



MINUTES

Regular Board Meeting

Monday, July 28, 2025

5:00 PM

Board Members Present: Laura Ness, Paul Thomsen, Ben Mathews, Julene Boe, Rob Schilling, Loren Lilly, Jack Ezell, and Jim Aird

Board Members Absent: Marcia Podratz

Staff Present: Chuck Kimball, Lacie Jurek, Cathy Remington, Tim Lundell, AJ Axtell, Brandon Kohlts, Carrie Clement, and Lauri Amundson

Legal Present: Dave Oberstar Fryberger Law Office

Chair Schilling called the meeting to order at 5:03 PM.

1. **Agenda Review**

2. **Old Business**

3. **Approval of Consent Agenda Items**

- 3.1 Regular Board Minutes dated June 23, 2025
[Regular Board Meeting - Jun 23 2025 - Minutes - Pdf.pdf](#)
- 3.2 Board Member vouchers for June
[June Board Vouchers.pdf](#)
- 3.3 Payment Vouchers dated June 18, through July 22, 2025.
[Board Register 7-22-2025.pdf](#)
- 3.4 **City of Duluth Sanitary Sewer Extension Permit - Fountain Gate Drive**
[Fountain Gate Drive Extension packet.pdf](#)
- 3.5 **Approval of City of Duluth Sanitary Sewer Extension Permit - Welch Place Apartments**
[Welch Place Apartments Sewer Extension Packet.pdf](#)
To approve the Consent Agenda Items

Moved by: Jack Ezell

Seconded by: Julene Boe

Resolution 25-12 passes with 8 ayes, and 1 absent.

- 4.3 [Approval of Resolution 25-13 Easement Agreement with The Ledges on Lake Superior Homeowner's Association](#) [WLSSD Resolution Approving Easement Agreement \[The Ledges - Lakewalk and future utilities\] 25-13.pdf](#)

The Operations and Planning Committee recommends that the Board approve Resolution 25-13 to enter into a permanent easement on the Lakewalk with The Ledges homeowner's association.

Moved by: Paul Thomsen

Seconded by: Jim Aird

Resolution 25-13 passes with 8 ayes, and 1 absent.

Finance

- 4.4 [Approval of Legislative Services for 2026 and 2027](#) [WLSSD Services Addendum 2026, 2027. pdf](#)

Carrie Clement talked about the contract with Faegre Drinker.

The Finance Committee recommends that the Board approve the two-year extension of the current proposal for legislative services with Faegre Drinker through calendar year 2027.



Moved by: Julene Boe

Seconded by: Jim Aird

The Motion Passes

Personnel

- 4.5 [Approval of Director of Community Relations Job Description](#) [Community Relations Director FINAL 5-23-2022.docx](#) [DCR Job Description.pdf](#)

[INSTRUMENT TECHNICIAN.docx](#)  [Instrument Technician 2.pdf](#) 

When reviewing the points assignment to the MN state job match description and the District's job description, it is recommended that the Board approve the proposed Instrument Technician job description be placed at a grade 17.

Moved by: Jim Aird

Seconded by: Paul Thomsen

The Motion Passes

5. Other

5.1 Resolution 25-14; Acknowledging Paul Thomsen (materials to be distributed at the meeting)

Carrie Clement acknowledged Paul Thomsen for his service on the Board since 2012.

It is recommended that the Board approve Resolution 25-14, acknowledging Paul Thomsen for his service on the Board from 2012 to 2025.

Moved by: Julene Boe

Seconded by: Jim Aird

Aye Jack Ezell, Jim Aird, Laura Ness, Loren Lilly, Rob Schilling, and Julene Boe

Abstain Paul Thomsen

Resolution 25-14 passes with 7 ayes, 1 abstain, and 1 absent. 6-0

6. Committee Reports

6.1 Committee of the Whole

6.2 Finance

6.3 Operations and Planning

Lauri Amundson

Recording Secretary

Rob Schilling

Rob Schilling, Board Chair

Loren Lilly

Loren Lilly, Board Secretary

The meeting adjourned at 5:41 PM.