



MINUTES
Regular Board Meeting
 Monday, April 28, 2025
 5:00 PM

Board Members Present: David Manderfeld, Jack Ezell, Jim Aird, Julene Boe, Laura Ness, Loren Lilly, Paul Thomsen, and Rob Schilling

Board Members Absent: Marcia Podratz

Staff Present: Chuck Kimball, Lacie Jurek, Cathy Remington, Tim Lundell, AJ Axtell, Brandon Kohlts, Carrie Clement, Lauri Amundson, and Marianne Bohren

Legal Present: David Oberstar, Fryberger Law Office

Chair Boe called the meeting to order at 5:00 PM.

	Page
1. Agenda Review	
2. Old Business	
3. Approval of Consent Agenda Items	
3.1 Regular Board Minutes dated March 24, 2025 March 24 Board Minutes.pdf	6 - 10
3.2 Board Member vouchers for March Voucher for March 2025.pdf	11 - 12
3.3 Payment Vouchers dated March 19, through April 22, 2025. Board Register 04-22-2025.pdf	13 - 24
3.4 Approval of Sanitary Sewer Extension - Amity Bluffs (City of Duluth) Amity Bluffs Sewer Extension City of Duluth Amity Bluffs Packet.pdf	25 - 46
The Operations and Planning Committee recommends that the Board approve this City of Duluth sanitary sewer extension.	25 - 46

Moved by: Jack Ezell
Seconded by: Jim Aird

Motion Passes

4. New Business Items for Discussion and Approval

Operations and Planning

- 4.1 Approval of Bid #1498 - Roof Rehabilitation - Building 10 47 - 48
[Approval of Bid #1498 Building 10 Roof Replacement](#) 
- The Operations and Planning Committee recommends the Board approve awarding Bid #1498 - (Roof Rehabilitation - Building 10) to A.W. Kuettel & Sons, Inc. in the amount of \$447,800, which will be funded from the approved 2025 wastewater capital budget (Project #101101).** 47 - 48


Moved by: David Manderfeld
Seconded by: Jim Aird

Motion Passes

- 4.2 Approval of Professional Services: RFP #1501 - Effluent Filtration Improvements Facility Plan 49 - 51
[Approval of RFP #1501 Effluent Filtration Improvements Facility Plan](#) 
- The Operations and Planning Committee recommends the Board approve awarding RFP #1501 to Stanley Consultants, Inc. for professional services associated with the Effluent Filtration Improvements Facility Plan in the amount of \$199,900.** 49 - 51

Moved by: Laura Ness
Seconded by: Paul Thomsen

Motion Passes

- 4.3 Approval of Resolution 25-05 Transfer of Waterline to the City of Duluth
[Resolution 25-05 Transfer of Waterline to the City of Duluth](#) 
[WLSSD Resolution 25-05 - Approving Transfer of Waterline to](#)

[City of Duluth.pdf](#) 

The Operations and Planning Committee recommends the Board approve Resolution 25-05 Transfer of the Waterline to the City of Duluth

Moved by: Jim Aird


Seconded by: Jack Ezell

Aye David Manderfeld, Jack Ezell, Jim Aird, Julene Boe, Laura Ness, Loren Lilly, Paul Thomsen, and Rob Schilling

Resolution 2505 Passes with 8 ayes and 1 absent. 8-0

4.4 Approval of Comprehensive Wastewater Plan Amendment – Urban Services Boundary Modification 52 - 63

[2025 Comprehensive Plan Amendment](#) 

[2025 Comprehensive Plan Document Amendment - Urban Service Boundary.pdf](#) 

The Committee of the Whole approved Resolution 25-07 and recommends that the Board give final approval of Resolution 25-07, amending Section 4 of the Comprehensive Wastewater Plan and modifying the Urban Services Boundary. 52 - 63

Moved by: Jim Aird

Seconded by: Paul Thomsen

Aye David Manderfeld, Jack Ezell, Jim Aird, Julene Boe, Laura Ness, Loren Lilly, Paul Thomsen, and Rob Schilling

Resolution 25-07 passes with 8 ayes and 1 absent 8-0

Finance and Personnel


4.5 Approval of Property Insurance Liability Coverage Waiver
The Finance Committee recommends that the Board approve completing the Property Insurance Liability Coverage Waiver

form by selecting DOES NOT WAIVE the statutory limits.

Moved by: Jack Ezell

Seconded by: Paul Thomsen

Motion passes

- 4.6 Resolution 25-06 -Recognizing Marianne E Bohren's Service as Executive Director 64
[Resolution 25-06-Recognizing Marianne E. Bohren's Service as Executive Director \(002\).pdf](#) 

The Board approves Resolution 25-06 recognizing Marianne E. Bohren's service as Executive Director. 64

Moved by: Jack Ezell

Seconded by: Laura Ness

Aye David Manderfeld, Jack Ezell, Jim Aird, Julene Boe, Laura Ness, Loren Lilly, Paul Thomsen, and Rob Schilling



Resolution 25-06 passes with 8 ayes and 1 absent 8-0

5. Committee Reports

- 5.1 Committee of the Whole
- 5.2 Finance
- 5.3 Operations and Planning
- 5.4 Personnel
- 5.5 Legislative
- 5.6 Board Governance
- 5.7 Board Member Comments

6. Reporting


- 6.1 Communications

- 6.2 Monthly Financials 65 - 76
Cathy Remington reported the March Financials.
[March Financials.pdf](#) 
Staff reviewed the incentive measures for the first quarter.
Discussions included Safety, health and wellness,
environmental excellence, operational excellence, and fiscal
responsibility.
- 6.3 NPDES 77 - 83
Tim Lundell reported the NPDES for March.
Tim also noted there was one release in March at the
Wrenshall Forcemain.
[2025 March NPDES Board Report.pdf](#) 
- 6.4 Executive Director

7. Legal Counsel

8. Executive Session (Staff and Public excused)

- a. Approval of Closed Executive Session for Litigation Update


Recording Secretary


Julene Boe [May 26, 2025 16:55 CDT]

Julene Boe, Board Chair


Marcia Podratz

Marcia Podratz, Board
Secretary

The meeting adjourned at 5:42 p.m.