



Western Lake Superior Sanitary District
Application to Collect Solid Waste and Recyclables
(2024 – 2026)

The WLSSD Solid Waste Ordinance states, "No person may collect or transport mixed municipal solid waste or recyclable materials within WLSSD without first being granted a license to do so by the District" (Section 6 – Collector Licensing Provisions). The WLSSD Solid Waste Ordinance establishes standards for regulating solid waste management and was enacted pursuant to Chapters 400, 458D, and 115A, and Section 115A.554 of the Minnesota Statutes. The entire Solid Waste Ordinance is available for review at <https://wlssd.com/about-us/wastewater-solid-waste-authority/>

INSTRUCTIONS: Please read each section carefully and complete fully. **IMPORTANT:** Applications will be deemed incomplete if information is omitted, incomplete, inaccurate or does not comply with application requirements or the required fees do not accompany the application form.

Approved applications will be valid through April 30, 2026. Send completed applications and license fees to: Western Lake Superior Sanitary District, 2626 Courtland Street, Duluth, MN 55806.

Section 1: Company Information

1. Legal Corporate Name of Business: _____
2. Trade Name of Business (DBA): _____
3. Minnesota Business ID Number: _____
4. Business Address: _____
(Street) (City) (State) (ZIP)
5. Mailing Address: (if different than business address)

(Street) (City) (State) (ZIP)
6. Name/Title of Business Owner/Agent: _____
7. Email Address: _____
8. Phone Numbers: _____
(Business Phone) (Cell Phone)

Section 2: Services Provided

Check all that apply:

- | | | | |
|---|--|--|--|
| <input type="checkbox"/> Commercial MSW | <input type="checkbox"/> Residential MSW | <input type="checkbox"/> Construction/Demolition Waste | <input type="checkbox"/> Roll-off Containers |
| <input type="checkbox"/> Recycling | <input type="checkbox"/> Source Separated Organics | <input type="checkbox"/> Multi-unit Buildings | |
| <input type="checkbox"/> Other: _____ | | | |

Section 3: Recyclable Materials

Indicate the location(s) where the following recyclable materials collected will be delivered:

Aluminum:	Corrugated Cardboard:
Glass:	Mixed Paper:
Plastic:	Tin/Steel:

Section 4: Certificate of Insurance

Attach a copy of a current Certificate of Insurance signed by insurance agent covering all business operations.

- NOTE:** Section 6.2.3 of WLSSD Solid Waste Ordinance requires maintaining at a minimum Commercial General Liability insurance in the amount of \$1,000,000 combined single limit and Automobile Liability insurance in the amount of \$500,000 combined single limit.

Section 5: Commercial Vehicle Inspections

Attach a copy of current commercial vehicle inspection reports completed for **each** vehicle you have listed in this application form. Application will be incomplete if a current form is not submitted for each vehicle listed.

Section 6: Description of Vehicles

List all trucks operated by business that will be used for hauling municipal solid waste, recyclable materials, construction and demolition debris and/or food waste within the WLSSD area.

- NOTE:** Section 6.2.2 of the WLSSD Solid Waste Ordinance requires that if a vehicle is put into service during the license period, the collector shall submit the required information for the vehicle to the District not use the vehicle until the District has added it to the licensed vehicles list.

LIST OF LICENSED VEHICLES (attach additional sheet if necessary):

	Year	Make	Model	Empty vehicle weight (TARE)	Number of Axles	Weight Cap. (Cu. Yards)	License Plate Number	Truck Identification Number	Front Load, Side Load, Rear Load, Roll-off, or Semi
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									

Section 7: Calculation of License Fee

Number of Trucks _____ x \$25.00 fee per truck = _____ **Total License Fee**

- Payment of license and tipping fees can be made by check, credit card, cash or invoice by contacting Jamie Carlson at 218-740-4793 or Jamie.Carlson@wlssd.com. License fees are due at time of application.

Section 8: Application Certification

I VERIFY THAT ALL THE INFORMATION CONTAINED IN THIS APPLICATION IS CORRECT AND ACCURATE, AND THAT THE SERVICES TO BE PROVIDED BY THE BUSINESS SHALL COMPLY WITH THE WESTERN LAKE SUPERIOR SANITARY DISTRICT SOLID WASTE ORDINANCE AND ALL OTHER APPLICABLE LOCAL, COUNTY, AND STATE ORDINANCES.

Printed Name of Applicant and Title

Signature of Applicant

Date