2023	349.46	727	MIELKE ELECTRIC WORKS			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
106143IN	2/2/23	2/3/23	103957	1000-2020	336.59	POWER SUPPLY, 1769-PB2 A-B	30050245
	2/2/23	2/3/23	103957	1000-1005	12.87	POWER SUPPLY, 1769-PB2 A-B	30050245
190962	1/26/2023	349.00	4749	SOIL CONTROL LAB			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
2120497	1/4/23	2/3/23	771201	7700-7820	349.00	BORON	MONTHLY BIOSOLIDS TESTING
190995	2/2/2023	343.12	6086	THOMAS SCIENTIFIC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
2845753	1/11/23	2/10/23	771314	7700-6040	50.91	PHOS STD, 1000MG/L, 125ML	C000C85
2846886	1/12/23	2/11/23	771314	7700-6040	26.51	POTASS. ANTIMONY TART., 500ML	C605B05
2848722	1/16/23	2/15/23	771314	7700-6040	265.70	PH 4 CUBE, 10L	C748A81
191011	2/9/2023	336.24	6833	EZELL, JOHN			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
013123	1/31/23	2/1/23		6000-7010	336.24	JANUARY PER DIEM	

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190985	2/2/2023	335.50	61	PETROCHOICE			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
51109881	1/13/23	2/12/23	661722	6600-6060	335.50	55 GAL DRUM KEROSENE	KEROSENE
191031	2/9/2023	325.68	6547	LAURA NESS			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
013123	1/31/23	2/1/23		6000-7010	325.68	JANUARY PER DIEM	
190961	1/26/2023	308.52	6791	SIR BENEDICT'S TAVERN			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
1061	1/10/23	2/9/23		6000-7300	127.16	FOOD FOR LEGISLATIVE COMM MTG	
1062	1/18/23	2/2/23		6800-6910	181.36	FOOD FOR ELECTRICAL CODE TRNG	
55128	2/17/2023	300.69	702	MARS SUPPLY			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
30408572	2/7/23	2/8/23	661767	6600-6130	193.95	11/16 1/2SHK ULTRA DRILLBIT	
	2/7/23	2/8/23	661767	6600-6130	16.87	11/16 1/2SHK ULTRA DRILLBIT	
30409273	2/9/23	2/10/23	661767	6600-6130	75.18	BRAZED LH BOX TURNING	
	2/9/23	2/10/23	661767	6600-6130	14.69	BRAZED LH BOX TURNING	
191037	2/9/2023	300.00	4064	READER WEEKLY			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
1237	1/5/23	1/15/23	570649	5704-7040	75.00	HHW AD	
1238	1/12/23	1/22/23	570649	5704-7040	75.00	HHW AD	
1239	1/19/23	1/29/23	570649	5704-7040	75.00	HHW AD	
1240	1/26/23	2/5/23	570649	5704-7040	75.00	HHW AD	
13794	2/17/2023	286.00	6841	APPLICANT PRO HOLDINGS, LLC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
221656	2/3/23	2/4/23	900991	6000-6930	286.00	MONTHLY LICENSING FEE	
190958	1/26/2023	284.35	5042	SCIENTIFIC SALES, INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
INV00170401	1/6/23	2/5/23	900866	6000-6900	118.70	5042SCIENTIFIC SALES, INC	
INV00170403	1/6/23	2/5/23	900866	6000-6900	165.65	5042SCIENTIFIC SALES, INC	

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55112	2/10/2023	280.63	2032	SHEL-DON REPRODUCTION CENTRE			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
37315	1/27/23	1/28/23	570643	5700-8210	150.17	PRINT SAFETY STROBE CARD LABEL	PRINT SAFETY STROBE LABELS
	1/27/23	1/28/23	570643	4700-8210	130.46	PRINT EMPLOYEE ID CARD LABELS	PRINT EMPLOYEE ID LABELS
190951	1/26/2023	280.08	838	NORTHWEST OUTLET			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
1636964	1/6/23	2/5/23	401058	4000-7800	280.08	INSULATED BIB OVERALLS	
190965	1/26/2023	270.76	1108	ST LOUIS COUNTY AUDITOR			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
012423	1/24/23	1/26/23		6000-7220	270.76	TRAILER PLATES	
190966	1/26/2023	265.88	6086	THOMAS SCIENTIFIC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
2842927	1/9/23	2/8/23	771294	7700-6040	41.00	STIR BARS, 28MM, 5CT	1159X18
2843913	1/9/23	2/8/23	771314	7700-6040	224.88	DRIERITE, 4 MESH, 5 LBS	C288V05
13776	1/26/2023	262.50	6662	DOORCO, INC.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
3016041	1/11/23	1/12/23	661742	6600-5820	262.50	CONTRACTOR WORK ORDERS	8 CONTRACTOR
55136	2/17/2023	257.12	6365	VONCO V LLC DULUTH			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
V50000019747	2/5/23	2/6/23	900957	4000-5710	257.12	GRIT DISPOSAL	
55105	2/10/2023	255.90	4421	APPLIED INDUSTRIAL TECH			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
7026204483	2/3/23	2/4/23	104133	1000-2020	255.90	OIL SEAL, CR 60000 LIP TYPE	71070019
13797	2/17/2023	252.38	376	FEDEX			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
803204808	2/8/23	2/9/23	900981	6000-8200	252.38	MISC SHIPPING COSTS	

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191033	2/9/2023	246.85	838	NORTHWEST OUTLET			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
1638515	1/18/23	2/17/23	700075	7000-7800	132.92	TYLER JOHNSON	WINTER COAT
1638516	1/18/23	2/17/23	700074	7000-7800	113.93	PETER DOUGLAS	WINTER COAT
55114	2/10/2023	245.00	1131	STEWART TAYLOR COMPANY			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
58420	1/25/23	1/26/23	601337	6000-6900	245.00	QTY 350	2023 SAFETY STICKERS
190950	1/26/2023	240.00	4052	NCPERS GROUP LIFE INS.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
957200022023	1/1/23	1/2/23		1000-2695	240.00	LIFE INSURANCE- JANUARY	
191001	2/9/2023	239.50	4325	ADVANCED WEIGHING SYSTEMS			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
INV002220AWS	1/18/23	2/17/23	104128	1000-2020	196.00	PAPER, 0710-00001 8" DIAMETER	57160010
	1/18/23	2/17/23	104128	1000-1005	43.50	PAPER, 0710-00001 8" DIAMETER	57160010
55108	2/10/2023	236.00	702	MARS SUPPLY			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
30407180	2/2/23	2/3/23	104112	1000-2020	118.00	HEADLAMP, NIGHTSTICK LED DUAL	38140009
30407181	2/2/23	2/3/23	104112	1000-2020	118.00	HEADLAMP, NIGHTSTICK LED DUAL	38140009
13789	2/10/2023	228.00	6121	ESSENTIA HEALTH			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
0131236639	1/31/23	2/1/23		6000-6930	228.00	EMPLOYEE APPOINTMENTS	
55130	2/17/2023	225.00	6037	MICHAUD DISTRIBUTING			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
371242	2/7/23	2/8/23	900967	5100-5860	8.00	WATER JUGS-MRC	
372267	2/10/23	2/11/23	900967	4000-6000	182.00	WATER JUGS-MAIN PLANT	
	2/10/23	2/11/23	900967	6600-5860	35.00	WATER JUGS-BLD 9 MAINT ROOM	
55107	2/10/2023	224.55	1091	FERGUSON ENTERPRISES LLC #1657			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
9863754	1/30/23	1/31/23	104141	1000-2020	224.55	BACKFLOW PREVENTER, 9D 3/4"	61260036

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190957	1/26/2023	220.99	6380	RED WING BUSINESS ADVANTAGE			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
89993	1/4/23	2/3/23	601341	6000-6900	220.99	TYLER JASAN SAFETY BOOTS	SAFETY BOOTS
191039	2/9/2023	220.09	6755	ROBERT SCHILLING			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
013123	1/31/23	2/1/23		6000-7010	220.09	JANUARY PER DIEM	
190989	2/2/2023	208.24	6380	RED WING BUSINESS ADVANTAGE			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
90490	1/17/23	2/16/23	601350	6000-6900	208.24	BEN CAREY	SAFETY BOOTS
55125	2/17/2023	205.85	1091	FERGUSON ENTERPRISES LLC #1657			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
9829804	2/7/23	2/8/23	661728	6600-5520	205.85	FF2021625IP7, 14" X 2" IP DOUB	N12209
190980	2/2/2023	203.08	820	NORTHERN ENGINE & SUPPLY INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
148030	1/25/23	1/26/23	661750	6600-5520	203.08	6 FT. HYDRAULIC HOSE WITH FITT	N14386
55135	2/17/2023	198.00	2032	SHEL-DON REPRODUCTION CENTRE			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
37481	2/7/23	2/8/23	470289	4700-8210	198.00	DELIVERY	
13791	2/10/2023	193.24	1711	GRAINGER, W. W. INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
9587225823	1/26/23	1/27/23	470282	4700-6090	193.24	35ZP17, CONCRETE STANCHION WI	35ZP17
191067	2/16/2023	183.66	1352	GRAYBAR ELECTRIC CO, INC.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
9330515096	1/23/23	2/22/23	900788	6800-6060	183.66	ELECTRICAL KEEP FILL ITEMS	
191004	2/9/2023	183.41	6313	JULENE BOE			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
013123	1/31/23	2/1/23		6000-7010	183.41	JANUARY PER DIEM	

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55116	2/10/2023	181.68	6365	VONCO V LLC DULUTH			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
V50000019711	1/22/23	1/23/23	900957	4000-5710	181.68	GRIT DISPOSAL	
191002	2/9/2023	181.44	5961	JAMES E AIRD			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
013123	1/31/23	2/1/23		6000-7010	181.44	JANUARY PER DIEM	
190946	1/26/2023	178.19	1362	MCMASTER CARR SUPPLY			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
91242469	1/18/23	2/17/23	104117	1000-2020	165.13	PLUG/CONNECTOR, 5266C 15A/125\	30080013
	1/18/23	2/17/23	104117	1000-1005	13.06	PLUG/CONNECTOR, 5266C 15A/125\	30080013
13788	2/3/2023	177.00	762	SWAGELOK MINNESOTA			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
1690597	1/23/23	2/22/23	104116	1000-2020	166.56	MALE CONNECTOR, SS-600-1-4	61030100
	1/23/23	2/22/23	104116	1000-1005	10.44	MALE CONNECTOR, SS-600-1-4	61030100
191045	2/9/2023	175.55	6212	PAUL THOMSEN			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
013123	1/31/23	2/1/23		6000-7010	175.55	JANUARY PER DIEM	
191036	2/9/2023	163.17	6211	MARCIA PODRATZ			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
013123	1/31/23	2/1/23		6000-7010	163.17	JANUARY PER DIEM	
191061	2/16/2023	162.00	6782	EUROFINS ENVIRONMENT TESTING			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
3100117810	1/30/23	3/1/23	771306	7700-7820	81.00	SAFE DISPOSAL FEES	
3100117811	1/30/23	3/1/23	771306	7700-7820	81.00	SAFE DISPOSAL FEES	
191050	2/16/2023	155.76	850	AUTO VALUE DULUTH WEST			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
602310627	2/8/23	2/9/23	104150	1000-2020	155.76	CLEANER, CARBURETOR CRC 05081	22150019

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190976	2/2/2023	154.98	6830	HAUSER, ALLAN D.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
013123	1/4/23	1/4/23		6000-6900	154.98	SAFETY BOOT REIMBURSEMENT	
191038	2/9/2023	152.41	1022	CITY OF SCANLON WATER DEPT			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
0125232207	1/25/23	2/14/23		4200-5240	152.41	WATER BILL - JANUARY	
190936	1/26/2023	150.58	4665	ENVIRONMENTAL EXPRESS			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
1000725356	1/10/23	2/9/23	771316	7700-6040	128.00	AL STD, 1000PPM, 250ML	HP0001-1-250
	1/10/23	2/9/23	771316	7700-6040	22.58	AL STD, 1000PPM, 250ML	HP0001-1-250
55094	1/27/2023	144.95	1012	NORTHSTAR FORD			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
63727191	1/19/23	1/20/23	661739	6600-5840	65.00	CONTRACTOR WORK ORDERS	8 CONTRACTOR
63729131	1/23/23	1/24/23	661747	6600-5840	79.95	CONTRACTOR WORK ORDERS	8 CONTRACTOR
191003	2/9/2023	141.88	6814	CAREY, BENJAMIN			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
020623	1/30/23	1/30/23		6000-6900	141.88	WINTER SAFETY BOOTS	
55109	2/10/2023	140.28	6101	MSC INDUSTRIAL SUPPLY CO			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
81055066	1/30/23	1/31/23	104134	1000-2020	140.28	CLEANER, BRAKE CRC 05089	22150020
190955	1/26/2023	139.90	6573	PHENOVA, INC.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
189165	1/9/23	2/8/23	771298	7700-6040	98.00	WP VOLATILE SOLIDS, WP0123	PT-VSOL-WP
	1/9/23	2/8/23	771298	7700-6040	41.90	WP VOLATILE SOLIDS, WP0123	PT-VSOL-WP
190990	2/2/2023	139.60	2508	RUSSELL-SEIK-STEEL			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
63522	1/25/23	2/24/23	661753	6600-5520	139.60	4 X 8 SHEET MILD STEEL 11 GA.	N14387

WLSSD Check Register

Report Dates: 1/25/2023 - 2/21/2023

2/22/2023

10:05:56AM

Check	Date	Amount	Vendor	Name			
191077	2/16/2023	136.90	5836	MEDIACOM			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
0128230428	1/28/23	2/7/23	900980	4200-5860	136.90	MONTHLY SCANLON INTERNET ACCE	
191024	2/9/2023	131.44	6533	LOREN LILLY			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
013123	1/31/23	2/1/23		6000-7010	131.44	JANUARY PER DIEM	
191066	2/16/2023	129.65	2366	GOPHER STATE ONE-CALL			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
3001564	1/31/23	3/2/23	900983	6000-5860	50.00	ANNUAL FEE 2021	
3011565	1/31/23	3/2/23	900983	6000-5860	79.65	LOCATE FEES	
13793	2/10/2023	120.00	5847	STERICYCLE, INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
4011540800	1/31/23	3/2/23	900990	5600-5791	120.00	PER DRUM CHARGES	
190973	2/2/2023	114.99	6839	COUILLARD, JODI			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
011823	1/18/23	1/18/23		6000-6900	114.99	SAFETY BOOT REIMBURSEMENT	
55090	1/27/2023	113.55	1440	GUARDIAN PEST CONTROL INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
2437166	1/11/23	1/12/23	900263	6000-5860	113.55	RODENT CONTROL (MAIN PLANT)	
191042	2/9/2023	110.00	1115	ST LUKE'S CLINICS			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
47	1/3/23	1/4/23		6000-6930	110.00	EMPLOYEE APPOINTMENTS	
190959	1/26/2023	103.80	4959	SCP SCIENCE			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
IN0000347865	1/9/23	2/8/23	771315	7700-6040	82.80	FE STD, 1000PPM, 125ML	140-051-261
	1/9/23	2/8/23	771315	7700-6040	21.00	FE STD, 1000PPM, 125ML	140-051-261
190964	1/26/2023	100.00	1801	ST LOUIS AND LAKE COUNTIES			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
011123	1/11/23	1/12/23		4200-7200	100.00	SEWER RIGHT OF WAY FEE	

WLSSD Check Register

Report Dates: 1/25/2023 - 2/21/2023

2/22/2023

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Check	Date	Amount	Vendor	Name			
191070	2/16/2023	100.00	5742	INTEGRIS			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
461219	2/9/23	2/10/23	900976	5100-5860	100.00	MRC MONTHLY INTERNET ACCESS	
190967	1/26/2023	90.00	6740	TOM KRAEMER, INC.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
573121	1/1/23	1/31/23	500109	5000-5860	90.00	TRANSFER STATION 20FT SHIPPING	20FT SHIPPING STORAGE CONTAINER
191041	2/9/2023	89.00	4749	SOIL CONTROL LAB			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
3010083	1/18/23	2/17/23	771303	7700-7820	89.00	MONTHLY SOL SO4 AND B ON BS	
191088	2/16/2023	88.21	6086	THOMAS SCIENTIFIC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
2862117	1/30/23	3/1/23	771318	7700-6040	88.21	CELITE 545, 500G	C764G53
191019	2/9/2023	86.00	2954	INTERSTATE BATTERIES-TWIN PORT			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
190620202063	1/18/23	2/17/23	680512	6800-5520	86.00	BATTERY, HSL1056	N12579
13778	1/26/2023	76.03	376	FEDEX			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
801797648	1/25/23	1/26/23	900981	6000-8200	76.03	MISC SHIPPING COSTS	
190987	2/2/2023	69.72	901	PETTY CASH - OFFICE			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
013123	1/31/23	2/1/23		6000-4390	47.97	HEALTHY FOOD OF MONTH-COCOA	
	1/31/23	2/1/23		6800-6060	14.14	ANIMAL REPELLANT	
	1/31/23	2/1/23		5703-6090	7.61	SUPPLIES-GARDEN COMPOST EVENING	
190952	1/26/2023	66.35	61	PETROCHOICE			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
51116265	1/20/23	2/19/23	104082	1000-2020	70.53	MOTOR OIL, 5W30 1QT	47050027
	1/20/23	2/19/23	104082	1000-1005	-4.18	MOTOR OIL, 5W30 1QT	47050027

WLSSD Check Register

Report Dates: 1/25/2023 - 2/21/2023

2/22/2023

10:05:56AM

Check	Date	Amount	Vendor	Name			
191026	2/9/2023	65.07	5283	DAVID MANDERFELD			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
013123	1/31/23	2/1/23		6000-7010	65.07	JANUARY PER DIEM	
55100	1/31/2023	64.95	1012	NORTHSTAR FORD			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
63722191	1/16/23	1/17/23	661724	6600-5840	64.95	CONTRACTOR WORK ORDERS	8 CONTRACTOR
191029	2/9/2023	50.00	1372	MN DEPT OF LABOR & INDUSTRY			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
020723	2/7/23	2/9/23		6000-6940	50.00	BOILER LICENSE FEES- B. CAREY	
191082	2/16/2023	45.00	4092	PARK STATE BANK			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
0131231102	1/31/23	2/16/23		6000-8500	45.00	SAFE DEPOSIT BOX	
191027	2/9/2023	43.52	1362	MCMaster CARR SUPPLY			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
92159279	2/2/23	3/4/23	104143	1000-2020	32.93	EYE BOLT, 3/4" N.C. W/SHOULDER	17020024
	2/2/23	3/4/23	104143	1000-1005	10.59	EYE BOLT, 3/4" N.C. W/SHOULDER	17020024
55091	1/27/2023	42.00	6037	MICHAUD DISTRIBUTING			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
235617	1/4/23	1/5/23	900967	4200-5860	42.00	WATER JUGS-SCANLON	
55097	1/27/2023	41.00	6779	WIDDES TRAILER SALES			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
6841E	1/16/23	1/17/23	430346	4300-6010	41.00	BATTERY BOX FOR TRAILER	BATTERY BOX
191075	2/16/2023	40.68	1362	MCMaster CARR SUPPLY			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
91895100	1/30/23	3/1/23	661758	6600-5520	29.76	3/8-16 X 1-3/4 ZINC COUPLING N	N14389
	1/30/23	3/1/23	661758	6600-5520	10.92	3/8-16 X 1-3/4 ZINC COUPLING N	N14389
55127	2/17/2023	39.85	1440	GUARDIAN PEST CONTROL INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
2445101	2/6/23	2/7/23	900263	6000-5860	39.85	RODENT CONTROL (CARLTON STOR.	

WLSSD Check Register

2/22/2023

Report Dates: 1/25/2023 - 2/21/2023

10:05:56AM

Check	Date	Amount	Vendor	Name			
190991	2/2/2023	27.87	6355	LISA SALLS			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
012623	1/26/23	1/26/23		5100-6090	27.87	HANDWARMERS & TAPE FOR MRC	
70979	1/25/2023	25.23	1392	UNITED STATES TREASURY			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
Q4EMPLOYERST	1/18/23	1/19/23		1000-2440	20.47	FICA W/H P/E Q4 941 PAYMENT	
	1/18/23	1/19/23		1000-2460	4.76	MEDICARE W/H P/E Q4 941 PAYMEN	
13792	2/10/2023	22.95	3329	GREAT LAKES ALARM INC			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
96240	2/1/23	2/16/23	900972	5100-5860	22.95	ADMINISTRATIVE FEE	
70988	1/31/2023	22.18	5028	TREASURER OF THE PEOPLE			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
013123PEOP	1/31/23	1/31/23		1000-2710	22.18	TREAS OF THE PEOPLE JANUARY	
190929	1/26/2023	21.09	6463	JAMIE CARLSON			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
012023	1/20/23	1/20/23		6000-7400	21.09	SALARY SURVEY @ CLOQUET INTERI	
13800	2/17/2023	10.00	2483	LAKES GAS CO.			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
1747025	2/1/23	2/11/23	900982	6600-6060	10.00	PROPANE CYLINDERS MAINTENANCE	
55132	2/17/2023	4.07	1012	NORTHSTAR FORD			
Invoice	Inv Date	Due Date	PO	Account	Amount	Description	Supplemental Description
51896611X	1/17/23	1/18/23	661733	6600-5840	4.07	WINDSHIELD WASHER FLUID CAP F	N14375
Checks:	279	Total:	2,703,440.13				

WESTERN LAKE SUPERIOR SANITARY DISTRICT

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MEMORANDUM

Clear Answers for Clean Water™

To: Personnel Committee

From: Lacie Jurek

Date: February 17, 2023

Subject: Lead Facilities Operator Job Description

Attached to this memo you will find the proposed job description for Lead Facilities Operator (formerly Lead Boiler/Incinerator Operator). During this review, the job description was updated to include buildings and grounds maintenance job functions which includes some regulatory compliance. Incinerator job functions were removed and boiler functions were updated to include CHP and biogas conditioning systems. Licensing requirements were updated in accordance with these changes. This position acts the Chief Operating Engineer for the WLSSD boiler plant in accordance with MN Rules.

An analysis of the relative value of the proposed job description is based on the Job Match point system used by the State of Minnesota. This system is a structure on which to base compensation and is based on the premise that similarly-valued jobs should be compensated similarly. The job point system allows an agency to use a common value system and apply it to dissimilar jobs. I have attached a Hay Factor comparison chart for review. This chart shows the four elements that are evaluated during the above stated process: Know-How, Problem-Solving, Accountability and Special Conditions. A summary of these are as follows:

Know-How

The revised job description has added an educational component to the minimum qualifications (post-secondary degree in building systems technologies), six years' experience, and the licensing requirement was updated to a Minnesota Chief Boiler Engineer License, plus Underground Storage Tank Operator Class A/B.

Problem Solving and Accountability

This position has considerable latitude for independent action and acts as the Chief Operating Engineer in the absence of the designated Chief; must be well versed in boiler plant operation in accordance with Minnesota Rules.

Special Conditions

The District has tried to update all new job descriptions to follow ADA requirements when posting. A requirement adding potential lifting restrictions and working conditions has been included in the proposed description to ensure the District meets these requirements.

	Old Job Description	Proposed Job Description
Hay Factors		
<u>Know-How</u>		
<ul style="list-style-type: none"> Technical knowledge 	<ul style="list-style-type: none"> 5+ years' experience in operating boiler/incineration equipment Possess MN Chief Engineer, Grade A license 	<ul style="list-style-type: none"> Completion of a post-secondary degree in building systems technologies or related field OR 6+ years' related experience in industrial facility Possess MN Chief Boiler Engineer Class C license Possess MN Underground Storage Tank Operator, Class A/B license
<ul style="list-style-type: none"> Human relations skills 	<ul style="list-style-type: none"> Provides lead role for day-to-direction of the work area Communicates and coordinates process control parameters, changes and improvements to operating shifts, etc. 	<ul style="list-style-type: none"> Provides a lead role for day-to-day direction of work area Communicates with other departments and operators to provide necessary information for various process problems, emergencies and routine updates Trains others
<ul style="list-style-type: none"> Managerial/Integrating skills 	<ul style="list-style-type: none"> Performs work with considerable latitude for independent action Coordinates maintenance, planning, scheduling and assigning of personnel Provides lead role for day-to-day direction 	<ul style="list-style-type: none"> Performs work with considerable latitude for independent action Acts as Chief Operating Engineer for boiler plant Provides lead role for day-to-day direction
<ul style="list-style-type: none"> Tech skills 	<ul style="list-style-type: none"> Operates, maintains and coordinates machinery and equipment necessary for processing Coordinates process control parameters 	<ul style="list-style-type: none"> Provides daily operation of heating production, heat recovery and power generation facilities Operates, maintains, troubleshoots and inspects

		industrial boiler systems, CHP systems, biogas conditioning systems and auxiliary components <ul style="list-style-type: none"> • Monitors and controls boilers, heat recovery systems and auxiliary equipment using multiple building automation systems • Regulatory compliance related to spill prevention, fuel storage and storm water
<u>Problem Solving</u>		
<ul style="list-style-type: none"> • The way in which the employee makes decisions and solves problems • Degree in which they have to think on their own 	<ul style="list-style-type: none"> • Works under direction of assigned supervisor with considerable latitude for independent action • Oversees the operation of WLSSD facilities • Has latitude for independent action • Responsible for operating facility with direction from supervisor 	<ul style="list-style-type: none"> • Works under direction of assigned supervisor with considerable latitude for independent action • Acts as Chief Engineer • Provides lead role in decision-making for area • Responsible for operating facility under direction of Chief • Acts as Chief in absence of chief; makes decisions of high importance
<u>Accountability</u>		
<ul style="list-style-type: none"> • Amount of responsibility for actions, the consequences and the measured effect of their job on the end result of the district 	<ul style="list-style-type: none"> • High level of responsibility • Must be able to make decisions independently • Set procedures are in place 	<ul style="list-style-type: none"> • High level of responsibility • Must be able to make decisions independently • Set procedures are in place • Operate under MN Rules and other regulatory guidelines
<u>Special Conditions</u>		
	<ul style="list-style-type: none"> • Ability to be mobile over a variety of steps, ramps, ladders and confined spaces • Possess sufficient physical strength and agility to perform regular lifting and moving of supplies and equipment • Capability to exert pulling force upon 	<ul style="list-style-type: none"> • Ability to be mobile over a wide variety of structures and surfaces including ramps and ladders • Ability to exert pulling force upon machinery, equipment and valves and to reach overhead and bend over to operate levers and valves

- | | |
|--|---|
| <p>machinery, equipment and valves</p> <ul style="list-style-type: none"> • Ability to reach overhead and bend over to operate levels and valves • Ability to shovel and operate high pressure hoses | <ul style="list-style-type: none"> • Capable of walking, reaching, bending and the ability to stand, kneel, stoop and crouch for extended periods • Ability to work in confined spaces • Ability to lift and carry supplies and equipment up to 50 pounds, and occasionally carry up to 75 pounds • Be medically approved to wear an air purifying respirator |
|--|---|

MN State Job Match

In the current District's current job description, the Lead Boiler/Incinerator Operator was compared to Stationary Engineer (60% of 215 pts) and Engineer Chief (40% of 366 pts) for a total of 275pts, which placed the job at a grade 17.

In the most recent review, the updated Lead Facilities Operator job description, will which replace the existing Lead Boiler/Incinerator Operator job description, was compared to the Power Plant Assistant Chief Engineer (70% of 366 pts), Stationary Engineer (20% of 215 pts) and the Groundskeeper, Senior (10% of 291 pts) for a total of 318 pts. This would place the updated job description at a grade 20.

As part of this review, an external market study was also conducted. Comparable wages in similar positions, as well as the competitive nature of this market, would support the Lead Facilities Operator position moving to a pay grade 20.

The Personnel Committee recommends that the WLSSD Board approve the proposed Lead Facilities Operator job description be placed at a pay grade 20.

LEAD BOILER/INCINERATOR OPERATOR

Approved: 04/1984

DEFINITION

Under the supervision of the Operations Supervisor or an assigned supervisor, but with considerable latitude for independent action, an employee in this classification performs a lead role in the operation of the incineration process. The work involves assisting in the day-to-day process, including equipment operation, coordination of maintenance, planning, scheduling and assigning personnel, and performing related work as assigned.

JOB FUNCTIONS

Provides a lead role for the day-to-day direction and control of the process by assisting an assigned supervisor in the management of the work area. During an assigned shift operates, maintains and coordinates the machinery and equipment necessary for processing. Communicates and coordinates process control parameters, changes and improvements to operating shifts, and maintains required summaries, logs and records as directed by the supervisor.

Under the direction of the assigned supervisor, coordinates the maintenance needs of the work area; coordinates and carries out operational maintenance tasks as determined by the supervisor; troubleshoots equipment, processes work orders, and ensures that necessary operational assistance is provided to maintenance personnel. Assists in long range planning decisions; communicates supply and spare parts needs to the supervisor and ensures that inventory needs are met.

Under the direction of the supervisor, provides a lead role in planning and scheduling of assigned work; maintains necessary records to schedule employees; provides replacements and assigns the necessary staff to accomplish projects; monitors and reports to the supervisor on departmental operations and staff; Assists the supervisor in detail work necessary for day-to-day operation; assists in developing and implementing a plan of pre-service and in-service training for employees, including an on-going program of safety and emergency equipment training; monitors compliance with the District Safety Program, attends in-service training as required by the supervisor and performs related duties as assigned.

MINIMUM QUALIFICATIONS

Possess a minimum of five years of experience in the operation of boiler/incineration equipment including steam turbines or a combination of education and experience which totals five years. Must possess a State of Minnesota Chief Engineer, Grade A license.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

Considerable knowledge of the operation and maintenance of boiler/incineration equipment, machinery and tools. Knowledge of and ability to implement safe working practices; considerable knowledge of boiler/incineration practices and procedures; knowledge of the mechanical and electronic controls necessary to operate boiler/incineration process. Knowledge of and ability to operate standard hand tools; ability to operate, troubleshoot and repair mechanical systems; ability to understand and follow written and oral instruction; ability to be mobile over a wide variety of structures and surfaces, including ladders, tanks and confined spaces; ability to establish and maintain effective working relationships with fellow employees; ability to accurately and concisely prepare instructions, data and reports; ability to plan, schedule and direct the work of subordinates.

LEAD FACILITIES OPERATOR

Draft 1/26/2023

DEFINITION

The Lead Facilities Operator reports to the Supervisor of Maintenance and Facilities or other assigned supervisor and, with considerable latitude for independent action, is responsible for the daily operation of the heating production and combined heat and power facilities and associated biogas conditioning systems as well as facility and grounds maintenance. The work includes but is not limited to: operating equipment, coordination of maintenance, planning, scheduling and assigning of personnel.

JOB FUNCTIONS

- Acts as the Chief Operating Engineer for the WLSSD boiler plant in accordance with Minnesota Rules
- Provides a lead role for the day-to-day direction of operation of the heating production, heat recovery and power generation facilities to efficiently satisfy facility and process heating demands
- Provides a lead role to identify improvement and maintenance needs for facilities and grounds including; building envelope, exterior surfaces and site utilities
- Provides a lead role to ensure spill prevention, fuel storage and storm water compliance
- Plans, prioritizes and coordinates inspections, maintenance and documentation to meet all regulatory requirements and best practice recommendations for areas assigned
- Performs lead role to ensure that department goals and established standards are consistently met
- Participates in long range operational and maintenance planning; implements short and long range planning decisions; develops and monitors budgets and schedules
- Collaborates in the design of capital project improvements to the facilities and carries out operational responsibilities to accommodate project work during construction
- Schedules and assigns the necessary facility operations staff to accomplish daily work and projects
- Develops and maintains a documented training program in support of State of Minnesota boiler engineer licensing eligibility
- Monitors and reports to the supervisor on departmental operation, staff and regulatory compliance
- Operates, maintains, troubleshoots and inspects industrial boiler systems, combined heat and power systems, biogas conditioning systems and auxiliary components
- Monitors, records and controls boilers, heat recovery systems and auxiliary equipment using multiple building automation systems to configure, analyze, troubleshoot and enhance programs to balance energy management comfort controls
- Identifies means and methods to improve both process performance and economy
- Monitors and maintains documentation to ensure regulatory compliance, quality, and supply of fuel and fueling storage and distribution systems
- Makes recommendations on equipment and spare parts, as well as materials and hardware, to reduce equipment downtime and improve reliability

- Communicates with other departments and operators to provide necessary information for various process problems, emergencies and routine updates for continuity of operation
- Takes independent action to deal with emergency situations, alerts management of emergency conditions and documents as necessary
- Maintains records of chemical, water, natural gas, biogas and fuel oil usage, etc.
- Identifies and procures chemicals, supplies, services, spare parts and equipment necessary to maintain effective facility operations, including coordinating and communicating with contractors and vendors
- Develops and maintains standard operating procedures
- Prepares safety plans in accordance with District safety policies for routine and non-routine work including development of energy control procedures
- Conducts and assists in developing and implementing a plan of pre-service and in-service training for employees, including an on-going program of safety and emergency equipment training
- Keeps up-to-date on the WLSSD air permit and other regulatory requirements and process performance
- Maintains a constant awareness of safe work practices; ensures compliance with the District Safety Program to complete work without accidents or injuries
- Attends in-service training when required; conducts and assists in the training and guidance of other facility operators and staff by providing on-the-job training, general instruction and specific training as required
- Performs cleaning duties, maintenance of buildings and grounds and other related projects to maintain clean and orderly conditions in the District facilities
- Maintains required State of Minnesota Boiler Engineer License
- Performs related duties as assigned

MINIMUM QUALIFICATIONS

Education and Experience

- Completion of a post-secondary degree in building systems technologies or related field from an accredited college and six years related experience in a commercial or industrial facility **OR**
- An equivalent combination of education and experience sufficient to successfully perform the essential duties of the job may also be considered

Licenses and Certifications

- Possess Minnesota Chief Boiler Engineer License – Class C
- Possess Minnesota Underground Storage Tank Operator Class A/B, or ability to obtain
- Possess a valid driver's license

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

- Knowledge of specific theories and practices of low pressure boiler heating and distribution systems and combined heat and power systems
- Knowledge of the type and significance of boiler chemical treatment and testing including proper sampling techniques and testing protocols

- Knowledge of the occupational hazards and safety precautions for the operation of boiler plant equipment and processes
- Knowledge of the air emissions permit requirements, underground storage tank and storm water compliance requirements and the ability to recognize and respond to conditions which may lead to non-compliance
- Knowledge of equipment, facilities, materials, methods and procedures used in maintenance activities
- Knowledge of the functions and servicing requirements of mechanical equipment and machinery
- Knowledge of computer operations and computerized process control systems (including SCADA system)
- Skilled in operating personal computers using standard and customized software
- Ability to provide leadership by advocating for effective strategies, goals and objectives; by providing clear direction to facility operators and other staff; and by actively participating in problem solving and decision making
- Ability to plan, schedule and direct the work of subordinates
- Ability to act independently to coordinate any or all district entities as needed to ensure consistent compliance with permit conditions
- Ability to plan and prioritize area-specific initiatives and to coordinate achievement of those initiatives through assignments and cross-functional partnerships
- Ability to communicate to groups and individuals, both verbally and in writing, and accurately and concisely prepare instruction, data and reports
- Ability to utilize good judgment in a manner that is protective of equipment, staff and regulatory requirements
- Ability to accurately and concisely prepare instructions, data and reports
- Ability to locate, troubleshoot and repair minor operational equipment deficiencies, including mechanical, electrical and instrumentation systems
- Ability to interpret simple illustrated equipment and parts breakdowns
- Ability to effectively maintain logs and district records
- Ability to work independently and as part of a team
- Ability to establish and maintain effective working relationships with internal and external stakeholders
- Ability to work in a safe and efficient manner

PHYSICAL DEMANDS

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Ability to be mobile over a wide variety of structures and surfaces including ramps and ladders
- Ability to exert pulling force upon machinery, equipment and valves and to reach overhead and bend over to operate levers and valves
- Capable of walking, reaching, bending and the ability to stand, kneel, stoop and crouch for extended periods

- Ability to work in confined spaces
- Ability to lift and carry supplies and equipment up to 50 pounds, and occasionally carry up to 75 pounds
- Be medically approved to wear an air purifying respirator

WORK ENVIRONMENT

The work environment described herein is representative of that which an employee encounters while performing the essential functions of this job. While performing the duties of this job, the employee may be exposed to the following:

- Wastewater, fumes, gases or airborne particles and toxic or caustic chemicals
- Moving mechanical parts and the potential risk of electrical shock and vibration
- Loud noise and varying work environments, including high heat and all weather conditions

WESTERN LAKE SUPERIOR SANITARY DISTRICT

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**MEMORANDUM**

Clear Answers for Clean Water™

To: Personnel Committee

From: Lacie Jurek

Date: February 16, 2023

Subject: Senior Facilities Operator Job Description

Attached to this memo you will find the proposed job description for Senior Facilities Operator (formerly Senior Boiler/Incinerator Operator). During this review, the job description was updated to include buildings and grounds maintenance job functions which includes some regulatory compliance. Incinerator job functions were removed and boiler functions were updated to include CHP and biogas conditioning systems. Licensing requirements were updated in accordance with these changes.

An analysis of the relative value of the proposed job description is based on the Job Match point system used by the State of Minnesota. This system is a structure on which to base compensation and is based on the premise that similarly-valued jobs should be compensated similarly. The job point system allows an agency to use a common value system and apply it to dissimilar jobs. I have attached a Hay Factor comparison chart for review. This chart shows the four elements that are evaluated during the above stated process: Know-How, Problem-Solving, Accountability and Special Conditions. A summary of these are as follows:

Know-How

The revised job description has added an educational component to the minimum qualifications (post-secondary degree in building systems technologies) and the licensing requirement was updated to a Minnesota First Class Boiler Engineer License – Class C (1-C).

Problem Solving and Accountability

This position has considerable latitude for independent action and acts as the Chief Operating Engineer in the absence of the designated Chief; must be well versed in boiler plant operation in accordance with Minnesota Rules.

Special Conditions

The District has tried to update all new job descriptions to follow ADA requirements when posting. A requirement adding potential lifting restrictions and working conditions has been included in the proposed description to ensure the District meets these requirements.

	Old Job Description	Proposed Job Description
Hay Factors		
<u>Know-How</u>		
<ul style="list-style-type: none"> • Technical knowledge 	<ul style="list-style-type: none"> • 3+ years' experience in operating boiler/incineration equipment • Possess MN First Class Engineer, Grade A license • Possess State of MN Combustor Operator Certification 	<ul style="list-style-type: none"> • Completion of a post-secondary degree in building systems technologies or related field OR 3+ years' related experience in industrial facility • Possess MN 1-C license • Possess MN Underground Storage Tank Operator, Class C license
<ul style="list-style-type: none"> • Human relations skills 	<ul style="list-style-type: none"> • Communicates with other departments and staff to provide necessary information on process problems, emergencies and routine updates • Assists in training and education of other operators and employees 	<ul style="list-style-type: none"> • Communicates with other departments and staff to provide necessary information on process problems, emergencies and routine updates • Conducts and assists in training of other facilities operators and staff through OJT
<ul style="list-style-type: none"> • Managerial/Integrating skills 	<ul style="list-style-type: none"> • Takes independent action to deal with emergency situations • Coordinates efforts of District employees in emergency response • Trains others 	<ul style="list-style-type: none"> • Assists with planning, prioritizing and coordinating inspections, maintenance and documentation to meet regulatory requirements • Collaborates in the design of capital improvement projects • Takes independent action to deal with emergency situations
<ul style="list-style-type: none"> • Tech skills 	<ul style="list-style-type: none"> • Oversees operation of facilities using computer control system • Operates process machinery, equipment and facilities • Preventive maintenance, troubleshooting and equipment maintenance 	<ul style="list-style-type: none"> • Provides daily operation of heating production, heat recovery and power generation facilities • Operates, maintains, troubleshoots and inspects industrial boiler systems, CHP systems, biogas

	<ul style="list-style-type: none"> Reads meters, gauges and other recording devices 	<ul style="list-style-type: none"> conditioning systems and auxiliary components Monitors and controls boilers, heat recovery systems and auxiliary equipment using multiple building automation systems Regulatory compliance related to spill prevention, fuel storage and storm water
<u>Problem Solving</u>		
<ul style="list-style-type: none"> The way in which the employee makes decisions and solves problems 	<ul style="list-style-type: none"> Works under direction of assigned supervisor Oversees the operation of WLSSD facilities Acts independently to resolve emergency situations 	<ul style="list-style-type: none"> Works under supervisor or Chief Engineer Acts as Chief Engineer in absence of Chief Considerable latitude for independent action
<ul style="list-style-type: none"> Degree in which they have to think on their own 	<ul style="list-style-type: none"> Has latitude for independent action Responsible for operating facility with direction from supervisor 	<ul style="list-style-type: none"> Responsible for operating facility under direction of Chief Acts as Chief in absence of chief; makes decisions of high importance
<u>Accountability</u>		
<ul style="list-style-type: none"> Amount of responsibility for actions, the consequences and the measured effect of their job on the end result of the district 	<ul style="list-style-type: none"> Work is assigned by designated supervisor Set procedures are in place 	<ul style="list-style-type: none"> Work is assigned by designated supervisor Set procedures are in place Operate under MN Rules
<u>Special Conditions</u>		
	<ul style="list-style-type: none"> Ability to be mobile over a variety of steps, ramps, ladders and confined spaces Possess sufficient physical strength and agility to perform regular lifting and moving of supplies and equipment Capability to exert pulling force upon machinery, equipment and valves 	<ul style="list-style-type: none"> Ability to be mobile over a wide variety of structures and surfaces including ramps and ladders Ability to exert pulling force upon machinery, equipment and valves and to reach overhead and bend over to operate levers and valves Capable of walking, reaching, bending and the ability to stand, kneel, stoop and crouch for extended periods

- | | |
|---|---|
| <ul style="list-style-type: none"> • Ability to reach overhead and bend over to operate levels and valves • Ability to shovel and operate high pressure hoses | <ul style="list-style-type: none"> • Ability to work in confined spaces • Ability to lift and carry supplies and equipment up to 50 pounds, and occasionally carry up to 75 pounds • Be medically approved to wear an air purifying respirator |
|---|---|

MN State Job Match

In the current District's current job description, the Senior Boiler/Incinerator Operator was compared to Stationary Engineer for a total of 215 pts, which placed the job at a grade 15.

In the most recent review, the updated Senior Facilities Operator job description, will which replace the existing Senior Boiler/Incinerator Operator job description, was compared to the Power Plant Assistant Chief Engineer (50% of 291 pts), Stationary Engineer (40% of 215 pts) and the Groundskeeper, Senior (10% of 291 pts) for a total of 251 pts. This would place the updated job description at a grade 18.

As part of this review, an external market study was also conducted. Comparable wages in similar positions, as well as the competitive nature of this market, would support the Senior Facilities Operator position moving to a pay grade 18.

The Personnel Committee recommends that the WLSSD Board approve the proposed Senior Facilities Operator job description be placed at a pay grade 18.

SENIOR BOILER/INCINERATOR OPERATOR

Approved: 11/1995

DEFINITION

Under the direction of a supervisor or a lead worker an employee in this classification operates, monitors, controls, and maintains certain Sludge Disposal Process, Solid Waste Processing Facilities, Residue Waste Disposal Facility and other related District waste management programs using the plant computer control systems and related work as assigned.

JOB FUNCTIONS

Oversees the operation of the WLSSD facilities utilizing the computer control system or field controls. Reacts to alarms generated by the computer control system according to procedures and monitors various operational parameters. Adjusts operating parameters and controls based on established limits.

Alerts operators to problems and coordinates their activities. Insures that the oncoming shift is updated on facility conditions and any known situation outside District control which may have an impact on the facility.

Takes independent action to deal with emergency situations. Coordinates the efforts of District employees in emergency response according to District procedures. Secures and coordinates outside responders until relieved by the responsible District representative. Alerts management of emergency conditions and documents as necessary.

Receives, records and forwards communications from industrial users and the public. Informs management of communications from the general public as appropriate.

During an assigned shift, an operator performs the designated duties and tasks assigned by the supervisor or lead worker to efficiently and safely operate the process machinery, equipment and facilities of the district; including pumps, motors, filters, clarifiers, chemical feeders, boilers, turbines, conveyors, scrubbers, airlocks and all related process equipment and controls.

Performs all related operational tasks in controlling assigned equipment including adjustments and modifications as described by departmental policy, and may include coordination of the efforts of other staff.

Reports problems, and incidents; takes independent action to deal with emergencies. Communicates with other departments and staff to provide necessary information on process problems, emergencies and routine updates.

Completes preventive maintenance tasks, including informal checks as assigned. Performs maintenance and repair of equipment to maintain operational efficiency.

Troubleshoots equipment and process failures to minimize disruption.

Reads meters, gauges and other recording devices; records data as directed. Notes events and problems as prescribed. Operates the control system computers and work stations using the keyboards and other input devices.

Maintains control room and adjacent areas in a clean and sanitary condition. Performs cleaning duties and other related projects to maintain clean and orderly conditions in the District facilities; maintains a constant awareness of safe work practices; monitors compliance with the District Safety Program to complete work without accidents or injuries; attends in-service training as required by the supervisor or lead worker; assists in the training and education of other operators and employees by providing on-the-job training, general instruction and specific training as required.

MINIMUM QUALIFICATIONS:

Possess a minimum of three years experience in operating boiler/incineration equipment and possess a State of Minnesota First Class Engineer, Grade A license; and possess a State of Minnesota Combustor Operator Certification; or a combination of directly related education, experience and certification. Possess a valid State of Minnesota Class “C” drivers license or equivalent.

Required Knowledge, Skills and Abilities

Considerable knowledge of specific theories and practices of steam plant operations, combustor operations, and the operation of mechanical processes. Knowledge of pumps, motors, tools, machinery and equipment similar to that found in District facilities.

Ability to effectively maintain logs and diaries; ability to accurately read gauges and meters and to transcribe and interpret this information; knowledge of the State of Minnesota Division of Boiler Inspection Rules and Regulations Manual; air emissions permit requirements and the ability to recognize operating conditions which may lead to undesirable discharges.

Ability to monitor and control District processes using the computer control system's graphical interface. Ability to locate and repair equipment deficiencies; ability to interpret illustrated equipment and parts breakdowns, engineering drawings, and process and instrumentation diagrams.

Ability to work in a safe and efficient manner. Ability to be mobile over a variety of steps, ramps, ladders and confined spaces; possess sufficient physical strength and agility to perform regular lifting and moving of supplies and equipment; capability of exerting pulling force upon machinery, equipment and valves; to reach overhead and bend over to operate levers and valves; ability to shovel material and operate high pressure water hoses; and ability to establish and maintain effective working relationships with fellow employees and supervisors.

SENIOR FACILITIES OPERATOR

Draft 1/26/2023

DEFINITION

The Senior Facilities Operator reports to the Supervisor of Maintenance and Facilities, Lead Facilities Operator or other assigned staff and, with considerable latitude for independent action, is responsible for the daily operation of the heating production and combined heat and power facilities and associated biogas conditioning systems as well as facility and grounds maintenance. The work includes but is not limited to: operating equipment, coordination of maintenance, planning, scheduling and assigning of personnel.

JOB FUNCTIONS

- Operates the WLSSD boiler plant under the direction of a Chief Operating Engineer and acts as the attending Chief Engineer when the Chief is not present to ensure the safe operation of the boiler plant in accordance with Minnesota Rules
- Provides daily operation of the heating production, heat recovery and power generation facilities to efficiently utilize biogas to satisfy facility and process heating demands
- Assists with planning, prioritizing and coordinating inspections, maintenance and documentation to meet all regulatory requirements and best practice recommendations for areas assigned
- Identifies improvement and maintenance needs for facilities and grounds including; building envelope, exterior surfaces and site utilities
- Provides support to ensure compliance in spill prevention, fuel storage and storm water to meet all regulatory requirements and best practice recommendations
- Supports achievement of department goals to ensure established standards are consistently met
- Participates in long range operational and maintenance planning; implements short and long range planning decisions
- Collaborates in the design of capital project improvements to the facilities and carries out operational responsibilities to accommodate project work during construction
- Assists with maintaining a documented training program in support of State boiler licensing requirements
- Monitors and reports to the supervisor on departmental operation, staff and regulatory compliance
- Operates, maintains, troubleshoots and inspects industrial boiler systems, combined heat and power systems, biogas conditioning systems and auxiliary components
- Monitors, records and controls boilers, heat recovery systems and auxiliary equipment using multiple building automation systems to configure, analyze, troubleshoot and enhance programs to balance energy management comfort controls
- Identifies means and methods to improve both process performance and economy
- Monitors and maintains documentation to ensure regulatory compliance, quality, and supply of fuel and fueling storage and distribution system
- Makes recommendations on equipment and spare parts, as well as materials and hardware, to reduce equipment downtime and improve reliability

- Communicates with other departments and operators to provide necessary information for various process problems, emergencies and routine updates for continuity of operation
- Takes independent action to deal with emergency situations and alerts management of emergency conditions and documents as necessary
- Maintains records of chemical, water, natural gas, biogas and fuel oil usage, etc.
- Identifies and procures chemicals, supplies, services, spare parts and equipment necessary to maintain effective facility operations, including coordinating and communicating with contractors and vendors
- Develops and maintains standard operating procedures
- Prepares safety plans in accordance with District safety policies for routine and non-routine work including development of energy control procedures
- Assists in developing and implementing a plan of pre-service and in-service training for employees, including an on-going program of safety and emergency equipment training
- Keeps up-to-date on the WLSSD air permit and other regulatory requirements and process performance
- Maintains a constant awareness of safe work practices; ensures compliance with the District Safety Program to complete work without accidents or injuries
- Attends in-service training when required; conducts and assists in the training and guidance of other facility operators and staff by providing on-the-job training, general instruction and specific training as required
- Performs cleaning duties, maintenance of buildings and grounds and other related projects to maintain clean and orderly conditions in the District facilities
- Maintains required State of Minnesota Boiler Engineer License
- Performs related duties as assigned

MINIMUM QUALIFICATIONS

Education and Experience

- Completion of a post-secondary degree in building systems technologies or related field from an accredited college and three years related experience in a commercial or industrial facility **OR**
- An equivalent combination of education and experience sufficient to successfully perform the essential duties of the job may also be considered

Licenses and Certifications

- Possess Minnesota First Class Boiler Engineer License – Class C (License 1-C)
- Possess Minnesota Underground Storage Tank Operator Class C, or ability to obtain
- Possess a valid driver's license

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

- Knowledge of specific theories and practices of low pressure boiler heating and distribution systems and combined heat and power systems
- Knowledge of the type and significance of boiler chemical treatment and testing including proper sampling techniques testing protocols

- Knowledge of the occupational hazards and safety precautions for the operation of boiler plant equipment and processes
- Knowledge of the air emissions permit requirements, underground storage tank and storm water compliance requirements and the ability to recognize and respond to conditions which may lead to non-compliance
- Knowledge of equipment, facilities, materials, methods and procedures used in maintenance activities
- Knowledge of the functions and servicing requirements of mechanical equipment and machinery
- Knowledge of computer operations and computerized process control systems (including SCADA system)
- Skilled in operating personal computers using standard and customized software
- Ability to provide leadership by advocating for effective strategies, goals and objectives; by providing clear direction to facility operators and other staff; and by actively participating in problem solving and decision making
- Ability to plan, schedule and direct the work of subordinates
- Ability to act independently to coordinate any or all district entities as needed to ensure consistent compliance with permit conditions
- Ability to plan and prioritize area-specific initiatives and to coordinate achievement of those initiatives through assignments and cross-functional partnerships
- Ability to communicate to groups and individuals, both verbally and in writing, and accurately and concisely prepare instruction, data and reports
- Ability to utilize good judgment in a manner that is protective of equipment, staff and regulatory requirements
- Ability to accurately and concisely prepare instructions, data and reports
- Ability to locate, troubleshoot and repair minor operational equipment deficiencies, including mechanical, electrical and instrumentation systems
- Ability to interpret simple illustrated equipment and parts breakdowns
- Ability to effectively maintain logs and district records
- Ability to work independently and as part of a team
- Ability to establish and maintain effective working relationships with internal and external stakeholders
- Ability to work in a safe and efficient manner

PHYSICAL DEMANDS

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Ability to be mobile over a wide variety of structures and surfaces including ramps and ladders
- Ability to exert pulling force upon machinery, equipment and valves and to reach overhead and bend over to operate levers and valves
- Capable of walking, reaching, bending and the ability to stand, kneel, stoop and crouch for extended periods

- Ability to work in confined spaces
- Ability to lift and carry supplies and equipment up to 50 pounds, and occasionally carry up to 75 pounds

Be medically approved to wear an air purifying respirator

WORK ENVIRONMENT

The work environment described herein is representative of that which an employee encounters while performing the essential functions of this job. While performing the duties of this job, the employee may be exposed to the following:

- Wastewater, fumes, gases or airborne particles and toxic or caustic chemicals
- Moving mechanical parts and the potential risk of electrical shock and vibration
- Loud noise and varying work environments, including high heat and all weather conditions

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MEMORANDUM

Clear Answers for Clean Water™

To: WLSSD Board

From: Personnel Committee

Date: February 22, 2023

Subject: Facilities Operator Job Description

Attached to this memo you will find the proposed job description for Facilities Operator (formerly Boiler/Incinerator Operator). During this review, the job description was updated to include buildings and grounds maintenance job functions, which include some regulatory compliance. Incinerator job functions were removed and boiler functions were updated to include CHP and biogas conditioning systems. Licensing requirements were updated in accordance with these changes.

An analysis of the relative value of the proposed job description is based on the Job Match point system used by the State of Minnesota. This system is a structure on which to base compensation and is based on the premise that similarly-valued jobs should be compensated similarly. The job point system allows an agency to use a common value system and apply it to dissimilar jobs. I have attached a Hay Factor comparison chart for review. This chart shows the four elements that are evaluated during the above stated process: Know-How, Problem-Solving, Accountability and Special Conditions. A summary of these are as follows:

Know-How

The revised job description has added an educational component to the minimum qualifications (post-secondary degree in building systems technologies) and the licensing requirement was updated to a Special Boiler Engineer license or higher with the expectation to progress to at least a 1-C.

Problem Solving and Accountability

This position works under an assigned supervisor and there are set procedures in place. There is a degree of independent action required and the work is fairly complex.

Special Conditions

The District has tried to update all new job descriptions to follow ADA requirements when posting. A requirement adding potential lifting restrictions and working conditions has been included in the proposed description to ensure the District meets these requirements.

	Old Job Description	Proposed Job Description
Hay Factors		
<u>Know-How</u>		
<ul style="list-style-type: none"> • Technical knowledge 	<ul style="list-style-type: none"> • 3+ years' experience in operating boilers, steam engines or turbines of at least 300 HP • Possess MN First Class Engineer, Grade A license 	<ul style="list-style-type: none"> • Completion of a post-secondary degree in building systems technologies or related field OR 2+ years' experience in building system operation • Possess MN Special Boiler Engineer License w/ ability to advance licensure
<ul style="list-style-type: none"> • Human relations skills 	<ul style="list-style-type: none"> • Responsible for communications with other departments and operators to provide information on process problems, emergencies and routine updates • Assists in training and education of other operators and employees 	<ul style="list-style-type: none"> • Provides status reports to District staff; reports problems and incidents • Assists in training and guidance of other facility operators and staff
<ul style="list-style-type: none"> • Managerial/Integrating skills 	<ul style="list-style-type: none"> • Provides training and education to other staff • Works under supervision of Senior or Lead Facilities Operator 	<ul style="list-style-type: none"> • Provides training and education to other staff • Works under supervision of Senior or Lead Facilities Operator
<ul style="list-style-type: none"> • Tech skills 	<ul style="list-style-type: none"> • Operate process machinery, equipment and facilities of the boiler/incineration plant • Performs maintenance and repair of process equipment and facilities; troubleshoot equipment issues • Reads meters, gauges and other recording devices and accurately records data 	<ul style="list-style-type: none"> • Operates, maintains, troubleshoots and inspects industrial boiler systems, CHP systems, biogas conditioning systems and auxiliary components • Monitors and controls boilers, heat recovery systems and auxiliary equipment using multiple building automation systems • Regulatory compliance related to spill prevention, fuel storage and storm water
<u>Problem Solving</u>		

<ul style="list-style-type: none"> • The way in which the employee makes decisions and solves problems • Degree in which they have to think on their own 	<ul style="list-style-type: none"> • Works under direction of assigned supervisor; has designated tasks • Takes independent action to deal with emergency situations • Work is assigned by supervisor or lead worker 	<ul style="list-style-type: none"> • Works under the direction of assigned supervisor in accordance with MN Rules • Supports daily operation • Work is assigned Senior or Lead Operator
<u>Accountability</u> <ul style="list-style-type: none"> • Amount of responsibility for actions, the consequences and the measured effect of their job on the end result of the district 	<ul style="list-style-type: none"> • Work is assigned by designated supervisor • Set procedures are in place 	<ul style="list-style-type: none"> • Work is assigned by designated supervisor • Set procedures are in place • Operate under MN Rules
<u>Special Conditions</u>	<ul style="list-style-type: none"> • Ability to be mobile over a variety of steps, ramps, ladders and confined spaces • Possess sufficient physical strength and agility to perform regular lifting and moving of supplies and equipment • Capability to exert pulling force upon machinery, equipment and valves • Ability to reach overhead and bend over to operate levels and valves • Ability to shovel and operate high pressure hoses 	<ul style="list-style-type: none"> • Ability to be mobile over a wide variety of structures and surfaces including ramps and ladders • Ability to exert pulling force upon machinery, equipment and valves and to reach overhead and bend over to operate levers and valves • Capable of walking, reaching, bending and the ability to stand, kneel, stoop and crouch for extended periods • Ability to work in confined spaces • Ability to lift and carry supplies and equipment up to 50 pounds, and occasionally carry up to 75 pounds • Be medically approved to wear an air purifying respirator

MN State Job Match

The current Boiler/Incinerator Operator job description is graded at a 14; however, there are no hay points currently assigned to it as the last revision date was 1984.

In the most recent review, the updated Facilities Operator job description, will which replace the existing Boiler/Incinerator Operator job description, was compared to the Stationary Engineer (90% of 215 pts) and the Buildings and Grounds Worker (10% of 119 pts) for a total of 205 pts. This would place the updated job description at a grade 15.

As part of this review, an external market study was also conducted. Comparable wages in similar positions would support the Facilities Operator position moving to a pay grade 15.

The Personnel Committee recommends that the WLSSD Board approve the proposed Facilities Operator job description be placed at a pay grade 15.

BOILER/INCINERATOR OPERATOR

Approved: 09/1984

DEFINITION

Under supervision of the Operations Supervisor of an assigned supervisor, and employee in this classification operates and maintains the boilers, incinerator and associated air pollution control system. The work involves operation and maintenance of the boiler/incineration process, sludge disposal and fuel handling process and related work as assigned.

JOB FUNCTIONS

During an assigned shift, an operator performs the designated duties and tasks assigned by the supervisor or lead workers to efficiently and safely operate the process machinery, equipment and facilities of the boiler/incineration plant; including but not limited to motors, controls, fans, chemical feeders, mobile equipment and all related process and maintenance equipment which may include some coordination of the activities of another operator on the assigned shift. Reports problems and incidents as prescribed by departmental policy and procedures; takes independent action to deal with emergency situations, including all reporting and notification and ensures that all procedures are followed. Responsible for communications with other departments and operators to provide necessary information on process problems, emergencies and routine updates.

Accomplishes all assigned preventive maintenance tasks, including informal checks to the standards established by the supervisor; performs assigned maintenance and repair of process equipment and facilities to maintain operational efficiency; checks, troubleshoots and takes appropriate action to ensure that equipment and process failures are minimized.

Reads meters, gauges and other recording devices and records such data accurately and completely to ensure that complete records are retained; notes events and problems. Performs cleaning duties and other related projects to maintain clean and orderly conditions in the District facilities; maintains a constant awareness of safe work practices; monitors compliance with the District Safety Program to complete work without accidents or injuries; attends in-service training as required by the supervisor or lead worker; assists in the training and education of other operators and employees in lower classifications by providing on-the-job training, general instruction and specific training as required; and performs related duties as assigned.

MINIMUM QUALIFICATIONS

Posses a minimum of three years experience in operating boilers, steam engines or turbines of at least 300 horsepower and possess a State of Minnesota First Class Engineer, Grade A license and be at least 18 years of age.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

Ability to effectively maintain logs and diaries; knowledge of safe work practices while operating boilers and incinerators; knowledge of the State of Minnesota Division of Boiler Inspection Rules and Regulations Manual; and knowledge of maintenance requirements in boilers, incinerators and air pollution control systems and related equipment. Ability to

work in a safe and efficient manner; ability to be mobile over a variety of steps, ramps, ladders and confined spaces. Possess sufficient physical strength and agility to perform regular lifting and moving of supplies and equipment; capability to exert pulling force upon machinery, equipment and valves; to reach overhead and bend over to operate levers and valves. Ability to shovel and operate high pressure water hoses and ability to establish and maintain effective working relationships with fellow employees and supervisors.

FACILITIES OPERATOR

Draft 2/15/2023

DEFINITION

The Facilities Operator reports to the Supervisor of Maintenance and Facilities, Lead Facilities Operator, Senior Facilities Operator or other assigned staff and is responsible for supporting the daily operation of the heating production and combined heat and power facilities and associated biogas conditioning systems as well as facility and grounds maintenance. An employee in this classification has the expectation to gain the operating hours and experience necessary to advance to a Senior Facilities Operator. The work includes but is not limited to: operating facility equipment and performing facility and grounds maintenance.

JOB FUNCTIONS

- Under the direction of a Chief Operating Engineer, and in accordance with Minnesota Rules, the following duties are performed:
 - Operates, maintains, troubleshoots and inspects industrial boiler systems, combined heat and power systems, biogas conditioning systems and auxiliary components (including pumps, meters, valves, heat exchangers, piping, controllers, automated control programs, floats, blowers, tanks, etc.)
 - Inspects plant equipment to determine proper and normal operating conditions; checks and records operational data such as fluid levels, temperatures and pressures, compare to trends and have the ability to make corrections as needed
 - Monitors and controls boilers, heat recovery systems and auxiliary equipment using multiple building automation systems to configure, analyze, troubleshoot and enhance programs to balance energy management comfort controls
- Supports identification of improvement and maintenance needs for facilities and grounds including building envelope, exterior surfaces and site utilities
- Provides support to ensure compliance in spill prevention, fuel storage and storm water
- Monitors and maintains documentation to ensure regulatory compliance, quality, and supply of fuel and fueling storage and distribution system
- Provides status reports to appropriate District staff on the progress of job assignments
- Reports problems and incidents as prescribed by departmental policies and procedures; takes independent action to deal with emergency situations, including all notification procedures
- Maintains records for chemical usage, water usage, natural gas usage, biogas usage and fuel oil usage, etc.
- Identifies and procures supplies, spare parts and equipment necessary to maintain effective facility operations
- Assists in preparation of safety plans in accordance with District safety policies for routine and non-routine work including development of energy control procedures
- Assists in developing and implementing a plan of pre-service and in-service training for employees, including an on-going program of safety and emergency equipment training
- Keeps up-to-date on the WLSSD air permit requirements and process performance
- Maintains a constant awareness of safe work practices; ensures compliance with the District Safety Program to complete work without accidents or injuries

- Attends in-service training when required; assists in the training and guidance of other facility operators and staff by providing on-the-job training, general instruction and specific training as required
- Performs cleaning duties, maintenance of buildings and grounds and other related projects to maintain clean and orderly conditions in the District facilities
- Maintains required State of Minnesota Boiler Engineer License
- Performs related duties as assigned

MINIMUM QUALIFICATIONS

Education and Experience

- Completion of a post-secondary degree in building systems technologies or related field from an accredited college **OR**
- Completion of a high school diploma and two years building systems operation or maintenance experience in a commercial or industrial facility **OR**
- An equivalent combination of education and experience sufficient to successfully perform the essential duties of the job may also be considered

Licenses and Certifications

- Possess Minnesota Special Boiler Engineer License or higher
- Minnesota 2-C license preferred or obtain within 18 months of hire
- Obtain Minnesota Underground Storage Tank Operator Class C
- Possess a valid driver's license

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

- Knowledge of building heating and utility systems
- Knowledge of equipment, facilities, materials, methods and procedures used in maintenance activities
- Knowledge of the functions and servicing requirements of mechanical equipment and machinery
- Knowledge of computer operations and computerized process control systems (including SCADA system)
- Knowledge of the occupational hazards and safety precautions for the operation of boiler plant equipment and processes
- Skilled in operating personal computers using standard and customized software
- Ability to advance through Minnesota boiler engineer licenses as required
- Ability to act independently to coordinate any or all district entities as needed to ensure consistent compliance with permit conditions
- Ability to communicate to groups and individuals, both verbally and in writing, and accurately and concisely prepare instruction, data and reports
- Ability to utilize good judgment in a manner that is protective of equipment, staff and regulatory requirements
- Ability to accurately and concisely prepare instructions, data and reports
- Ability to locate, troubleshoot and repair minor operational equipment deficiencies, including mechanical, electrical and instrumentation systems

- Ability to interpret simple illustrated equipment and parts breakdowns
- Ability to effectively maintain logs and district records
- Ability to work independently and as part of a team
- Ability to establish and maintain effective working relationships with internal and external stakeholders
- Ability to work in a safe and efficient manner

PHYSICAL DEMANDS

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Ability to be mobile over a wide variety of structures and surfaces including ramps and ladders
- Ability to exert pulling force upon machinery, equipment and valves and to reach overhead and bend over to operate levers and valves
- Capable of walking, reaching, bending and the ability to stand, kneel, stoop and crouch for extended periods
- Ability to work in confined spaces
- Ability to lift and carry supplies and equipment up to 50 pounds, and occasionally carry up to 75 pounds
- Be medically approved to wear an air purifying respirator

WORK ENVIRONMENT

The work environment described herein is representative of that which an employee encounters while performing the essential functions of this job. While performing the duties of this job, the employee may be exposed to the following:

- Wastewater, fumes, gases or airborne particles and toxic or caustic chemicals
- Moving mechanical parts and the potential risk of electrical shock and vibration
- Loud noise and varying work environments, including high heat and all weather conditions

New Business Items
For
Discussion and Approval

WESTERN LAKE SUPERIOR SANITARY DISTRICT

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**MEMORANDUM**

Clear Answers for Clean Water™

To: WLSSD Board

From: Operations & Planning Committee

Date: February 22, 2023

Subject: Approval of the WLSSD Comprehensive Wastewater Plan

Background

District staff have been working over the past two years to complete a revision of the 2016 WLSSD Comprehensive Wastewater Plan. The Plan provides a detailed evaluation of the District's wastewater treatment facility, system of interceptor sewers and pump stations, energy efficiency improvements, strategies to maintain system and treatment capacity to meet future demands communities and industries, and those activities related to insuring continued protection and improvement of water quality in the Lower St. Louis River basin. The plan is currently available on the District's website at www.wlssd.com/about-us/notices.

The highlights of this Plan update include:

- Process and facility analysis for the wastewater treatment plant and collection system
- Collection system hydraulic model with evaluation of current and future capacity
- Update to Energy Management Master Plan
- Development of a 10-year capital improvement plans for WLSSD facilities
- Review of local land use plans, population trends, and the urban services boundary
- A review of current scientific and regulatory focus areas
- Revised goals and recommendations for the next five-year planning period

Additionally, the Plan serves as the District's required facility plan submittal to the MPCA, which is due by March 3, 2023 in order to be eligible to receive project funding through the MN Public Facilities Authority (PFA).

The draft plan was placed on the required public notice period beginning on December 14, 2022. No comments have been received to-date from District customers or members of the public. A public hearing was held at 11:00 AM on Tuesday, February 21, 2023; no public comments were received at that meeting.

Recommendation

The Operations & Planning Committee recommends that the WLSSD Board approve adoption of the WLSSD Wastewater Comprehensive Plan.

WESTERN LAKE SUPERIOR SANITARY DISTRICT

2626 Courtland Street
 Duluth, Minnesota 55806-1894
 Phone: (218) 722-3336
 FAX: (218) 727-7471
<http://www.wlssd.duluth.mn.us>

**MEMORANDUM**

Clear Answers for Clean Water™

To: WLSSD Board

From: Operations & Planning Committee

Date: February 22, 2023

Subject: Dry Polyacrylamide (DPAM) Flocculant Polymer Agreement (WLSSD Bid #1462)

Dry Polyacrylamide (DPAM) Flocculant Polymer is used for thickening waste activated sludge in the dissolved air flotation thickening (DAFT) process in Building 8. The product is a white powdery substance that is diluted and mixed on site and then pumped into the DAFT Thickeners. The product is ordered in “super sack” bags consisting of approximately 1500-1700 lbs. each. The average semi load is 40,000 lbs and received 2-3 times a year. We are currently paying \$1.755/lb (delivered).

WLSSD solicited bids for the supply of DPAM for a contract commencing on March 1st, 2023 extending for a 12 month period. There was 1 responsive bidder with qualified polymer with a price of \$1.799/lb (delivered). WLSSD had budgeted for a 20% increase in price for 2023. SNF Polydyne is the incumbent supplier for this product and has been a quality responsive supplier for the District to work with.

Bid #1462 – DPAM Polymer results:

Date	Vendor	Polymer	Unit Price (\$/pound)
3/1/2023 – 2/18/2024	SNF Polydyne	C-3226	\$1.799

The Operations & Planning Committee recommends that the WLSSD Board approve the (1) year Agreement between the WLSSD and SNF Polydyne for the purchase and delivery of C-3226 DPAM Polymer for the price of \$1.799 per delivered pound.



**SANITARY BOARD OF THE WESTERN LAKE
SUPERIOR SANITARY DISTRICT**

RESOLUTION 23-05

**BOARD RESOLUTION APPROVING AGREEMENT
TO SETTLE LEGAL CLAIMS AGAINST LAMETTI & SONS, INC.
RELATING TO SCANLON INTERCEPTOR PHASE 4 PROJECT**

WHEREAS, WLSSD entered into a contract dated March 25, 2016 with Lametti & Sons, Inc. ("LSI") for the provision by LSI of certain services in connection with the WLSSD's construction project known as Scanlon Interceptor Rehabilitation Phase 4 (the "Contract"), WLSSD Project Bid No. 1339 and Lametti & Sons, Inc. Project No. 16349.

WHEREAS, disputes arose between the Parties related to the work performed by LSI, the quality of the work performed, the failure of products used and installed and LSI's obligation to repair and replace defective work and products.

WHEREAS, WLSSD and LSI have discussed a settlement of WLSSD's claims and agreed in principle to settle the claims pursuant to the Settlement Agreement and Mutual Release attached hereto as **Exhibit A** (the "Settlement Agreement").

WHEREAS, the Sanitary Board has reviewed the Settlement Agreement and believes it is in the best interests of WLSSD to enter to the Settlement Agreement to avoid the costs, risks, and burdens of litigation and settle all disputes between WLSSD and LSI related to the Contract.

NOW, THEREFORE, BE IT RESOLVED:

1. The Settlement Agreement is hereby approved.
2. Executive Director Marianne Bohren and Board Chair Laura Ness are authorized to jointly execute the Settlement Agreement on behalf of WLSSD.

Dated: February 27, 2023.

**SANITARY BOARD OF THE WESTERN
LAKE SUPERIOR SANITARY DISTRICT**

Laura Ness, Chair

Rob Schilling, Secretary

SETTLEMENT AGREEMENT AND MUTUAL RELEASE

THIS SETTLEMENT AGREEMENT (the “Agreement”) is made and entered into by and between the Western Lake Superior Sanitary District (“WLSSD”) and Lametti & Sons, Inc. (“Lametti”) effective _____, 2023. WLSSD and Lametti are each referred to separately as a “Party” and jointly referred to herein as the “Parties.”

RECITALS

1. The Parties entered into a contract dated on or about March 25, 2016, under which Lametti agreed to provide certain services in connection with the WLSSD’s construction project known as Scanlon Interceptor Rehabilitation Phase 4 (the “Contract”), WLSSD Project Bid No. 1339 and Lametti & Sons, Inc. Project No. 16349.

2. Disputes arose between the Parties related to the work performed by Lametti, the quality of the work performed, the failure of products used and installed and Lametti’s obligation to repair and replace defective work and products.

3. After WLSSD provided notice of claims to Lametti, Lametti agreed to perform corrective work and replace the defective products. To preserve the WLSSD’s claims and allow Lametti sufficient time to complete the repairs, the parties entered into a Tolling Agreement to toll the running of all statutes of limitation and equitable claims of laches while Lametti performed the corrective work; however, Lametti has not performed the work.

4. The Parties now desire to avoid the costs, risks, and burdens of litigation and settle all disputes between them related to the Contract.

NOW, THEREFORE, for and in consideration of the payment, terms, covenants, and agreements contained herein, and other good and valuable consideration, the receipt and legal sufficiency of which is acknowledged by the Parties, it is agreed as follows:

1. Payment. Lametti shall pay to the WLSSD a lump sum payment in the amount of Six Hundred Thousand Dollars (\$600,000.00). The payment shall be made by a certified cashier’s check or confirmed wire transfer contemporaneously with the execution of this Agreement, and shall occur not later than midnight Central Time on February 17, 2023. Should Lametti fail to sign this Agreement and make the required payment on or before midnight Central Time on February 17, 2023, this Agreement shall be null and void ab initio and the WLSSD may proceed with the commencement of its lawsuit against Lametti.

2. General Release by Lametti. Lametti & Sons, Inc., for itself and all of its parents, subsidiaries and affiliates, and each of their respective owners, shareholders, officers, directors, employees, agents, associates, sub-contractors, attorneys, representatives, insurers, sureties, related entities, successors and assigns (collectively, the “Lametti Releasing Party”), hereby fully and completely releases, discharges and gives up all claims, causes of action, losses, expenses, and damages, whether known or unknown, that it has or may have against the Western Lake Superior Sanitary District, and all of its directors, officers, employees, agents, associates, attorneys,

representatives, insurers, sureties (Hartford Accident and Indemnity Performance and Payment Bond(s) No. 41BCSG08545), successors and assigns (collectively, the “WLSSD Released Parties”) arising out of or relating in any way to the Contract. This release hereby forever waives, discharges, releases and settles all demands, actions, suits, causes of action and claims, whether at law or in equity, known or unknown, asserted or unasserted, for all compensatory damages, consequential damages, punitive damages, attorneys’ fees, statutory relief, other relief, rights and remedies which the Lametti Releasing Party has or might have against the WLSSD Released Parties. This release applies to all claims whether based on contract, common law, constitutional law, warranty, tort, statute, administrative rule, regulation or any other theory, and includes, but is not limited to, negligence, gross negligence, breach of contract, breach of express or implied warranty, product liability, fraud, misrepresentation, any statutory claims, or any other theory at law or in equity. These releases by the Lametti Releasing Party are intended to be full and complete releases, effective immediately upon signing this Agreement, and nothing is reserved in favor of the Lametti Releasing Party, or any person or entity thereunder, excepting only claims for willful breach of this Agreement.

3. General Release by the WLSSD. The Western Lake Superior Sanitary District, for itself and all of its officers, directors, employees, agents, associates, sub-contractors, attorneys, representatives, insurers, sureties, related entities, successors and assigns (collectively, the “WLSSD Releasing Party”) hereby fully and completely releases, discharges and gives up all claims, causes of action, losses, expenses, and damages, whether known or unknown, that it has or may have against Lametti & Sons, Inc., and all of its parents, subsidiaries and affiliates, and each of their respective owners, shareholders, officers, directors, employees, agents, associates, attorneys, representatives, insurers, sureties, successors and assigns (collectively, the “Lametti Released Parties”) arising out of or relating in any way to the Contract. This release hereby forever waives, discharges, releases and settles all demands, actions, suits, causes of action and claims, whether at law or in equity, known or unknown, asserted or unasserted, for all compensatory damages, consequential damages, punitive damages, attorneys’ fees, statutory relief, other relief, rights and remedies which the WLSSD Releasing Party has or might have against the Lametti Released Parties. This release applies to all claims whether based on contract, common law, constitutional law, warranty, tort, statute, administrative rule, regulation or any other theory, and includes, but is not limited to, negligence, gross negligence, breach of contract, breach of express or implied warranty, product liability, fraud, misrepresentation, any statutory claims, or any other theory at law or in equity. These releases by the WLSSD Releasing Party are intended to be full and complete releases, effective immediately upon signing this Agreement, and nothing is reserved in favor of the WLSSD Releasing Party, or any person or entity thereunder, excepting only claims for willful breach of this Agreement.

4. Indemnification. Lametti shall defend, indemnify and hold harmless the WLSSD from any and all further expenses and monies it may be compelled to pay by reason of any claims, demands, lawsuits, or judgments arising from or related to the claims of subcontractors and vendors of Lametti related in any way to the Contract. In the event any such claims are made or asserted against the WLSSD and written notice of same and demand for a defense is made upon Lametti, it is specifically agreed that this Agreement to indemnify and hold harmless includes the obligation and agreement by Lametti to pay all attorney’s fees and court costs incurred by the WLSSD in defending such claims after the date of such notice and demand in the event the WLSSD’s tender of defense is denied.

5. Further consideration.

(a) Lametti shall not be required to remove the silt fence it installed as part of its work under the Contract nor to perform any additional work or services under the Contract.

(b) The Parties covenant that they will not sue or commence litigation or any other type of legal proceedings against the other Party with respect to the claims released by this Agreement.

(c) The Parties in the future will execute promptly upon request whatever documents are reasonably necessary to carry out the terms of this Agreement.

(d) Each Party hereby acknowledges and assumes all risk, chance or hazard that its damages or losses may become progressive, greater or more extensive than are now known, anticipated or expected. No promise or inducement which is not stated in this document has been made by the Parties. In accepting and signing this agreement, neither Party relies upon any statement or representation by the other Party concerning the nature, extent or duration of its damages or the legal liability for those damages. Each Party had the opportunity to consult with an attorney before signing this Agreement.

(e) Each Party agrees that it has accepted the consideration specified herein as a compromise of disputed issues of law and fact. Each Party assumes the risk that the facts or law may be other than it believes. This Agreement is a compromise of disputed claims, and the consideration given as part of this Agreement shall not to be construed as an admission of liability on the part of the Parties, liability being expressly denied by each Party.

(f) Notwithstanding anything contained herein to the contrary, the Parties do not release any claims based upon a breach of this Agreement or claims for specific performance of this Agreement.

6. Voluntary Signature and Reliance. In entering into this Agreement, the Parties warrant and represent that they have made a full and complete investigation of the facts referenced herein; that they have relied upon the advice of their attorneys, who are the attorneys of their own choice, concerning the legal consequences of this Agreement; that the terms of this Agreement have been completely read by each Party; that the terms of this Agreement are fully understood and voluntarily accepted by each Party; and that each Party has executed this Agreement as a free and voluntary act and deed without any threat, force, fraud or duress of any kind.

7. Warranty of Ownership of Claims. Each Party represents and warrants that, besides the Parties, no other person or entity has or has had any interest in the specific claims, demands, obligations, or causes of action referred to in this Agreement; that each Party has the sole right and exclusive authority to execute this Agreement and receive the consideration specified in it; and that neither Party has sold, granted, assigned, transferred, conveyed, or otherwise disposed of or encumbered any of the claims, demands, obligations, or causes of action referred to in this Agreement.

8. **Governing Law and Venue.** This Agreement will be construed and interpreted in accordance with the laws of the State of Minnesota, and all questions concerning the meaning or intention of the terms of this Agreement, or concerning the making, validity, construction, applicability, performance, or enforcement of this Agreement, or of any term or provision thereof, shall be adjudged and resolved in accordance with the laws of the State of Minnesota. All disputes arising out of or related to this Agreement shall be filed in state district court in St. Louis County, Minnesota. The Parties irrevocably submit to the exclusive jurisdiction of the state courts of Minnesota for all disputes arising out of or related to this Agreement, waive all objections to venue or jurisdiction therein, and irrevocably waive the jurisdiction of the federal courts.

9. **Entire Agreement and Successors in Interest.** The statements and representations contained herein, including the recitals, are accepted as true and are contractual in nature. This Agreement contains the entire agreement between the Parties with regard to the matters set forth in it and will be binding upon and inure to the benefit of the executors, administrators, personal representatives, heirs, successors, and assigns of each. This Agreement may not be modified, waived, altered, amended or otherwise changed, in any way or respect, except by a written instrument that is signed by each of the Parties.

10. **Severability.** Whenever possible, each provision of this Agreement will be interpreted so that it is valid and effective. If any provisions of this Agreement are held by a court of competent jurisdiction to be illegal, invalid, or unenforceable under applicable law, the offending provisions shall be amended to the extent necessary to conform to applicable law, or if they cannot be so amended without materially altering the intention of the parties, such provisions will be severable. In either event, this Agreement will be construed and enforced as if severed provisions never comprised a part hereof, and the remaining provisions will remain in full force and effect.

11. **Construction of Agreement.** This Agreement shall be deemed to have been drafted jointly by each of the Parties, and any ambiguity will not be construed against any particular Party on the basis of drafting.

12. **Counterpart Execution.** This Agreement may be executed in multiple counterparts, each of which will be fully effective as an original, and which together will constitute one instrument. The Parties may execute this Agreement and exchange such counterparts by means of facsimile transmission or electronic mail, and the Parties agree that the receipt of such executed counterparts shall be binding on such Parties and shall be construed as originals.

[Signature pages follow]

IN WITNESS WHEREOF, the Parties have executed this Agreement effective as of the date first written above.

WESTERN LAKE SUPERIOR SANITARY DISTRICT

By _____
Marianne Bohren, Executive Director

By _____
Laura Ness, Board Chair

STATE OF MINNESOTA

COUNTY OF ST. LOUIS

This agreement was acknowledged before me on _____, 2023 by Marianne Bohren, Executive Director of the Western Lake Superior Sanitary District, acting in her capacity as such.

Notary Public

STATE OF MINNESOTA

COUNTY OF ST. LOUIS

This agreement was acknowledged before me on _____, 2023 by Laura Ness, Board Chair of the Western Lake Superior Sanitary District, acting in her capacity as such.

Notary Public

LAMETTI & SONS, INC.,
a Minnesota corporation

By _____
Mario M. Lametti, President

STATE OF MINNESOTA

COUNTY OF _____

This agreement was acknowledged before on _____, 2023 by Mario M. Lametti, President of Lametti & Sons. Inc., a Minnesota corporation, on behalf of the corporation.

Notary Public

LAMETTI & SONS, INC.,
a Minnesota corporation

By _____
Mark R. Jay, Authorized Agent

STATE OF MINNESOTA

COUNTY OF _____

This agreement was acknowledged before on _____, 2023 by Mark R. Jay,
authorized agent of Lametti & Sons. Inc., a Minnesota corporation, on behalf of the corporation.

Notary Public



**SANITARY BOARD OF THE WESTERN LAKE
SUPERIOR SANITARY DISTRICT**

**2626 Courtland Street
Duluth, Minnesota 55806**

RESOLUTION NO. 23-06

**RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF A
\$13,407,063 GENERAL OBLIGATION TAXABLE REVENUE NOTE, SERIES
2023C (WASTEWATER TREATMENT), AND PROVIDING FOR ITS
PAYMENT**

BE IT RESOLVED by the Sanitary Board (the "Board") of the Western Lake Superior Sanitary District (the "District"), as follows:

Section 1. Authorization and Sale of Note.

1.01. Findings; Recitals.

A. It is found and determined to be necessary and in the best interest of the Board, the residents of the District and the environment to improve the District wastewater collection and treatment system (the "System") by financing eligible project costs of the Clean Water Revolving Fund project described as follows: wastewater treatment improvements to house new odorous air blowers, waste activated sludge piping replacement and misc HVAC work in buildings 2 and 8 (the "Project"), as detailed in the Minnesota Pollution Control Agency's certification dated June 17, 2022.

B. It has been determined that the sum of \$13,407,063 will be needed in order to undertake the Project.

C. The District adopted Resolution No. 22-06, entitled *Resolution of Application and Intent to Reimburse Expenditures* on February 28, 2022, evidencing its intent to reimburse itself for the payment of certain Project costs.

1.02. Note; Loan Agreement.

A. It is further found and determined to be necessary and in the best interest of the Board and the residents of the District to sell and issue a general obligation taxable revenue note of the Board to the Minnesota Public Facilities Authority (the "Lender") to finance the Project, all pursuant to Minnesota Statutes, Chapters 458D and 475, and Sections 115.46 and 444.075, and subject to the terms and conditions of the Minnesota Public Facilities Authority Bond Purchase and Project Loan Agreement dated January 25, 2023, between the Lender and the Board, in substantially the form presented to the Board and on file with the Board's Executive Director (the "Loan Agreement").

B. Bond counsel has informed the Board that the Note to be issued pursuant to this resolution will be a "private-activity bond" within the meaning of Section 141 of the Internal

Revenue Code of 1986, as amended (the "Code"), and shall not qualify as an "exempt-facility bond" within the meaning of Section 142(a)(5) of the Code. Interest to be paid on the Note is subject to federal income taxation.

1.03. Issuance and Sale of Note; Approval of Loan Agreement. The Board authorizes the issuance and sale of its General Obligation Taxable Revenue Note, Series 2023C (Wastewater Treatment) (the "Note"), in substantially the form attached hereto as Attachment A to finance the Project and authorizes and approves the Loan Agreement which is incorporated by reference.

Section 2. Execution and Delivery of Note and Loan Agreement.

2.01. Terms.

A. The Note to be issued hereunder shall be dated as of the date of issuance, shall be issued in fully registered form and lettered and numbered R-1.

B. The Note shall be in the principal amount of \$13,047,063, or such lesser amount that shall be disbursed pursuant to the Loan Agreement, shall bear interest on so much of the principal amount of the Note as may be disbursed and remains unpaid until the principal amount of the Note has been paid or has been provided for, at the rate of 1.594% per annum (calculated on the basis of a 360-day year of twelve 30-day months). Interest on the Note is payable semiannually on February 20 and August 20 as provided in Exhibit A to the Note.

C. Principal payments shall be made in the respective years and on the dates and amounts set forth on Exhibit A to the Note. Principal, interest and any premium due under the Note will be paid on each payment date by wire payment, or by check or draft mailed at least five business days prior to the payment date to the person in whose name the Note is registered.

2.02. Execution. The Note shall be prepared for execution in accordance with the approved form and shall be signed by the manual signature of the Chair and attested by the manual signature of the Executive Director in accordance with the approved form. The Loan Agreement shall be prepared for execution in accordance with the approved form and shall be signed by the manual or electronic signature of the Chair and attested by the manual or electronic signature of the Executive Director in accordance with the approved form. In case any officer whose signature shall appear on the Note shall cease to be an officer before delivery of the Note, such signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery.

2.03. Register. The Board will cause to be kept at its offices a register in which, subject to such reasonable regulations as the Board may prescribe, the Board shall provide for the registration of transfers of ownership of the Note. The Note shall be initially registered in the name of the Lender and shall be transferable upon the register by the Lender in person or by its agent duly authorized in writing, upon surrender of the Note, together with a written instrument of transfer satisfactory to the Executive Director or Treasurer of the Board, duly executed by the Lender or its duly authorized agent.

2.04. Delivery. Delivery of the Note shall be made at a place mutually satisfactory to the Board and the Lender. The Note shall be furnished by the Board without cost to the Lender. The Note, when prepared in accordance with this resolution and executed, shall be delivered to the

Lender by and under the direction of the Treasurer of the Board. Disbursement of the proceeds of the Note shall be made pursuant to the Loan Agreement.

2.05. Loan Agreement to Govern. In the event of an inconsistency between a provision of this Resolution and a provision of the Loan Agreement, the provision of the Loan Agreement shall govern.

Section 3. Funds and Tax Levies.

3.01. Construction Fund. Each disbursement of proceeds of the Note which is received pursuant to the terms of the Loan Agreement shall be credited to a separate construction fund, which is created and designated as the "2023C State Public Facilities Authority Note Construction Fund" (the "Construction Fund"), and which shall be a subfund of the Capital Expenditures Fund created by the Board by its Resolution No. 72-25, as the same may be amended from time to time. Monies on deposit in the Construction Fund shall be used from time to time to pay or reimburse the Board for payment of, the capital costs of the Project, including but not limited to costs of planning, engineering, legal, financial advisory, and other professional services, printing and publication costs, and costs of issuance of the Note, as such payments become due. Upon completion of the Project, any amounts left in the Construction Fund shall be transferred to the Debt Service Fund.

3.02. Debt Service Fund. A separate debt service fund is created and designated as the "2023C State Public Facilities Authority Note Debt Service Fund" (the "Debt Service Fund"), which shall be a special separate restricted subfund of the Enterprise Fund created by the Board by its Resolution No. 77-1, as the same may be amended from time to time. The money in the Debt Service Fund shall be used for no purpose other than the payment of principal and interest on the Note and other obligations similarly authorized; provided, however, that if any payment of principal or interest shall become due when there is not sufficient money in the Debt Service Fund, the Treasurer of the Board shall pay the same from any other funds of the Board and said funds shall be reimbursed for such advance from the Debt Service Fund when a sufficient balance is available therein. The Board further pledges or irrevocably appropriates, as the case may be, to the Debt Service Fund for payment of the principal of and interest on the Note:

(a) all payments by local governmental units, major industrial users, and others of costs allocated to them in each annual budget of the Board or of charges imposed by contract or otherwise for the use or availability of the System, less amounts necessary to pay the normal, reasonable and current costs of operating and maintaining said System, and solely to the extent allocated to pay the principal of and interest on the Note when due; the portion of such payments allocated to the Note shall be transferred to the Debt Service Fund no later than the last business day of the month in which such payments are received;

(b) all sums collected from the taxes, if any, extended and assessed under the provisions of Section 3.03;

(c) all income and gain from investment of the Debt Service Fund; and

(d) any funds remaining in the Construction Fund after completion of the Project and payment of the costs thereof.

3.03. General Obligation.

A. The full faith and credit and taxing powers of the Board are irrevocably pledged for the prompt and full payment of the principal of and interest on the Note, as such principal and interest respectively become due. However, the monies and payments appropriated to the Debt Service Fund in Section 3.02(a) hereof are estimated to be not less than five percent in excess of the principal of and interest on the Note when due, and accordingly, no tax is levied at this time.

B. It is recognized that the liability of the Board on obligations payable from the Debt Service Fund is not limited to the revenue pledged and appropriated for the payment thereof, and that the Board is required by law and by contract with the holder of the Note to levy and cause to be extended, assessed, and collected any additional taxes found necessary for full payment of the principal of and interest on the Note.

3.04. Investments. Monies on deposit in the Construction Fund and the Debt Service Fund may, at the discretion of the Treasurer, be invested in any securities permitted by Minnesota Statutes, Chapter 118A and in accordance with resolutions of the Board; provided, however, such investments shall mature at such times and in such amounts as will permit payments by the Board for authorized purposes, when due.

Section 4. Registration of Note with Counties. The Executive Director or her designee shall file with the County Auditors of Carlton and St. Louis Counties, Minnesota, certified copies of this resolution, together with such other information as the County Auditors may desire concerning the Note issued hereunder and shall obtain from each of said Auditors a certificate that the issue has been entered on the Auditor's register. If any taxes are required to be levied under Section 3.03 hereof, the County Auditor of each County shall assess and extend each year the portion of such amount, or of the reduced amount certified, which bears the same ratio to the whole thereof as the assessed value of taxable property in that part of the District located in the Auditor's County then bears to the assessed value of all taxable property in the District. The County Auditors shall certify to the Treasurer the assessed valuation of taxable property within their respective Counties each year, and may each extend and assess such portion of the full amount as the Treasurer shall compute and certify to them respectively, based upon the ratios determined by the Auditor to exist among such valuations.

Section 5. Authentication of Note Transcript.

5.01. Official Proceedings. The officers of the Board are authorized and directed to furnish to the Lender certified copies of proceedings and information in their official records relevant to the authorization and issuance of the Note and the execution and delivery of the Loan Agreement, and such certificates and affidavits as to other matters appearing in their official records or otherwise known to them as may be reasonably required to evidence the validity and security of the Note, and all such certified copies, certificates, and affidavits, including any heretofore furnished, shall constitute representations and recitals of the Board as to the correctness of all facts stated therein and the completion of all proceedings stated therein to have been taken.

5.02. Absent or Disabled Officers. In the event of the absence or disability of the Chair or the Executive Director, such officers or members of the Board as in the opinion of the Board's

attorney may act in their behalf shall, without further act or authorization, execute and deliver the Note, and do all things and execute all instruments and documents required to be done or executed by such absent or disabled officers.

Section 6. Covenants. The Board covenants and agrees with the holders of the Note that so long as any payments under the Note remain outstanding and unpaid, they will keep and enforce the following covenants and agreements:

A. The Board will continue to maintain and efficiently operate the System as a public utility and convenience free from competition of other like utilities, and will cause all revenue therefrom to be deposited in bank accounts and credited to the Enterprise Fund and accounts therein as herein above provided and such other funds and accounts as are necessary to comply with the policies of the Board and applicable law, and will make or authorize no expenditures from those funds and accounts except for a duly authorized purpose and in accordance with this Resolution.

B. The Board will also maintain the Debt Service Fund as a separate account in the Enterprise Fund and will cause monies to be credited thereto from time to time out of net revenues from the System, in sums sufficient to pay principal and interest on the Note and obligations similarly authorized when due.

C. The Board will keep and maintain proper and adequate books and records of accounts separate from all the records of the Board in which will be complete and correct entries as to all transactions relating to the System and in accordance with the Loan Agreement, which shall be open to inspection and copying by the Lender or the Lender's agent or attorney at any reasonable time, and it will furnish certified transcripts therefrom upon request and upon payment of a reasonable fee therefor and said account shall be audited at least annually by a qualified public accountant and statements of such audit and report will be furnished to the Lender in accordance with the requirements of the Loan Agreement.

D. The Board will cause persons handling revenues of the System to be bonded in reasonable amounts or insured for the protection of the Board and the Lender, and will cause the funds collected on account of the operations of the System to be deposited in a bank whose deposits are guaranteed under the Federal Deposit Insurance Law.

E. The Board will keep the System insured at all times against loss by fire, tornado and other risks customarily insured against with an insurer or insurers in good standing in such amounts as are customary for like plants to protect the Lender and the Board from any loss due to such casualty and will apply the proceeds of such insurance to make good any such loss.

F. The Board and each and all of its officers will punctually perform all duties with reference to the System as required by law and comply with the provisions of the Loan Agreement.

G. The Board will impose and collect charges of the nature authorized by Minnesota Statutes, Chapter 458D, at the times and in the amounts required to produce

net revenues adequate to pay all principal and interest when due on the Note, and to create and maintain such reserves securing said payments as may be provided in this Resolution and the Loan Agreement.

Dated: February 27, 2023.

SANITARY BOARD OF THE WESTERN LAKE
SUPERIOR SANITARY DISTRICT

Laura Ness, Chair

Rob Schilling, Secretary

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ATTACHMENT A

UNITED STATES OF AMERICA
STATE OF MINNESOTA
COUNTIES OF CARLTON AND ST. LOUIS

SANITARY BOARD OF THE
WESTERN LAKE SUPERIOR SANITARY DISTRICT

GENERAL OBLIGATION TAXABLE REVENUE NOTE,
SERIES 2023C (WASTEWATER TREATMENT)

Dated: _____, 2023
Final Maturity Date: August 20, 2037

R-1	Annual Rate: 1.594%	\$13,047,063
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FOR VALUE RECEIVED, the SANITARY BOARD of the WESTERN LAKE SUPERIOR SANITARY DISTRICT, a duly organized and existing public corporation and political subdivision of the State of Minnesota (the "Board"), with jurisdiction over such District, and whose office address is 2626 Courtland Street, Duluth, Minnesota 55806, for value received, promises to pay to the MINNESOTA PUBLIC FACILITIES AUTHORITY, its successors or registered assigns (the "Lender") at its offices in St. Paul, Minnesota, or such other place as the Lender may designate in writing, the principal sum of THIRTEEN MILLION FORTY SEVEN THOUSAND SIXTY-THREE DOLLARS (\$13,047,063), or such portion thereof as is disbursed to the Board and interest thereon at the annual rate set forth above (the "Loan"), pursuant to the Minnesota Public Facilities Authority Bond Purchase and Project Loan Agreement between the Board and the Lender dated January 25, 2023 (the "Loan Agreement"), the provisions of which are incorporated as though fully set forth herein.

The principal of this Note must be repaid in the amounts and on the dates set forth in the schedule attached hereto as Exhibit A (notwithstanding the rate of disbursement of the principal hereof), subject to adjustment as provided in the Loan Agreement, together with interest and services fees collectively at the annual rate set forth above, for the period starting on the date set forth above through the date on which no principal remains unpaid, provided, however, that interest and service fees shall accrue only on the aggregate amount of the principal disbursed and outstanding hereunder. Interest shall be calculated on the basis of a 360-day year of twelve 30-day months. The entire outstanding principal balance and interest and service fees thereon, if not sooner paid, must be paid in full on the final maturity date set forth above. As provided in Article 1 of the Loan Agreement, Exhibit A hereto may be revised and replaced in its entirety, which replacement shall govern the dates and amounts of payments due hereunder.

Both principal hereof and interest hereon are payable in lawful money of the United States of America by check or draft mailed five business days prior to the due date directly to the registered owner hereof shown on the Note registration records maintained by the Board, without, except for the final payment of principal on this Note, the presentation or surrender of this Note, and all such payments shall discharge the obligations of the Board to the extent of the payments so made. The final principal payment shall be made upon presentation and surrender of this Note

when due. For the prompt and full payment of such principal and interest as they become due, the full faith and credit and taxing power of the Board are irrevocably pledged.

This Note is issued by the Board pursuant to the authority contained in Minnesota Statutes, Chapters 458D and 475, and Sections 115.46 and 444.075, and all other laws thereunto enabling, and pursuant to an authorizing resolution adopted by the Board on February 27, 2023 (the "Resolution"), for the purpose of financing the costs of improvements to the wastewater collection and treatment system of the Board, including wastewater treatment improvements to house new odorous air blowers, waste activated sludge piping replacement and misc HVAC work in buildings 2 and 8.

This Note is subject to redemption with the consent of the Lender, in whole or in part on such dates and at such prices and upon such other terms as are specified in the Loan Agreement, including, but not limited to, acceleration or payment of increased interest as provided in Section 9.2 of the Loan Agreement.

This Note is transferable by the registered owner hereof upon surrender of this Note for transfer at the office of the Board duly endorsed and accompanied by a written instrument of transfer in form satisfactory to the Board and executed by the registered owner hereof or the owner's attorney duly authorized in writing. The Board may deem and treat the person in whose name this Note is last registered upon the books of the Board, with such registration noted on this Note, as the absolute owner hereof for the purpose of receiving payment of or on account of the principal balance, redemption price or interest and for all other purposes; all such payments so made to the registered holder or upon the order thereof shall be valid and effectual to satisfy and discharge the liability upon this Note to the extent of the sum or sums so paid, and the Board shall not be affected by any notice to the contrary.

IT IS CERTIFIED AND RECITED that all acts and conditions required by the Constitution and the laws of the State of Minnesota to be done and to exist precedent to and in the issuance of this Note in order to make it a valid and binding general obligation of the Board in accordance with its terms have been done and do exist in form, time, and matter as so required; that the Board is required to annually prepare a budget including the current cost of debt service of the District's wastewater collection and treatment system and to allocate such cost among local government units in the area using the system, major industrial users with which it has contracted to provide service, and others for payment into the Board's debt service funds; that all revenues received in payment of debt service cost allocations for this Note are irrevocably pledged and appropriated to the 2023C State Public Facilities Authority Note Debt Service Fund established in the Resolution to pay when due the principal of and interest on the Note and obligations similarly authorized as provided in the Resolution; that, if needed to pay such principal and interest, the Board is required to levy ad valorem taxes on all taxable property in the District, and such taxes may be levied without limitation of rate or amount; and that the issuance of this Note does not cause the indebtedness of the Board to exceed any constitutional or statutory limitation.

Additional provisions of this Note are contained in the Loan Agreement and such provisions shall be incorporated herein by reference and shall for all purposes have the same effect as though fully set forth at this place.

IN WITNESS WHEREOF, the Board has caused this Note to be executed in its name by the manual signatures of its Chair and Executive Director as of the date set forth above.

(form-no signature required)

Chair

Attest:

(form-no signature required)

Executive Director

PROVISIONS AS TO REGISTRATION

The ownership of the unpaid principal balance of the Note and the interest accruing thereon is registered on the books of the Sanitary Board of the Western Lake Superior Sanitary District in the names of the holders last noted below.

Date of Registration	Name and Address of Registered Owner	Signature of Treasurer
___/___/2023	State of Minnesota Public Facilities Authority 1st National Bank Bldg., Suite W820 332 Minnesota Street St. Paul, MN 55101-1378 Federal Tax I.D. No.: 41-6007162	<u>(Form-No Signature Required)</u>

ASSIGNMENT

For value received, the undersigned sells, assigns and transfers unto _____ the within Note and all rights thereunder, and irrevocably constitutes and appoints _____ attorney to transfer the said Note on the books kept for registration of the within Note, with full power of substitution in the premises.

Dated: _____

Notice: The assignor's signature to this assignment must correspond with the name as it appears upon the face of the within Note in every particular, without alteration or any change whatsoever.

The Treasurer will not effect transfer of this Note unless the information concerning the assignee requested below is provided.

Name and Address: _____

Taxpayer Identification No.: _____

EXHIBIT A

MN Public Facilities Authority

Exhibit A

Clean Water State Revolving Fund

Western Lake Superior SD_CWRF_42

Loan Amortization Schedule
MPFA-CWRF-L-041-FY23

13,047,063.00

Rate: 1.594%

Thickener and Odorous Improvements

Date:

Taxable WITH Private Activity Concerns

Maturity: 08/20/37

Type of Note:

General Obligation Revenue Note

final loan amount: 13,047,063.00

Date	Effective	Source	Disbursement	Repayment	Interest	Principal	Loan Balance	Annl Debt Srv
projected	02/28/23	Op Res	13,047,063.00				13,047,063.00	
projected	03/29/23	Op Res			16,753.15		13,047,063.00	
projected	04/26/23	Op Res			32,350.91		13,047,063.00	
projected	05/24/23	Op Res			5,526.37		13,047,063.00	
projected	06/28/23	Op Res			68,168.00		13,047,063.00	
projected	07/26/23	Op Res			84,343.46		13,047,063.00	
	08/20/23			499,271.14	98,208.14	401,063.00	12,646,000.00	499,271.14
	02/20/24			100,788.62	100,788.62		12,646,000.00	
	08/20/24			913,788.62	100,788.62	\$813,000.00	11,833,000.00	1,014,577.24
	02/20/25			94,309.01	94,309.01		11,833,000.00	
	08/20/25			920,309.01	94,309.01	826,000.00	11,007,000.00	1,014,618.02
	02/20/26			87,725.79	87,725.79		11,007,000.00	
	08/20/26			927,725.79	87,725.79	840,000.00	10,167,000.00	1,015,451.58
	02/20/27			81,030.99	81,030.99		10,167,000.00	
	08/20/27			934,030.99	81,030.99	853,000.00	9,314,000.00	1,015,061.98
	02/20/28			74,232.58	74,232.58		9,314,000.00	
	08/20/28			941,232.58	74,232.58	867,000.00	8,447,000.00	1,015,465.16
	02/20/29			67,322.59	67,322.59		8,447,000.00	
	08/20/29			947,322.59	67,322.59	880,000.00	7,567,000.00	1,014,645.18
	02/20/30			60,308.99	60,308.99		7,567,000.00	
	08/20/30			954,308.99	60,308.99	894,000.00	6,673,000.00	1,014,617.98
	02/20/31			53,183.81	53,183.81		6,673,000.00	
	08/20/31			962,183.81	53,183.81	909,000.00	5,764,000.00	1,015,367.62
	02/20/32			45,939.08	45,939.08		5,764,000.00	
	08/20/32			968,939.08	45,939.08	923,000.00	4,841,000.00	1,014,878.16
	02/20/33			38,582.77	38,582.77		4,841,000.00	
	08/20/33			976,582.77	38,582.77	938,000.00	3,903,000.00	1,015,165.54
	02/20/34			31,106.91	31,106.91		3,903,000.00	
	08/20/34			984,106.91	31,106.91	953,000.00	2,950,000.00	1,015,213.82
	02/20/35			23,511.50	23,511.50		2,950,000.00	
	08/20/35			991,511.50	23,511.50	968,000.00	1,982,000.00	1,015,023.00
	02/20/36			15,796.54	15,796.54		1,982,000.00	
	08/20/36			998,796.54	15,796.54	983,000.00	999,000.00	1,014,593.08
	02/20/37			7,962.03	7,962.03		999,000.00	
	08/20/37			1,006,962.03	7,962.03	999,000.00	-	1,014,924.06
totals			13,047,063.00	14,708,873.56	1,661,810.56	13,047,063.00		14,708,873.56

WESTERN LAKE SUPERIOR SANITARY DISTRICT

2626 Courtland Street
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<http://www.wlssd.duluth.mn.us>

**MEMORANDUM**

Clear Answers for Clean Water™

To: WLSSD Board

From: Finance Committee

Date: February 22, 2023

Subject: 2023-2024 Dues for Area Chambers of Commerce

In 2003, the WLSSD Board and legal counsel worked extensively to determine whether the District's longstanding membership in the Duluth Area Chamber of Commerce was of substantial value to the District in achieving its mission. Through this process, the Board determined that membership in the Duluth Area Chamber is valuable to the District in accessing the local business community to educate organizations about their environmental responsibilities and securing support for environmental stewardship and legislative efforts.

In 2009, the Board determined that similar memberships in the Cloquet Area Chamber of Commerce and the Hermantown Area Chamber of Commerce brought similar substantive value to the District.

2022 membership dues for the three area Chambers noted are as follows:

- | | |
|--|-----------------|
| Cloquet Area Chamber of Commerce | \$ 411 |
| - Membership price for organizations located outside Cloquet is based on number of active participants. We recommend 14. | |
| Hermantown Area Chamber of Commerce | \$ 1,000 |
| - Membership includes full services and opportunities for all employees in the organization | |
| Duluth Area Chamber of Commerce | \$1,394 |
| - Membership includes full services and opportunities for all employees in the organization | |

2023-2024 Dues amount changes from 2022 and previous years:

- Hermantown Area Chamber of Commerce: \$225 increase.
- Cloquet Area Chamber of Commerce: \$30 increase.
- Duluth Area Chamber of Commerce: \$41 increase

The Finance Committee recommends that the WLSSD Board authorize membership in these chambers of commerce for 2023-2024 and dues payments in the total amount of \$2,805.



RESOLUTION NO. 23-07

Resolution Determining that Sanitary Board Membership in Duluth, Hermantown and Cloquet Chambers of Commerce is Necessary or Convenient to Discharge the Duties Imposed by Law Upon the Board and Authorization for the Payment of the Western Lake Superior Sanitary District 2021-2022 Chambers of Commerce Dues

The Sanitary Board of the Western Lake Superior Sanitary District makes the following findings:

- 1) The Board has found, through experience, that education in addition to regulation is required in order for the programs of the Board to be effective.
- 2) That education on a peer basis is most effective.
- 3) That education is the least cost approach to compliance with Board programs because understanding that there is a rationale basis and need for the programs of the Board creates self regulation.
- 4) That self-regulation is the only practical way to gain compliance with some programs of the Board because surreptitious deposit of damaging material to the waste stream is difficult or impossible to track down.
- 5) That past membership in the Duluth, Hermantown and Cloquet Chambers of Commerce has permitted the Board to:
 - a) Overcome the stigma of governmental regulation by working with the business community on a peer or fellow member basis;
 - b) Have available a forum within which to present information to business operators concerning:
 - i. The importance of business place recycling;
 - ii. The importance of the Board's "zero" discharge program;
 - iii. The workings of the Board's "clean shop" program which encourages business to bring small quantities of hazardous business waste to the facilities of the Board for appropriate disposal;
 - iv. The importance of removing infiltration and inflow of clean water from the sanitary system in order to avoid sewer overflows into the bay of the St. Louis River and Lake Superior;

- v. Explaining and instructing members of the business community on other programs of the Board in the field of wastewater and solid waste;
 - vi. Involving members of the business community in discharging the obligation of the Board to prepare comprehensive plans in the field of wastewater and solid waste.
 - vii. Garnering support from the business community for WLSSD's energy conservation and self-sufficiency vision and pursuit of funding.
- 6) Past membership in the Chambers of Commerce has also permitted the Sanitary Board to participate in the Chamber of Commerce Leadership Programs and in that fashion deliver educational programming to members of the business community who are, or will be, in leadership positions within the business community.
 - 7) Past membership in the Chambers of Commerce has permitted the Sanitary Board to participate in Chamber legislative activities and permitted the Sanitary Board to gain community support for WLSSD's legislative and bonding priorities.
 - 8) Continued membership in the Duluth, Hermantown and Cloquet Chambers of Commerce is necessary or convenient to the Board in discharging its duties as imposed upon it by law.
 - 9) That the expenditure of Board funds for membership in the Duluth, Hermantown and Cloquet Chambers of Commerce is a public purpose expenditure which will serve as a benefit to the community as a body and which, at the same time, is an expenditure directly related to the functions of the Board.

THEREFORE, the Sanitary Board authorizes payment of the following 2022-2023 Chamber of Commerce Dues:

Duluth Area Chamber of Commerce	\$1,394.00
Cloquet Area Chamber of Commerce	\$ 411.00
Hermantown Area Chamber of Commerce	<u>\$1,000.00</u>
Total 2022-2023 Chamber Dues	\$2,805.00

Dated this 27 day of February 2023.

SANITARY BOARD OF THE WESTERN
LAKE SUPERIOR SANITARY DISTRICT

By _____
Laura Ness, Chair

By _____
Rob Schilling, Secretary

WESTERN LAKE SUPERIOR SANITARY DISTRICT

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Clear Answers for Clean Water™

MEMORANDUM

To: WLSSD Board
From: Finance Committee
Date: February 22, 2023
Subject: ERP and Asset Management System Upgrades

WLSSD currently utilizes Infor Lawson for our current ERP system and has been using it since 1988 and Hexagon EAM for our asset management system and has used it since 2014. Infor purchased Lawson and has upgraded the system to Infor CloudSuite.

Both systems are currently managed with servers at WLSSD. The operating system for the servers will be losing functional support in October this year and will not receive security updates after early 2024.

The systems will be upgraded to the latest version and will be moved to the cloud eliminating the need for WLSSD management of the software. Once moved to the Cloud, the software will be updated by the host as needed eliminating the need for major upgrade/implementation costs in the future.

WLSSD worked with Infor to determine the best consultant to work with for the implementation of the software. They recommended Bails and Associates for the implementation. The work for this implementation will upgrade the current ERP system as well as implement some new areas for HR management. The work is expected to take about 12 months as we will be starting in March 2023 which will allow us to be utilizing the new system about the time that the extended support for the server operating system ends. The cost for this upgrade/implementation is \$1,887,200.

WLSSD has worked with Stratum Consulting Partners on some areas of our asset management system and has been satisfied with their work. We have received a proposal for upgrading to the current version and moving to the cloud. This upgrade work will not take as long as the ERP upgrade, but we will begin utilizing both systems about the same time. The cost for this upgrade/implementation is \$106,400.

WLSSD has a current budget of \$2,050,000 for this work and the implementation costs are within this budget.

The Finance Committee recommends that the WLSSD Board approve entering into the contract with Bails and Associates for the implementation of the Infor CloudSuite ERP system with a cost of \$1,887,200 and entering into a contract with Stratum Consulting Partners for the implementation of the EAM Asset Management System with a cost of \$106,400.

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**MEMORANDUM**

Clear Answers for Clean Water™

To: WLSSD Board of Directors
From: WLSSD Staff
Date: February 22, 2023
Subject: Board Strategic Planning Session Date

The last Board Strategic Planning Session was in 2018. The topics for 2023 will be Wastewater, Organizational and Solid Waste; due to the topics requiring more discussion time, the sessions will need to be split into separate dates. The Wastewater portion is scheduled for Monday, May 22, 2023 1:00 p.m. – 4:30 p.m. in conjunction with the May Regular Board Meeting.

A survey was conducted of those involved in the presentation of the Organizational and Solid Waste topics, and Thursday, June 1, 2023 1:00 p.m. – 4:30 p.m. was selected.

WLSSD staff recommends that the WLSSD Board of Directors approve the 2023 Organizational and Solid Waste Board Planning Strategic Session date.

Committee Reports



MINUTES
COMMITTEE OF THE WHOLE MEETING
January 30, 2023
4:00 p.m.

Board Members Present: Rob Schilling, Dave Manderfeld, Loren Lilly, Laura Ness, Marcia Podratz, Jim Aird, Paul Thomsen, and Jack Ezell

Staff Present: Cathy Remington, AJ Axtell, Brandon Kohlts, Julie Macor, Carrie Clement, and Amanda MacDonald

Chair Ness called the meeting to order at 4:00 p.m.

Approval of 2022 Financials

Cathy Remington reviewed the 2022 financials.

Wastewater

Revenue

The 2022 Wastewater revenue is over budget by \$2,686,301; wastewater treatment revenue is over budget by \$2,182,873; revenue from CAF is \$282,302 more than budgeted; revenue from operations fund investment earnings are \$108,925 more than budgeted; revenue from other sources is \$112,201 more than budgeted.

The 2022 municipal budget was \$12,128,486 and the actual is \$12,301,357 after year-end adjustments; the 2022 industries budget was \$14,317,783 and the actual is \$16,327,784 after year-end adjustments. The 2022 CAF budget was \$350,000 and the actual is \$632,302. The revenues from other sources budget was \$1,005,000 and the actual is \$1,117,201.

Flow was 0.19 MGD higher than budget at 33.72 MGD versus a budget of 32.53 MGD; BOD was 14.25% higher than budget at 70,791 lbs/day versus a budget of 61,964 lbs/day; TSS was 31.28% higher than budget at 52,217 lbs/day versus a budget of 39,774 lbs/day.

Expenses

2022 Wastewater Expenses were \$194,134 more than budget. Direct department expenses (Clean Water Production, Conveyance, Biosolids and Environmental Programs) were more than budget by \$387,149; the allocated department expenses (Maintenance, Business Services, Engineering, MIS, and Lab) were \$193,015 less than budget. The Capital Fund Transfer was at 100%. The Debt Service Transfer was 100%.

The 2022 direct department budgets were \$9,792,589 and the actual is \$10,179,738 with an unfavorable variance of \$387,149; the 2022 allocated department budget was \$7,603,557 and the actual is \$7,410,542 with a favorable variance of \$193,015. The 2022 capital fund transfer budget was \$3,000,000 and the actual is \$3,000,000; the 2022 debt service budget was \$8,600,000 and the actual is \$8,600,000.

Pay As Go Capital

The 2022 pay as go capital budget was \$3,000,000 and \$3,000,000 was spent. The 2022 actual capital transfer was \$3,000,000 and \$3,000,000 was spent.

Operations Fund Use

The 2022 operations fund use budget was \$1,150,000 and \$0 were spent.

Summary

The total revenues from 2022 are \$2,896,063 over budget; the O&M expenses are \$194,134 over budget; capital/debt service is at budget; the total expenses for 2022 are \$194,134 over budget. The 2022 net surplus is \$1,610,933.

Solid Waste

Revenue

The total 2022 Solid Waste revenue is \$344,363 more than budget; revenue from tipping fees were \$70,185 more than budget; revenue from hauler collected fee was \$167,281 more than budget; revenue from the MRC was \$31,293 less than budget; revenue from HHW was \$23,234 more than budget; and revenue from the yard waste/organics site was \$136 less than budget.

The 2022 Tipping Fee budget was \$5,438,303 and the actual is \$5,508,488 with a favorable variance of \$70,185; the 2022 hauler collected fee budget was \$2,695,000 and the actual is \$2,862,281 with a favorable variance of \$167,281; the 2022 MRC budget was \$669,990 and the actual is \$638,697 with an unfavorable variance of \$31,293; the 2022 HHW budget was \$364,500 and the actual is \$387,734 with a favorable variance of \$23,234; the 2022 Yard Waste/Organics budget was \$121,539 and the actual is \$121,403 with an unfavorable variance of \$136.

Expenses

The 2022 Solid Waste Expenses were \$177,689 more than budget. The direct department expenses (Transfer Station, MRC, Composting, HHW and Environmental Programs) were \$181,147 more than budget with the primary contributor being solid waste disposal expenses. The allocated department expenses (Maintenance, Business Services, Engineering, MIS, and Lab) were \$3,458 less than budget.

The 2022 direct department expenses budget was \$8,866,465 and the actual is \$9,047,612 with an unfavorable variance of \$181,147. The 2022 allocated department expenses budget was \$1,906,084 and the actual is \$1,902,626 with a favorable variance of \$3,458. The 2022 capital fund transfer budget was \$451,228 and the actual is \$421,688 with a favorable variance of \$29,540.

Summary

The total revenues from 2022 are \$343,588 over budget; the O&M expenses are \$177,689 over budget; the capital transfer is \$29,540 under budget; total expenses are \$148,149 over budget. The deficit for 2022 is \$208,831.

2022 District Summary of Revenues and Expenses

The total revenues for 2022 are \$4,134,124 over budget; the payroll expenses are \$523,136 under budget; the non-payroll expenses are \$894,967 over budget; the capital and debt service expenses are \$29,540 under budget; total 2022 expenses are \$342,291 over budget. The net surplus for 2022 is \$2,296,566.

Operations Fund Balances

Solid Waste

The 2022 minimum targeted balance for the solid waste operations fund was \$1,468,000 and the actual is \$2,740,000.

Wastewater

The 2022 minimum targeted balance for the wastewater operations fund was \$5,094,000 and the actual is \$15,131,000.

Capital Fund Balances

Solid Waste

The available solid waste capital fund balance is \$667,480 as of December 31, 2022. The transfer station reserve is \$261,458.

Wastewater

The available wastewater capital fund available balance is \$7,113,039 as of December 31, 2022.

Debt Service Funds

Solid Waste

There is no Solid Waste Debt and thus there are no Solid Waste Debt Service Funds.

Wastewater

The minimum targeted balance for the wastewater debt service fund for 2022 was \$8,098,000 and the actual is \$23,296,000 as of December 31, 2022. This represents 345% coverage.

It is recommended that the WLSSD Committee of the Whole approve the 2022 Financials.

MOTION: Member Thomsen to approve the 2022 Financials

SECOND: Member Boe

DISCUSSION: None

RESULT: The motion passed unanimously

Approval of 2022 Year-end Adjustment

Cathy Remington presented the year-end adjustment for 2022.

The year-end adjustment calculates unit costs and debt service requirements based upon actual loadings treated and consideration of actual costs incurred, compares revenue collected with revenue owed and redistributes between customers, and is divided by 12 and collected or refunded monthly as part of the customers billing.

Municipal Year-end Adjustment

Duluth was billed \$9,368,535 the actual is \$9,860,240 which is an increase of \$491,705; Cloquet was billed \$1,053,638 the actual is \$881,815 which is a decrease of \$171,823; Proctor was billed \$341,820 the actual is \$314,835 which is a decrease of \$26,985; Hermantown was billed \$578,737 the actual is \$534,782 which is a decrease of \$43,955; Esko was billed \$162,337 the actual is \$154,856 which is an decrease of \$7,481; Carlton was billed \$117,347 the actual is \$118,670 which is an increase of \$1,323; Scanlon was billed \$136,329 the actual is \$120,311 which is a decrease of \$16,018; Twin Lakes was billed \$96,707 and the actual is \$57,737 which is a decrease of \$38,970; other municipalities were billed \$273,036 and the actual is \$258,112 which is a decrease of \$14,924. The total municipal 2022 year-end adjustment has an increase of \$172,871.

Industrial Year-end Adjustment

Sappi was billed \$14,012,530 the actual is \$13,969,161 which is a decrease of \$43,369; USG was billed \$1,026,891 the actual is \$957,431 which is a decrease of \$69,460; ST Paper 1 was billed \$1,264,991 the actual is \$1,215,779 which is a decrease of \$49,212; Specialty Minerals was billed \$196,244 the actual is \$185,412 which is a decrease of \$10,832. The total industrial 2022 year-end adjustment has a decrease of \$172,871.

It is recommended that the WLSSD Committee of the Whole approve the 2022 Year-end Adjustment.

MOTION: Member Ezell to approve the 2022 Year-end Adjustment

SECOND: Member Lilly

DISCUSSION: None

RESULT: The motion passed unanimously

Approval of 2022 Gainshare Payout

Cathy Remington presented the results from the 2022 District-wide Incentive Plan.

Safety, Health & Wellness

The incentive measures for this category are based on achieving 100% compliance with PPE, confined space and lock-out tag-out requirements; achieving 100% compliance attendance at monthly general safety meetings; hazard reporting and correction, energy control procedure revisions, and MNSHARP recognition.

The total payout for the Safety, Health & Wellness category is \$595.

Environmental and Community Stewardship

The incentive measures for this category are based on achieving 100% compliance with permits and meeting internal-goal-based monthly limits for effluent mercury.

The total payout for the Environmental and Community Stewardship category is \$525.

Operational Excellence

The incentive measures for this category are based on achieving a reduction in budgeted energy consumption and maximize utilization; achieving a reduction in budgeted chemical costs for Clean Water Production and Total Expenses for Direct Wastewater, Direct Solid Waste and Allocated Departments.

The total payout for the Operational Excellence category is \$260.

Fiscal Responsibility

The incentive measures for this category are based on achieving a ratio of wastewater expenses to wastewater revenues of 1.0 or less for the year; and achieving a ratio of solid waste expenses to solid waste revenues of 1.0 or less for the year.

The total payout for the Fiscal Responsibility category is \$200.

The total 2022 Gainshare earned is \$1,580/FTE. The total FTE's for 2022 is 103.97.

It is recommended that the Committee of the Whole approve the 2022 Gainshare payout in an amount not to exceed \$1,580/FTE (\$164,273 total).

MOTION: Member Podratz to approve the 2022 Gainshare Payout

SECOND: Member Boe

DISCUSSION: None

RESULT: The motion passed unanimously

Communications

Brandon Kohlts reviewed the communications for the month of January.

WLSSD News Release re: Treecycling Gears Up with Multiple Locations

Tweet from Grant Hauschild, re: Toured the WLSSD Wastewater Treatment Facility

Article from Howie Blog, re: Catching Up with Former WLSSD Executive Director Kurt Soderberg

WLSSD News Release, re: WLSSD Board of Directors Welcomes New Member

News Release from MNPower, re: “Minnesota Public Utilities Commission Sets New Rates for Minnesota Power”

WLSSD News Release, re: “WLSSD Reminds Residents to Safety Dispose of Rechargeable Batteries”

Brandon gave an update on the Public Hearing for WLSSD’s NPDES permit renewal, there was one member of the public in attendance and no comments were received. Brandon also informed Board Members that they would be receiving a survey to fill out regarding committee/board meetings, communications, etc.; the survey will be open February 1st -10th.

NPDES

Julie Macor discussed the NPDES report for December. Both the BOD and TSS limits were met for the month. The permit-specified mercury daily maximum and monthly average limits were met and internal goals were met in December. The concentration and mass-based limits for phosphorus were both met in December. There were no sewage releases for the month; there have been 5 total reported by WLSSD through December.

The Committee of the Whole meeting adjourned at 4:26 p.m.

The reception with Mary Murphy commenced at 4:30 p.m.

Executive Director Reporting

WESTERN LAKE SUPERIOR SANITARY DISTRICT**FINANCIAL STATEMENT****January 2023**

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WESTERN LAKE SUPERIOR SANITARY DISTRICT
WASTEWATER TREATMENT SCHEDULE OF REVENUE & EXPENSE
AS OF 01/31/23

DESCRIPTION	ANNUAL BUDGET	MONTH BUDGET	MONTH ACTUAL	VARIANCE	ACT/BUD	YTD BUDGET	YTD ACTUAL	VARIANCE	ACT/BUD
MUNICIPALITIES	12,443,855	\$1,036,989	\$1,036,989		100%	\$1,036,989	\$1,036,989		100%
INDUSTRIES	15,507,989	1,309,449	1,416,182	106,733	108	1,309,449	1,416,182	106,733	108
OPERATING INVEST EARN	200,000	14,989	34,142	19,153	228	14,989	34,142	19,153	228
DISTRICT WIDE ALLOC	355,000								
MISCELLANEOUS REV	1,150,000	20,959	6,248	14,711-	30	20,959	6,248	14,711-	30
TOTAL REVENUES	29,656,844	\$2,382,386	\$2,493,561	\$111,175	105%	\$2,382,386	\$2,493,561	\$111,175	105%
DIRECT WASTEWATER EXP									
CLEAN WATER PRODUCT	\$5,091,747	\$347,554	\$295,299	\$52,255	85 %	\$347,554	\$295,299	\$52,255	85 %
CONVEYANCE	2,318,700	194,798	222,776	27,978-	114	194,798	222,776	27,978-	114
BIOSOLIDS	1,018,133	102,900	89,436	13,464	87	102,900	89,436	13,464	87
ENV PROG WASTEWATER	307,576	23,809	28,662	4,853-	120	23,809	28,662	4,853-	120
SUB TOTAL	\$8,736,156	\$669,061	\$636,173	\$32,888	95 %	\$669,061	\$636,173	\$32,888	95 %
ALLOCATED DEPARTMENT									
BUSINESS SERVICES	\$2,024,131	\$186,907	\$195,279	\$8,372-	104 %	\$186,907	\$195,279	\$8,372-	104 %
MECHANICAL MAINT	2,153,127	190,275	221,685	31,410-	117	190,275	221,685	31,410-	117
FACILITIES & UTILIT	3,154,872	325,579	272,451	53,128	84	325,579	272,451	53,128	84
ELECTRICAL MAINT	1,592,098	203,774	131,199	72,575	64	203,774	131,199	72,575	64
PLANNING & ENGINEER	931,256	95,460	93,587	1,873	98	95,460	93,587	1,873	98
MANAGEMENT INFO	796,070	71,742	67,220	4,522	94	71,742	67,220	4,522	94
LAB SERVICES	989,570	103,745	80,560	23,185	78	103,745	80,560	23,185	78
SUB TOTAL	11,641,124	\$1,177,482	\$1,061,981	\$115,501	90%	\$1,177,482	\$1,061,981	\$115,501	90%
TOTAL O & M EXPENSES	20,377,280	\$1,846,543	\$1,698,154	\$148,389	92 %	\$1,846,543	\$1,698,154	\$148,389	92 %
CAPITAL PROJECTS	\$3,000,000	\$250,000	\$250,000		100 %	\$250,000	\$250,000		100 %
INVEST EARN CONSTRU	\$75,000	\$6,740	\$26,150	\$19,410	388%	\$6,740	\$26,150	\$19,410	388%
INVEST EARN DEBT SE	150,000	11,256	53,846	42,590	478	11,256	53,846	42,590	478
DEBT SERVICE	\$8,584,567	\$715,381	\$715,381		100 %	\$715,381	\$715,381		100 %
NET SURPLUS	\$2,080,003-	\$411,542-	\$89,978-	\$321,564	22%	\$411,542-	\$89,978-	\$321,564	22%

	BUDGET 2023	AVG THROUGH 1/31/2023	VARIANCE
DULUTH	12.700	10.781	(1.919)
CLOQUET	1.150	0.794	(0.356)
HERMANTOWN	0.650	0.569	(0.081)
PROCTOR	0.450	0.257	(0.194)
ESKO	0.2062	0.134	(0.072)
(Includes Helb/Lars)			
SCANLON	0.169	0.147	(0.022)
CARLTON	0.150	0.115	(0.035)
THOMSON (City only)	0.010	0.006	(0.004)
TWIN LAKES	0.050	0.031	(0.019)
RICE LAKE	0.060	0.047	(0.013)
OLIVER	0.022	0.016	(0.006)
PIKE LAKE	0.100	0.079	(0.022)
KNIFE RIVER	0.022	0.016	(0.006)
MPCA LANDFILL	0.002	0.003	0.001
WRENSHALL	0.027	0.025	(0.003)
JAY COOKE	0.002	0.0006	(0.001)
BUFFALO/MIDWAY	0.0030	0.005	0.0020
DULUTH/NORTH SHO	0.050	0.047	(0.003)
MUNICIPAL SUBTOT	15.823	13.071	(2.752)
SAPPI	16.500	16.654	0.154
USG	0.450	0.544	0.094
ST PAPER 1	1.000	1.400	0.400
SPECIALTY MINERAL	0.200	0.212	0.012
INDUSTRIAL SUBTOT	18.150	18.810	0.660
TOTAL FLOW	33.973	31.881	(2.092)

	BUDGET 2023	AVG THROUGH 1/31/2023	VARIANCE
DULUTH	13,100	13,787	687
CLOQUET	1,717	1,186	(531)
HERMANTOWN	1,150	984	(166)
PROCTOR	530	413	(117)
ESKO	263	263	0
(Includes Helb/Lars)			
SCANLON	282	245	(37)
CARLTON	160	160	0
THOMSON	17	9	(8)
(City only)			
TWIN LAKES	209	127	(82)
RICE LAKE	100	79	(21)
OLIVER	37	27	(10)
PIKE LAKE	167	131	(36)
KNIFE RIVER	37	27	(10)
MPCA LANDFILL	3	5	2
WRENSHALL	45	41	(4)
JAY COOKE	3	1	(2)
BUFFALO/MIDWAY	8	12	4
DULUTH/NORTH SHORE	83	78	(5)
MUNICIPAL SUBTOTAL	17,910	17,575	(335)
SAPPI	42,500	49,799	7,299
USG	1,450	2,168	718
ST PAPER 1	5,000	1,133	(3,867)
SPECIALTY MINERALS	5	5	0
INDUSTRIAL SUBTOTAL	48,955	53,105	4,150
TOTAL BOD	66,865	70,680	3,815

	BUDGET 2023	AVG THROUGH 1/31/2023	VARIANCE
DULUTH	16,100	14,297	(1,803)
CLOQUET	2,522	1,742	(780)
HERMANTOWN	1,100	1,107	7
PROCTOR	600	512	(88)
ESKO	305	305	0
(Includes Helb/Lars)			
SCANLON	282	245	(37)
CARLTON	183	183	0
THOMSON (City only)	17	9	(8)
TWIN LAKES	187	114	(73)
RICE LAKE	100	79	(21)
OLIVER	37	27	(10)
PIKE LAKE	167	131	(36)
KNIFE RIVER	37	27	(10)
MPCA LANDFILL	3	5	2
WRENSHALL	45	41	(4)
JAY COOKE	3	1	(2)
BUFFALO/MIDWAY	5	8	3
DULUTH/NORTH SHORE	83	78	(5)
MUNICIPAL SUBTOTAL	21,776	18,911	(2,865)
SAPPI	18,500	17,119	(1,381)
USG	1,600	8,270	6,670
ST PAPER 1	500	695	195
SPECIALTY MINERALS	300	1,433	1,133
INDUSTRIAL SUBTOTAL	20,900	27,517	6,617
TOTAL DISTRICT	42,676	46,428	3,752

WESTERN LAKE SUPERIOR SANITARY DISTRICT
WASTEWATER EXPENSE STATEMENT
AS OF 01/31/23

** Consolidated Level Range **

DESCRIPTION	ANNUAL BUDGET	MONTH BUDGET	MONTH ACTUAL	VARIANCE	ACT/BUD	YTD BUDGET	YTD ACTUAL	VARIANCE	ACT/BUD
4010 DIRECT WAGES	\$1,924,923	\$162,209	\$157,367	\$4,842	97 %	\$162,209	\$157,367	\$4,842	97 %
4020 SUNDAY PREMIUM	47,146	3,927	2,091	1,836	53	3,927	2,091	1,836	53
4030 HOLIDAY PREMIUM	26,278	2,918		2,918		2,918		2,918	
4040 SHIFT	10,564	901	859	42	95	901	859	42	95
4050 VACATION	169,925	14,430	17,071	2,641-	118	14,430	17,071	2,641-	118
4060 HOLIDAY	77,452	8,606	13,627	5,021-	158	8,606	13,627	5,021-	158
4070 PERSONAL LEAVE	25,818	2,201	2,624	423-	119	2,201	2,624	423-	119
4080 SICK	75,314	6,401	4,429	1,972	69	6,401	4,429	1,972	69
SUB TOTAL	\$2,357,420	\$201,593	\$198,068	\$3,525	98 %	\$201,593	\$198,068	\$3,525	98 %
4090 OVERTIME	\$192,256	\$15,772	\$16,178	\$406-	103 %	\$15,772	\$16,178	\$406-	103 %
SUB TOTAL	\$2,549,676	\$217,365	\$214,246	\$3,119	99 %	\$217,365	\$214,246	\$3,119	99 %
4200 EMPLOYERS FICA	\$158,470	\$13,463	\$12,471	\$992	93 %	\$13,463	\$12,471	\$992	93 %
4210 EMPLOYERS FICA/MEDIC	37,061	3,142	2,917	225	93	3,142	2,917	225	93
4220 EMPLOYERS PERA	191,225	16,245	15,607	638	96	16,245	15,607	638	96
4240 GROUP HOSPITAL/MED	598,569	116,516	114,893	1,623	99	116,516	114,893	1,623	99
4260 GROUP DENTAL	26,353	2,186	2,276	90-	104	2,186	2,276	90-	104
4280 GROUP LIFE	2,705	230	233	3-	101	230	233	3-	101
4300 LONG-TERM DISABILITY	6,024	502	483	19	96	502	483	19	96
SUB TOTAL	\$1,020,407	\$152,284	\$148,880	\$3,404	98 %	\$152,284	\$148,880	\$3,404	98 %
TOTAL PAYROLL	\$3,570,083	\$369,649	\$363,126	\$6,523	98 %	\$369,649	\$363,126	\$6,523	98 %
4520 CONTRACT CLEANING	\$30,336	\$2,528	\$2,293	\$235	91 %	\$2,528	\$2,293	\$235	91 %
4820 FUEL-NATURAL GAS	9,189	1,066	1,239	173-	116	1,066	1,239	173-	116
5000 ELECTRICITY	1,323,037	112,370	104,973	7,397	93	112,370	104,973	7,397	93
5200 TELEPHONE	8,584	715	549	166	77	715	549	166	77
5210 TELEMETER	115,000	9,587	9,198	389	96	9,587	9,198	389	96
5230 DIESEL	152,919	12,533	8,895	3,638	71	12,533	8,895	3,638	71
5240 WATER	15,000	1,250	3,025	1,775-	242	1,250	3,025	1,775-	242
5241 STORM WATER FEE	600	50	89	39-	178	50	89	39-	178
5570 REPAIRS-INTERCEPTORS	40,000	3,337	2,700	637	81	3,337	2,700	637	81
5580 CLEAN-INTERCEPTORS	165,000	2,000	22,688	20,688-	1134	2,000	22,688	20,688-	1134
5710 GRIT DISPOSALS	14,102	906	288	618	32	906	288	618	32
5805 CONT SERV-BIOFILTER	10,000								
5852 CONT SERV-FIELD WORK	8,000	665		665		665		665	
5860 CONT SERV-OTHER	162,650	7,087	2,948	4,139	42	7,087	2,948	4,139	42
5870 CONT SERV-DP MAINT	20,385	1,695	2,478	783-	146	1,695	2,478	783-	146
5880 CONT SERV-AD AGENCY	3,900		75	75-			75	75-	
6000 SUPPLIES-BUILDING	27,240	2,370	1,737	633	73	2,370	1,737	633	73
6010 SUPPLIES-EQUIPMENT	110,500	9,174	6,703	2,471	73	9,174	6,703	2,471	73
6090 SUPPLIES-OTHER	5,250	100	466	366-	466	100	466	366-	466
6110 SUPPLIES-SAFETY	766	100	79	21	79	100	79	21	79
6300 CHEMICALS-GENERAL	35,344	8,032		8,032		8,032		8,032	
6315 CHEMICALS-LIQUID OXYG	20,100	1,675	1,388	287	83	1,675	1,388	287	83
6320 CHEMICALS-SODIUM HYPO	1,220,728								
6330 CHEMICALS-POLYMER-THI	236,293	17,375	8,687	8,688	50	17,375	8,687	8,688	50
6335 CHEMICALS-POLYMER-DEW	941,675	71,584	60,932	10,652	85	71,584	60,932	10,652	85

WESTERN LAKE SUPERIOR SANITARY DISTRICT
WASTEWATER EXPENSE STATEMENT
AS OF 01/31/23

** Consolidated Level Range **

DESCRIPTION	ANNUAL BUDGET	MONTH BUDGET	MONTH ACTUAL	VARIANCE	ACT/BUD	YTD BUDGET	YTD ACTUAL	VARIANCE	ACT/BUD
6370 CHEMICALS-DEFOAMANT	\$66,048	\$3,946	\$2,733	\$1,213	69 %	\$3,946	\$2,733	\$1,213	69 %
6410 CHEMICALS-SODIUM BISU	2,222								
6420 CHEMICALS-FERRIC CHLO	284,561	21,308	22,121	813-	104	21,308	22,121	813-	104
6910 TRAINING EXPENSES	26,240	916	204	712	22	916	204	712	22
7020 PUBLIC INFORMATION	26,670		565	565-			565	565-	
7200 EASEMENTS	25,000	2,087	1,910	177	92	2,087	1,910	177	92
7800 LAUNDRY	13,373	1,106	2,061	955-	186	1,106	2,061	955-	186
8000 DUES	19,286	1,700	1,237	463	73	1,700	1,237	463	73
8010 PUBLICATIONS	500								
8200 POSTAGE	750		338	338-			338	338-	
8210 COPYING & PRINTING	6,200		449	449-			449	449-	
8600 GRANTS TO GOV UNITS	10,000	2,150		2,150		2,150		2,150	
8620 PROGRAM DEVELOPMENT	8,625								
TOTAL NON-PAYROLL	\$5,166,073	\$299,412	\$273,048	\$26,364	91 %	\$299,412	\$273,048	\$26,364	91 %
TOTAL EXPENSES	\$8,736,156	\$669,061	\$636,174	\$32,887	95 %	\$669,061	\$636,174	\$32,887	95 %

WESTERN LAKE SUPERIOR SANITARY DISTRICT
SOLID WASTE SCHEDULE OF REV & EXP
AS OF 01/31/23

DESCRIPTION	ANNUAL BUDGET	MONTH BUDGET	MONTH ACTUAL	VARIANCE	ACT/BUD	YTD BUDGET	YTD ACTUAL	VARIANCE	ACT/BUD
TIPPING FEES	\$6,646,470	\$475,568	\$462,613	\$12,955-	97%	\$475,568	\$462,613	\$12,955-	97%
MATERIAL RECOVERY FEE	664,525	25,168	23,705	1,463-	94	25,168	23,705	1,463-	94
HAULER COLLECTED FEES	2,695,000	218,735	248,162	29,427	113	218,735	248,162	29,427	113
PROPERTY TAX	1,143,613	95,302	97,089	1,787	102	95,302	97,089	1,787	102
OPERATING INVEST EARN	40,000	3,337	6,025	2,688	181	3,337	6,025	2,688	181
GRANTS	364,000								
HHW REVENUES	373,500	1,838	846	992-	46	1,838	846	992-	46
YARD WASTE/ORGANICS	121,770		25	25			25	25	
MISCELLANEOUS	2,500	212		212-		212		212-	
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TOTAL REVENUES	12,051,378	\$820,160	\$838,465	\$18,305	102%	\$820,160	\$838,465	\$18,305	102%
DIRECT SOLID WASTE EX									
TRANSTER STA 27TH	\$6,510,915	\$493,531	\$454,649	\$38,882	92 %	\$493,531	\$454,649	\$38,882	92 %
MATERIALS RECOVERY	1,483,085	99,844	67,067	32,777	67	99,844	67,067	32,777	67
ORGANICS COMPOSTING	391,426	30,557	24,301	6,256	80	30,557	24,301	6,256	80
HOUSEHOLD HAZARDOUS	1,021,976	70,726	62,258	8,468	88	70,726	62,258	8,468	88
ENV PROG SOLID WAST	926,332	60,406	51,400	9,006	85	60,406	51,400	9,006	85
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SUB TOTAL	10,333,734	\$755,064	\$659,675	\$95,389	87 %	\$755,064	\$659,675	\$95,389	87 %
ALLOCATED DEPARTMENT									
BUSINESS SERVICES	\$1,112,597	\$102,765	\$107,338	\$4,573-	104 %	\$102,765	\$107,338	\$4,573-	104 %
MECHANICAL MAINT	170,734	15,100	17,579	2,479-	116	15,100	17,579	2,479-	116
ELECTRICAL MAINT	25,888	3,316	2,133	1,183	64	3,316	2,133	1,183	64
PLANNING & ENGINEER	327,198	33,534	32,882	652	98	33,534	32,882	652	98
MANAGEMENT INFO	258,382	23,271	21,813	1,458	94	23,271	21,813	1,458	94
LAB SERVICES	152,725	16,019	12,433	3,586	78	16,019	12,433	3,586	78
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SUB TOTAL	\$2,047,524	\$194,005	\$194,178	\$173-	100 %	\$194,005	\$194,178	\$173-	100 %
TOTAL O & M EXPENSES	12,381,258	\$949,069	\$853,853	\$95,216	90 %	\$949,069	\$853,853	\$95,216	90 %
CAPITAL PROJECTS	\$67,500	\$5,625	\$5,625		100 %	\$5,625	\$5,625		100 %
INVEST EARN CONSTRU	\$10,000	\$837	\$4,040	\$3,203	483%	\$837	\$4,040	\$3,203	483%
TRANSFER STA CAPITA	116,228	8,437	5,495	2,942	65	8,437	5,495	2,942	65
NET SURPLUS	\$503,608-	\$142,134-	\$22,468-	\$119,666	16%	\$142,134-	\$22,468-	\$119,666	16%

WESTERN LAKE SUPERIOR SANITARY DISTRICT
SOLID WASTE EXPENSE STATEMENT
AS OF 01/31/23

** Consolidated Level Range **

DESCRIPTION	ANNUAL BUDGET	MONTH BUDGET	MONTH ACTUAL	VARIANCE	ACT/BUD	YTD BUDGET	YTD ACTUAL	VARIANCE	ACT/BUD
4010 DIRECT WAGES	\$1,114,017	\$93,873	\$68,011	\$25,862	72 %	\$93,873	\$68,011	\$25,862	72 %
4020 SUNDAY PREMIUM	4,218	357		357		357		357	
4030 HOLIDAY PREMIUM	1,356	149		149		149		149	
4040 SHIFT	78	2		2		2		2	
4050 VACATION	87,876	7,463	5,742	1,721	77	7,463	5,742	1,721	77
4060 HOLIDAY	43,736	4,863	4,356	507	90	4,863	4,356	507	90
4070 PERSONAL LEAVE	14,578	1,241	165	1,076	13	1,241	165	1,076	13
4080 SICK	43,155	3,666	2,364	1,302	64	3,666	2,364	1,302	64
SUB TOTAL	\$1,309,014	\$111,614	\$80,638	\$30,976	72 %	\$111,614	\$80,638	\$30,976	72 %
4090 OVERTIME	\$33,600	\$600	\$1,058	\$458-	176 %	\$600	\$1,058	\$458-	176 %
SUB TOTAL	\$1,342,614	\$112,214	\$81,696	\$30,518	73 %	\$112,214	\$81,696	\$30,518	73 %
4200 EMPLOYERS FICA	\$106,170	\$9,009	\$4,921	\$4,088	55 %	\$9,009	\$4,921	\$4,088	55 %
4210 EMPLOYERS FICA/MEDIC	19,518	1,653	1,151	502	70	1,653	1,151	502	70
4220 EMPLOYERS PERA	100,313	8,530	6,268	2,262	73	8,530	6,268	2,262	73
4240 GROUP HOSPITAL/MED	359,536	63,383	55,166	8,217	87	63,383	55,166	8,217	87
4260 GROUP DENTAL	17,451	1,457	1,149	308	79	1,457	1,149	308	79
4280 GROUP LIFE	1,605	142	105	37	74	142	105	37	74
4300 LONG-TERM DISABILITY	3,441	284	219	65	77	284	219	65	77
4350 UNEMPLOYMENT COMP	20,000								
SUB TOTAL	\$628,034	\$84,458	\$68,979	\$15,479	82 %	\$84,458	\$68,979	\$15,479	82 %
TOTAL PAYROLL	\$1,970,648	\$196,672	\$150,675	\$45,997	77 %	\$196,672	\$150,675	\$45,997	77 %
4520 CONTRACT CLEANING	\$17,000	\$1,415	\$997	\$418	70 %	\$1,415	\$997	\$418	70 %
4800 FUEL-FUEL OIL	5,000	1,000	673	327	67	1,000	673	327	67
4820 FUEL-NATURAL GAS	9,000	1,500	1,585	85-	106	1,500	1,585	85-	106
5000 ELECTRICITY	30,500	3,550	3,173	377	89	3,550	3,173	377	89
5200 TELEPHONE	4,110	336	205	131	61	336	205	131	61
5230 DIESEL	20,000	1,500	1,770	270-	118	1,500	1,770	270-	118
5240 WATER	600		124	124-			124	124-	
5701 SOLID WASTE DISPOSAL	4,533,390	329,069	305,742	23,327	93	329,069	305,742	23,327	93
5702 SOLID WASTE DISPOSAL-	272,168	14,000	7,564	6,436	54	14,000	7,564	6,436	54
5703 TR STA OPERATION AND	1,829,799	132,822	136,642	3,820-	103	132,822	136,642	3,820-	103
5704 SOLID WASTE HAULING-M	211,000	6,000	7,054	1,054-	118	6,000	7,054	1,054-	118
5705 ANNUAL UNACCEPTABLE I	20,000	20,000		20,000		20,000		20,000	
5706 SOLID WASTE DISPOSAL-	2,000								
5790 CONT SERV-DISP HOUSEH	25,000	2,000	2,950	950-	148	2,000	2,950	950-	148
5791 CONT SERV-DISP MEDICA	1,500	50	120	70-	240	50	120	70-	240
5792 CONT SERV-DISP PHARMA	300								
5794 CONT SERV-DISP ORGANI	1,500								
5806 CONT SERV-BAGGING	17,000								
5807 CONT SERV-WOOD GRINDI	27,000								
5808 CONT SERV-SNOW PLOWIN	15,000	2,500		2,500		2,500		2,500	
5812 CONT SERV-DISP MATRES	100,000	4,000	3,280	720	82	4,000	3,280	720	82
5813 CONT SERV-DISP ELECTR	70,000	3,000	393	2,607	13	3,000	393	2,607	13
5814 CONT SERV-DISP FLUORE	22,000	1,200	989	211	82	1,200	989	211	82
5815 CONT SERV-DISP TIRE	43,000	1,000	684	316	68	1,000	684	316	68

WESTERN LAKE SUPERIOR SANITARY DISTRICT
SOLID WASTE EXPENSE STATEMENT
AS OF 01/31/23

** Consolidated Level Range **

DESCRIPTION	ANNUAL BUDGET	MONTH BUDGET	MONTH ACTUAL	VARIANCE	ACT/BUD	YTD BUDGET	YTD ACTUAL	VARIANCE	ACT/BUD
5816 CONT SERV-DISP LOCAL	\$100,000								
5817 CONT SERV-DISP COUNTY	70,000		3,401	3,401-			3,401	3,401-	
5818 CONT SERV-RECY SHEDS	92,000	7,558	7,299	259	97	7,558	7,299	259	97
5819 CONT SERV-DISP PAINT	125,000		5,309	5,309-			5,309	5,309-	
5860 CONT SERV-OTHER	130,475	4,000	6,563	2,563-	164	4,000	6,563	2,563-	164
5870 CONT SERV-DP MAINT	8,000	420	873	453-	208	420	873	453-	208
5871 CONT SERV-MOBILE DEVI	5,600	470	184	286	39	470	184	286	39
5880 CONT SERV-AD AGENCY	12,900		75	75-			75	75-	
5900 CONT SERV-ENFORCEMENT	1,000								
6000 SUPPLIES-BUILDING	3,500	208		208		208		208	
6010 SUPPLIES-EQUIPMENT	15,500	625		625		625		625	
6070 SUPPLIES-OFFICE	600	46		46		46		46	
6090 SUPPLIES-OTHER	21,300	582	600	18-	103	582	600	18-	103
6110 SUPPLIES-SAFETY	1,100	83	4	79	5	83	4	79	5
6120 SUPPLIES-SITE	3,000	250		250		250		250	
6150 SUPPLIES-SHIPPING	25,000								
6910 TRAINING EXPENSES	8,399	200		200		200		200	
6940 LICENSE REIMBURSEMENT	400								
7020 PUBLIC INFORMATION	8,875		225	225-			225	225-	
7030 PUBLIC INFO-RECYCLING	62,875	2,000	6,200	4,200-	310	2,000	6,200	4,200-	310
7040 PUBLIC INFO-HHW	25,700		1,599	1,599-			1,599	1,599-	
7210 RENT-EQUIPMENT	70,000	4,387	3,956	431	90	4,387	3,956	431	90
7400 TRAVEL	1,200								
7640 LEASE-LAND-DULUTH AIR	11,712	976	992	16-	102	976	992	16-	102
7800 LAUNDRY	10,000	816	978	162-	120	816	978	162-	120
8000 DUES	3,658								
8210 COPYING & PRINTING	25,000	829	484	345	58	829	484	345	58
8600 GRANTS TO GOV UNITS	217,000	10,000	3,684-	13,684	37-	10,000	3,684-	13,684	37-
8620 PROGRAM DEVELOPMENT	26,425								
TOTAL NON-PAYROLL	\$8,363,086	\$558,392	\$509,003	\$49,389	91 %	\$558,392	\$509,003	\$49,389	91 %
TOTAL EXPENSES	10,333,734	\$755,064	\$659,678	\$95,386	87 %	\$755,064	\$659,678	\$95,386	87 %

WESTERN LAKE SUPERIOR SANITARY DISTRICT
ALLOCATED DEPARTMENTS EXPENSE STATEMENT
AS OF 01/31/23

** Consolidated Level Range **

DESCRIPTION	ANNUAL BUDGET	MONTH BUDGET	MONTH ACTUAL	VARIANCE	ACT/BUD	YTD BUDGET	YTD ACTUAL	VARIANCE	ACT/BUD
4010 DIRECT WAGES	\$4,249,469	\$358,102	\$338,184	\$19,918	94 %	\$358,102	\$338,184	\$19,918	94 %
4020 SUNDAY PREMIUM	9,462	794	291	503	37	794	291	503	37
4030 HOLIDAY PREMIUM	5,274	585		585		585		585	
4040 SHIFT	2,768	242	19	223	8	242	19	223	8
4050 VACATION	395,183	33,569	24,414	9,155	73	33,569	24,414	9,155	73
4060 HOLIDAY	172,324	19,144	18,903	241	99	19,144	18,903	241	99
4070 PERSONAL LEAVE	57,442	4,880	3,501	1,379	72	4,880	3,501	1,379	72
4080 SICK	153,988	13,083	20,416	7,333-	156	13,083	20,416	7,333-	156
SUB TOTAL	\$5,045,910	\$430,399	\$405,728	\$24,671	94 %	\$430,399	\$405,728	\$24,671	94 %
4090 OVERTIME	\$127,244	\$10,686	\$8,565	\$2,121	80 %	\$10,686	\$8,565	\$2,121	80 %
SUB TOTAL	\$5,173,154	\$441,085	\$414,293	\$26,792	94 %	\$441,085	\$414,293	\$26,792	94 %
4200 EMPLOYERS FICA	\$333,631	\$28,344	\$24,900	\$3,444	88 %	\$28,344	\$24,900	\$3,444	88 %
4210 EMPLOYERS FICA/MEDIC	75,332	6,400	5,823	577	91	6,400	5,823	577	91
4220 EMPLOYERS PERA	387,988	32,952	31,188	1,764	95	32,952	31,188	1,764	95
4240 GROUP HOSPITAL/MED	1,307,015	261,388	237,215	24,173	91	261,388	237,215	24,173	91
4260 GROUP DENTAL	58,965	4,911	4,586	325	93	4,911	4,586	325	93
4280 GROUP LIFE	7,161	601	550	51	92	601	550	51	92
4300 LONG-TERM DISABILITY	13,326	1,107	957	150	86	1,107	957	150	86
4340 WORKERS COMPENSATION	180,000	15,000	13,455	1,545	90	15,000	13,455	1,545	90
4390 OTHER BENEFITS	32,000	7,150	8,051	901-	113	7,150	8,051	901-	113
SUB TOTAL	\$2,395,418	\$357,853	\$326,725	\$31,128	91 %	\$357,853	\$326,725	\$31,128	91 %
TOTAL PAYROLL	\$7,568,572	\$798,938	\$741,018	\$57,920	93 %	\$798,938	\$741,018	\$57,920	93 %
4520 CONTRACT CLEANING	\$39,600	\$3,300	\$3,243	\$57	98 %	\$3,300	\$3,243	\$57	98 %
4800 FUEL-FUEL OIL	2,000	1,000		1,000		1,000		1,000	
4820 FUEL-NATURAL GAS	240,867	47,255	39,352	7,903	83	47,255	39,352	7,903	83
5000 ELECTRICITY	2,347,354	195,738	191,881	3,857	98	195,738	191,881	3,857	98
5200 TELEPHONE	38,700	3,236	3,147	89	97	3,236	3,147	89	97
5210 TELEMETER	48,893	4,624	5,473	849-	118	4,624	5,473	849-	118
5220 GASOLINE	35,700	2,975	2,325	650	78	2,975	2,325	650	78
5230 DIESEL	3,000	250	336	86-	134	250	336	86-	134
5240 WATER	162,924	12,704	9,084	3,620	72	12,704	9,084	3,620	72
5241 STORM WATER FEE	37,000	3,083	3,472	389-	113	3,083	3,472	389-	113
5520 REPAIRS-MAINTENANCE	631,000	45,087	59,756	14,669-	133	45,087	59,756	14,669-	133
5525 INVENTORY ADJUSTMENTS		43	43	43-			43	43-	
5800 CONT SERV-ELECTRICAL	36,000		2,163	2,163-			2,163	2,163-	
5820 CONT SERV-O/M PLANT	130,500	9,000	6,942	2,058	77	9,000	6,942	2,058	77
5835 CONT SERV-GENERATORS	40,000								
5840 CONT SERV-O/M MOBILE	170,000	10,000	11,580	1,580-	116	10,000	11,580	1,580-	116
5860 CONT SERV-OTHER	262,041	24,368	12,803	11,565	53	24,368	12,803	11,565	53
5868 CONT SERV-HARDWARE MA	54,114	4,510	3,988	522	88	4,510	3,988	522	88
5870 CONT SERV-DP MAINT	387,952	44,218	25,244	18,974	57	44,218	25,244	18,974	57
5875 CONT SERV-SERV FEE	45,800								
6010 SUPPLIES-EQUIPMENT	55,573	2,500	9,672	7,172-	387	2,500	9,672	7,172-	387
6040 SUPPLIES-LAB	40,000	3,500	4,748	1,248-	136	3,500	4,748	1,248-	136
6050 SUPPLIES-LUBE	20,000		3,266	3,266-			3,266	3,266-	

WESTERN LAKE SUPERIOR SANITARY DISTRICT
ALLOCATED DEPARTMENTS EXPENSE STATEMENT
AS OF 01/31/23

** Consolidated Level Range **

DESCRIPTION	ANNUAL BUDGET	MONTH BUDGET	MONTH ACTUAL	VARIANCE	ACT/BUD	YTD BUDGET	YTD ACTUAL	VARIANCE	ACT/BUD
6060 SUPPLIES-MAINTENANCE	\$70,000	\$4,371	\$7,135	\$2,764-	163 %	\$4,371	\$7,135	\$2,764-	163 %
6070 SUPPLIES-OFFICE	4,575	400	632	232-	158	400	632	232-	158
6090 SUPPLIES-OTHER	6,975	715	1,010	295-	141	715	1,010	295-	141
6110 SUPPLIES-SAFETY	66,500	57,608	1,319	56,289	2	57,608	1,319	56,289	2
6125 SUPPLIES-SOFTWARE	5,000		528	528-			528	528-	
6130 SUPPLIES-TOOLS	22,000	4,000	86	3,914	2	4,000	86	3,914	2
6360 CHEMICALS-BOILER	2,000								
6560 INSURANCE-PROPERTY	225,000	18,750	18,520	230	99	18,750	18,520	230	99
6700 LEGAL	150,000	12,500	15,697	3,197-	126	12,500	15,697	3,197-	126
6750 AUDIT	38,260	1,000	2,100	1,100-	210	1,000	2,100	1,100-	210
6900 SAFETY PROGRAM	97,225	8,103	7,032	1,071	87	8,103	7,032	1,071	87
6905 TRAINING-MATERIALS	500	38		38		38		38	
6910 TRAINING EXPENSES	61,550	6,025	23,005	16,980-	382	6,025	23,005	16,980-	382
6920 TRAINING-TRAVEL	250	19		19		19		19	
6930 PERSONNEL	13,000	1,087	3,515	2,428-	323	1,087	3,515	2,428-	323
6940 LICENSE REIMBURSEMENT	1,500	125	69	56	55	125	69	56	55
6950 TUITION REIMBURSEMENT	10,500	875	2,310	1,435-	264	875	2,310	1,435-	264
7000 OTHER SPEC SERV	94,000	7,837	10,500	2,663-	134	7,837	10,500	2,663-	134
7010 BOARD MEMBERS COMP	20,000	1,663	1,782	119-	107	1,663	1,782	119-	107
7210 RENT-EQUIPMENT	17,500	3,000		3,000		3,000		3,000	
7220 MOTOR VEHICLE LICENSI	1,000	87	271	184-	311	87	271	184-	311
7300 MEETING EXPENSES	6,500	538	127	411	24	538	127	411	24
7400 TRAVEL	500	38	21	17	55	38	21	17	55
7800 LAUNDRY	20,790	1,704	2,372	668-	139	1,704	2,372	668-	139
7810 ENGINEERING SERVICE	124,433	12,227	6,451	5,776	53	12,227	6,451	5,776	53
7820 LAB SERVICES	95,000	5,000	3,827	1,173	77	5,000	3,827	1,173	77
8000 DUES	24,100	2,183	1,960	223	90	2,183	1,960	223	90
8010 PUBLICATIONS	5,250	423		423		423		423	
8020 PERMITS	62,800	1,800	3,562	1,762-	198	1,800	3,562	1,762-	198
8200 POSTAGE	20,000	1,663	1,571	92	94	1,663	1,571	92	94
8210 COPYING & PRINTING	17,000	1,413	1,226	187	87	1,413	1,226	187	87
8500 BANK SERVICE CHARGES	350	31		31		31		31	
8600 GRANTS TO GOV UNITS	7,000								
TOTAL NON-PAYROLL	\$6,120,076	\$572,571	\$515,146	\$57,425	90 %	\$572,571	\$515,146	\$57,425	90 %
TOTAL EXPENSES	13,688,648	\$1,371,509	\$1,256,164	\$115,345	92 %	\$1,371,509	\$1,256,164	\$115,345	92 %

WESTERN LAKE SUPERIOR SANITARY DISTRICT
TOTAL DISTRICT SCHEDULE OF REVENUES & EXPENSES
AS OF 01/31/23

DESCRIPTION	ANNUAL BUDGET	MONTH BUDGET	MONTH ACTUAL	YTD VARIANCE	YTD ACT/BUD	BUDGET	ACTUAL	VARIANCE	ACT/BUD
MUNICIPALITIES	12,443,855	\$1,036,989	\$1,036,989		100%	\$1,036,989	\$1,036,989		100%
INDUSTRIES	15,507,989	1,309,449	1,416,182	106,733	108	1,309,449	1,416,182	106,733	108
SOLID WASTE	11,644,878	816,611	832,441	15,830	102	816,611	832,441	15,830	102
OPERATING INVEST EARN	240,000	18,326	40,167	21,841	219	18,326	40,167	21,841	219
DISTRICT-WIDE ALLOC	355,000								
GRANTS	364,000								
OTHER	1,152,500	21,171	6,818	14,353-	32	21,171	6,818	14,353-	32
TOTAL REVENUES	41,708,222	\$3,202,546	\$3,332,597	\$130,051	104%	\$3,202,546	\$3,332,597	\$130,051	104%
PAYROLL									
SALARIES,VAC,HOL,PE	\$8,439,887	\$720,456	\$657,223	\$63,233	91 %	\$720,456	\$657,223	\$63,233	91 %
SICK	272,457	23,150	27,208	4,058-	118	23,150	27,208	4,058-	118
OVERTIME	353,100	27,058	25,800	1,258	95	27,058	25,800	1,258	95
OTHER	4,043,859	594,595	544,583	50,012	92	594,595	544,583	50,012	92
TOTAL PAYROLL	13,109,303	\$1,365,259	\$1,254,814	\$110,445	92 %	\$1,365,259	\$1,254,814	\$110,445	92 %
NON-PAYROLL									
FUEL OIL	\$7,000	\$2,000	\$673	\$1,327	34 %	\$2,000	\$673	\$1,327	34 %
NATURAL GAS	259,056	49,821	42,175	7,646	85	49,821	42,175	7,646	85
SUB TOTAL	\$266,056	\$51,821	\$42,848	\$8,973	83 %	\$51,821	\$42,848	\$8,973	83 %
ELECTRICITY	\$3,700,891	\$311,658	\$300,028	\$11,630	96 %	\$311,658	\$300,028	\$11,630	96 %
OTHER UTIL & FUELS	643,030	52,843	47,692	5,151	90	52,843	47,692	5,151	90
SUB TOTAL	\$4,343,921	\$364,501	\$347,720	\$16,781	95 %	\$364,501	\$347,720	\$16,781	95 %
REPAIRS	\$836,000	\$50,424	\$85,187	\$34,763-	169 %	\$50,424	\$85,187	\$34,763-	169 %
INSURANCE	225,000	18,750	18,520	230	99	18,750	18,520	230	99
SOLID WASTE DISPOSAL	6,910,759	504,847	460,360	44,487	91	504,847	460,360	44,487	91
CONTRACT SERV	2,257,253	132,934	103,802	29,132	78	132,934	103,802	29,132	78
SUPPLIES	504,379	86,632	37,983	48,649	44	86,632	37,983	48,649	44
CHEMICALS	2,808,971	123,920	95,862	28,058	77	123,920	95,862	28,058	77
OTHER	1,496,896	96,546	104,909	8,363-	109	96,546	104,909	8,363-	109
SUB TOTAL	15,039,258	\$1,014,053	\$906,623	\$107,430	89 %	\$1,014,053	\$906,623	\$107,430	89 %
TOTAL NON-PAYROLL	19,649,235	\$1,430,375	\$1,297,191	\$133,184	91 %	\$1,430,375	\$1,297,191	\$133,184	91 %
TOTAL O & M EXPENSES	32,758,538	\$2,795,634	\$2,552,005	\$243,629	91 %	\$2,795,634	\$2,552,005	\$243,629	91 %
CAPITAL PROJECTS	\$3,067,500	\$255,625	\$255,625		100 %	\$255,625	\$255,625		100 %
INVEST EARN CONSTRU	\$85,000	\$7,577	\$30,190	\$22,613	398%	\$7,577	\$30,190	\$22,613	398%
INVEST EARN DEBT SE	150,000	11,256	53,846	42,590	478	11,256	53,846	42,590	478
TRANSFER STAT CAPIT	116,228	8,437	5,495	2,942	65	8,437	5,495	2,942	65
DEBT SERVICE	\$8,584,567	\$715,381	\$715,381		100 %	\$715,381	\$715,381		100 %
TOTAL EXPENDITURES	44,291,833	\$3,756,244	\$3,444,470	\$243,629	92 %	\$3,756,244	\$3,444,470	\$243,629	92 %
NET SURPLUS	\$2,583,611-	\$553,698-	\$111,873-	\$441,825	20%	\$553,698-	\$111,873-	\$441,825	20%

WESTERN LAKE SUPERIOR SANITARY DISTRICT
REVENUE STATEMENT
AS OF 01/31/23

DESCRIPTION	ANNUAL BUDGET	MONTH BUDGET	MONTH ACTUAL	VARIANCE	ACT/BUD	YTD BUDGET	YTD ACTUAL	VARIANCE	ACT/BUD
3000 WWT CHARGE-DULUTH	\$9,622,827	\$801,902	\$801,902		100%	\$801,902	\$801,902		100%
3020 WWT CHARGE-CLOQUET	1,081,998	90,167	90,167		100	90,167	90,167		100
3040 WWT CHARGE-PROCTOR	351,828	29,319	29,319		100	29,319	29,319		100
3060 WWT CHARGE-HERMANTOWN	598,050	49,838	49,838		100	49,838	49,838		100
3080 WWT CHARGE-SCANLON	141,775	11,815	11,815		100	11,815	11,815		100
3100 WWT CHARGE-THOMSON TW	167,899	13,992	13,992		100	13,992	13,992		100
3120 WWT CHARGE-CARLTON	120,945	10,079	10,079		100	10,079	10,079		100
3140 WWT CHARGE-WRENSHALL	24,994	2,083	2,083		100	2,083	2,083		100
3150 WWT CHARGE-TWIN LAKES	79,156	6,596	6,596		100	6,596	6,596		100
3160 WWT CHARGE-THOMSON CI	10,128	844	844		100	844	844		100
3170 WWT CHARGE-OLIVER	18,744	1,562	1,562		100	1,562	1,562		100
3180 WWT CHARGE-JAY COOKE	2,485	207	207		100	207	207		100
3190 WWT CHARGE-PIKE LAKE	84,466	7,039	7,039		100	7,039	7,039		100
3210 WWT CHARGE-NORTH SHOR	49,176	4,098	4,098		100	4,098	4,098		100
3213 WWT CHARGE-MPCA LANDF	8,624	719	719		100	719	719		100
3214 WWT CHARGE-MIDWAY	4,697	391	391		100	391	391		100
3215 WWT CHARGE-KNIFE RIVE	20,510	1,709	1,709		100	1,709	1,709		100
3220 WWT CHARGE-RICE LAKE	55,553	4,629	4,629		100	4,629	4,629		100
SUB TOTAL	12,443,855	\$1,036,989	\$1,036,989		100%	\$1,036,989	\$1,036,989		100%
3360 WWT CHARGE-SAPPI	13,006,827	\$1,099,123	\$1,135,831	\$36,708	103%	\$1,099,123	\$1,135,831	\$36,708	103%
3380 WWT CHARGE-USG	609,250	51,426	124,498	73,072	242	51,426	124,498	73,072	242
3420 WWT CHARGE-SPEC MINER	149,138	12,564	24,111	11,547	192	12,564	24,111	11,547	192
3440 WWT CHARGE-ST PAPER 1	1,742,774	146,336	131,742	14,594-	90	146,336	131,742	14,594-	90
SUB TOTAL	15,507,989	\$1,309,449	\$1,416,182	\$106,733	108%	\$1,309,449	\$1,416,182	\$106,733	108%
3510 WWT CHARGE-PERMITS	\$750	\$17	\$50	\$33	294%	\$17	\$50	\$33	294%
3520 WWT CHARGE-HAULED WAS	617,000	16,986	4,868	12,118-	29	16,986	4,868	12,118-	29
3530 CAPACITY AVAILABILITY	500,000	1,637	45-	1,682-	3	1,637	45-	1,682-	3
3535 FINANCE CHARGE REVENU			341	341			341	341	
3540 BIOSOLIDS REVENUE	30,000	1,307	1,034	273-	79	1,307	1,034	273-	79
SUB TOTAL	\$1,147,750	\$19,947	\$6,248	\$13,699-	31%	\$19,947	\$6,248	\$13,699-	31%
3600 TIPPING FEE-DISTRICT	\$3,924,536	\$284,873	\$315,350	\$30,477	111%	\$284,873	\$315,350	\$30,477	111%
3610 TIPPING FEE-SELF HAUL	3,165	228		228-		228		228-	
3660 TIPPING FEE-CARLTON	970,210	64,656	61,466	3,190-	95	64,656	61,466	3,190-	95
3665 TIPPING FEE-SUPERIOR	569,654	42,289	30,909	11,380-	73	42,289	30,909	11,380-	73
3675 TIPPING FEE-COOK CTY	367,110	26,627	14,035	12,592-	53	26,627	14,035	12,592-	53
3680 TIPPING FEE-LAKE CTY	525,348	36,818	23,502	13,316-	64	36,818	23,502	13,316-	64
3605 SW UNACCEPTABLE REVEN			620	620			620	620	
3615 SW UNACCEPTABLE TICKE			2,400	2,400			2,400	2,400	
3685 SW PERMITS/LICENSES	5,000	413		413-		413		413-	

WESTERN LAKE SUPERIOR SANITARY DISTRICT
REVENUE STATEMENT
AS OF 01/31/23

DESCRIPTION	ANNUAL BUDGET	MONTH BUDGET	MONTH ACTUAL	VARIANCE	ACT/BUD	YTD BUDGET	YTD ACTUAL	VARIANCE	ACT/BUD
3720 ADMIN FEE-DISTRICT	\$77,568	\$5,631	\$5,080	\$551-	90%	\$5,631	\$5,080	\$551-	90%
3721 ADMIN FEE-CARLTON CTY	33,176	2,211	1,616	595-	73	2,211	1,616	595-	73
3722 ADMIN FEE-SUPERIOR	20,250	1,503	603	900-	40	1,503	603	900-	40
3723 ADMIN FEE-COOK CTY	13,050	949	633	316-	67	949	633	316-	67
3724 ADMIN FEE-LAKE CTY	18,675	1,309	904	405-	69	1,309	904	405-	69
3725 CAPITAL FEE-DISTRICT	18,000	1,305	928	377-	71	1,305	928	377-	71
3726 CAPITAL FEE-CARLTON C	28,928	1,531	1,355	176-	89	1,531	1,355	176-	89
3727 CAPITAL FEE-SUPERIOR	27,000	2,004	905	1,099-	45	2,004	905	1,099-	45
3728 CAPITAL FEE-COOK CTY	17,400	1,263	950	313-	75	1,263	950	313-	75
3729 CAPITAL FEE-LAKE CTY	24,900	1,746	1,356	390-	78	1,746	1,356	390-	78
3730 SW ORDINANCE LATE CHA	2,500	212		212-		212		212-	
SUB TOTAL	\$6,646,470	\$475,568	\$462,612	\$12,956-	97%	\$475,568	\$462,612	\$12,956-	97%
3630 MRC-DEMO, MIXED WASTE	\$664,525	\$25,168	\$23,705	\$1,463-	94%	\$25,168	\$23,705	\$1,463-	94%
SUB TOTAL	\$664,525	\$25,168	\$23,705	\$1,463-	94%	\$25,168	\$23,705	\$1,463-	94%
3690 SERV FEE-DISTRICT	\$2,605,000	\$218,735	\$248,162	\$29,427	113%	\$218,735	\$248,162	\$29,427	113%
3695 SERV FEE-CARLTON OUT	10,000								
3698 SERV FEE-OTHER	80,000								
SUB TOTAL	\$2,695,000	\$218,735	\$248,162	\$29,427	113%	\$218,735	\$248,162	\$29,427	113%
3801 PROPERTY TAX-ST LOUIS	\$948,063	\$79,008	\$80,793	\$1,785	102%	\$79,008	\$80,793	\$1,785	102%
3802 PROPERTY TAX-CARLTON	195,550	16,294	16,296	2	100	16,294	16,296	2	100
SUB TOTAL	\$1,143,613	\$95,302	\$97,089	\$1,787	102%	\$95,302	\$97,089	\$1,787	102%
3700 INVESTMENT EARNINGS	\$240,000	\$18,326	\$40,167	\$21,841	219%	\$18,326	\$40,167	\$21,841	219%
3701 INVESTMENT EARN-CONST	85,000	7,577	30,190	22,613	398	7,577	30,190	22,613	398
3702 INVESTMENT EARN-DS	150,000	11,256	53,846	42,590	478	11,256	53,846	42,590	478
SUBTOTAL	\$475,000	\$37,159	\$124,203	\$87,044	334%	\$37,159	\$124,203	\$87,044	334%
3800 DISTRICT-WIDE	\$355,000								
3850 CAPITAL CONTRIBUTIONS	750								
3944 FINANCE CHARGE REVENU	2,500	212		212-		212		212-	
3950 MISCELLANEOUS	1,500	1,012	570	442-	56	1,012	570	442-	56
SUB TOTAL	\$359,750	\$1,224	\$570	\$654-	47%	\$1,224	\$570	\$654-	47%
3900 HHW-STATE GRANT	\$64,000								
3650 HHW CONTRACT-REGIONAL	100,000								
3641 HHW REV-BATTERIES	5,000	1,143		1,143-		1,143		1,143-	
3642 HHW FEES-VSQG	21,000	695	375	320-	54	695	375	320-	54
3643 HHW FEES-PAINT CARE	190,000								
3648 HHW REV-DEPT OF AG	7,500								
3655 HHW SERVICE FEES	50,000								
SUBTOTAL	\$437,500	\$1,838	\$375	\$1,463-	20%	\$1,838	\$375	\$1,463-	20%

WESTERN LAKE SUPERIOR SANITARY DISTRICT
REVENUE STATEMENT
AS OF 01/31/23

DESCRIPTION	ANNUAL BUDGET	MONTH BUDGET	MONTH ACTUAL	VARIANCE	ACT/BUD	YTD BUDGET	YTD ACTUAL	VARIANCE	ACT/BUD
RECYCLING									
3640 RECYCLING REVENUE			\$471	\$471			\$471	\$471	
3890 STATE GRANT-SCORE	300,000								
SUBTOTAL	\$300,000		\$471	\$471			\$471	\$471	
3637 YARD WASTE REVENUE	\$121,770		\$25	\$25			\$25	\$25	
SUBTOTAL	\$121,770		\$25	\$25			\$25	\$25	
3944 FINANCE CHARGE REVENUE	\$2,500	\$212		\$212-		\$212		\$212-	
3950 MISCELLANEOUS	1,500	1,012	570	442-	56	1,012	570	442-	56
SUB TOTAL	\$4,000	\$1,224	\$570	\$654-	47%	\$1,224	\$570	\$654-	47%
TOTAL	41,947,222	\$3,222,603	\$3,417,201	\$194,598	106%	\$3,222,603	\$3,417,201	\$194,598	106%

02/23/23

WESTERN LAKE SUPERIOR SANITARY DISTRICT
MONTHLY REVENUE STATEMENT AS OF 01/31/23

PAGE

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EXPENSE STATEMENT

AS OF 01/31/23

Company consolidation

DESCRIPTION	ANNUAL BUDGET	MONTH BUDGET	MONTH ACTUAL	VARIANCE	ACT/BUD	YTD BUDGET	YTD ACTUAL	VARIANCE	ACT/BUD
4010 DIRECT WAGES	\$7,288,409	\$614,184	\$563,562	\$50,622	92 %	\$614,184	\$563,562	\$50,622	92 %
4020 SUNDAY PREMIUM	60,826	5,078	2,381	2,697	47	5,078	2,381	2,697	47
4030 HOLIDAY PREMIUM	32,908	3,652		3,652		3,652		3,652	
4040 SHIFT	13,410	1,145	878	267	77	1,145	878	267	77
4050 VACATION	652,984	55,462	47,226	8,236	85	55,462	47,226	8,236	85
4060 HOLIDAY	293,512	32,613	36,887	4,274-	113	32,613	36,887	4,274-	113
4070 PERSONAL LEAVE	97,838	8,322	6,289	2,033	76	8,322	6,289	2,033	76
4080 SICK	272,457	23,150	27,208	4,058-	118	23,150	27,208	4,058-	118
SUB TOTAL	\$8,712,344	\$743,606	\$684,431	\$59,175	92 %	\$743,606	\$684,431	\$59,175	92 %
4090 OVERTIME	\$353,100	\$27,058	\$25,800	\$1,258	95 %	\$27,058	\$25,800	\$1,258	95 %
SUB TOTAL	\$9,065,444	\$770,664	\$710,231	\$60,433	92 %	\$770,664	\$710,231	\$60,433	92 %
4200 EMPLOYERS FICA	\$598,271	\$50,816	\$42,292	\$8,524	83 %	\$50,816	\$42,292	\$8,524	83 %
4210 EMPLOYERS FICA/MEDIC	131,911	11,195	9,891	1,304	88	11,195	9,891	1,304	88
4220 EMPLOYERS PERA	679,526	57,727	53,063	4,664	92	57,727	53,063	4,664	92
4240 GROUP HOSPITAL/MED	2,265,120	441,287	407,274	34,013	92	441,287	407,274	34,013	92
4260 GROUP DENTAL	102,769	8,554	8,011	543	94	8,554	8,011	543	94
4280 GROUP LIFE	11,471	973	888	85	91	973	888	85	91
4300 LONG-TERM DISABILITY	22,791	1,893	1,659	234	88	1,893	1,659	234	88
4340 WORKERS COMPENSATION	180,000	15,000	13,455	1,545	90	15,000	13,455	1,545	90
4350 UNEMPLOYMENT COMP	20,000								
4390 OTHER BENEFITS	32,000	7,150	8,051	901-	113	7,150	8,051	901-	113
SUB TOTAL	\$4,043,859	\$594,595	\$544,584	\$50,011	92 %	\$594,595	\$544,584	\$50,011	92 %
TOTAL PAYROLL	13,109,303	\$1,365,259	\$1,254,815	\$110,444	92 %	\$1,365,259	\$1,254,815	\$110,444	92 %
4520 CONTRACT CLEANING	\$86,936	\$7,243	\$6,533	\$710	90 %	\$7,243	\$6,533	\$710	90 %
4800 FUEL-FUEL OIL	7,000	2,000	673	1,327	34	2,000	673	1,327	34
4820 FUEL-NATURAL GAS	259,056	49,821	42,175	7,646	85	49,821	42,175	7,646	85
5000 ELECTRICITY	3,700,891	311,658	300,028	11,630	96	311,658	300,028	11,630	96
5200 TELEPHONE	51,394	4,287	3,901	386	91	4,287	3,901	386	91
5210 TELEMETER	163,893	14,211	14,670	459-	103	14,211	14,670	459-	103
5220 GASOLINE	35,700	2,975	2,325	650	78	2,975	2,325	650	78
5230 DIESEL	175,919	14,283	11,002	3,281	77	14,283	11,002	3,281	77
5240 WATER	178,954	13,954	12,232	1,722	88	13,954	12,232	1,722	88
5241 STORM WATER FEE	37,600	3,133	3,562	429-	114	3,133	3,562	429-	114
5520 REPAIRS-MAINTENANCE	631,000	45,087	59,756	14,669-	133	45,087	59,756	14,669-	133
5525 INVENTORY ADJUSTMENTS		43	43-				43-		
5570 REPAIRS-INTERCEPTORS	40,000	3,337	2,700	637	81	3,337	2,700	637	81
5580 CLEAN-INTERCEPTORS	165,000	2,000	22,688	20,688-	1134	2,000	22,688	20,688-	1134
5701 SOLID WASTE DISPOSAL	4,533,390	329,069	305,742	23,327	93	329,069	305,742	23,327	93
5702 SOLID WASTE DISPOSAL-	272,168	14,000	7,564	6,436	54	14,000	7,564	6,436	54
5703 TR STA OPERATION AND	1,829,799	132,822	136,642	3,820-	103	132,822	136,642	3,820-	103
5704 SOLID WASTE HAULING-M	211,000	6,000	7,054	1,054-	118	6,000	7,054	1,054-	118
5705 ANNUAL UNACCEPTABLE I	20,000	20,000		20,000		20,000		20,000	
5706 SOLID WASTE DISPOSAL-	2,000								
5710 GRIT DISPOSALS	14,102	906	288	618	32	906	288	618	32
5790 CONT SERV-DISP HOUSEH	25,000	2,000	2,950	950-	148	2,000	2,950	950-	148

EXPENSE STATEMENT

AS OF 01/31/23

Company consolidation

DESCRIPTION	ANNUAL BUDGET	MONTH BUDGET	MONTH ACTUAL	VARIANCE	ACT/BUD	YTD BUDGET	YTD ACTUAL	VARIANCE	ACT/BUD
5791 CONT SERV-DISP MEDICA	\$1,500	\$50	\$120	\$70-	240 %	\$50	\$120	\$70-	240 %
5792 CONT SERV-DISP PHARMA	300								
5794 CONT SERV-DISP ORGANI	1,500								
5800 CONT SERV-ELECTRICAL	36,000		2,163	2,163-			2,163	2,163-	
5805 CONT SERV-BIOFILTER	10,000								
5806 CONT SERV-BAGGING	17,000								
5807 CONT SERV-WOOD GRINDI	27,000								
5808 CONT SERV-SNOW PLOWIN	15,000	2,500		2,500		2,500		2,500	
5812 CONT SERV-DISP MATRES	100,000	4,000	3,280	720	82	4,000	3,280	720	82
5813 CONT SERV-DISP ELECTR	70,000	3,000	393	2,607	13	3,000	393	2,607	13
5814 CONT SERV-DISP FLUORE	22,000	1,200	989	211	82	1,200	989	211	82
5815 CONT SERV-DISP TIRE	43,000	1,000	684	316	68	1,000	684	316	68
5816 CONT SERV-DISP LOCAL	100,000								
5817 CONT SERV-DISP COUNTY	70,000		3,401	3,401-			3,401	3,401-	
5818 CONT SERV-RECY SHEDS	92,000	7,558	7,299	259	97	7,558	7,299	259	97
5819 CONT SERV-DISP PAINT	125,000		5,309	5,309-			5,309	5,309-	
5820 CONT SERV-O/M PLANT	130,500	9,000	6,942	2,058	77	9,000	6,942	2,058	77
5835 CONT SERV-GENERATORS	40,000								
5840 CONT SERV-O/M MOBILE	170,000	10,000	11,580	1,580-	116	10,000	11,580	1,580-	116
5852 CONT SERV-FIELD WORK	8,000	665		665		665		665	
5860 CONT SERV-OTHER	555,166	35,455	22,314	13,141	63	35,455	22,314	13,141	63
5868 CONT SERV-HARDWARE MA	54,114	4,510	3,988	522	88	4,510	3,988	522	88
5870 CONT SERV-DP MAINT	416,337	46,333	28,595	17,738	62	46,333	28,595	17,738	62
5871 CONT SERV-MOBILE DEVI	5,600	470	184	286	39	470	184	286	39
5875 CONT SERV-SERV FEE	45,800								
5880 CONT SERV-AD AGENCY	16,800		150	150-			150	150-	
5900 CONT SERV-ENFORCEMENT	1,000								
6000 SUPPLIES-BUILDING	30,740	2,578	1,737	841	67	2,578	1,737	841	67
6010 SUPPLIES-EQUIPMENT	181,573	12,299	16,375	4,076-	133	12,299	16,375	4,076-	133
6040 SUPPLIES-LAB	40,000	3,500	4,748	1,248-	136	3,500	4,748	1,248-	136
6050 SUPPLIES-LUBE	20,000		3,266	3,266-			3,266	3,266-	
6060 SUPPLIES-MAINTENANCE	70,000	4,371	7,135	2,764-	163	4,371	7,135	2,764-	163
6070 SUPPLIES-OFFICE	5,175	446	632	186-	142		446	632	142
6090 SUPPLIES-OTHER	33,525	1,397	2,075	678-	149	1,397	2,075	678-	149
6110 SUPPLIES-SAFETY	68,366	57,791	1,402	56,389	2	57,791	1,402	56,389	2
6120 SUPPLIES-SITE	3,000	250		250		250		250	
6125 SUPPLIES-SOFTWARE	5,000		528	528-			528	528-	
6130 SUPPLIES-TOOLS	22,000	4,000	86	3,914	2	4,000	86	3,914	2
6150 SUPPLIES-SHIPPING	25,000								
6300 CHEMICALS-GENERAL	35,344	8,032		8,032		8,032		8,032	
6315 CHEMICALS-LIQUID OXYG	20,100	1,675	1,388	287	83	1,675	1,388	287	83
6320 CHEMICALS-SODIUM HYPO	1,220,728								
6330 CHEMICALS-POLYMER-THI	236,293	17,375	8,687	8,688	50	17,375	8,687	8,688	50
6335 CHEMICALS-POLYMER-DEW	941,675	71,584	60,932	10,652	85	71,584	60,932	10,652	85
6360 CHEMICALS-BOILER	2,000								
6370 CHEMICALS-DEFOAMANT	66,048	3,946	2,733	1,213	69	3,946	2,733	1,213	69
6410 CHEMICALS-SODIUM BISU	2,222								
6420 CHEMICALS-FERRIC CHLO	284,561	21,308	22,121	813-	104	21,308	22,121	813-	104
6560 INSURANCE-PROPERTY	225,000	18,750	18,520	230	99	18,750	18,520	230	99
6700 LEGAL	150,000	12,500	15,697	3,197-	126	12,500	15,697	3,197-	126
6750 AUDIT	38,260	1,000	2,100	1,100-	210	1,000	2,100	1,100-	210
6900 SAFETY PROGRAM	97,225	8,103	7,032	1,071	87	8,103	7,032	1,071	87
6905 TRAINING-MATERIALS	500	38		38		38		38	

EXPENSE STATEMENT

AS OF 01/31/23

Company consolidation

DESCRIPTION	ANNUAL BUDGET	MONTH BUDGET	MONTH ACTUAL	VARIANCE	ACT/BUD	YTD BUDGET	YTD ACTUAL	VARIANCE	ACT/BUD
6910 TRAINING EXPENSES	\$96,189	\$7,141	\$23,210	\$16,069-	325 %	\$7,141	\$23,210	\$16,069-	325 %
6920 TRAINING-TRAVEL	250	19		19		19		19	
6930 PERSONNEL	13,000	1,087	3,515	2,428-	323	1,087	3,515	2,428-	323
6940 LICENSE REIMBURSEMENT	1,900	125	69	56	55	125	69	56	55
6950 TUITION REIMBURSEMENT	10,500	875	2,310	1,435-	264	875	2,310	1,435-	264
7000 OTHER SPEC SERV	94,000	7,837	10,500	2,663-	134	7,837	10,500	2,663-	134
7010 BOARD MEMBERS COMP	20,000	1,663	1,782	119-	107	1,663	1,782	119-	107
7020 PUBLIC INFORMATION	35,545		790	790-			790	790-	
7030 PUBLIC INFO-RECYCLING	62,875	2,000	6,200	4,200-	310	2,000	6,200	4,200-	310
7040 PUBLIC INFO-HHW	25,700		1,599	1,599-			1,599	1,599-	
7200 EASEMENTS	25,000	2,087	1,910	177	92	2,087	1,910	177	92
7210 RENT-EQUIPMENT	87,500	7,387	3,956	3,431	54	7,387	3,956	3,431	54
7220 MOTOR VEHICLE LICENSI	1,000	87	271	184-	311	87	271	184-	311
7300 MEETING EXPENSES	6,500	538	127	411	24	538	127	411	24
7400 TRAVEL	1,700	38	21	17	55	38	21	17	55
7640 LEASE-LAND-DULUTH AIR	11,712	976	992	16-	102	976	992	16-	102
7800 LAUNDRY	44,163	3,626	5,411	1,785-	149	3,626	5,411	1,785-	149
7810 ENGINEERING SERVICE	124,433	12,227	6,451	5,776	53	12,227	6,451	5,776	53
7820 LAB SERVICES	95,000	5,000	3,827	1,173	77	5,000	3,827	1,173	77
8000 DUES	47,044	3,883	3,197	686	82	3,883	3,197	686	82
8010 PUBLICATIONS	5,750	423		423		423		423	
8020 PERMITS	62,800	1,800	3,562	1,762-	198	1,800	3,562	1,762-	198
8200 POSTAGE	20,750	1,663	1,909	246-	115	1,663	1,909	246-	115
8210 COPYING & PRINTING	48,200	2,242	2,159	83	96	2,242	2,159	83	96
8500 BANK SERVICE CHARGES	350	31		31		31		31	
8600 GRANTS TO GOV UNITS	234,000	12,150	3,684-	15,834	30-	12,150	3,684-	15,834	30-
8620 PROGRAM DEVELOPMENT	35,050								
TOTAL NON-PAYROLL	19,649,235	\$1,430,375	\$1,297,197	\$133,178	91 %	\$1,430,375	\$1,297,197	\$133,178	91 %
9022 INTEREST EXP-WWT-DS	\$633,777	\$52,815	\$52,815		100 %	\$52,815	\$52,815		100 %
9200 DEPREC-FURNITURE	13,868	1,156	1,156		100	1,156	1,156		100
9210 DEPREC-EQUIPMENT	136,114	11,343	11,343		100	11,343	11,343		100
9220 DEPREC-COMPUTER	123,471	10,289	10,289		100	10,289	10,289		100
9230 DEPREC-BUILDING	118,538	9,878	9,878		100	9,878	9,878		100
9240 DEPREC-IMPROVEMENTS	9,353,908	779,492	779,492		100	779,492	779,492		100
9260 DEPREC-MOTOR VEHICLE	66,600	5,550	5,550		100	5,550	5,550		100
9465 LOSS ON OBSOLETE INV			633	633-			633	633-	
TOTAL NON-OPERATING E	10,446,276	\$870,523	\$871,156	\$633-	100 %	\$870,523	\$871,156	\$633-	100 %
TOTAL EXPENSES	43,204,814	\$3,666,157	\$3,423,168	\$242,989	93 %	\$3,666,157	\$3,423,168	\$242,989	93 %

WESTERN LAKE SUPERIOR SANITARY DISTRICT
BALANCE SHEET
AS OF 01/31/23

DESCRIPTION	BEGINNING BALANCE	MONTH CHANGE	Y-T-D CHANGE	ENDING BALANCE
225-0000 CASH-CHECKING-US BANK (201	\$40,936.93-	\$1,795,035.04	\$1,795,035.04	\$1,754,098.11
370-0000 CASH-CHECKING-SECT 125 (US	32,394.48	13,719.16-	13,719.16-	18,675.32
380-0000 CASH-WW PLANNING GRANT FUN	34,096.34			34,096.34
382-0000 CASH-RECYCLING SITE IMPROV	19,500.85			19,500.85
383-0000 CASH-SW UNACCEPTABLE TICKE	304,400.00	2,400.00	2,400.00	306,800.00
385-0000 CASH-WELLNESS GRANT	3,442.93	47.97-	47.97-	3,394.96
390-0000 CASH-DICK HOLT MEMORIAL FU	2,138.26	100.00-	100.00-	2,038.26
425-0000 CASH-WESTERN NATIONAL BANK	1,225,532.36	225.63	225.63	1,225,757.99
480-0000 CASH-PETTY	2,675.00			2,675.00
SUB TOTAL	\$1,583,243.29	\$1,783,793.54	\$1,783,793.54	\$3,367,036.83
600-0000 INVESTMENTS-OPERATIONS	\$16,678,229.97	\$2,288,136.72-	\$2,288,136.72-	\$14,390,093.25
611-0000 INVESTMENTS-SW-CONST	1,294,105.59	1,624.32-	1,624.32-	1,292,481.27
614-0000 INVESTMENTS-TR STA RES FD	481,457.70	3,809.56	3,809.56	485,267.26
615-0000 INVESTMENTS-WWT-2006/2016/	668,665.98-	590,717.76-	590,717.76-	1,259,383.74-
616-0000 INVESTMENTS-WWT-2007/2020	1,857,696.91-	9,718.25-	9,718.25-	1,867,415.16-
618-0000 INVESTMENTS-WWT-2011/2012/		516,365.32-	516,365.32-	516,365.32-
621-0000 INVESTMENTS-WWT-CONST O&M	9,237,600.76	30,393.52-	30,393.52-	9,207,207.24
623-0000 INVESTMENTS-RATE STABILIZ	16,972,552.02	743,833.67	743,833.67	17,716,385.69
624-0000 INVESTMENTS-WWT-LOAN DS	6,335,626.86			6,335,626.86
627-0000 INVESTMENTS-WIF CAPITAL RE	5,017,596.00			5,017,596.00
628-0000 INVESTMENTS-WW-MN POWER EN	343,396.58			343,396.58
SUB TOTAL	\$53,834,202.59	\$2,689,312.66-	\$2,689,312.66-	\$51,144,889.93
800-0000 ACCOUNTS RECEIVABLE	\$229,069.50	\$10,701.40	\$10,701.40	\$239,770.90
805-0000 ACCOUNTS REC-NOT APPLIED	26,293.90-	49.65	49.65	26,244.25-
810-0000 ACCOUNTS REC-SW	408,883.39	14,038.43	14,038.43	422,921.82
820-0000 ACCOUNTS REC-WWT	1,306,109.60	184,278.85	184,278.85	1,490,388.45
840-0000 ACCOUNTS REC-COBRA	1,638.49	2,757.26-	2,757.26-	1,118.77-
850-0000 DUE FROM OTHER GOVT UNITS	203,116.49	55,437.37	55,437.37	258,553.86
860-0000 DUE FROM OTHER GOV-SW	44,966.38	1,987.59	1,987.59	46,953.97
870-0000 DUE FROM OTHER GOV-WWT	1,498,213.72	16,862.77	16,862.77	1,515,076.49
917-0000 ACCR INT REC-WWT-OPER	98,790.03	14,780.30	14,780.30	113,570.33
918-0000 ACCR INT REC-SW-OPER	17,433.55	2,608.29	2,608.29	20,041.84
919-0000 ACCR INT REC-SW-CONST	7,602.58	1,405.19	1,405.19	9,007.77
920-0000 ACCR INT REC-SW-TRANS ST	2,967.31	506.82	506.82	3,474.13
921-0000 ACCR INT REC-WWT-CONST	55,700.54	14,228.49	14,228.49	69,929.03
922-0000 ACCR INT REC-WWT-DS	141,499.57	25,393.74	25,393.74	166,893.31
SUB TOTAL	\$3,989,697.25	\$339,521.63	\$339,521.63	\$4,329,218.88
1000-0000 INVENTORY-MATERIAL	\$2,310,324.21	\$70,399.02	\$70,399.02	\$2,380,723.23
1010-0000 INVENTORY-FUELS	44,431.39	466.01-	466.01-	43,965.38
1020-0000 INVENTORY-CHEMICALS	449,594.58	7,660.94-	7,660.94-	441,933.64
1040-0000 INVENTORY-VENDING MACHINE	10,061.82	676.21	676.21	10,738.03
SUB TOTAL	\$2,814,412.00	\$62,948.28	\$62,948.28	\$2,877,360.28
1150-0000 PREPAID INSURANCE	\$92,601.32	\$18,520.24-	\$18,520.24-	\$74,081.08
1160-0000 PREPAID OTHER	342,985.59	30,132.59	30,132.59	373,118.18
SUB TOTAL	\$435,586.91	\$11,612.35	\$11,612.35	\$447,199.26

WESTERN LAKE SUPERIOR SANITARY DISTRICT
BALANCE SHEET
AS OF 01/31/23

DESCRIPTION	BEGINNING BALANCE	MONTH CHANGE	Y-T-D CHANGE	ENDING BALANCE
1200-0000 LAND	\$398,860.90			\$398,860.90
1200-3134 LAND-04-GENERATORS	38,000.00			38,000.00
1200-3190 LAND-10-POLK STREET PUMP S	62,582.82			62,582.82
1200-3606 LAND-00-LAND APP FAC	105,821.11			105,821.11
1220-0000 FURNITURE	98,135.33			98,135.33
1220-2620 FURN-11-PROCESS CONTROL ER	53,583.88			53,583.88
1220-2621 FURN-14-OFFICE IMPROVEMENT	14,584.90			14,584.90
1220-2622 FURN 15 - OFFICE IMPROVEME	13,977.87			13,977.87
1220-2623 FURN-16-OFFICE IMPROVEMENT	15,182.72			15,182.72
1220-2624 FURN-18-OFFICE IMPROVEMENT	10,144.70			10,144.70
1220-2625 FURN-19-OFFICE IMPROVEMENT	74,816.48			74,816.48
1220-2626 FURN-21-OFFICE IMPROVEMENT	9,971.82			9,971.82
1240-0000 EQUIPMENT	22,373,254.96			22,373,254.96
1240-2504 EQUIP-05-FOOD MIXER	5,991.03			5,991.03
1240-2506 EQUIP-05-MATRESS EQUIP	16,124.10			16,124.10
1240-3121 EQUIP-04-EMERGENCY RESP EQ	49,580.51			49,580.51
1240-3617 EQUIP-05-LAND APP EQUIP	77,493.70			77,493.70
1240-8219 EQUIP-05-COPIER	16,462.70			16,462.70
1240-8444 EQUIP-07-UPGRADE GPS UNITS	11,060.03			11,060.03
1240-8724 EQUIP-05-LAB EQUIPMENT	24,732.03			24,732.03
1240-8897 EQUIP-05-MAINT EQUIP	34,414.50			34,414.50
1240-8898 EQUIP-06-CONVEYANC SPARES	313,249.34			313,249.34
1240-8901 EQUIP-06-SCREW PUMP SPAR	61,853.27			61,853.27
1240-8902 EQUIP-08-LAND APP SPREADER	41,540.00			41,540.00
1240-8903 EQUIP-08-WELD TRUCK WELDER	13,184.97			13,184.97
1240-8904 EQUIP-08-BIKE RACKS	1,482.49			1,482.49
1240-8905 EQUIP-08-POWER TESING EQUI	53,115.59			53,115.59
1240-8906 EQUIP-08-ENG PLOTTER	17,022.96			17,022.96
1240-8907 EQUIP-09-GPS REPLACEMENTS	14,410.54			14,410.54
1240-8910 EQUIP-10-GPS UNITS	8,555.34			8,555.34
1240-8911 EQUIP-11-THERMAL IMAGING C	8,970.96			8,970.96
1240-8912 EQUIP-12-VIBRATION ANALYZE	12,435.41			12,435.41
1240-8913 EQUIP-12-ISCO SAMPLERS WIT	11,520.59			11,520.59
1240-8914 EQUIP-13-LAB STERILIZER	37,644.48			37,644.48
1240-8915 EQUIP-14-ISCO SAMPLER REPL	11,019.43			11,019.43
1240-8916 EQUIP-15-LAND APP EQUIPMEN	11,357.21			11,357.21
1240-8917 EQUIP-15-MRC LOADER	28,400.22			28,400.22
1240-8918 EQUIP-15-ATOMIC SPECTROSCO	58,965.21			58,965.21
1240-8919 EQUIP-16-MERCURY ANALYZER	34,504.72			34,504.72
1240-8920 EQUIP-16-SIMPLE DIST SYSTE	14,506.24			14,506.24
1240-8921 EQUIP-17-BIOSOLIDS SPREADE	47,975.00			47,975.00
1240-8922 EQUIP-17-BIOSOLIDS SPREADE	50,584.55			50,584.55
1240-8923 EQUIP-17-OVERHEAD CHAIN OP	18,283.22			18,283.22
1240-8924 EQUIP-17-SKIDSTEER REPLACE	50,030.27			50,030.27
1240-8926 EQUIP-18-JOHN DEERE 204K L	70,925.00			70,925.00
1240-8927 EQUIP-19-CEM SOLIDS ANALYZ	9,145.00			9,145.00
1240-8928 EQUIP-19-JOHN DEERE AG TRA	91,600.00			91,600.00
1240-8929 EQUIP-19-SELF PRIMING SILE	38,435.00			38,435.00
1240-8931 EQUIP-20-MANLIFT	14,950.00			14,950.00
1240-8932 EQUIP-20-WELLO THERMOMETER	63,435.33			63,435.33
1240-8933 EQUIP-20-LAB DISHWASHER	13,794.98			13,794.98
1240-8934 EQUIP-21-TRANSFER STATION	71,044.50			71,044.50
1240-8935 EQUIP-21-TRANSFER STATION	20,849.50			20,849.50
1240-8936 EQUIP-21-ENGINEERING MOBIL	13,585.70			13,585.70
1240-8937 EQUIP-21-LAB INDUCTIVELY C	103,170.11			103,170.11

WESTERN LAKE SUPERIOR SANITARY DISTRICT
BALANCE SHEET
AS OF 01/31/23

DESCRIPTION	BEGINNING BALANCE	MONTH CHANGE	Y-T-D CHANGE	ENDING BALANCE
1240-8938 EQUIP-21-LAND APP LOADER	\$182,465.28			\$182,465.28
1240-8939 EQUIP-21-CONVEYANCE TRAILER	15,402.93			15,402.93
1240-8940 EQUIP-22-COLD STORAGE FORK	24,500.00			24,500.00
1240-8941 EQUIP-22-TRANSFER STATION	622.00			622.00
1240-8942 EQUIP-22-LAND APP GPS UNIT	17,070.81	47.00	47.00	17,117.81
1260-0000 COMPUTER	2,030,045.00			2,030,045.00
1260-8430 COMP-02-COMPUTER UPGRADE A	101,392.62			101,392.62
1260-8431 COMP-03-COMPUTER UPGRAD	94,698.77			94,698.77
1260-8432 COMP-03-DATA WAREHOUSE II	72,934.92			72,934.92
1260-8433 COMP-04-COMP UPGRADES	89,266.77			89,266.77
1260-8437 COMP-05-COMP & PHONE UPG	113,241.17			113,241.17
1260-8451 COMP-07-COMPUTER UPGRADES	42,627.77			42,627.77
1260-8452 COMP-08-COMPUTER UPGRADES	48,576.27			48,576.27
1260-8601 COMP-12-SOLIDWORKS SOFTWARE	10,676.81			10,676.81
1260-8602 COMP-12-PHONE SYSTEM REPLA	71,747.22			71,747.22
1260-8603 COMP-13-SERVER AND SAN EXP	29,803.23			29,803.23
1260-8604 COMP-14-EOPS SOFTWARE UPGR	21,651.19			21,651.19
1260-8605 COMP-14-RICOH 8002 COPIER	20,509.31			20,509.31
1260-8606 COMP-14-WINDOWS XP MACHINE	42,401.84			42,401.84
1260-8608 COMP-15-DATA MINING AND AP	15,975.00			15,975.00
1260-8609 COMP-15-LAWSON V10 UPGRADE	116,443.99			116,443.99
1260-8610 COMP-15-NETWORK PROFESSION	80,530.95			80,530.95
1260-8611 COMP-16-MPLS CIRCUIT EQUIP	50,810.45			50,810.45
1260-8612 COMP-18-CIMPLICITY (SCADA)	98,961.78			98,961.78
1260-8613 COMP-18-TAPE BACKUP REPLAC	54,266.06			54,266.06
1260-8614 COMP-18-SHAREPOINT UPGRADE	67,055.00			67,055.00
1260-8615 COMP-19-IT IMPR LAND APP D	64,563.50			64,563.50
1260-8903 COMP-10-NETWORK SERVER UPG	134,514.06			134,514.06
1260-8904 COMP-19-LAWSON ADFS	13,090.00			13,090.00
1260-8905 COMP-20-EAM UPGRADE	21,767.50			21,767.50
1260-8906 COMP-20-VIRTUAL SERVER UPG	230,024.17			230,024.17
1260-8907 COMP-20-EOPS UPGRADE	108,590.00			108,590.00
1260-8908 COMP-20-COVID-19 TECH IMPR	54,488.92			54,488.92
1260-8909 COMP-21-LABORATORY INFORMA	28,794.50			28,794.50
1260-8910 COMP-22-CIMPLICITY UPGRADE	53,281.63			53,281.63
1260-8912 COMP-22-NETWORK SWITCH CAB	12,579.68			12,579.68
1260-8913 COMP-22-SOLARWINDS IMPLME	41,936.25			41,936.25
1280-0000 BUILDING	73,980,668.12			73,980,668.12
1280-3123 BLDG-04-SCANLON STORAGE	16,782.27			16,782.27
1280-3131 BLDG-04-RR ST REPLACE	675,093.96			675,093.96
1300-0000 IMPROVEMENTS	45,544,209.35			45,544,209.35
1300-2216 IMPROVE-01-TRANSFER STA IM	192,923.49			192,923.49
1300-2217 IMPROVE-05-TRANS STA FLR	71,321.00			71,321.00
1300-2453 IMPROVE-94-LF CLOSURE III	808.74			808.74
1300-2466 IMPROVE-01-LF MATL RECOVER	528,982.71			528,982.71
1300-2467 IMPROVE-02-CLOSED LF PROG	2,611.46			2,611.46
1300-2507 IMPROVE-05-ORGANICS IMPRV	15,147.80			15,147.80
1300-2508 IMPROVE-06-ORG SITE PROC	50,010.10			50,010.10
1300-2509 IMPROVE-06-RECYCLING SHEDS	26,392.96			26,392.96
1300-2510 IMPROVE-06-MRC FACILITY IM	37,318.88			37,318.88
1300-2511 IMPROVE-06-MRC APPLIANCE P	39,842.14			39,842.14
1300-2512 IMPROVE-07-MRC GATES & SEC	65,162.44			65,162.44
1300-2513 IMPROVE-07-TRANSFER STATIO	98,670.49			98,670.49
1300-2514 IMPROVE-07-RECYCLING SHEDS	10,558.10			10,558.10
1300-2515 IMPROVE-08-MRC DISPOSAL BA	17,797.52			17,797.52

DESCRIPTION	BEGINNING BALANCE	MONTH CHANGE	Y-T-D CHANGE	ENDING BALANCE
1300-2516 IMPROVE-08-TRANSFER STATIO	\$99,061.79			\$99,061.79
1300-2517 IMPROVE-08-TR ST DIVERTER	16,900.00			16,900.00
1300-2518 IMPROVE-08-ORGANICS LOADER	7,668.00			7,668.00
1300-2519 IMPROVE-08-HHW DOOR MODS A	7,941.00			7,941.00
1300-2520 IMPROVE-09-MRC E-WASTE BUI	30,784.67			30,784.67
1300-2521 IMPROVE-08-MRC APPLIANCE L	41,506.58			41,506.58
1300-2522 IMPROVE-09-ORGANICS BLOWER	7,022.76			7,022.76
1300-2523 IMPROVE-09-MRC FORKLIFT	14,014.06			14,014.06
1300-2524 IMPROVE-09-MRC SEWER PIPEL	4,121.84			4,121.84
1300-2525 IMPROVE-10-COMPOST FACILIT	264,058.70			264,058.70
1300-2526 IMPROVE-10-MRC ELECTRONICS	10,537.89			10,537.89
1300-2527 IMPROVE-10-MRC ELECTRICAL	10,712.36			10,712.36
1300-2528 IMPROVE-10-TR STA SCALE EL	44,467.37			44,467.37
1300-2529 IMPROVE-11-COMPOST BAGGER	24,950.58			24,950.58
1300-2530 IMPROVE-11-COMPOST PAD ELE	1,743.23			1,743.23
1300-2531 IMPROVE-11-MRC LIGHTING	25,860.16			25,860.16
1300-2532 IMPROVE-11-HHW PAINT BULKE	14,138.83			14,138.83
1300-2533 IMPROVE-11-TR STA SCALE RE	26,561.25			26,561.25
1300-2534 IMPROVE-11-TRANS STA ATTEN	2,665.65			2,665.65
1300-2535 IMPROVE-12-HHW VENTILATION	23,300.05			23,300.05
1300-2536 IMPROVE-12-PAINT BULKER TR	4,275.00			4,275.00
1300-2537 IMPROVE-12-MRC STORMWATER	67,615.35			67,615.35
1300-2538 IMPROVE-13-HHW REUSE FACIL	74,513.57			74,513.57
1300-2540 IMPROVE-13-TR STA INTERIOR	62,845.78			62,845.78
1300-2541 IMPROVE-13-HHW ROOF RAILIN	24,199.41			24,199.41
1300-2542 IMPROVE-13-MRC BARRIER WAL	52,536.97			52,536.97
1300-2543 IMPROVE-14-SOLID WASTE SOF	58,103.62			58,103.62
1300-2544 IMPROVE-14-TRANSFER STATIO	101,913.62			101,913.62
1300-2545 IMPROVE-14-TRANSFER STATIO	42,319.66			42,319.66
1300-2546 IMPROVE-14-MRC REUSE FACIL	72,434.00			72,434.00
1300-2547 IMPROVE-15-TRANSFER STATIO	88,332.36			88,332.36
1300-2548 IMPROVE-15-MRC TRAFFIC FLO	41,287.50			41,287.50
1300-2549 IMPROVE-16-YW SITE ENTRANC	32,267.05			32,267.05
1300-2550 IMPROVE-16-MRC REUSE BUILD	29,326.92			29,326.92
1300-2551 IMPROVE-17-TRANSFER STATIO	58,966.17			58,966.17
1300-2552 IMPROVE-17-MRC LIFT & LOAD	17,471.26			17,471.26
1300-2553 IMPROVE-17-MRC OPERATIONAL	71,074.90			71,074.90
1300-2554 IMPROVE-17-MRC STORMWATER	5,510.00			5,510.00
1300-2555 IMPROVE-18-MRC LOCKER ROOM	20,745.11			20,745.11
1300-2556 IMPROVE-18-TRANSFER STATIO	101,791.27			101,791.27
1300-2557 IMPROVE-18-MRC SEWER	16,781.11			16,781.11
1300-2558 IMPROVE-18-MRC SURFACE IMP	167,491.00			167,491.00
1300-2559 IMPROVE-18-TRANSFER STATIO	66,186.00			66,186.00
1300-2560 IMPROVE-19-MRC TRAFFIC/CUS	249,942.16			249,942.16
1300-2561 IMPROVE-19-HHW YARD IMPROV	217,020.00			217,020.00
1300-2562 IMPROVE-19-YW SITE GRADING	11,596.60			11,596.60
1300-2563 IMPROVE-19-TRANSER STATION	54,501.61			54,501.61
1300-2565 IMPROVE-19-TRANSFER STATIO	4,428.00			4,428.00
1300-2566 IMPROVE-19-HHW DOOR EXPANS	15,375.00			15,375.00
1300-2567 IMPROVE-19-TRANSFER STATIO	15,300.00			15,300.00
1300-2568 IMPROVE-19-MRC FACILITY OP	4,158.50			4,158.50
1300-2569 IMPROVE-20-MRC E-WASTE BUI	104,549.00			104,549.00
1300-2570 IMPROVE-20-MRC SHOP BLDG S	32,954.00			32,954.00
1300-2571 IMPROVE-20-MRC CAMERA SYST	30,106.89			30,106.89
1300-2572 IMPROVE-20-HHW HVAC CONTRO	15,480.00			15,480.00

DESCRIPTION	BEGINNING BALANCE	MONTH CHANGE	Y-T-D CHANGE	ENDING BALANCE
1300-2573 IMPROVE-20-YW SITE SURFACE	\$12,054.38			\$12,054.38
1300-2575 IMPROVE-20-TRANSFER STATIO	52,710.29			52,710.29
1300-2576 IMPROVE-20-SW MANAGEMENT P	155,625.99			155,625.99
1300-2577 IMPROVE-21-YW CONDUIT IMPR	16,910.00			16,910.00
1300-2578 IMPROVE-21-TRANSFER STATIO	50,834.00			50,834.00
1300-2579 IMPROVE-21-YW SITE SURFACE	13,568.00			13,568.00
1300-2581 IMPROVE-21-HHW HAZARDOUS W	8,372.50			8,372.50
1300-2582 IMPROVE-21-HHW / TRANSFER	14,360.00			14,360.00
1300-2583 IMPROVE-21-ORGANICS SITE W	13,654.10			13,654.10
1300-2584 IMPROVE-22-TRANSFER STATIO	32,180.00			32,180.00
1300-2586 IMPROVE-22-TRANSFER STATIO	2,277.50			2,277.50
1300-2625 IMPROVE-03-HHW SAFETY	6,392.60			6,392.60
1300-2626 IMPROVE-03-HHW SW SERV	15,000.40			15,000.40
1300-2627 IMPROVE-04-HHW/YW IMPROV	24,960.53			24,960.53
1300-2628 IMPROVE-05-FLOOR RESEAL	9,213.89			9,213.89
1300-3026 IMPROVE-00-TANK DRAINAGE	153,816.37			153,816.37
1300-3035 IMPROVE-01-INFLUENT PUMPIN	422,697.23			422,697.23
1300-3041 IMPROVE-02-PROC CONTROL	124,796.81			124,796.81
1300-3042 IMPROVE-02-BIO FILTER	120,526.62			120,526.62
1300-3045 IMPROVE-03-SECONDARY SETTL	786,421.94			786,421.94
1300-3046 IMPROVE-03-INFL CHANNEL	74,619.99			74,619.99
1300-3049 IMPROVE-03-DAFT POLY DRY	80,972.55			80,972.55
1300-3050 IMPROVE-03-HVAC IMPROVE	1,444,358.78			1,444,358.78
1300-3053 IMPROVE-03-LIFTING BEAMS	16,121.82			16,121.82
1300-3054 IMPROVE-03-MAINT EQUIP	29,944.47			29,944.47
1300-3055 IMPROVE-03-PRIM ELEMENTS	104,605.99			104,605.99
1300-3057 IMPROVE-03-ROOF VENTILAT	32,125.86			32,125.86
1300-3058 IMPROVE-03-SITE IMPROVE	85,399.33			85,399.33
1300-3060 IMPROVE-03-WWT GENERAL	30,363.89			30,363.89
1300-3061 IMPROVE-04-SEPTIC DUMP MOD	8,000.00			8,000.00
1300-3062 IMPROVE-04-VALVE ACTUATORS	62,264.71			62,264.71
1300-3063 IMPROVE-04-PLASTIC REMOV	146,992.87			146,992.87
1300-3064 IMPROVE-04-WWT GENERAL	74,981.96			74,981.96
1300-3065 IMPROVE-04-FLUOC TNK WEI	131,693.62			131,693.62
1300-3067 IMPROVE-04-BIOSOLIDS SUST	150,775.60			150,775.60
1300-3068 IMPROVE-04-THICKENER	86,092.50			86,092.50
1300-3069 IMPROVE-04 PRIM ELEM & SEN	71,832.01			71,832.01
1300-3070 IMPROVE-04-SITE IMPROVE	145,477.15			145,477.15
1300-3071 IMPROVE-05-BIOFILTER	173,876.98			173,876.98
1300-3072 IMPROVE-05-CHANNEL IMPRV	1,961,184.24			1,961,184.24
1300-3073 IMPROVE-05-DISINFECTION	1,679,457.32			1,679,457.32
1300-3074 IMPROVE-05-CONCRETE RPR	100,377.85			100,377.85
1300-3075 IMPROVE-05-BOILER BURNER	192,218.94			192,218.94
1300-3076 IMPROVE-05-WWT GENERAL	91,471.88			91,471.88
1300-3077 IMPROVE-05-PROC CONTROL	74,224.89			74,224.89
1300-3078 IMPROVE-05-DIGESTER PILOT	30,000.00			30,000.00
1300-3079 IMPROVE-06-FLOCCULATION	3,847,077.46			3,847,077.46
1300-3080 IMPROVE-06-MULTIMEDIA FIL	1,965,930.89			1,965,930.89
1300-3081 IMPROVE-06-CATHODIC PROTE	20,907.57			20,907.57
1300-3082 IMPROVE-06-SUBSTATION UPGR	49,767.00			49,767.00
1300-3083 IMPROVE-06-PLANT EQUIP	81,652.04			81,652.04
1300-3084 IMPROVE-06-SITE IMPR & UPG	61,707.03			61,707.03
1300-3085 IMPROVE-06-WW PROC IMPR &	105,413.90			105,413.90
1300-3086 IMPROVE-06-INSTR IMPR & UP	44,311.04			44,311.04
1300-3087 IMPROVE-06-SEC CLARIFIER C	262,013.45			262,013.45

DESCRIPTION	BEGINNING BALANCE	MONTH CHANGE	Y-T-D CHANGE	ENDING BALANCE
1300-3090 IMPROVE-07-OCTOPUS-CENTRIF	\$19,280.00			\$19,280.00
1300-3091 IMPROVE-07-BIOFILTER DESIG	51,420.00			51,420.00
1300-3092 IMPROVE-07-SEC CLARIFIER B	495,601.86			495,601.86
1300-3093 IMPROVE-07-SEC CLAR PHASE	247,162.22			247,162.22
1300-3094 IMPROVE-08-SCREW PUMP VIBR	13,597.07			13,597.07
1300-3095 IMPROVE-08-ODOR/VENT SYSTE	322,981.51			322,981.51
1300-3096 IMPROVE-08-SODIUM BISULFIT	18,426.09			18,426.09
1300-3097 IMPROVE-08-STREET LIGHT RE	31,555.75			31,555.75
1300-3098 IMPROVE-08-SAFETY B8 TANK	56,022.45			56,022.45
1300-3099 IMPROVE-08-DISINFECTION SA	12,401.93			12,401.93
1300-3107 IMPROVE-02-DIVISION D UPGR	2,501,686.22			2,501,686.22
1300-3109 IMPROVE-02-I/I REDUCTION	79,781.33			79,781.33
1300-3110 IMPROVE-02-INTERCEPT TELEV	59,850.00			59,850.00
1300-3113 IMPROVE-02-H'TOWN INT RELO	111,736.00			111,736.00
1300-3114 IMPROVE-03-CONVEY MSTR PLN	378,224.72			378,224.72
1300-3116 IMPROVE-03-INTERCEPT CLN	90,667.50			90,667.50
1300-3118 IMPROVE-03-OVERFLW ALTERN	21,588.46			21,588.46
1300-3119 IMPROVE-03-POLK STA UPGR	102,971.02			102,971.02
1300-3124 IMPROVE-04-ENDION VFD	70,228.94			70,228.94
1300-3125 IMPROVE-04-DIMMINUTERS	30,718.90			30,718.90
1300-3126 IMPROVE-04-BIOFILTER MTCE	37,273.44			37,273.44
1300-3127 IMPROVE-04-CONVEYANCE IMP	92,394.73			92,394.73
1300-3128 IMPROVE-04-INTERCEPT INSP	123,108.28			123,108.28
1300-3129 IMPROVE-04-BRISTOL ST WET	594,241.49			594,241.49
1300-3130 IMPROVE-04-PUMP STA I&C UP	1,081,930.11			1,081,930.11
1300-3132 IMPROVE-04-POLK ST INTERC	421,974.20			421,974.20
1300-3133 IMPROVE-91-MISC CONVEY IMP	187,396.93			187,396.93
1300-3134 IMPROVE-04-BACKUP POWER	7,027,604.64			7,027,604.64
1300-3135 IMPROVE-05-OVERFLOW STRUCT	587,017.50			587,017.50
1300-3136 IMPROVE-05 CLEAN INTERCEPT	83,604.72			83,604.72
1300-3137 IMPROVE-05 REPL LAKESIDE P	34,068.00			34,068.00
1300-3139 IMPROVE-05-CONVEYANCE IMP	72,966.35			72,966.35
1300-3140 IMPROVE-05-TRINITY RD CROS	103,295.87			103,295.87
1300-3141 IMPROVE-05-DSGN FOR 2006	278,878.54			278,878.54
1300-3142 IMPROVE-06-KNWL CK REHAB	1,571,758.73			1,571,758.73
1300-3143 IMPROVE-06-LS OVERFLOW	389,476.99			389,476.99
1300-3144 IMPROVE-06-ONEOTA P.S.	2,374,825.02			2,374,825.02
1300-3145 IMPROVE-06-CONVEYANCE IMP	129,994.32			129,994.32
1300-3146 IMPROVE-06-SAPPI SURGE PON	108,187.10			108,187.10
1300-3147 IMPROVE-06-2007 CAP IMPR P	28,462.21			28,462.21
1300-3148 IMPROVE-06-DIV C/CN RR CRO	240,390.75			240,390.75
1300-3149 IMPROVE-07-DIV D PIPELINE	2,424,500.71			2,424,500.71
1300-3151 IMPROVE-07-PREFAB PUMP STA	30,608.93			30,608.93
1300-3153 IMPROVE-07-PROCTOR METER S	25,950.00			25,950.00
1300-3154 IMPROVE-07-SPARE CONV TRAN	57,844.27			57,844.27
1300-3155 IMPROVE-07-HIGH CAP PUMP V	30,117.92			30,117.92
1300-3156 IMPROVE-08-CMOM IMPL-SYS C	311,166.11			311,166.11
1300-3157 IMPROVE-08-CONV VIBR SENSO	15,072.23			15,072.23
1300-3158 IMPROVE-08-FLOW MONITORING	54,982.19			54,982.19
1300-3159 IMPROVE-08-UPPER SCANLON I	1,015,386.88			1,015,386.88
1300-3160 IMPROVE-08-SCANLON UNMETER	68,123.46			68,123.46
1300-3161 IMPROVE-08-SCANLON PUMP ST	2,369,371.35			2,369,371.35
1300-3162 IMPROVE-08-HERMANTOWN INTE	150,114.88			150,114.88
1300-3163 IMPROVE-08-GENERAL INTERCE	31,821.36			31,821.36
1300-3164 IMPROVE-08-BAYVIEW/PROCTOR	80,405.02			80,405.02

WESTERN LAKE SUPERIOR SANITARY DISTRICT
BALANCE SHEET
AS OF 01/31/23

DESCRIPTION	BEGINNING BALANCE	MONTH CHANGE	Y-T-D CHANGE	ENDING BALANCE
1300-3165 IMPROVE-08-INTERCEPTOR ACC	\$74,010.11			\$74,010.11
1300-3166 IMPROVE-08-WEST INTERCEPTO	15,385.00			15,385.00
1300-3167 IMPROVE-08-ATV DISCRETIONA	13,152.75			13,152.75
1300-3168 IMPROVE-08-OFFICE FURNTIUR	27,916.19			27,916.19
1300-3169 IMPROVE-08-TRANSFORMER REP	92,884.04			92,884.04
1300-3170 IMPROVE-08-WEST INTERCEPTO	56,951.39			56,951.39
1300-3171 IMPROVE-08-KNOWLTON CREEK	11,411.95			11,411.95
1300-3172 IMPROVE-08-PIKE LAKE PUMP	50,096.86			50,096.86
1300-3173 IMPROVE-08-BLDG 9 CONFEREN	879.65			879.65
1300-3174 IMPROVE-08-PROCTOR INTERCE	295,548.85			295,548.85
1300-3175 IMPROVE-08-O2 MIXER PROG/R	114,520.03			114,520.03
1300-3176 IMPROVE-08-LIGHTING IMPROV	2,690.40			2,690.40
1300-3177 IMPROVE-08-PUMP STATION EN	32,742.70			32,742.70
1300-3178 IMPROVE-08-HYDRAULIC MODEL	48,365.29			48,365.29
1300-3179 IMPROVE-08-SAPPI SURGE PON	48,586.59			48,586.59
1300-3180 IMPROVE-08-DISCHARGE PRESS	16,657.66			16,657.66
1300-3181 IMPROVE-08-DIGESTER REHAB	468,849.09			468,849.09
1300-3182 IMPROVE-08-WW SERV MASTER	134,538.95			134,538.95
1300-3183 IMPROVE-08-CMOM PROGRAM DE	68,960.02			68,960.02
1300-3184 IMPROVE-09-LIFTING BEAMS/H	33,389.56			33,389.56
1300-3185 IMPROVE-09-INTER REHAB (HE	125,366.79			125,366.79
1300-3186 IMPROVE-09-HERMANTOWN FLOW	345,773.77			345,773.77
1300-3187 IMPROVE-09-PROCESS CONTROL	1,369,580.48			1,369,580.48
1300-3188 IMPROVE-09-MSTR PLAN 02 PL	155,789.98			155,789.98
1300-3190 IMPROVE-09-POLK ST PUMP ST	5,079,695.20			5,079,695.20
1300-3191 IMPROVE-09-BIOGAS UTILIZAT	43,824.00			43,824.00
1300-3192 IMPROVE-09-AIR SCOUR AUTOM	3,254.78			3,254.78
1300-3193 IMPROVE-09-DISINFECTION	238,839.08			238,839.08
1300-3194 IMPROVE-09-CAMERA SYSTEM	12,930.71			12,930.71
1300-3195 IMPROVE-09-AIR RELEASE VAL	18,914.90			18,914.90
1300-3197 IMPROVE-09-GARY PUMP STATI	915,639.16			915,639.16
1300-3198 IMPROVE-09-ELEVATOR-CODE I	7,800.01			7,800.01
1300-3199 IMPROVE-08-FUEL OIL METERS	3,082.30			3,082.30
1300-3200 IMPROVE-09-RAILROAD STREET	333,138.97			333,138.97
1300-3201 IMPROVE-09-BLDG 2 CONTROL	2,940.00			2,940.00
1300-3202 IMPROVE-09-BLDG 10 LIGHTIN	46,542.55			46,542.55
1300-3203 IMPROVE-09-MERCURY ANALYZE	17,764.77			17,764.77
1300-3204 IMPROVE-09-ARC FLASH SAFET	7,389.80			7,389.80
1300-3205 IMPROVE-09-CLOQUET SAMPLIN	59.00			59.00
1300-3206 IMPROVE-09-CONCRETE REPAIR	35,675.00			35,675.00
1300-3207 IMPROVE-09-SKIMMER DRIVE	8,201.58			8,201.58
1300-3208 IMPROVE-09-RIDGEVIEW ROAD	15,986.63			15,986.63
1300-3209 IMPROVE-09-DOME FALL PROTE	13,306.02			13,306.02
1300-3210 IMPROVE-10-HVAC BLDG 11 EV	600.00			600.00
1300-3211 IMPROVE-10-HERMANTOWN/WOOD	774,624.04			774,624.04
1300-3212 IMPROVE-10-PIKE LAKE STORA	991,190.25			991,190.25
1300-3213 IMPROVE-10-INFOR MAINT MNG	140,478.66			140,478.66
1300-3214 IMPROVE-09-ZOOM CAMERA	16,843.51			16,843.51
1300-3216 IMPROVE-10-ELECTRICAL RELI	2,235,959.43			2,235,959.43
1300-3217 IMPROVE-10-BIOFILTER HUMID	16,603.10			16,603.10
1300-3218 IMPROVE-10-LOW PRESSURE AI	316,232.78			316,232.78
1300-3220 IMPROVE-10-AIR RELEASE VAL	22,132.10			22,132.10
1300-3221 IMPROVE-10-EIM ACTUATORS	25,353.18			25,353.18
1300-3222 IMPROVE-10-RAILROAD STREET	151,571.55			151,571.55
1300-3223 IMPROVE-10-TRANSFER STATIO	43,248.04			43,248.04

DESCRIPTION	BEGINNING BALANCE	MONTH CHANGE	Y-T-D CHANGE	ENDING BALANCE
1300-3224 IMPROVE-10-ENERGY METRICS	\$12,377.69			\$12,377.69
1300-3225 IMPROVE-10-FLAG POLE	5,000.04			5,000.04
1300-3227 IMPROVE-10-BUILDING 13 IMP	37,353.04			37,353.04
1300-3232 IMPROVE-11-PROCTOR INTERCE	479,363.44			479,363.44
1300-3233 IMPROVE-10-CETAC ENVIRONME	4,923.30			4,923.30
1300-3234 IMPROVE-11-MIDWAY TWN METE	64,208.73			64,208.73
1300-3235 IMPROVE-11-SCANLON INTERCE	10,508,690.57			10,508,690.57
1300-3236 IMPROVE-11-CMMS INTEGRATIO	645,789.42			645,789.42
1300-3237 IMPROVE-11-HEADWORKS GRIT	10,958,600.96			10,958,600.96
1300-3238 IMPROVE-11-DIGESTER #2 REH	418,117.18			418,117.18
1300-3239 IMPROVE-11-FACILITY WIDE H	145,551.41			145,551.41
1300-3240 IMPROVE-11-SEPTIC AREA DEW	50,822.00			50,822.00
1300-3241 IMPROVE-11-ROOFTOP RAMP AN	92,091.00			92,091.00
1300-3242 IMPROVE-11-FORCEMAIN INSPE	21,701.30			21,701.30
1300-3243 IMPROVE-11-PLANT PAVING IM	31,029.70			31,029.70
1300-3244 IMPROVE-12-O2 PLANT COMPRE	14,419.56			14,419.56
1300-3245 IMPROVE-11-THICKNER COVER	51,462.18			51,462.18
1300-3246 IMPROVE-12-CLOQUET (DIV F)	4,394,846.76			4,394,846.76
1300-3247 IMPROVE-12-MAKI RD ARV ISO	150,406.83			150,406.83
1300-3248 IMPROVE-11-BIOFILTER MEDIA	180,468.30			180,468.30
1300-3250 IMPROVE-12-ENERGY RECOVERY	50,814.31			50,814.31
1300-3251 IMPROVE-11-PLANT PIPING	108,302.87			108,302.87
1300-3252 IMPROVE-11-CONCRETE REPAIR	149,885.05			149,885.05
1300-3253 IMPROVE-13-DISINFECTION ST	828,170.33			828,170.33
1300-3257 IMPROVE-12-CODE WIRING (PI	35,564.03			35,564.03
1300-3258 IMPROVE-11-BLDG 2 OPERATOR	17,391.05			17,391.05
1300-3263 IMPROVE-13-TANK DRAINAGE P	118,279.30			118,279.30
1300-3267 IMPROVE-12-LAND APP GIS	98,758.91			98,758.91
1300-3269 IMPROVE-13-ENDION COMMUNUT	349,643.71			349,643.71
1300-3270 IMPROVE-12-REACTOR INFLUEN	47,475.13			47,475.13
1300-3272 IMPROVE-12-SHELVING	9,866.43			9,866.43
1300-3273 IMPROVE-12-BLDG 8 OFFICE F	7,626.67			7,626.67
1300-3276 IMPROVE-13-ISOLATION VALVE	52,707.99			52,707.99
1300-3285 IMPROVE-13-BOILER EMERGENC	13,887.68			13,887.68
1300-3291 IMPROVE-13-DISINFECTION OP	162,084.34			162,084.34
1300-3300 IMPROVE-13-MIS OFFICE IMPR	40,980.88			40,980.88
1300-3301 IMPROVE-12-OXYGEN PLANT EF	387,184.56			387,184.56
1300-3303 IMPROVE-13-BIOFILTER FAN D	27,389.57			27,389.57
1300-3304 IMPROVE-14-BIOGAS CONDITIO	11,530,388.58			11,530,388.58
1300-3305 IMPROVE-14-COLLECTION SYST	140,433.86			140,433.86
1300-3306 IMPROVE-14-MISC INTERCEPTO	1,483,188.17			1,483,188.17
1300-3307 IMPROVE-14-REACTOR DECK EX	61,145.00			61,145.00
1300-3308 IMPROVE-14-ESKO PUMP STATI	2,934,860.71			2,934,860.71
1300-3309 IMPROVE-14-PUMPING STATION	10,106.10			10,106.10
1300-3311 IMPROVE-14-SCANLON GARAGE	11,966.75			11,966.75
1300-3312 IMPROVE-14-DAVIT ARM BASE	38,037.79			38,037.79
1300-3313 IMPROVE-14-CLARIFIER INVES	1,642,956.80			1,642,956.80
1300-3314 IMPROVE-14-FERRIC CHLORIDE	12,952.55			12,952.55
1300-3316 IMPROVE-14-DRIOX LOADOUT P	39,172.94			39,172.94
1300-3318 IMPROVE-14-LIFTING BEAM IM	9,156.51			9,156.51
1300-3319 IMPROVE-14-SCREW PUMP EVAL	26,582.22			26,582.22
1300-3320 IMPROVE-14-PLANT HEAT PROJ	102,499.25			102,499.25
1300-3321 IMPROVE-14-CLARIFIER/FLOC	15,972.74			15,972.74
1300-3322 IMPROVE-14-MANHOLE COVER R	26,398.13			26,398.13
1300-3323 IMPROVE-15-SCANLON MOTOR R	47,841.87			47,841.87

DESCRIPTION	BEGINNING BALANCE	MONTH CHANGE	Y-T-D CHANGE	ENDING BALANCE
1300-3324 IMPROVE-15-LIGHTING KNOWLT	\$44,293.00			\$44,293.00
1300-3325 IMPROVE-15-SCANLON DIV D P	4,873,154.93			4,873,154.93
1300-3326 IMPROVE-15-JOY COMPRESSOR	22,547.00			22,547.00
1300-3327 IMPROVE-15-UTILITY/ENERGY	25,000.00			25,000.00
1300-3328 IMPROVE-15-BLDG 11 ROLLUP	40,000.00			40,000.00
1300-3329 IMPROVE-15-O2 REACTOR EVAL	247,598.44			247,598.44
1300-3330 IMPROVE-14-HIGH STRENGTH W	70,460.00			70,460.00
1300-3331 IMPROVE-15-BLDG 11 DRIVE T	10,691.00			10,691.00
1300-3332 IMPROVE-15-ROOFTOP FALL PR	170,279.63			170,279.63
1300-3333 IMPROVE-15-KNOWLTON LIFTIN	114,375.00			114,375.00
1300-3334 IMPROVE-16-LAKESIDE INTERC	396,332.45			396,332.45
1300-3335 IMPROVE-15-BOARD ROOM AUDI	22,733.64			22,733.64
1300-3336 IMPROVE-16-SCREW PUMP IMPR	779,038.33			779,038.33
1300-3337 IMPROVE-16-WRENSHALL PUMP	968,833.17			968,833.17
1300-3338 IMPROVE-16-INTERCEPTOR ASS	70,000.00			70,000.00
1300-3339 IMPROVE-15-PLANT WATER/WAS	520,407.76			520,407.76
1300-3341 IMPROVE-15-OXYGEN PLANT -	16,135,207.18			16,135,207.18
1300-3344 IMPROVE-15-EAST INTERCEPTO	189,349.50			189,349.50
1300-3345 IMPROVE-16-FACILTY & SITE	127,492.25			127,492.25
1300-3346 IMPROVE-16-IT IMPROVEMENTS	889,234.25			889,234.25
1300-3349 IMPROVE-95-CLQ FLOW MONITO	28,387.44			28,387.44
1300-3350 IMPROVE-16-LEVEL/FLOW SENS	20,599.65			20,599.65
1300-3360 IMPROVE-96-GARY PUMP STA	706,107.25			706,107.25
1300-3362 IMPROVE-17-MISC INTERCEPTO	2,118,012.70			2,118,012.70
1300-3366 IMPROVE-17-SCANLON INTERCE	2,069,099.44			2,069,099.44
1300-3367 IMPROVE-17-SCREW PUMP IMPR	678,051.19			678,051.19
1300-3368 IMPROVE-17-SCANLON INTERCE	2,345,794.62			2,345,794.62
1300-3376 IMPROVE-17-BIOGAS CLEAN CO	55,010.00			55,010.00
1300-3377 IMPROVE-17-FERRIC IMPROVEM	10,840.80			10,840.80
1300-3381 IMPROVE-17-REDUNDANT O2 AN	18,660.31			18,660.31
1300-3385 IMPROVE-18-CHP MAIN SWITCH	3,950,695.09			3,950,695.09
1300-3391 IMPROVE-17-HYPERCONVERGE I	296,895.43			296,895.43
1300-3392 IMPROVE-00-COLLECT SYS	196,103.63			196,103.63
1300-3399 IMPROVE-01-I/I REDUCTION	97,235.00			97,235.00
1300-3400 IMPROVE-17-SECONDARY CLARI	4,520,671.30			4,520,671.30
1300-3401 IMPROVE-18-ELEVATOR CODE I	96,552.00			96,552.00
1300-3402 IMPROVE-18-CLOQUET PUMP ST	994,200.85			994,200.85
1300-3403 IMPROVE-18-SCANLON PUMP ST	459,261.87			459,261.87
1300-3405 IMPROVE-19-CHP - BIOGAS EN	4,017,870.17	222,398.16-	222,398.16-	3,795,472.01
1300-3406 IMPROVE-18-PA SYSTEM REPLA	579,426.65			579,426.65
1300-3407 IMPROVE-18-BLDG 11 MCC AND	17,242.00			17,242.00
1300-3408 IMPROVE-19-IT IMPROVEMENTS	8,871.60			8,871.60
1300-3409 IMPROVE-19-HERMANTOWN INTE	189,026.39			189,026.39
1300-3410 IMPROVE-19-MISC INTERCEPTO	1,747,998.47			1,747,998.47
1300-3411 IMPROVE-19-CCTV EQUIPMENT,	323,222.72			323,222.72
1300-3412 IMPROVE-19-MISC FORCEMAIN	5,018,167.34	47,106.58-	47,106.58-	4,971,060.76
1300-3413 IMPROVE-19-GARY PUMP IMPRO	55,224.38			55,224.38
1300-3414 IMPROVE-19-SCREW PUMP IMPR	361,300.00			361,300.00
1300-3415 IMPROVE-19-IT IMPROVEMENTS	45,000.00			45,000.00
1300-3416 IMPROVE-19-ROOF REPLACEMEN	257,465.00			257,465.00
1300-3417 IMPROVE-19-BOILER PROGRAMM	113,408.41			113,408.41
1300-3418 IMPROVE-19-WRENSHALL GENER	81,549.00			81,549.00
1300-3419 IMPROVE-19-BLDG 9 IMPROVEM	769,011.06			769,011.06
1300-3420 IMPROVE-19-PLANT PROCESS P	219,570.96			219,570.96
1300-3421 IMPROVE-19-INSULATED GARAG	12,000.00			12,000.00

DESCRIPTION	BEGINNING BALANCE	MONTH CHANGE	Y-T-D CHANGE	ENDING BALANCE
1300-3422 IMPROVE-20-WEST INTERCEPTO	\$58,561.71			\$58,561.71
1300-3423 IMPROVE-20-HERMANTOWN INTE	1,550,055.23			1,550,055.23
1300-3424 IMPROVE-20-THICKENER & ODO	603,679.40			603,679.40
1300-3425 IMPROVE-20-IT IMPROVEMENTS	43,919.70	42,900.00-	42,900.00-	1,019.70
1300-3426 IMPROVE-20-BLDG 11 TRUCK D	638,409.22			638,409.22
1300-3427 IMPROVE-20-CLOQUET PUMP ST	118,026.33			118,026.33
1300-3429 IMPROVE-20-AST/UST REPLACE	71,236.44			71,236.44
1300-3431 IMPROVE-20-LIGHTING CONTRO	72,146.67			72,146.67
1300-3433 IMPROVE-20-PUMP STATION GE	155,913.70			155,913.70
1300-3440 IMPROVE-20-CLOQUET INTERCE	1,109,078.84	62,877.33-	62,877.33-	1,046,201.51
1300-3441 IMPROVE-20-VACTOR TRUCK DI	265,719.00			265,719.00
1300-3447 IMPROVE-02-INCLIN DEMO	51,114.39			51,114.39
1300-3448 IMPROVE-20-PLANT AIR SYSTE	583,699.47			583,699.47
1300-3449 IMPROVE-20-SCREW PUMP IMPR	483,584.00			483,584.00
1300-3450 IMPROVE-20-CHLORINE ANALYZ	12,114.48			12,114.48
1300-3451 IMPROVE-20-ROOF PRECAST PA	92,700.00			92,700.00
1300-3452 IMPROVE-20-KNOWLTON CREEK	387,106.70			387,106.70
1300-3453 IMPROVE-21-MANHOLE IMPROVE	96,128.00			96,128.00
1300-3455 IMPROVE-21-WRENSHALL FORCE	186,994.58			186,994.58
1300-3456 IMPROVE-21-MERCURY REDUCTI	167,364.97			167,364.97
1300-3457 IMPROVE-21-VILLAGE OF OLIV	25,919.79			25,919.79
1300-3458 IMPROVE-21-POLK ST PUMP ST	9,000.00			9,000.00
1300-3460 IMPROVE-21-CENTRIFUGE CONT	119,920.19			119,920.19
1300-3462 IMPROVE-21-FACILITY & SITE	68,900.00			68,900.00
1300-3464 IMPROVE-21-SITE IMPROVEMEN	17,274.00			17,274.00
1300-3465 IMPROVE-21-PUMP STATION EV	716,513.35	338,812.35-	338,812.35-	377,701.00
1300-3466 IMPROVE-21-VALVES FOR COUR	26,180.00			26,180.00
1300-3467 IMPROVE-21-WIRELESS FOR SM	20,923.94			20,923.94
1300-3468 IMPROVE-21-BLDG 9 AIR COND	62,077.11			62,077.11
1300-3469 IMPROVE-22-CARLTON PUMP ST	1,671,202.08	121,457.15-	121,457.15-	1,549,744.93
1300-3470 IMPROVE-22-PLANT PROCESS P	56,885.30			56,885.30
1300-3471 IMPROVE-22-BRISTOL STREET	1,320,069.66	335,057.35	335,057.35	1,655,127.01
1300-3472 IMPROVE-21-EFFLUENT HYDROL	49,015.00			49,015.00
1300-3474 IMPROVE-22-ENERGY MASTER P	286,977.62	18,770.40-	18,770.40-	268,207.22
1300-3475 IMPROVE-22-COLD STORAGE PA	38,106.74			38,106.74
1300-3476 IMPROVE-22-LIFTING BEAM IM	53,875.00			53,875.00
1300-3478 IMPROVE-22-BLEACH FEED STU	16,061.05			16,061.05
1300-3481 IMPROVE-22-WWTP FACILITY G	3,460.00	3,460.00-	3,460.00-	22,466.09
1300-3482 IMPROVE-22-PIKE LAKE MANHO	22,466.09			21,226.63
1300-3483 IMPROVE-22-NOVA BIOGAS ANA	21,226.63			16,990.00
1300-3485 IMPROVE-22-BIOFILTER MEDIA	16,990.00			20,726.00
1300-3486 IMPROVE-22-BLDG 12 STORAGE	20,726.00			108,458.08
1300-3490 IMPROVE-22-PROCTOR PUMP ST	108,458.08			165.67
1300-3492 IMPROVE-23-CLOQUET PUMP ST	165.67			141,688.99
1300-3493 IMPROVE-22-CLARIFIER 2 REH	298,287.69	156,598.70-	156,598.70-	32,418,203.06
1300-3601 IMPROVE-98-DEWATERING DSGN	32,418,203.06			14,923.80
1300-3604 IMPROVE-99-BIOSOLIDS LAB	14,923.80			37,997.74
1300-3605 IMPROVE-00-GATEHOUSE AUTO	37,997.74			37,594.64
1300-3610 IMPROVE-02-BLDG 8 RESTORE	37,594.64			99,114.13
1300-3612 IMPROVE-02-BIOSOLIDS UPGR	99,114.13			62,000.00
1300-3614 IMPROVE-08-BIOS NUTRIENT M	62,000.00			3,167.68
1300-3615 IMPROVE-08-BIOSOLIDS ECONO	3,167.68			25,000.00
1300-8218 IMPROVE-01-GL AQUARIUM EX	25,000.00			57,196.61
1300-8220 IMPROVE-02-CARPETING	57,196.61			52,031.16
1300-8221 IMPROVE-02-MIS SYS STUDY	52,031.16			

DESCRIPTION	BEGINNING BALANCE	MONTH CHANGE	Y-T-D CHANGE	ENDING BALANCE
1300-8428 IMPROVE-02-FACILITY DOC	\$45,057.69			\$45,057.69
1300-8433 IMPROVE-03-SECURITY IMPR	27,034.03			27,034.03
1300-8434 IMPROVE-04-DISINFECT PILOT	210,418.99			210,418.99
1300-8435 IMPROVE-04-STAGE-GATE	63,499.69			63,499.69
1300-8436 IMPROVE-05-I & I MONITOR	354,696.80			354,696.80
1300-8439 IMPROVE-05-ASSESSMENT	98,479.67			98,479.67
1300-8440 IMPROVE-06-COMPUTER UPGRAD	58,724.17			58,724.17
1300-8441 IMPROVE-06-PLOTTER	6,123.75			6,123.75
1300-8442 IMPROVE-06-SECURITY IMPR	153,059.21			153,059.21
1300-8443 IMPROVE-06-FUTURE PROJ DEV	46,796.15			46,796.15
1300-8447 IMPROVE-07-FUTURE PROJ DEV	67,079.59			67,079.59
1300-8448 IMPROVE-07-HYDR MODEL CONV	6,694.97			6,694.97
1300-8449 IMPROVE-07-ENG DRAWINGS	49,556.93			49,556.93
1300-8450 IMPROVE-07-ENG FILE STORAG	2,136.75			2,136.75
1300-8451 IMPROVE-07-CONSENT DECREE	428.21			428.21
1300-8719 IMPROVE-03-LAB EQUIPMENT	20,580.06			20,580.06
1300-8720 IMPROVE-03-LARGE VOL TEST	52,468.16			52,468.16
1300-8722 IMPROVE-04-LAB EQUIPMENT	19,462.82			19,462.82
1300-8723 IMPROVE-04-POLLUTION MIN	46,212.57			46,212.57
1300-8724 IMPROVE-05-LARGE VOL TEST	35,592.94			35,592.94
1300-8725 IMPROVE-05-TMDL DEVELOP	28,945.00			28,945.00
1300-8726 IMPROVE-06-LARGE VOL TEST	68,332.50			68,332.50
1300-8728 IMPROVE-07-NPDES MERCURY C	73,718.77			73,718.77
1300-8882 IMPROVE-02-SITE IMPROVE	91,108.08			91,108.08
1300-8883 IMPROVE-02-OCCUPANCY PLAN	59,982.14			59,982.14
1300-8885 IMPROVE-02-SPRINKLER PROT	28,322.64			28,322.64
1300-8889 IMPROVE-04-LIFTING BEAMS	15,170.36			15,170.36
1300-8890 IMPROVE-04-MAINT EQUIP	35,779.81			35,779.81
1300-8892 IMPROVE-04-ROOF REPLACE	128,894.57			128,894.57
1300-8893 IMPROVE-05-LIFTING BEAMS	14,602.00			14,602.00
1300-8896 IMPROVE-05-SYSTEM STUDY	25,155.53			25,155.53
1300-8900 IMPROVE-06-LIFTING BEAMS	36,012.27			36,012.27
1300-8903 IMPROVE-06-OFFICE IMPROV	16,877.67			16,877.67
1300-8904 IMPROVE-06-FIRE SUPPRESS	143,788.88			143,788.88
1300-8905 IMPROVE-06-A/P STUDY	23,890.00			23,890.00
1300-8906 IMPROVE-07-PROCESS COST ST	100,609.04			100,609.04
1300-8909 IMPROVE-07-BLDG 8 OFFICE I	93,068.93			93,068.93
1300-8910 IMPROVE-07-LIFT BEAM SAFET	17,565.21			17,565.21
1300-8911 IMPROVE-08-LIFT BEAM SAFET	20,092.78			20,092.78
1300-8912 IMPROVE-07-FIN/MAINT SOFTW	782,857.98			782,857.98
1300-9201 FLOOD-12-HERMANTOWN INTERC	296,002.43			296,002.43
1300-9202 FLOOD-12-PROCTOR INTERCEPT	185,363.22			185,363.22
1300-9203 FLOOD-12-PROCTOR METER STA	206,648.80			206,648.80
1300-9204 FLOOD-12-SCANLON INTERCEPT	3,609,953.21			3,609,953.21
1300-9205 FLOOD-12-THOMSON FORCE MAI	80,294.24			80,294.24
1300-9206 FLOOD-12-JAY COOKE FORCE M	32,000.36			32,000.36
1300-9207 FLOOD-12-JAY COOKE GRAVITY	90,160.93			90,160.93
1300-9208 FLOOD-12-SCANLON INT (SLOP	4,055,525.44			4,055,525.44
1300-9209 FLOOD-12-POLK ST RETAINING	35,825.87			35,825.87
1320-0000 IMPROVEMENTS-OTHER	114,172.62			114,172.62
1340-0000 MOTOR VEHICLES	1,359,140.17			1,359,140.17
1340-3615 MOTOR VEH-04-DISC IMPROV	51,492.67			51,492.67
1340-3702 MOTOR VEH-11-LAND APP TRAC	118,149.20			118,149.20
1340-3703 MOTOR VEH-12-FLEET REPLACE	221,501.52			221,501.52
1340-8888 MOTOR VEH-03-VEH REPLACE	30,660.34			30,660.34

WESTERN LAKE SUPERIOR SANITARY DISTRICT
BALANCE SHEET
AS OF 01/31/23

DESCRIPTION	BEGINNING BALANCE	MONTH CHANGE	Y-T-D CHANGE	ENDING BALANCE
1340-8891 MOTOR VEH-04-VEHICLE REPL	\$29,810.90			\$29,810.90
1340-8894 MOTOR VEH-05-GRIT TRAILER	46,419.73			46,419.73
1340-8895 MOTOR VEH-05-VEH REPLACE	27,229.01			27,229.01
1340-8899 MOTOR VEH-06-BIOSOLIDS SPR	37,608.42			37,608.42
1340-8902 MOTOR VEH-06-VEH REPLACE	86,529.33			86,529.33
1340-8906 MOTOR VEH-07-CONV PICKUP	39,080.85			39,080.85
1340-8907 MOTOR VEH-09-SMALL FLEET	28,884.68			28,884.68
1340-8908 MOTOR VEH-09-LAB SAMPLE VE	10,249.22			10,249.22
1340-8909 MOTOR VEH-10-BIOSOLIDS TRA	164,865.82			164,865.82
1340-8910 MOTOR VEH-10-FLEET REPLACE	66,750.75			66,750.75
1340-8911 MOTOR VEH-11-MAINTAINER	104,956.86			104,956.86
1340-8913 MOTOR VEH-13-BIOSOLIDS TRA	205,145.39			205,145.39
1340-8914 MOTOR VEH-15-BIOSOLIDS TRA	121,653.70			121,653.70
1340-8915 MOTOR VEH-15-HHW TRUCK	35,664.43			35,664.43
1340-8916 MOTOR VEH-15-FLEET REPLACE	106,664.36			106,664.36
1340-8917 MOTOR VEH-15-BIOSOLIDS TRA	116,505.57			116,505.57
1340-8918 MOTOR VEH-17-COLLECTION SY	45,264.54			45,264.54
1340-8919 MOTOR VEH-17-FLEET REPLACE	103,695.43			103,695.43
1340-8920 MOTOR VEH-18-WELD TRUCK	31,035.49			31,035.49
1340-8921 MOTOR VEH-18-BIOSOLIDS LOW	84,605.50			84,605.50
1340-8922 MOTOR VEH-18-FLEET VEHICLE	55,694.34			55,694.34
1340-8923 MOTOR VEH-19-ADMIN VEHICLE	25,223.98			25,223.98
1340-8924 MOTOR VEH-19-FORKLIFT - IN	57,948.00			57,948.00
1340-8925 MOTOR VEH-20-LAND APP TRAC	117,944.48			117,944.48
1350-0000 PROCESS CONTROL	4,731,477.91			4,731,477.91
1620-0000 ACCUM DEPREC-FURNITURE	220,204.60-	1,155.67-	1,155.67-	221,360.27-
1640-0000 ACCUM DEPREC-EQUIPMENT	23,879,953.87-	11,342.83-	11,342.83-	23,891,296.70-
1660-0000 ACCUM DEPREC-COMPUTER	3,493,812.05-	10,289.25-	10,289.25-	3,504,101.30-
1680-0000 ACCUM DEPREC-BUILDING	73,957,186.14-	9,878.17-	9,878.17-	73,967,064.31-
1700-0000 ACCUM DEPREC-IMPROVEMENTS	167,787,844.55-	779,492.33-	779,492.33-	168,567,336.88-
1740-0000 ACCUM DEPREC-MOTOR VEHICLE	3,428,595.92-	5,550.00-	5,550.00-	3,434,145.92-
1750-0000 ACCUM DEPREC-PROC CNTRL	4,731,477.91-			4,731,477.91-
1900-0000 EASEMENTS	207,148.67			207,148.67
1980-0000 DO-GERF DIF EXP & ACT ECON	26,151.00			26,151.00
1984-0000 DO-GERF CHGS IN PROP & DIF	3,504,348.00			3,504,348.00
SUB TOTAL	\$109,031,192.12	\$1,496,984.57-	\$1,496,984.57-	\$107,534,207.55
TOTAL ASSETS	\$171,688,334.16	\$1,988,421.43-	\$1,988,421.43-	\$169,699,912.73
2000-0000 ACCOUNTS PAYABLE	\$45,978.81-	\$97,090.84-	\$97,090.84-	\$143,069.65-
2010-0000 ACCRUED ACCOUNTS PAYABLE	1,663,822.60-	646,486.51	646,486.51	1,017,336.09-
2020-0000 PO RECEIPT ACCRUAL	21,193.04-	93,338.83-	93,338.83-	114,531.87-
2040-0000 ACCR SALARIES PAYABLE	310,137.01-	56,339.75-	56,339.75-	366,476.76-
2045-0000 ACCR SALARIES PAY-COMP TIM	331,305.97-	3,708.71-	3,708.71-	335,014.68-
2047-0000 ACCR SALARIES PAY-VACATION	613,962.48-	8,651.07	8,651.07	605,311.41-
2072-0000 ACCR INT PAY-WWT-DS	198,194.52-	52,815.00-	52,815.00-	251,009.52-
2170-0000 SALES TAX PAYABLE-SW	8.00-	6.64	6.64	1.36-
2185-0000 SOLID WASTE TAX PER TON	113.00-	46.14-	46.14-	159.14-
2190-0000 SOLID WASTE TAX PER YARD	398.00-	27.53-	27.53-	425.53-
2200-0000 DUE TO OTHER GOV UNITS	323,265.00-	26,940.00	26,940.00	296,325.00-
2210-0000 DUE TO OTHER GOV-DIV C	5,701,849.73-			5,701,849.73-
2225-0000 DUE TO INDUSTRIES	172,873.00-	14,406.00	14,406.00	158,467.00-
2390-0000 CONTRACTS PAYABLE-RESTRICT	1,607,518.77-	1,607,518.77	1,607,518.77	

WESTERN LAKE SUPERIOR SANITARY DISTRICT
BALANCE SHEET
AS OF 01/31/23

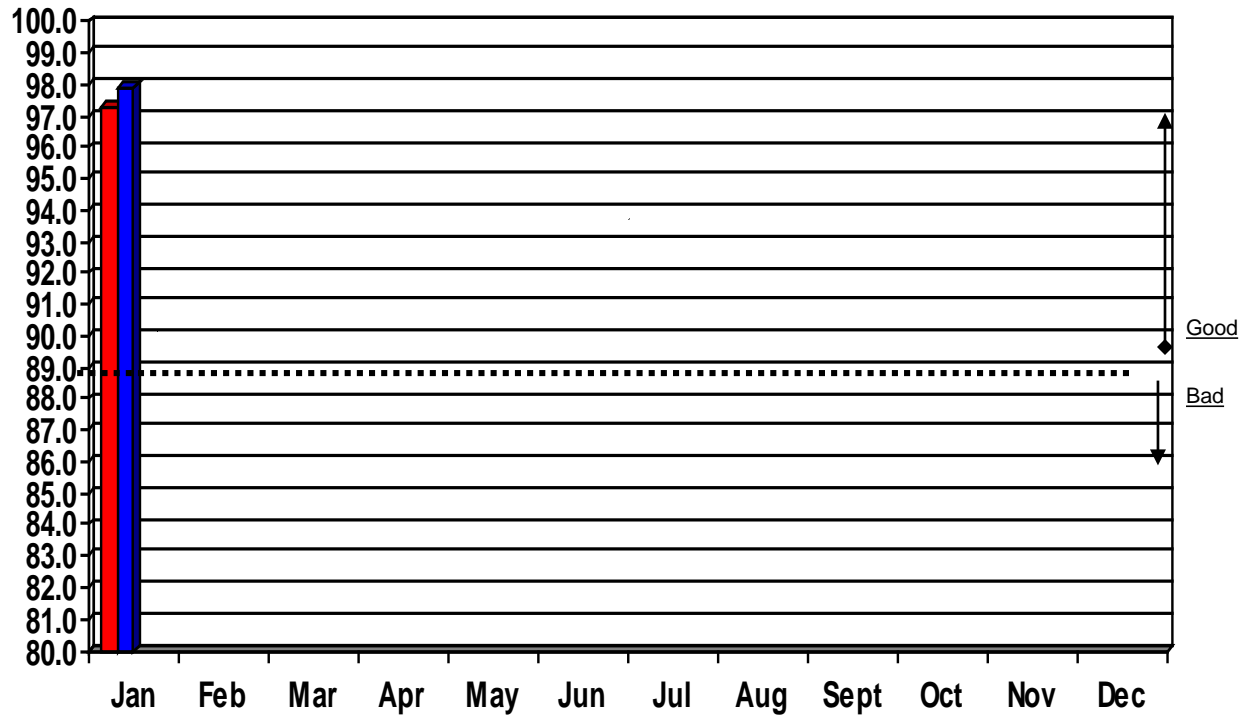
DESCRIPTION	BEGINNING BALANCE	MONTH CHANGE	Y-T-D CHANGE	ENDING BALANCE
SUB TOTAL	\$10,990,619.93-	\$2,000,642.19	\$2,000,642.19	\$8,989,977.74-
2440-0000 FICA DEDUCTIONS	\$20.46-	\$20.47	\$20.47	\$0.01
2460-0000 FICA-MEDICARE DEDUCTIONS	4.77-	4.76	4.76	0.01-
2640-0000 DENTAL	8,784.28-	880.13-	880.13-	9,664.41-
2670-0000 BCBS AWARE/VEBA	3,834.45-	2,301.68-	2,301.68-	6,136.13-
2690-0000 LIFE	146.20	246.74-	246.74-	100.54-
2695-0000 PERA LIFE	32.00	192.00	192.00	224.00
2700-0000 LONG-TERM DISABILITY		46.50-	46.50-	46.50-
2710-0000 MISCELLANEOUS	22.02-	22.02	22.02	
2740-0000 RETIREES CONTRIBUTION	195.63-	3,034.21	3,034.21	2,838.58
2750-0000 SECTION-125 DEDUCTS	12,767.14-	13,594.16	13,594.16	827.02
2770-0000 UNION DUES	4,101.67-	4,101.67	4,101.67	
2780-0000 UNITED WAY	1,028.94-	633.94	633.94	395.00-
2792-0000 DI-GERF CHGS IN PROP & DIF	4,470,938.00-			4,470,938.00-
2793-0000 DI-GERF DIF EXP & ACT ECON	25,216.00-			25,216.00-
SUB TOTAL	\$4,526,735.16-	\$18,128.18	\$18,128.18	\$4,508,606.98-
2810-0000 DUE TO OTHER GOV-NCURR	\$45,683,227.03-	\$36,878.22-	\$36,878.22-	\$45,720,105.25-
2875-0000 NET OPEB OBLIGATION	325,601.00-			325,601.00-
2876-0000 PERA LIABILITY - GERF	4,825,606.00-			4,825,606.00-
SUB TOTAL	\$50,834,434.03-	\$36,878.22-	\$36,878.22-	\$50,871,312.25-
RETAINED EARNINGS	\$105,336,527.22-	\$6,529.28	\$6,529.28	\$105,329,997.94-
TOTAL LIAB & RE	\$171,688,316.34-	\$1,988,421.43	\$1,988,421.43	\$169,699,894.91-



NPDES REPORT: JANUARY 2023

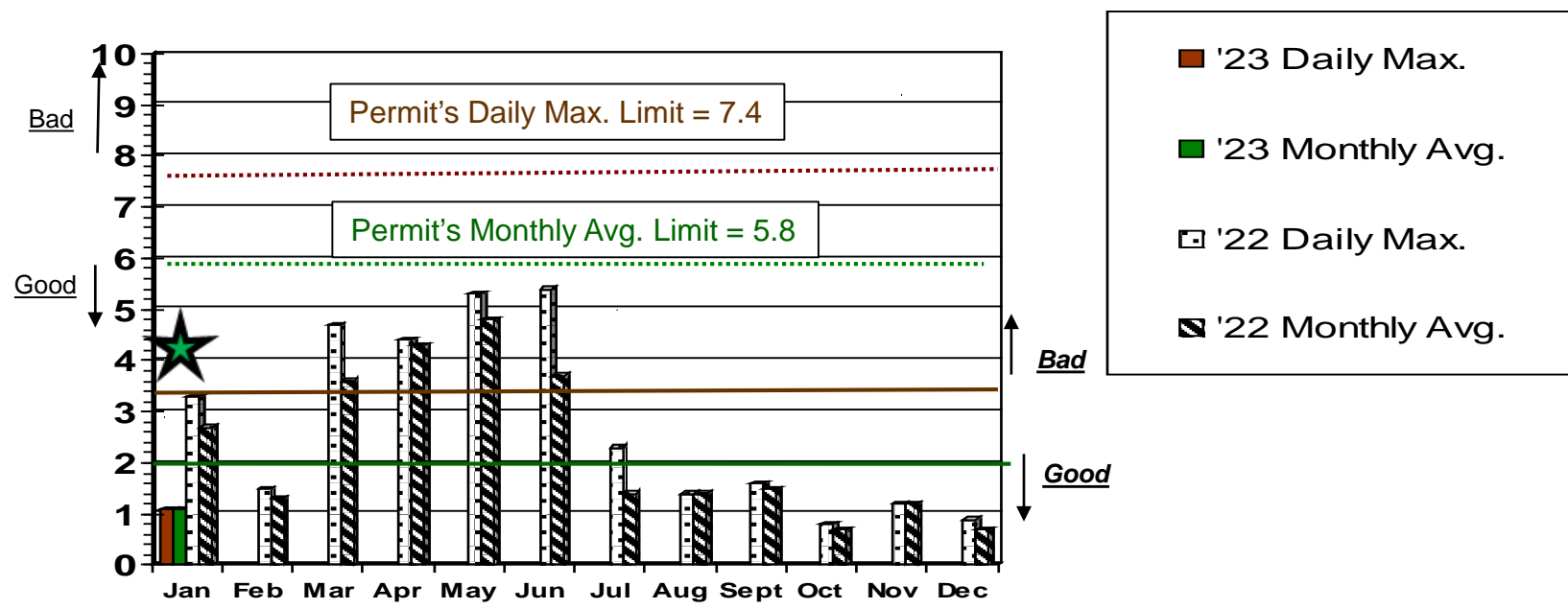
2023 Biochemical Oxygen Demand (cBOD) & Total Suspended Solids (TSS) Removals

- values are percentages -



- Monthly BOD (permitted to 85%)
- Monthly TSS (permitted to 85%)
- Annual Avg. BOD Removal to date
- Annual Avg. TSS Removal to date

2023 Daily Maximum & Monthly Average Effluent Concentrations of Total Mercury (in ppt)

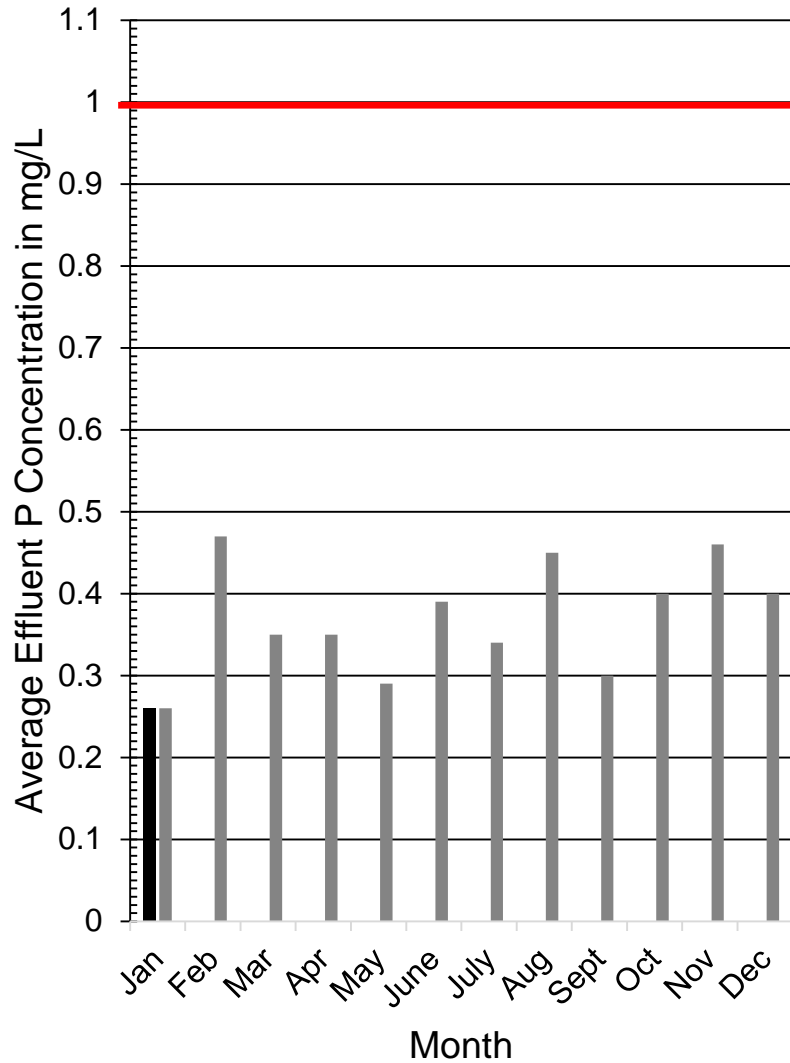


2023 Monthly Goal is ≤ 3.2 for Daily Max.
2023 Monthly Goal is ≤ 1.8 for Monthly Avg.
★ = Both Goals Made

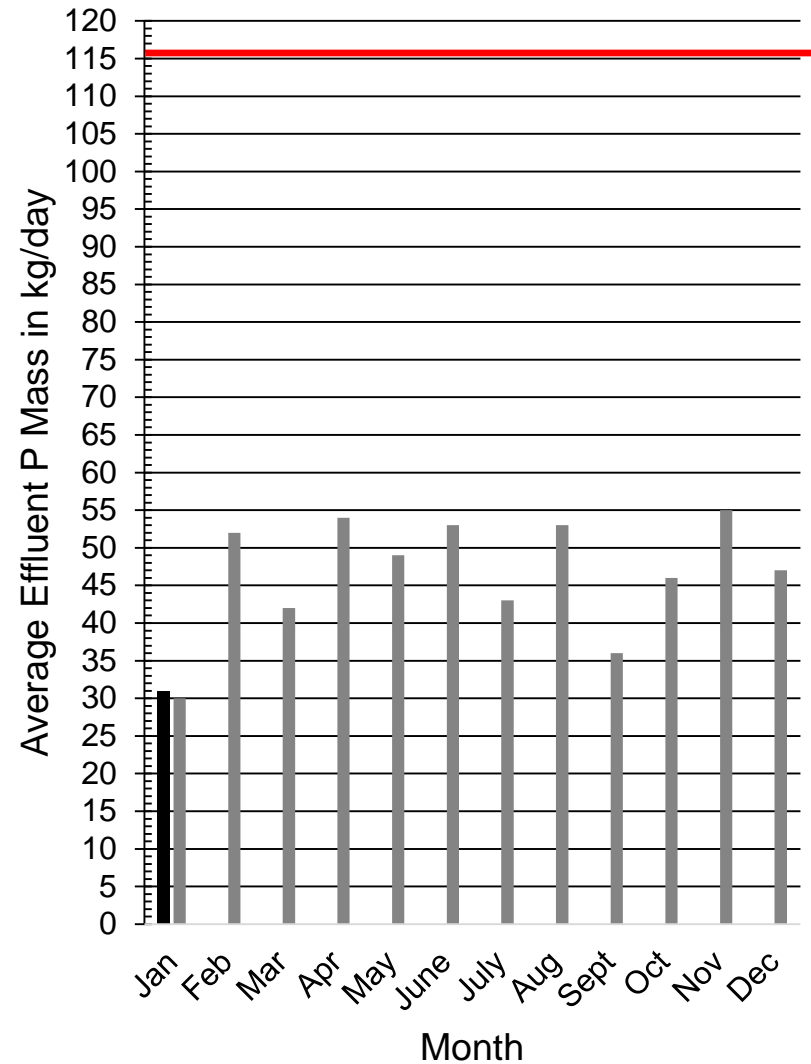
2023 Effluent Phosphorus

Previous Year in Grey

Monthly Average Concentration
LIMIT is 1.0 mg/L (ppm)



Monthly Average Mass
LIMIT is 115 kg/day



2023 Sewage Releases Reported to MPCA by WLSSD

Month	Release(s)	Location(s)	Volume (gals.) <i>-if available-</i>
January	1	Bruce Circle/Hwy 61 Esko (E008)	14,000
February			
March			
April			
May			
June			
July			
August			
September			
October			
November			
December			

Total – 1 reported by WLSSD