











	Page
1. Agenda Review	
2. Old Business	
3. Approval of Consent Agenda Items	
3.1 Regular Board Minutes dated October 27, 2025 October 27, 2025 Board Meeting Minutes.pdf 	4 - 8
3.2 Board Member vouchers for October Board Voucher October.pdf 	9 - 10
3.3 Payment Vouchers dated October 22, through November 18, 2025. Board Voucher October.pdf 	11 - 12
4. New Business Items for Discussion and Approval	
Operations and Planning	
4.1 Approval of Knowlton Creek Forcemain Rehabilitation Phase 3 Project Professional Services 	13
4.2 Approval of Lakeside Interceptor Relocation Agreement with MNDOT  6925-145 (TH61) Agmt 1059500-WLSSD Agency Relocation-draft.pdf 	14 - 38
4.3 Approval of Dewatering System Improvements - Change Order #1 	39 - 40
4.4 Approval of Final Effluent Sample Building Design - Change Order #1 	41 - 42

4.5	Approval of Resolution 25-24 to apply for the MN Sea Grant Fast Track Grant.pdf 	43 - 44
-----	---	---------



Finance

4.6	Approval of Resolution 25-15; PFA Loan Agreement - Misc Forcemain Improvements Phase 2	
4.7	Approval of Resolution 25-16; PFA Loan Agreement - Carlton Pump Station Change Order	
4.8	Approval of Resolution 25-17; PFA Loan Agreement - Misc Gravity Interceptor (Lakeside)	
4.9	Approval of Resolution 25-18; PFA Loan Agreement - Secondary Clarifier	

Legislative

4.10	Approval of 2026 Legislative Priorities 2026 Legislative Priorities.pdf 	45
------	--	----

Governance

4.11	Approval of the 2026 Board Calendar (Revised) 2026 Board Calendar Revised Draft.pdf 	46
4.12	Approval of the Board Officer and Committee Assignments 2025- 2026 Board Officers and Committee Assignments.pdf 	47

5. Committee Reports

5.1	Committee of the Whole	
5.2	Finance Finance and Personnel Committee - Nov 19, 2025 - Nov 19, 2025 - Minutes - Pdf.pdf 	48
5.3	Operations and Planning Operations and Planning Committee - Nov 18 2025 - Minutes - Pdf.pdf 	49 - 51
5.4	Personnel	

5.5 Legislative 52 - 53
[Legislative & Governance Committee - Nov 20 2025 - Minutes - Public \(1\).pdf](#) 

5.6 Board Governance

5.7 Board Member Comments

6. Reporting

6.1 Communications

6.2 Monthly Financials 54 - 66
[October 2025 Financials.pdf](#) 

6.3 NPDES 67 - 75
[NPDES Report.pdf](#) 

6.4 Executive Director



Minutes
Regular Board Meeting
Monday, October 27, 2025
5:00 PM

Board Members Present: Jack Ezell, Jim Aird, Laura Ness, Loren Lilly, Marcia Podratz, Rob Schilling, Carrie Schneider, Nathan Johnson, and Ben Mathews

Staff Present: Chuck Kimball, Lacie Jurek, Cathy Remington, Tim Lundell, Brandon Kohlts, Carrie Clement, and Lauri Amundson

Legal Present: David Oberstar Fryberger Law Firm

Chair Schilling called the meeting to order at 5:00 PM.

1. Agenda Review

2. Old Business

3. Approval of Consent Agenda Items

3.1 Regular Board Minutes dated September 29, 2025
[Regular Board Meeting - Sep 29 2025 - Minutes - Pdf.pdf.pdf](#)

3.2 Board Member vouchers for September
[September Voucher.pdf](#)

3.3 Payment Vouchers dated September 24, through October 21, 2025.
[10-21-2025 Board Register.pdf](#)

Approval of Consent Agenda Items

Moved by: Marcia Podratz

Seconded by: Jim Aird

Motion passes

4. New Business Items for Discussion and Approval

Operations and Planning

4.1 [Approval of Resolution 25-23 Appointing Hearing Examiner for Appeal Hearing](#) 

[Resolution 25-23 Appointing hearing examiner for appeal hearing_solid waste citation.pdf](#) 

The Operations and Planning Committee recommends that the Board of Directors approve Resolution 25-23, appointing Jack Ezell, a member of the WLSSD Board, as the hearing examiner in this matter.

Moved by: Carrie Schneider

Seconded by: Laura Ness

Aye Jack Ezell, Jim Aird, Laura Ness, Loren Lilly, Marcia Podratz, Rob Schilling, Carrie Schneider, Nathan Johnson, and Ben Mathews

Resolution passes with 9 ayes and 0 nays. 9-0

4.2 [Approval of RFP #1504 - Resource Renew Solar Array \(Pike Lake Pump Station\)](#) 

The Operations and Planning Committee recommends that the Board approve entering into an agreement with Benson Electric for professional and construction services associated with the design and installation of a solar panel array at the Pike Lake Pump Station in the amount of \$157,700, contingent on a minimum grant award of \$72,700.

Moved by: Loren Lilly

Seconded by: Ben Mathews

Motion passes

4.3 [Approval of Effluent Filtration Improvements Project - Change Order #2](#) 

The Operations and Planning Committee recommends the Board approve issuing change order #2 to Stanley Consultants to include a project delivery methods

workshop for the Effluent Filtration Improvements, not to exceed \$10,500.

This will be funded from the existing wastewater capital budget, Effluent Filtration Improvements Project (#101142).

Moved by: Jim Aird

Seconded by: Jack Ezell

Motion Passes

4.4 [Approval of Secondary Clarifier Rehabilitation Change Order #5 - Drain Tile System](#) 

The Operations and Planning Committee recommends the Board approve awarding Change Order #5 to McGough Construction Co. in the amount of \$248,299 to be funded from the Secondary Clarifier Rehabilitation Project (#101208).

Moved by: Marcia Podratz

Seconded by: Nathan Johnson

Motion passes

Finance and Personnel

4.5 [Approval of Assistant Finance Director Job Description and Pay Grade](#) 

[Assistant Finance Director.pdf](#) 

The Personnel Committee recommends the Board approve the proposed Assistant Finance Director job description be placed at a grade 8 on the supervisory/confidential pay scale.

Moved by: Jim Aird

Seconded by: Ben Mathews

Motion passes

4.6 [Approval of HVAC/R Technician Job Description and Pay](#)

[grade](#) 

[HVAC R Technician Hay Factor Chart.doc](#)  [HVACR Job Description_Final old.docx](#)  [HVAC Tech Final.pdf](#) 

When reviewing the points assignment to the MN state job match description and the District’s job description, it is recommended that the Board approve the proposed HVAC/R Technician job description be placed at a grade 17.

Moved by: Laura Ness

Seconded by: Jack Ezell

Motion passes

5. Committee Reports

5.1 Committee of the Whole

[Committee of the Whole - Sep 29, 2025 - Minutes .pdf](#) 

5.2 Finance

5.3 Operations and Planning

5.4 Personnel

5.5 Legislative

5.6 Board Governance

5.7 Board Member Comments

6. Reporting

6.1 Communications

Carrie Clement reviewed the communications for September.

6.2 Monthly Financials

Cathy Remington reviewed the financials for September, including an update on the third-quarter gainshare results.

[Financial Statements.pdf](#) 

6.3 NPDES

Tim Lundell presented the NPDES report for September, noting a small release that occurred at a manhole at Division E Circle Hwy. 61 .

[NPDES Report.pdf](#) 

Recording Secretary

Board Secretary, Loren Lilly

Board Chair, Rob Schilling

The meeting adjourned at 5:36 p.m.

WLSSD VOUCHER

BOARD MEMBER'S PER DIEM & EXPENSE CLAIM

TO: WLSSD BOARD

Approval for the following claims is hereby requested for per diem compensation and expenses as follows:

(Authority: Minnesota 1971 Laws, Chapter 478, Section 3, Sub 9):

Jim Aird

10/21/25 Operations and Planning	\$50.00
10/27/25 Board Meeting	\$50.00

Committee Meeting Mileage:	1.0	@	16.0 miles =	16.00	miles @	0.700	/mile	\$11.20
Board Meeting Mileage:	1.0	@	16.0 miles =	16.00	miles @	0.700	/mile	\$11.20
TOTAL CLAIM								\$122.40

Jack Ezell

10/21/25 Operations and Planning	\$50.00
10/22/25 Finance and Personnel	\$50.00
10/27/25 Board Meeting	\$50.00

Committee Meeting Mileage:	2	@	52.0 miles =	104.00	miles @	0.700	/mile	\$72.80
Board Meeting Mileage:	1	@	52.0 miles =	52.00	miles @	0.700	/mile	\$36.40
TOTAL CLAIM								\$259.20

Nathan Johnson

10/21/25 Operations and Planning	\$50.00
10/22/25 Finance and Personnel	\$50.00
10/27/25 Board Meeting	\$50.00

Committee Meeting Mileage:	2.0	@	12.0 miles =	24.00	miles @	0.700	/mile	\$16.80
Board Meeting Mileage:	1.0	@	14.0 miles =	14.00	miles @	0.700	/mile	\$9.80
TOTAL CLAIM								\$176.60

Loren Lilly

10/27/25 Board Meeting	\$50.00
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Committee Meeting Mileage:		@	42.0 miles =	0.00	miles @	0.700	/mile	\$0.00
Board Meeting Mileage:	1.0	@	42.0 miles =	42.00	miles @	0.700	/mile	\$29.40
TOTAL CLAIM								\$79.40

Ben Mathews

10/21/25 Operations and Planning	\$50.00
10/27/25 Board Meeting	\$50.00

Committee Meeting Mileage:	1.0 @	32.0 miles =	32.00	miles @	0.700 /mile	\$22.40
Board Meeting Mileage:	1.0 @	28.0 miles =	28.00	miles @	0.700 /mile	\$19.60
TOTAL CLAIM						\$142.00

Laura Ness

10/27/25 Board Meeting	\$50.00
------------------------	---------

Committee Meeting Mileage:	@	9.8 miles =	0.00	miles @	0.700 /mile	\$0.00
Board Meeting Mileage:	1.0 @	9.8 miles =	9.80	miles @	0.700 /mile	\$6.86
TOTAL CLAIM						\$56.86

Marcia Podratz

10/22/25 Finance and Personnel	\$50.00
10/27/25 Board Meeting	\$50.00

Committee Meeting Mileage:	1.0 @	12.6 miles =	12.60	miles @	0.700 /mile	\$8.82
Board Meeting Mileage:	1.0 @	12.6 miles =	12.60	miles @	0.700 /mile	\$8.82
TOTAL CLAIM						\$117.64

Rob Schilling

Board Chair's Additional Compensation	\$100.00
10/21/25 Operations and Planning	\$50.00
10/22/25 Finance and Personnel	\$50.00
10/27/25 Board Meeting	\$50.00

Committee Meeting Mileage:	2.0 @	38.0 miles =	76.00	miles @	0.700 /mile	\$53.20
Board Meeting Mileage:	1.0 @	31.0 miles =	31.00	miles @	0.700 /mile	\$21.70
TOTAL CLAIM						\$324.90

Carrie Schneider

10/21/25 Operations and Planning	\$50.00
10/22/25 Finance and Personnel	\$50.00
10/27/25 Board Meeting	\$50.00

Committee Meeting Mileage:	2.0 @	6.0 miles =	12.00	miles @	0.700 /mile	\$8.40
Board Meeting Mileage:	1.0 @	8.0 miles =	8.00	miles @	0.700 /mile	\$5.60
TOTAL CLAIM						\$164.00

Total Board Vouchers for Month	\$1,443.00
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WLSSD VOUCHER

BOARD MEMBER'S PER DIEM & EXPENSE CLAIM

TO: WLSSD BOARD

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(Authority: Minnesota 1971 Laws, Chapter 478, Section 3, Sub 9):

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TOTAL CLAIM							\$122.40

Jack Ezell

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10/22/25 Finance and Personnel	\$50.00
10/27/25 Board Meeting	\$50.00

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Board Meeting Mileage:	1	@	52.0 miles =	52.00	miles @	0.700 /mile	\$36.40
TOTAL CLAIM							\$259.20

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10/22/25 Finance and Personnel	\$50.00
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Board Meeting Mileage:	1.0	@	14.0 miles =	14.00	miles @	0.700 /mile	\$9.80
TOTAL CLAIM							\$176.60

Loren Lilly

10/27/25 Board Meeting	\$50.00
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Committee Meeting Mileage:		@	42.0 miles =	0.00	miles @	0.700 /mile	\$0.00
Board Meeting Mileage:	1.0	@	42.0 miles =	42.00	miles @	0.700 /mile	\$29.40
TOTAL CLAIM							\$79.40

Ben Mathews

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10/27/25 Board Meeting	\$50.00

Committee Meeting Mileage:	1.0 @	32.0 miles =	32.00	miles @	0.700 /mile	\$22.40
Board Meeting Mileage:	1.0 @	28.0 miles =	28.00	miles @	0.700 /mile	\$19.60
TOTAL CLAIM						\$142.00

Laura Ness

10/27/25 Board Meeting	\$50.00
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Committee Meeting Mileage:	@	9.8 miles =	0.00	miles @	0.700 /mile	\$0.00
Board Meeting Mileage:	1.0 @	9.8 miles =	9.80	miles @	0.700 /mile	\$6.86
TOTAL CLAIM						\$56.86

Marcia Podratz

10/22/25 Finance and Personnel	\$50.00
10/27/25 Board Meeting	\$50.00

Committee Meeting Mileage:	1.0 @	12.6 miles =	12.60	miles @	0.700 /mile	\$8.82
Board Meeting Mileage:	1.0 @	12.6 miles =	12.60	miles @	0.700 /mile	\$8.82
TOTAL CLAIM						\$117.64

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TOTAL CLAIM						\$324.90

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10/22/25 Finance and Personnel	\$50.00
10/27/25 Board Meeting	\$50.00

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Board Meeting Mileage:	1.0 @	8.0 miles =	8.00	miles @	0.700 /mile	\$5.60
TOTAL CLAIM						\$164.00

Total Board Vouchers for Month	\$1,443.00
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Memo

To: Board of Directors
From: Operations and Planning Committee
Date: 11/24/2025
Subject: Approval of Professional Services - Knowlton Creek Forcemain Phase 3

Project Background

For the last several years the District has been systematically rehabilitating air release vaults (ARV) along the Knowlton Creek Forcemain. As of the fall 2025, rehabilitations have been completed of ARV C001, C002, C009, and C010. There are five more ARV requiring rehabilitation. Previous rehabilitation projects have been designed by the CDM Smith engineering firm. The next two priority ARV to be rehabilitated are C004 and C005.

Budget and Schedule

CDM Smith has provided a professional services proposal for engineering design and bidding assistance for the rehabilitation of ARV C004 and C005 in the amount of \$163,000. Project design and bidding documents will be completed in 2026 with construction scheduled to occur in 2027.

Recommendation

The Operations and Planning Committee recommends that the Board approve a professional services agreement with CDM Smith for the Knowlton Creek Forcemain Rehabilitation Phase 3 project in the amount of \$163,000. This project is funded from the approved 2026 wastewater capital budget - Knowlton Creek Forcemain Rehabilitation Project (#101270).

Memo

To: Board of Directors
From: Operations and Planning Committee
Date: 11/24/2025
Subject: Approval of Lakeside Interceptor Relocation Agreement with MNDOT

Project Background

In 2026 and 2027 the Minnesota Department of Transportation (MNDOT) intends to reconstruct London Road from 26th Avenue East to 60th Avenue East. Part of this work will include the construction of a roundabout at 40th Avenue East. Construction of this roundabout will involve the relocation of the District's Lakeside Interceptor for several hundred feet. Staff have been working with SEH, Inc. to design this relocation as a part of the current Lakeside Interceptor Rehabilitation Project contract.

MNDOT is prepared to release this project for contractor bids, and the Lakeside Interceptor relocation work is included in the project. In order to move forward with the project, the District will need to enter into a relocation agreement with MNDOT.

Budget and Schedule

The estimated cost of the relocation work is \$641,918.14 to be paid directly to MNDOT. This work will be done under the MNDOT contract with the selected contractor. The approved 2026 wastewater capital budget includes a line item for Lakeside Interceptor Realignment (MnDOT Project) in the amount of \$825,000. Construction will take place throughout 2026 and 2027.

Recommendation

The Operations and Planning Committee recommends the Board approve entering into the relocation agreement with MNDOT and approve payment of \$641,918.14. This project is funded from the approved 2026 wastewater capital budget - Lakeside Interceptor Rehabilitation Project (#101267).

Prepared by the
Utility Agreements and Permits Unit
(Receivable)
(\$641,918.14)

S.P. 6925-145 (T.H. 61)
Location: Roundabout on (London Rd.) &
40th Ave E
Utility Owner: Western Lake Superior
Sanitary District
MnDOT Agreement Number 1059500

AGENCY RELOCATION AGREEMENT

This Agreement Number 1059500 (Agreement) is between the State of Minnesota (State), acting through its Commissioner of Transportation and Western Lake Superior Sanitary District, including its agents, contractors, and subcontractors (Utility Owner). This Agreement outlines the separate responsibilities of the State and the Utility Owner as part of a construction project.

RECITALS

The State plans to let a contract to construct State Project Number 6925-145 (Project) on Trunk Highway Number 61. The Project is located at the Roundabout on (London Rd.) & 40th Ave E.

The Utility Owner owns and operates Sanitary Sewers, their fixtures, and related equipment (Facilities) that are located on property where the State will construct the Project.

The Project will require the relocation and adjustment of the Utility Owner's Facilities. If the Utility Owner relocated the Facilities or let a separate contract to relocate them, that relocation work would interfere with the Project. The Utility Owner has requested that the State perform the relocation work as part of the Project. Including the Utility Owner's relocation work in the State's Construction contract may eliminate duplication of services, facilitate activity coordination, simplify supervision, and expedite Project construction.

Pursuant to Minnesota Statutes, section 161.46, subdivision 5, the Utility Owner appoints the State as its agent to construct the relocation work as part of the Project and the State may relocate the Facilities as part of the Project on the trunk highway system.

State law requires a written agreement between the State and the Utility Owner that describes their separate responsibilities.

AGREEMENT

I. Term/Termination

- A. *Effective Date:* This Agreement is effective on the date the State obtains all signatures required by Minnesota Statutes, section 16C.05, subdivision 2.
- B. *Commencement of Work:* Upon notice of Agreement approval, the Utility Owner must promptly provide the State (and the State's Contractor (Contractor)) with any information necessary to commence and successfully prosecute the utility work according to the terms of the Notice and Order and a work schedule the State's Project Engineer (Project Engineer) approves.
- C. *Expiration Date:* This Agreement will expire on the date that all obligations, excluding the Utility Owner's ongoing maintenance obligations, have been satisfactorily fulfilled.
- D. *Termination by the State:* The State may terminate this Agreement at any time, with or without cause, on 30 calendar days' written notice to the Utility Owner. Upon termination, the State will be entitled to payment, on a pro rata basis, for satisfactorily performed services. The termination of this Agreement does not relieve the Utility Owner of its obligations under the Notice and Order.
- E. *Survival of Terms:* The following articles survive this Agreement's expiration or termination: (III) Utility Owner's Ongoing Maintenance Requirements; (V) Indemnification; and (VII) Governing Terms.

II. Description of Work Procedures

- A. *Plans:* The Utility Owner will provide relocation plans. These plans, which are attached to this Agreement as Exhibit A, indicate the present and proposed locations of the Facilities.
 - 1. If any changes to the plans or character of the work become necessary, the State and the Utility Owner must agree to the changes before the State makes (or directs the Contractor to make) them. If these changes require an amendment or supplement to this Agreement, the parties will negotiate such amendment or supplement in good faith, and the State is not obligated to commence such changes until such amendment or supplement is fully executed. The State will enter into such supplemental agreements with its Contractor as the State deems necessary to implement such changes.

2. The Utility Owner authorizes the Project Engineer to make any minor field changes and adjustments to the plans, specifications, and special provisions as the State deems necessary for efficient Project construction. The Utility Owner authorizes the State, on its behalf, to enter into supplemental agreements with the Contractor as necessary to implement these changes.

B. *State's Responsibilities*

1. The State will:
 - a. Advertise the Project for bids; and
 - b. Award a construction contract for the Project. This Project will include the relocation work.
2. The Project Engineer will supervise and direct the Project, including the relocation work, but the Utility Owner may inspect the work periodically. If the Utility Owner finds that any completed relocation work is defective, it must inform the Project Engineer of these defects in writing; however, any recommendations the Utility Owner makes are not binding to the State. The State has the exclusive right to determine whether the Contractor has performed the work according to the plans, specifications, and special provisions.
3. The Project Engineer and the Utility Owner will perform a final inspection of the work. Once the State has accepted the relocation work, the Project Engineer will inform the Utility Owner in writing, and the Utility Owner will assume ownership of the Facilities.

C. *Deletion of Work:* If the Utility Owner decides to delete the relocation work from the Project, the Utility Owner will:

1. Pay the State the design engineering cost in Article IV.B.3;
2. Be subject to the Notice and Order and remove and/or relocate the Facilities; and
3. Defend (at its own expense and to the extent Minnesota's Attorney General permits) indemnify, save, and hold the State and all of its agents and employees harmless of and from all claims, demands, actions, or causes of action that deleting the relocation work causes. This obligation to indemnify extends to any attorney's fees.

- D. *Risk*: Risk of loss of partial or complete relocation work will be on the Contractor or the Utility Owner as the current *Standard Specifications for Construction* set forth.

III. Utility Owner's Ongoing Maintenance Requirements

- A. No more than 90 calendar days after receiving as-built plans for the relocation from the State, the Utility Owner must submit one copy of the State's Application for Utility Accommodation on Trunk Highway Right of Way, Form 2525 (Permit), including two copies of "as-built" sketches, for all Facilities within the State's trunk highway right of way to the Utilities Engineer.
- B. Once construction is complete, the Utility Owner must maintain the Facilities at its own expense. The Utility Owner must follow the terms of the Permit when it performs any maintenance work.
- C. The Utility Owner may open and disturb the trunk highway right of way without a permit in the case of an emergency that is dangerous to the public and requires immediate attention. Upon learning of the emergency, the Utility Owner must immediately notify the State Patrol. The Utility Owner must take all necessary and reasonable safety measures to protect the public and must cooperate fully with the State Patrol. In this event, the Utility Owner must request a permit from the proper authority no later than the working day after it begins working in the right of way.

IV. Payment

- A. The State will determine the cost of the relocation on a contract-unit-price basis. The Utility Owner authorizes the State to pay the Contractor directly for the relocation work. As Exhibit B shows, the estimated cost of the Utility Owner's relocation work is \$641,918.14.
- B. The Utility Owner agrees to pay the State the total cost it incurs to relocate the Facilities. The total cost will include:
 - 1. The construction cost, which consists of all of the Contractor's bid item costs to satisfactorily relocate the Facilities according to the plans, specifications, and special provisions;
 - 2. The construction engineering cost, which is equal to 8 percent of the construction cost; and
 - 3. The design engineering cost, which is equal to 2.0 percent of the construction cost.

- C. After acceptance of the bids, the State will notify the Utility Owner of the total cost by providing a written cost schedule.
 - 1. The Utility Owner must accept or reject the total cost no more than 10 calendar days after receiving the cost schedule. If the Utility Owner does not provide this notification after 10 days, the State will consider the lack of response to be the Utility Owner's acceptance of the total cost and the State will proceed with the work.
 - 2. If the Utility Owner chooses to delete its work from the State's contract, it must still pay the State the design engineering cost specified in Article IV.A. The Utility Owner will be obligated to remove or relocate its Facilities according to the terms of the Notice and Order.
- D. The State will issue the Utility Owner an invoice for the amount specified in the cost schedule. Pursuant to Minnesota Statutes, section 161.46, subdivision 5, the Utility Owner will promptly reimburse the State for the relocation costs.
- E. After the Contractor has completed the work required under its contract and the State has accepted the work, the State will prepare a final computation of the amount due from the Utility Owner.
 - 1. If the final total amount is greater than the amount the State has already received from the Utility Owner, the Utility Owner must promptly pay the difference, without interest, to the State.
 - 2. If the final total amount is less than the amount the State has already received from the Utility Owner, the State must pay the difference without interest, to the Utility Owner.
- F. The final total cost constitutes payment in full for all relocation work according to this Agreement. This amount also constitutes payment in full for any and all damages, claims, or causes of action of any kind or nature that the Utility Owner may have relating to the relocation of the Facilities.

V. Indemnification

- A. The Utility Owner will defend (at its own expense and to the extent Minnesota's Attorney General allows), indemnify, save, and hold the State and all of its agents and employees harmless of and from all claims, demands, actions, or causes of action arising from the Utility Owner's acts and omissions and from the State's (and its

Contractor's) use of plans, designs, shop drawings, specifications, and special provisions prepared, reviewed, or approved by the Utility Owner. This indemnity obligation extends to any attorney's fees the State incurs in seeking to enforce this obligation, and in defending against any claims covered by this indemnity clause.

- B. The Utility Owner does not waive any defense or immunity of third parties. The Utility Owner, in defending any action on behalf of the State, will be entitled to assert every defense or immunity that the State could assert on its own behalf.

VI. Nondiscrimination

Minnesota Statutes, section 181.59 and any applicable local ordinances pertaining to civil rights and nondiscrimination are considered part of this Agreement.

VII. Governing Terms

- A. *Data Practices:* All parties must comply with the Minnesota Government Data Practices Act (Minnesota Statutes, chapter 13) as it applies to any data that a party to this Agreement receives, collects, stores, or disseminates under it. The Act provides civil liability for failure to comply with its requirements.
- B. *Applicable Law:* Minnesota law governs the validity, interpretation, and enforcement of this Agreement. Venue for all legal proceedings arising out of this Agreement or its breach must be in Ramsey County, Minnesota.
- C. *Waiver:* If a party fails to enforce any provision of this Agreement, that failure does not waive the provision or the party's right to subsequently enforce the provision or any subsequent breach of that provision.
- D. *Merger:* This Agreement contains all negotiations and agreements between the State and the Utility Owner with respect to the subject matter it contains. No prior understanding regarding this Agreement, whether written or oral, may be used to bind either party.
- E. *Assignment:* The Utility Owner may neither assign nor transfer any rights or obligations under this Agreement without the State's consent and a fully executed assignment agreement. To be valid, the assignment agreement must be signed and approved by the same parties who signed and approved this Agreement, or their successors in office.

- F. *Amendments:* Any amendment to this Agreement must be in writing. An amendment will not be effective until the same parties who signed and approved this Agreement, or their successors in office, sign and approve the amendment.
- G. *Incorporation of Exhibits:* All exhibits attached to this Agreement are incorporated into this Agreement.

The remainder of this page was left blank intentionally.

IN TESTIMONY WHEREOF, the parties have executed this Agreement by their duly authorized officers.

WESTERN LAKE SUPERIOR SANITARY DISTRICT

By: _____

Its: _____

Date: _____

And
By: _____

Its: _____

Date: _____

**STATE OF MINNESOTA
DEPARTMENT OF TRANSPORTATION**

Department of Transportation

Recommended for Approval:

Approved:

By: _____
District Engineer

By: _____
Director, Office of Land Management

Date: _____

Date: _____

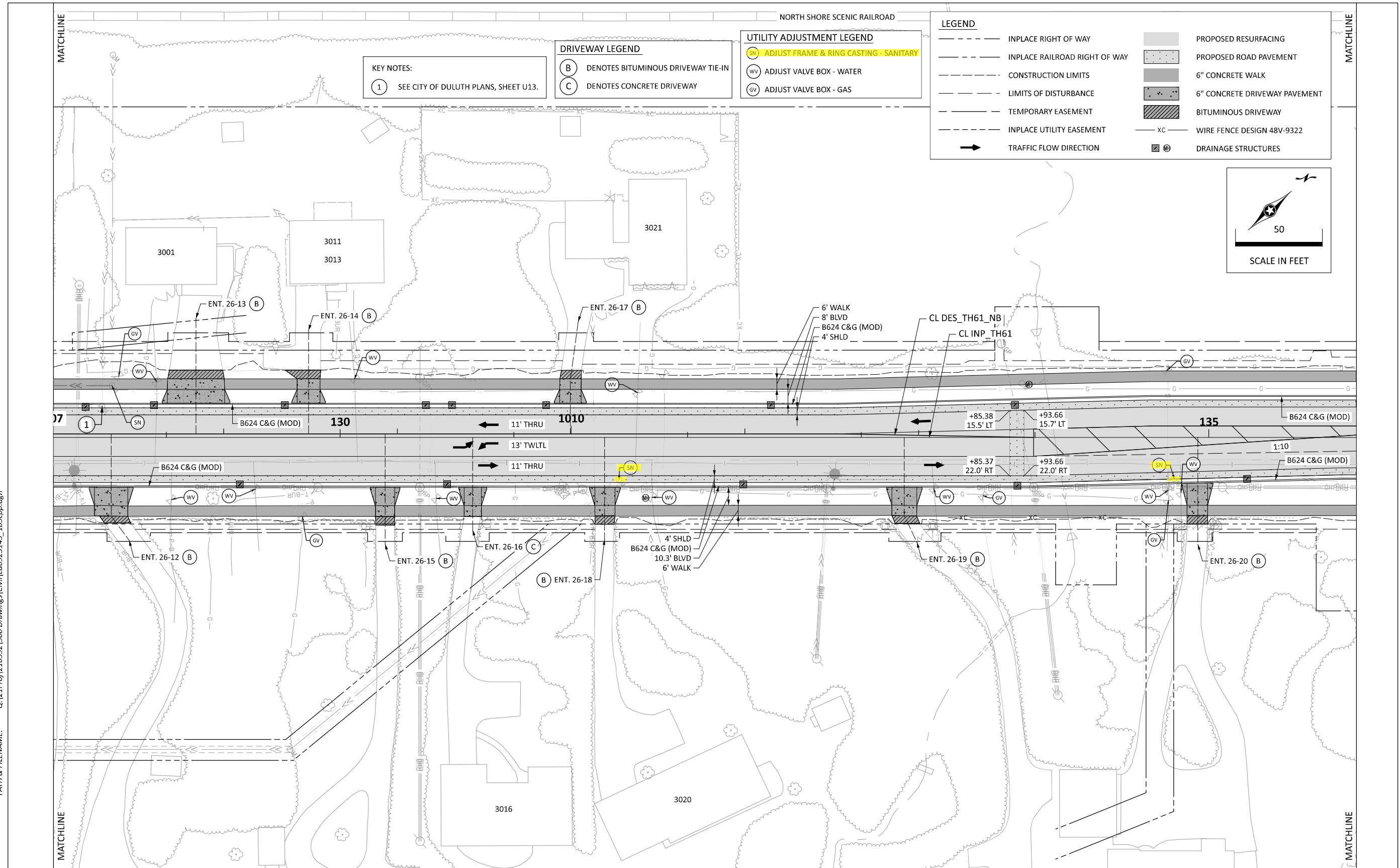
Department of Administration

By: _____

Date: _____

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PLOTTED/REVISED: 30-JUL-2025 11:38
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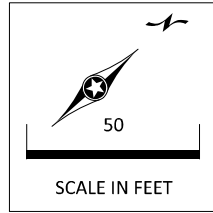
KEY NOTES:
① SEE CITY OF DULUTH PLANS, SHEET U13.

DRIVEWAY LEGEND
 (B) DENOTES BITUMINOUS DRIVEWAY TIE-IN
 (C) DENOTES CONCRETE DRIVEWAY

UTILITY ADJUSTMENT LEGEND
 (SN) ADJUST FRAME & RING CASTING - SANITARY
 (WV) ADJUST VALVE BOX - WATER
 (GV) ADJUST VALVE BOX - GAS

LEGEND

---	INPLACE RIGHT OF WAY	[Pattern]	PROPOSED RESURFACING
---	INPLACE RAILROAD RIGHT OF WAY	[Pattern]	PROPOSED ROAD PAVEMENT
---	CONSTRUCTION LIMITS	[Pattern]	6" CONCRETE WALK
---	LIMITS OF DISTURBANCE	[Pattern]	6" CONCRETE DRIVEWAY PAVEMENT
---	TEMPORARY EASEMENT	[Pattern]	BITUMINOUS DRIVEWAY
---	INPLACE UTILITY EASEMENT	XC	WIRE FENCE DESIGN 48V-9322
→	TRAFFIC FLOW DIRECTION	[Symbol]	DRAINAGE STRUCTURES



NO	DATE	BY	CKD	APPR	REVISION



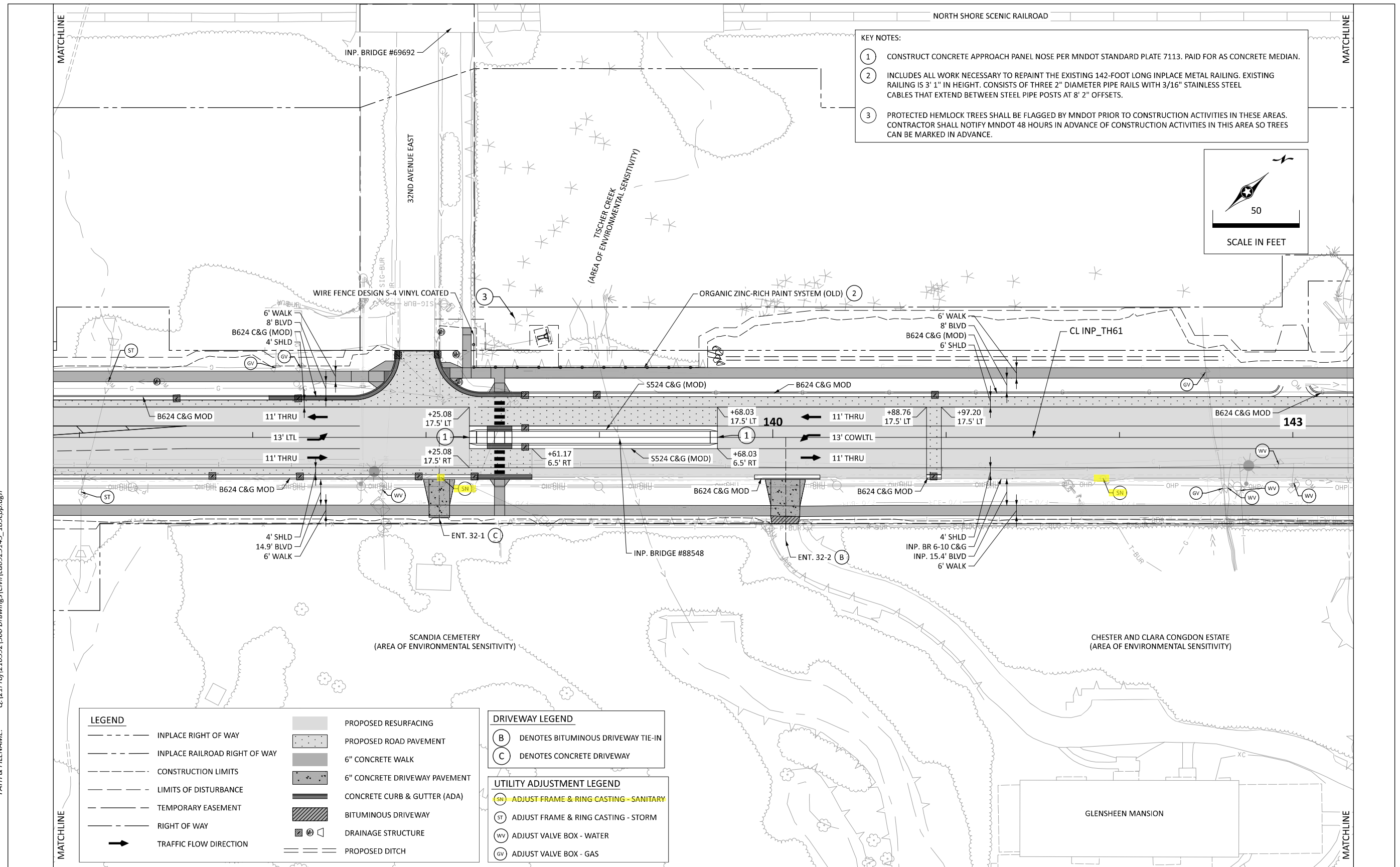
I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.
 Print Name: **MATHEW J. SETTERGREN** License # **52169**
 Date: **30-JUL-2025**

DRAWN BY: **TMP**
 DESIGNED BY: **MJS**
 CHECKED BY: **MJS**

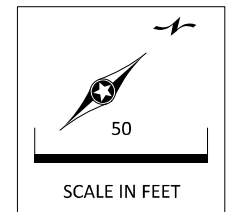
CONSTRUCTION PLANS

S.P. 118-166-004 S.P. 118-191-003 S.P. 118-193-003	STATE PROJ. NO. 6925-145 (T.H. 61)	SHEET NO. 182 TOTAL SHEETS 401
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PLOT NAME: cdf6925145_185cpp
PATH & FILENAME: C:\21\Proj\210592\500 Drawings\Civil\cd6925145_185cpp.dgn
30-JUL-2025 15:19
PLOTTED/REVISED:



- KEY NOTES:**
- 1 CONSTRUCT CONCRETE APPROACH PANEL NOSE PER MNDOT STANDARD PLATE 7113. PAID FOR AS CONCRETE MEDIAN.
 - 2 INCLUDES ALL WORK NECESSARY TO REPAINT THE EXISTING 142-FOOT LONG INPLACE METAL RAILING. EXISTING RAILING IS 3' 1" IN HEIGHT. CONSISTS OF THREE 2" DIAMETER PIPE RAILS WITH 3/16" STAINLESS STEEL CABLES THAT EXTEND BETWEEN STEEL PIPE POSTS AT 8' 2" OFFSETS.
 - 3 PROTECTED HEMLOCK TREES SHALL BE FLAGGED BY MNDOT PRIOR TO CONSTRUCTION ACTIVITIES IN THESE AREAS. CONTRACTOR SHALL NOTIFY MNDOT 48 HOURS IN ADVANCE OF CONSTRUCTION ACTIVITIES IN THIS AREA SO TREES CAN BE MARKED IN ADVANCE.



LEGEND	
	INPLACE RIGHT OF WAY
	INPLACE RAILROAD RIGHT OF WAY
	CONSTRUCTION LIMITS
	LIMITS OF DISTURBANCE
	TEMPORARY EASEMENT
	RIGHT OF WAY
	TRAFFIC FLOW DIRECTION
	PROPOSED RESURFACING
	PROPOSED ROAD PAVEMENT
	6" CONCRETE WALK
	6" CONCRETE DRIVEWAY PAVEMENT
	CONCRETE CURB & GUTTER (ADA)
	BITUMINOUS DRIVEWAY
	DRAINAGE STRUCTURE
	PROPOSED DITCH

DRIVEWAY LEGEND	
	DENOTES BITUMINOUS DRIVEWAY TIE-IN
	DENOTES CONCRETE DRIVEWAY

UTILITY ADJUSTMENT LEGEND	
	ADJUST FRAME & RING CASTING - SANITARY
	ADJUST FRAME & RING CASTING - STORM
	ADJUST VALVE BOX - WATER
	ADJUST VALVE BOX - GAS

NO	DATE	BY	CKD	APPR	REVISION



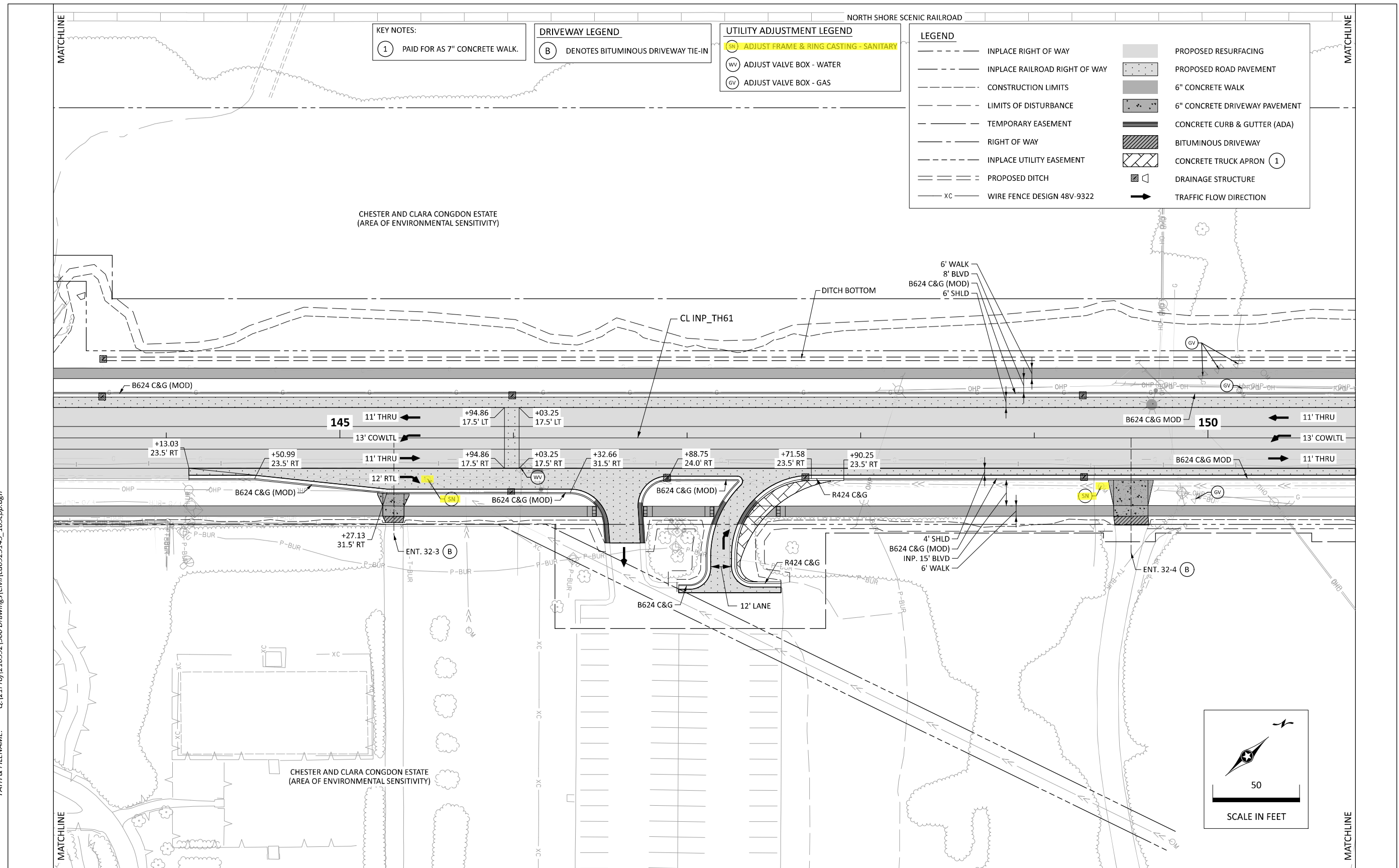
I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.
Print Name: **MATTHEW J. SETTERGREN** License # **52169**
Date: **30-JUL-2025**

DRAWN BY: **TMP**
DESIGNED BY: **MJS**
CHECKED BY: **MJS**

CONSTRUCTION PLANS

S.P. 118-166-004 S.P. 118-191-003 S.P. 118-193-003	STATE PROJ. NO. 6925-145 (T.H. 61)	SHEET NO. 183 TOTAL SHEETS 401
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PLOT NAME: cdf6925145_185cpp
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 PLOTTED/REVISED: 31-JUL-2025 15:00



NO	DATE	BY	CKD	APPR	REVISION



I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.
 Print Name: **MATHEW J. SETTERGREN** License # **52169**
 Date: **31-JUL-2025**

DRAWN BY: **TMP**
 DESIGNED BY: **MJS**
 CHECKED BY: **MJS**

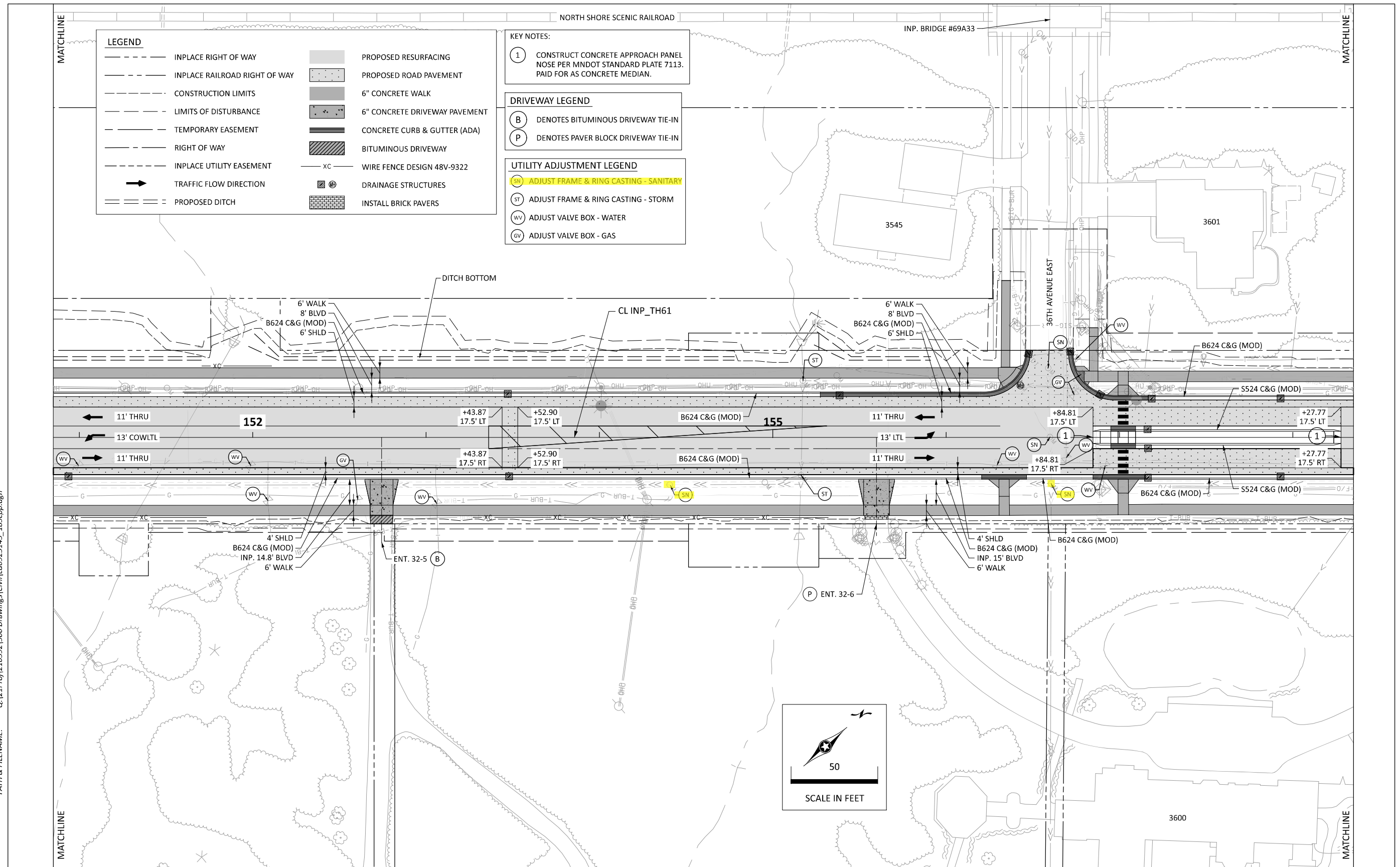
CONSTRUCTION PLANS

S.P. 118-166-004
 S.P. 118-191-003
 S.P. 118-193-003

STATE PROJ. NO. **6925-145**
 (T.H. 61)

SHEET NO. **184**
 TOTAL SHEETS **401**

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 PLOTTED/REVISED: 30-JUL-2025 11:38



LEGEND	
---	INPLACE RIGHT OF WAY
- - -	INPLACE RAILROAD RIGHT OF WAY
- - -	CONSTRUCTION LIMITS
- - -	LIMITS OF DISTURBANCE
- - -	TEMPORARY EASEMENT
- - -	RIGHT OF WAY
- - -	INPLACE UTILITY EASEMENT
→	TRAFFIC FLOW DIRECTION
- - -	PROPOSED DITCH
[Pattern]	PROPOSED RESURFACING
[Pattern]	PROPOSED ROAD PAVEMENT
[Pattern]	6" CONCRETE WALK
[Pattern]	6" CONCRETE DRIVEWAY PAVEMENT
[Pattern]	CONCRETE CURB & GUTTER (ADA)
[Pattern]	BITUMINOUS DRIVEWAY
XC	WIRE FENCE DESIGN 48V-9322
[Symbol]	DRAINAGE STRUCTURES
[Symbol]	INSTALL BRICK PAVERS

KEY NOTES:

① CONSTRUCT CONCRETE APPROACH PANEL NOSE PER MNDOT STANDARD PLATE 7113. PAID FOR AS CONCRETE MEDIAN.

DRIVEWAY LEGEND

ⓑ DENOTES BITUMINOUS DRIVEWAY TIE-IN
Ⓟ DENOTES PAVER BLOCK DRIVEWAY TIE-IN

UTILITY ADJUSTMENT LEGEND

ⓈⓃ ADJUST FRAME & RING CASTING - SANITARY
ⓈⓉ ADJUST FRAME & RING CASTING - STORM
ⓈⓌ ADJUST VALVE BOX - WATER
ⓈⓋ ADJUST VALVE BOX - GAS

NO	DATE	BY	CKD	APPR	REVISION



I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

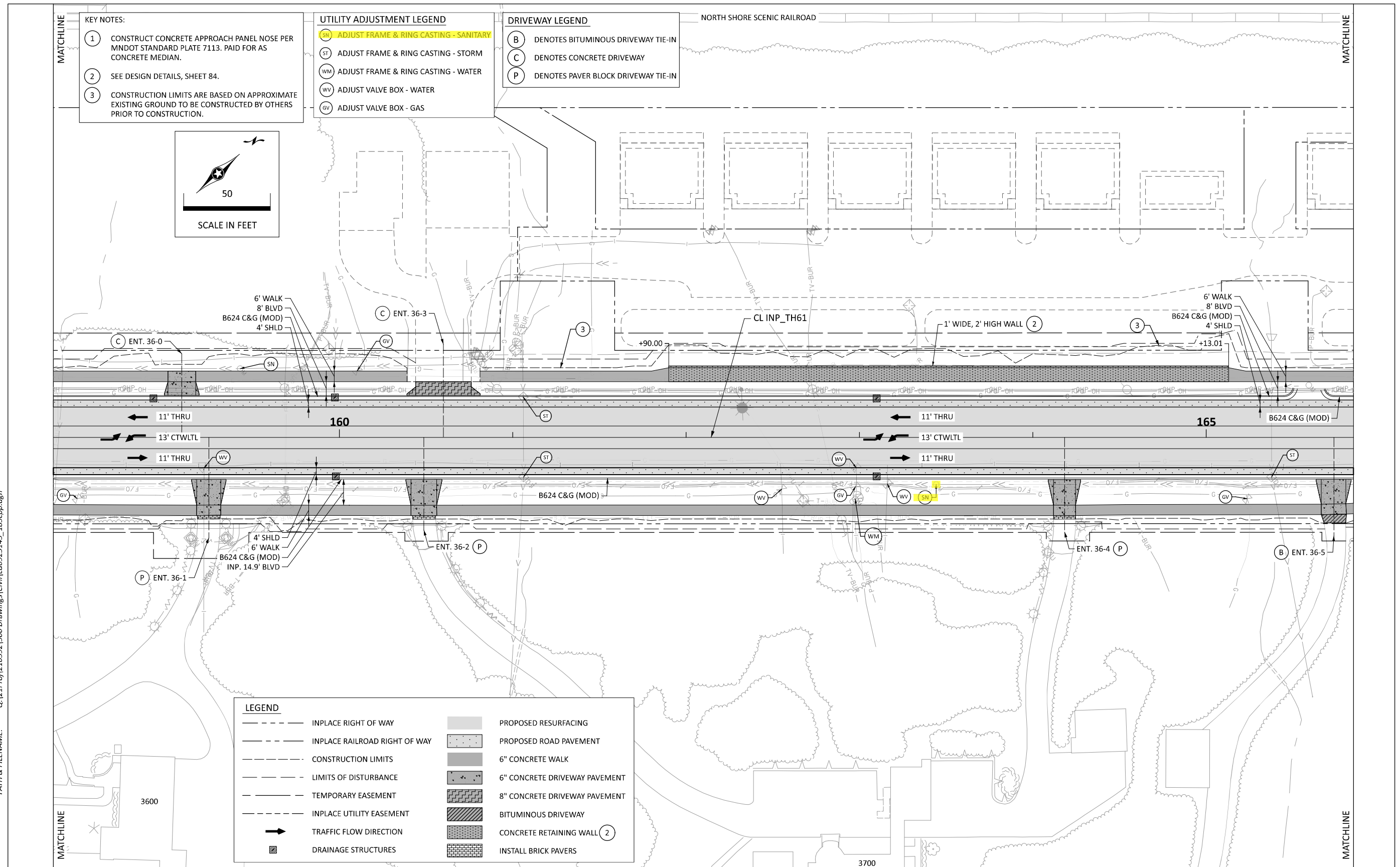
Print Name: **MATTHEW J. SETTERGREN** License # **52169**
Date: **30-JUL-2025**

DRAWN BY: **TMP**
DESIGNED BY: **MJS**
CHECKED BY: **MJS**

CONSTRUCTION PLANS

S.P. 118-166-004 S.P. 118-191-003 S.P. 118-193-003	STATE PROJ. NO. 6925-145 (T.H. 61)	SHEET NO. 185 TOTAL SHEETS 401
--	--	---

30-JUL-2025 11:38
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 PLOT NAME: cdf6925145_185cpp
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NO	DATE	BY	CKD	APPR	REVISION



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Print Name: **MATHEW J. SETTERGREN** License # **52169**
 Date: **30-JUL-2025**

DRAWN BY: **TMP**
 DESIGNED BY: **MJS**
 CHECKED BY: **MJS**

CONSTRUCTION PLANS

S.P. 118-166-004
 S.P. 118-191-003
 S.P. 118-193-003

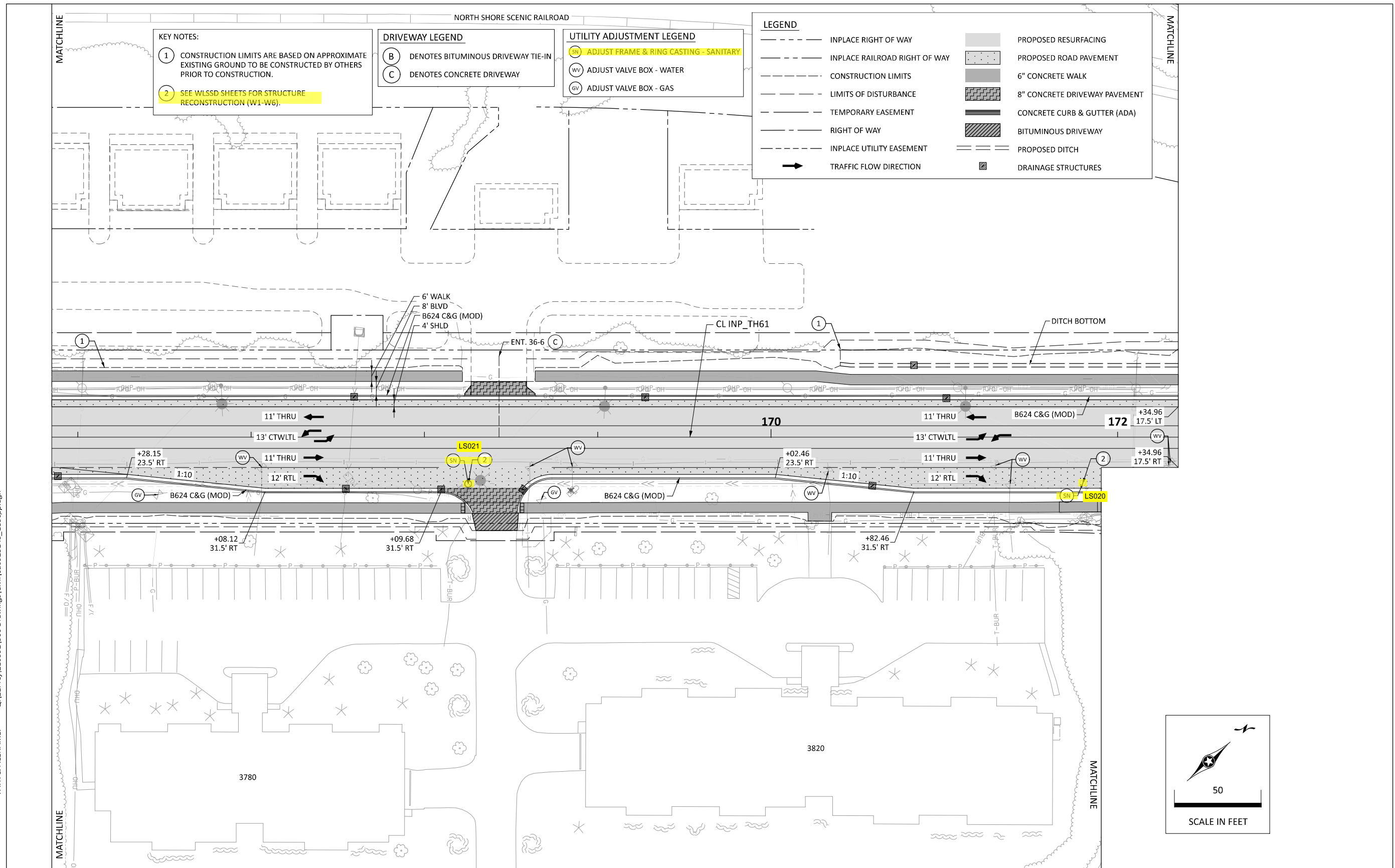
STATE PROJ. NO. **6925-145**
 (T.H. 61)

SHEET NO. **186**
 TOTAL SHEETS **401**

22-AUG-2025 14:59

PLOTTED/REVISED:

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NO	DATE	BY	CKD	APPR	REVISION



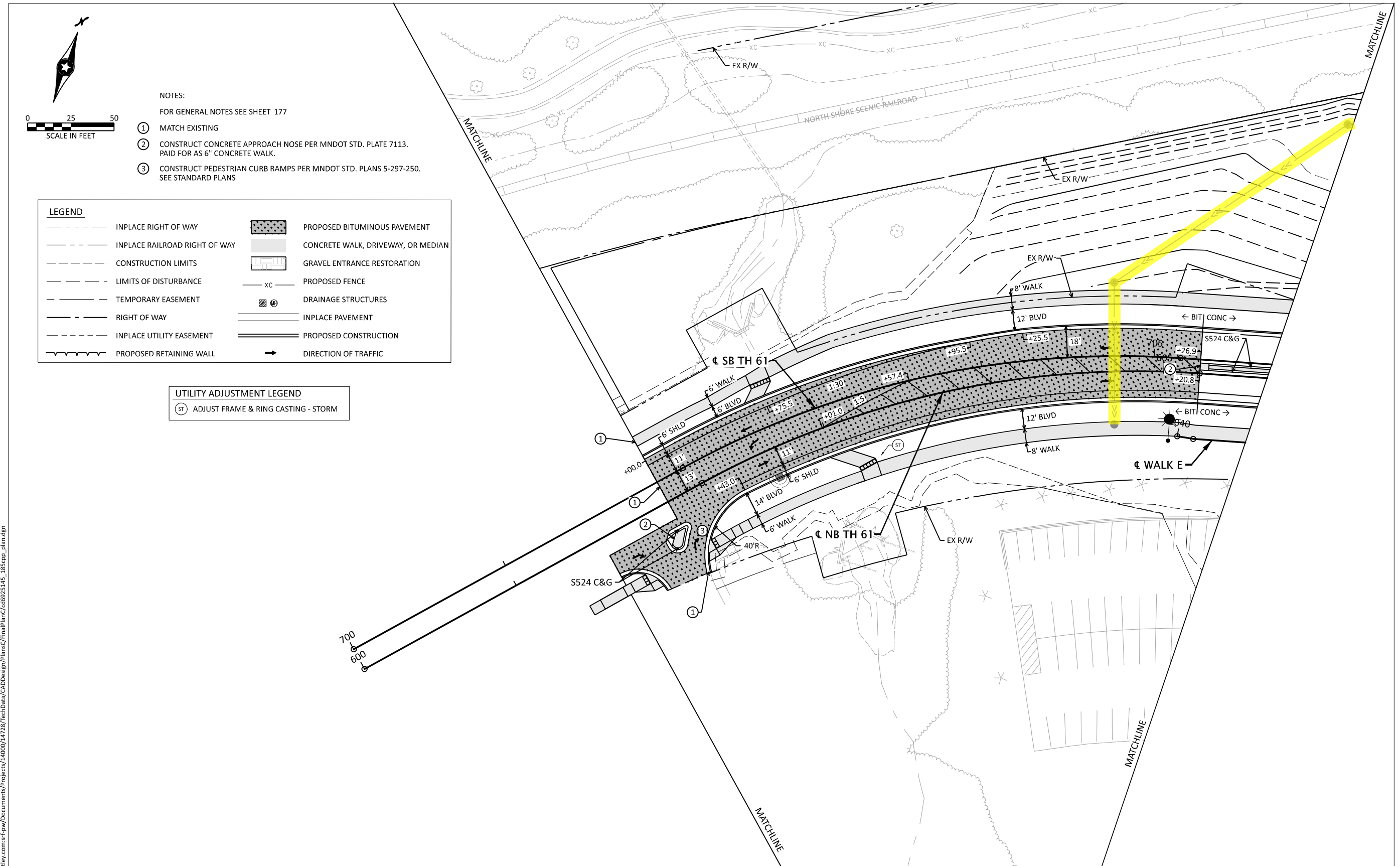
I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.
Print Name: **MATHEW J. SETTERGREN** License # **52169**
Date: **22-AUG-2025**

DRAWN BY: **TMP**
DESIGNED BY: **MJS**
CHECKED BY: **MJS**

CONSTRUCTION PLANS

S.P. 118-166-004
S.P. 118-191-003
S.P. 118-193-003

STATE PROJ. NO. 6925-145	SHEET NO. 187
(T.H. 61)	TOTAL SHEETS 401



- NOTES:
FOR GENERAL NOTES SEE SHEET 177
- ① MATCH EXISTING
 - ② CONSTRUCT CONCRETE APPROACH NOSE PER MNDOT STD. PLATE 7113. PAID FOR AS 6" CONCRETE WALK.
 - ③ CONSTRUCT PEDESTRIAN CURB RAMPS PER MNDOT STD. PLANS 5-297-250. SEE STANDARD PLANS

LEGEND			
	INPLACE RIGHT OF WAY		PROPOSED BITUMINOUS PAVEMENT
	INPLACE RAILROAD RIGHT OF WAY		CONCRETE WALK, DRIVEWAY, OR MEDIAN
	CONSTRUCTION LIMITS		GRAVEL ENTRANCE RESTORATION
	LIMITS OF DISTURBANCE		PROPOSED FENCE
	TEMPORARY EASEMENT		DRAINAGE STRUCTURES
	RIGHT OF WAY		INPLACE PAVEMENT
	INPLACE UTILITY EASEMENT		PROPOSED CONSTRUCTION
	PROPOSED RETAINING WALL		DIRECTION OF TRAFFIC

UTILITY ADJUSTMENT LEGEND	
	ADJUST FRAME & RING CASTING - STORM

5:45:30 PM
\\bentley.com\sf-pw\Documents\Projects\14000\14728\TechData\CADD\Design\PlansC\FinalPlanC\cd6925145_185cpp_plan.dgn

NO	DATE	BY	CKD	APPR	REVISION



I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Print Name: TYLER SMITH License # 56135
Tyler Smith Date 7/30/2025

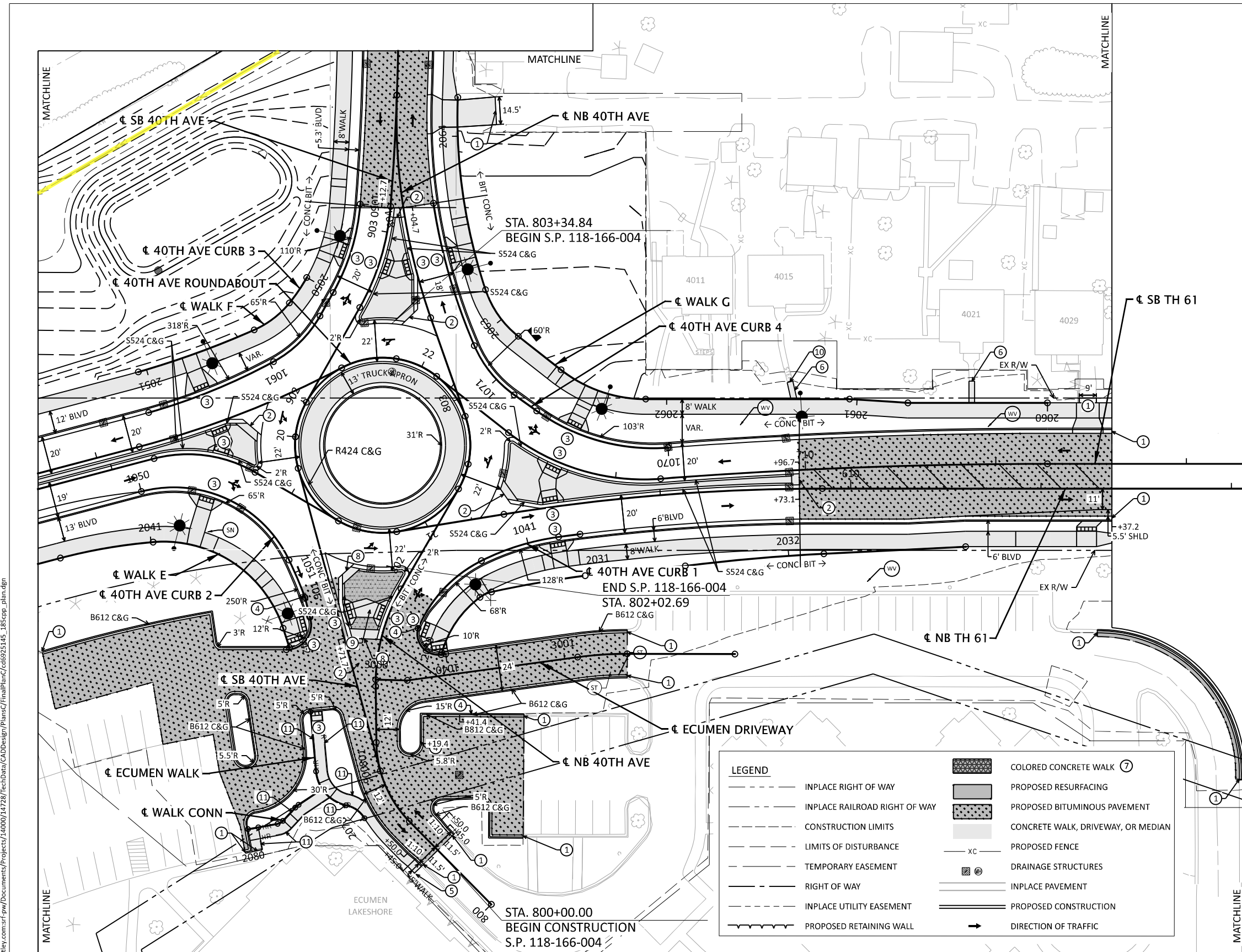
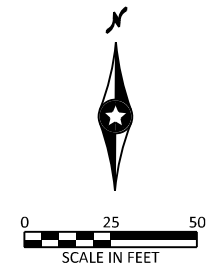
DRAWN BY D PEREDO
DESIGNED BY D PEREDO
CHECKED BY T SMITH

CONSTRUCTION PLANS

S.P. 118-166-004
S.P. 118-191-003
S.P. 118-193-003

STATE PROJ. NO. 6925-145
(T.H. 61)

SHEET NO. 188
TOTAL SHEETS 401



UTILITY ADJUSTMENT LEGEND

- ADJUST FRAME & RING CASTING - SANITARY
- ADJUST VALVE BOX - WATER
- ADJUST VALVE BOX - GAS

- NOTES:**
- FOR GENERAL NOTES SEE SHEET 177
- 1 MATCH EXISTING
 - 2 CONSTRUCT CONCRETE APPROACH NOSE PER MNDOT STD. PLATE 7113. PAID FOR AS 6" CONCRETE WALK.
 - 3 CONSTRUCT PEDESTRIAN CURB RAMPS PER MNDOT STD. PLANS 5-297-250. SEE STANDARD PLANS
 - 4 10' CURB TRANSITION.
 - 5 CONTRACTOR TO PROTECT EXISTING WALLS AND ROCKS DURING CONSTRUCTION (INCIDENTAL)
 - 6 CONCRETE STEPS (CU YD) & PIPE RAILING (LIN FT). SEE STEP DETAIL ON SHEET 85 FOR CONCRETE STEPS.
 - 7 COLOR SHALL MATCH AMS-STD-595 COLOR 33105 OR AN APPROVED EQUAL.
 - 8 CONSTRUCT CONCRETE APPROACH NOSE PER MNDOT STD. PLATE 7113. PAID FOR AS 7" CONCRETE WALK.
 - 9 PAID FOR AS 7" CONCRETE WALK.
 - 10 MATCH EXISTING TREAD WIDTH. ENGINEER TO COORDINATE WITH HOMEOWNER.
 - 11 PAID FOR AS PIPE RAILING SEE RAMP HANDRAIL DETAIL ON PAGE 85A

LEGEND

	INPLACE RIGHT OF WAY		COLORED CONCRETE WALK 7
	INPLACE RAILROAD RIGHT OF WAY		PROPOSED RESURFACING
	CONSTRUCTION LIMITS		PROPOSED BITUMINOUS PAVEMENT
	LIMITS OF DISTURBANCE		CONCRETE WALK, DRIVEWAY, OR MEDIAN
	TEMPORARY EASEMENT		PROPOSED FENCE
	RIGHT OF WAY		DRAINAGE STRUCTURES
	INPLACE UTILITY EASEMENT		INPLACE PAVEMENT
	PROPOSED RETAINING WALL		PROPOSED CONSTRUCTION
			DIRECTION OF TRAFFIC

NO	DATE	BY	CKD	APPR	REVISION



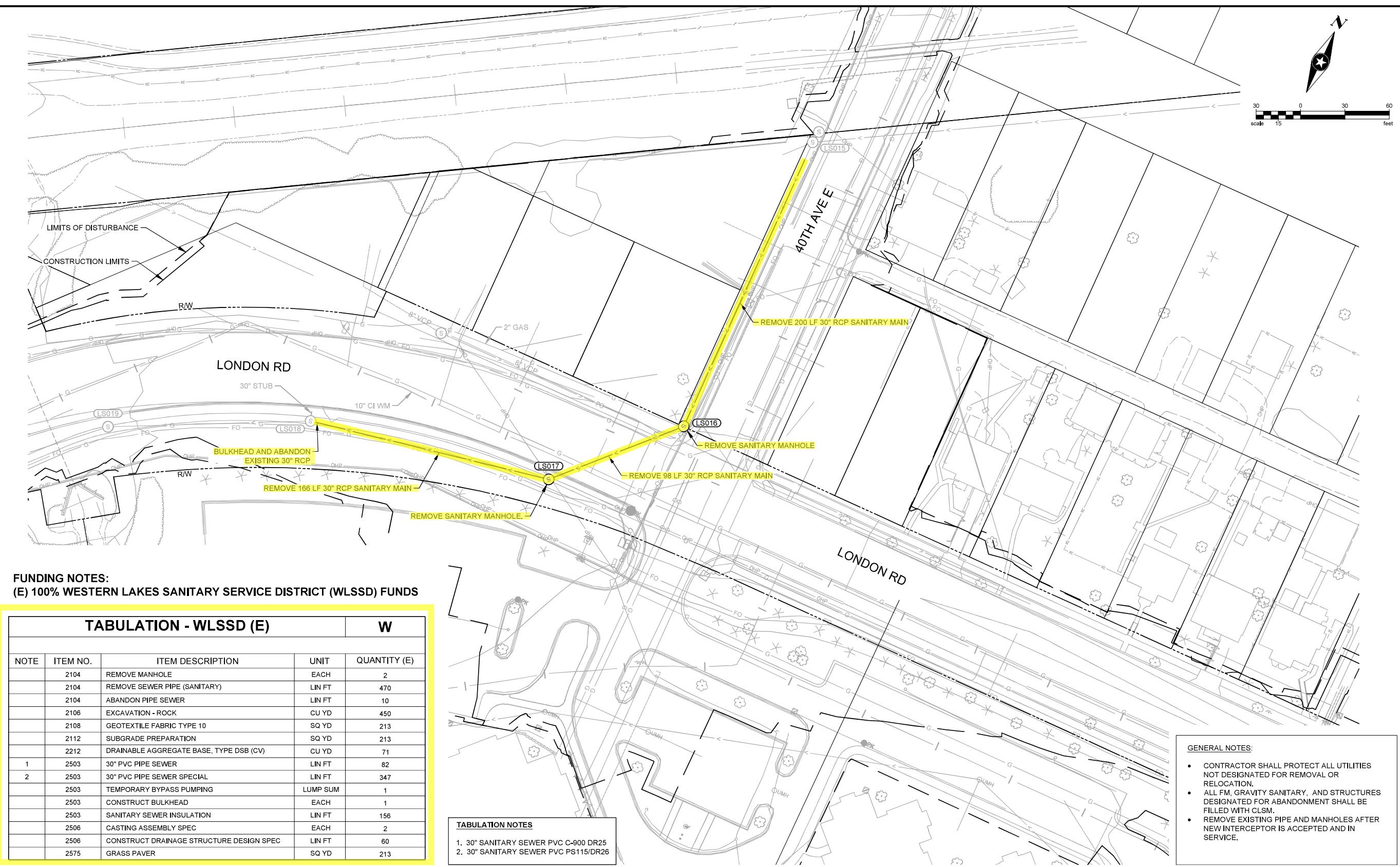
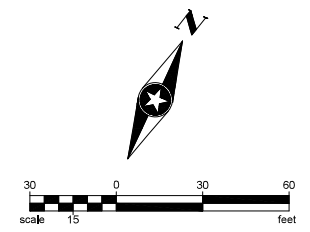
I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Print Name: TYLER SMITH License # 56135
Tyler Smith Date 7/30/2025

DRAWN BY D PEREDO
DESIGNED BY D PEREDO
CHECKED BY T SMITH

CONSTRUCTION PLANS

S.P. 118-166-004 S.P. 118-191-003 S.P. 118-193-003	STATE PROJ. NO. 6925-145 (T.H. 61)	SHEET NO. 189 TOTAL SHEETS 401
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FUNDING NOTES:
(E) 100% WESTERN LAKES SANITARY SERVICE DISTRICT (WLSSD) FUNDS

TABULATION - WLSSD (E)				W
NOTE	ITEM NO.	ITEM DESCRIPTION	UNIT	QUANTITY (E)
	2104	REMOVE MANHOLE	EACH	2
	2104	REMOVE SEWER PIPE (SANITARY)	LIN FT	470
	2104	ABANDON PIPE SEWER	LIN FT	10
	2106	EXCAVATION - ROCK	CU YD	450
	2108	GEOTEXTILE FABRIC TYPE 10	SQ YD	213
	2112	SUBGRADE PREPARATION	SQ YD	213
	2212	DRAINABLE AGGREGATE BASE, TYPE DSB (CV)	CU YD	71
1	2503	30" PVC PIPE SEWER	LIN FT	82
2	2503	30" PVC PIPE SEWER SPECIAL	LIN FT	347
	2503	TEMPORARY BYPASS PUMPING	LUMP SUM	1
	2503	CONSTRUCT BULKHEAD	EACH	1
	2503	SANITARY SEWER INSULATION	LIN FT	156
	2506	CASTING ASSEMBLY SPEC	EACH	2
	2506	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPEC	LIN FT	60
	2575	GRASS PAVER	SQ YD	213

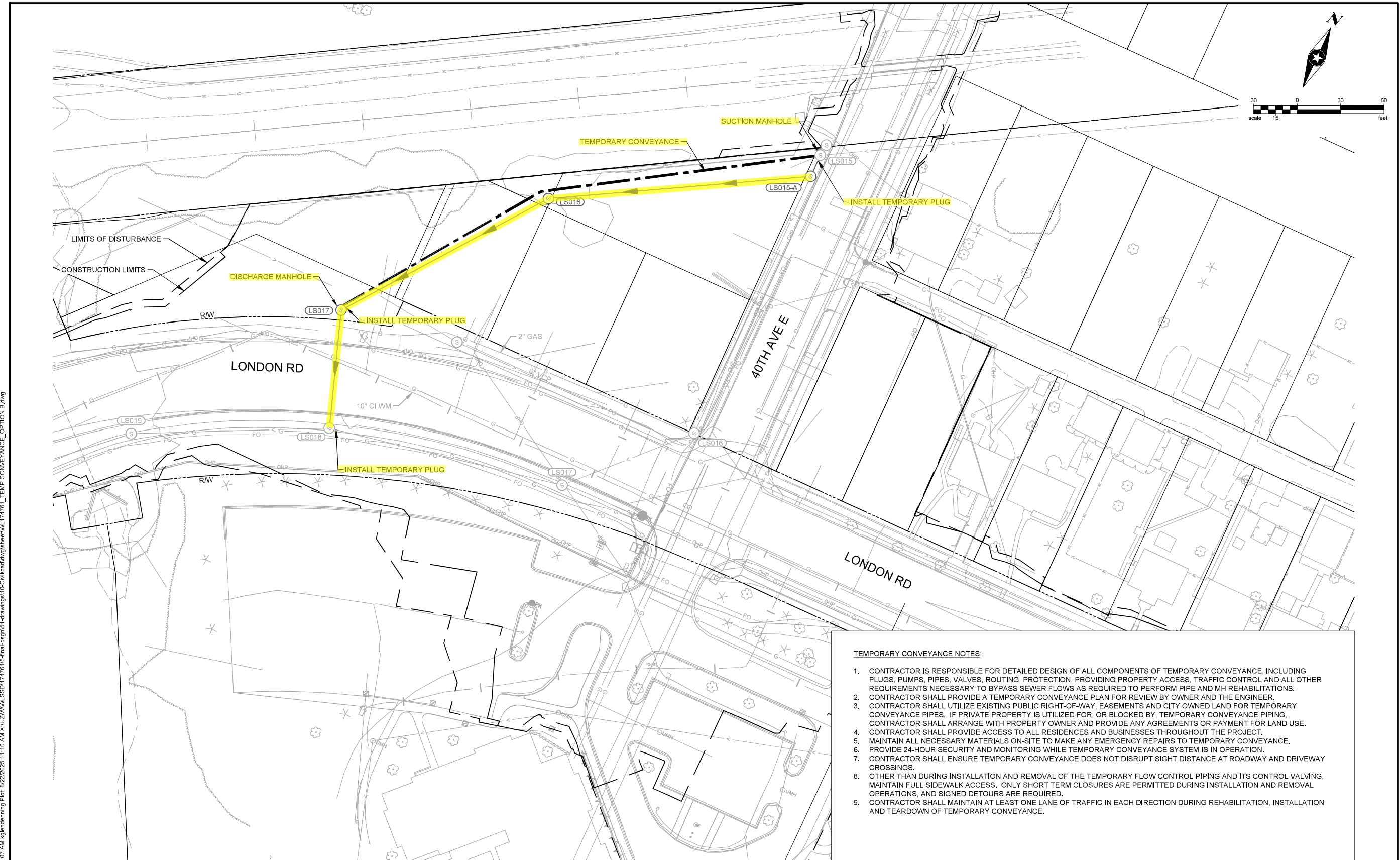
TABULATION NOTES
1. 30" SANITARY SEWER PVC C-900 DR25
2. 30" SANITARY SEWER PVC PS115/DR26

GENERAL NOTES:

- CONTRACTOR SHALL PROTECT ALL UTILITIES NOT DESIGNATED FOR REMOVAL OR RELOCATION.
- ALL FM, GRAVITY SANITARY, AND STRUCTURES DESIGNATED FOR ABANDONMENT SHALL BE FILLED WITH CLSM.
- REMOVE EXISTING PIPE AND MANHOLES AFTER NEW INTERCEPTOR IS ACCEPTED AND IN SERVICE.

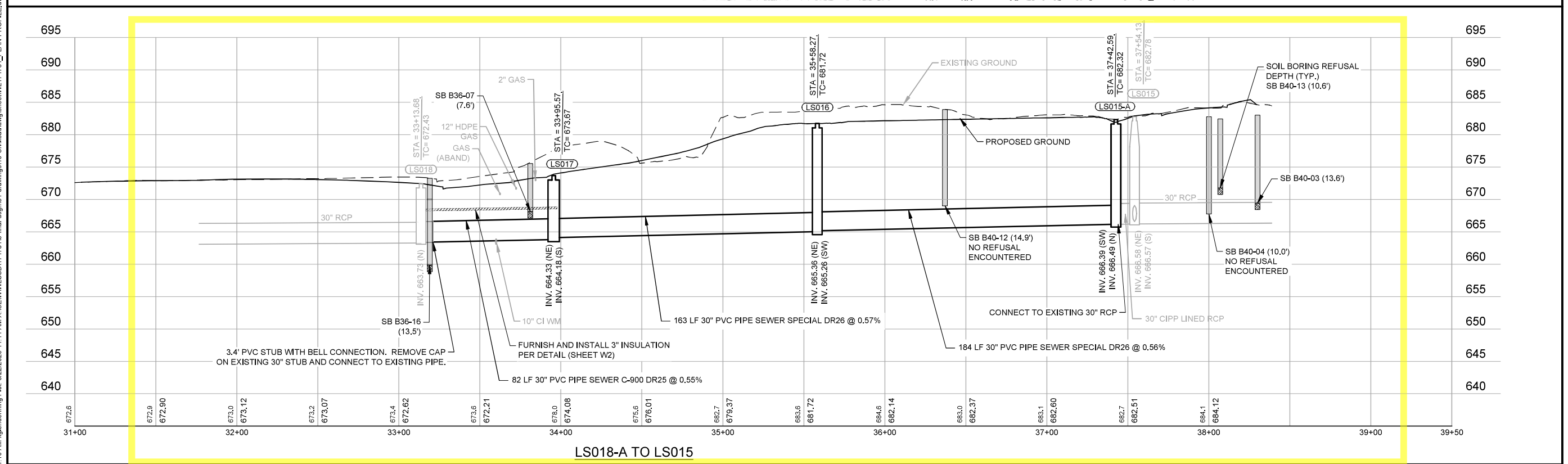
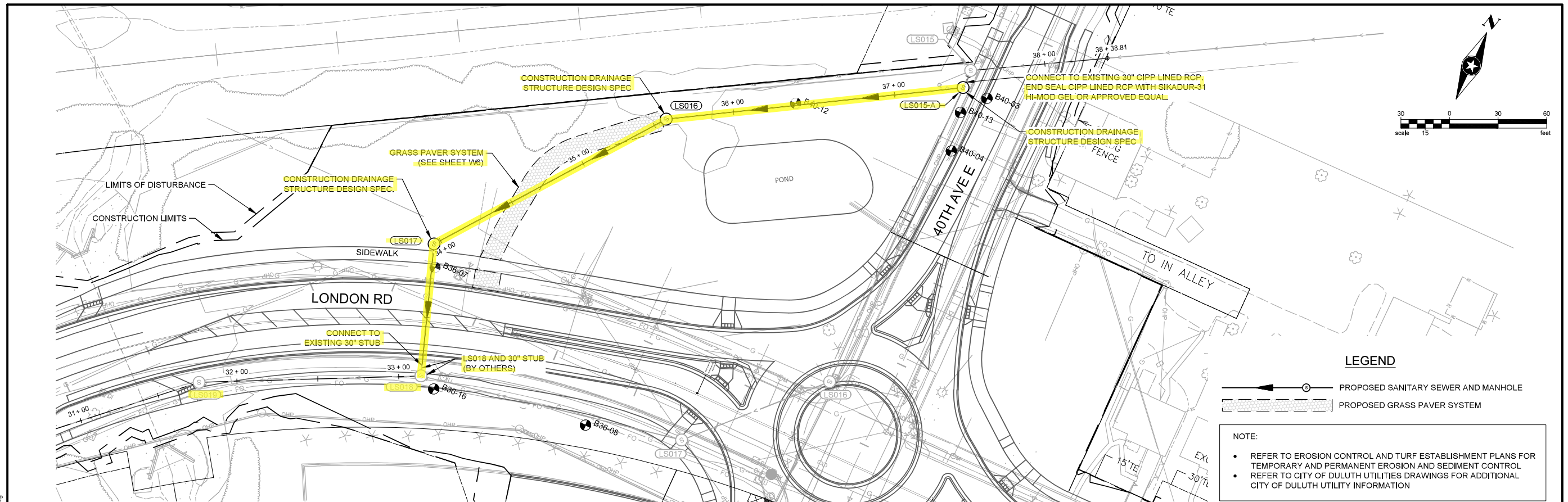
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SEH Project Drawn By Designed By Checked By	WLSSD 174761 KLG DM FY	RESOURCE RENEW / WESTERN LAKE SUPERIOR SANITARY DISTRICT 2626 COURTLAND STREET DULUTH, MN 55806	S.P. 118-166-004 S.P. 118-191-003 S.P. 118-193-003	 I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA. <i>Dianne Mathews</i> DIANNE MATHEWS, P.E. DATE: 8/20/2025 LICENSE NO.: 52177	STATE PROJ. NO. (6925-145) TRUNK HWY (T.H. 61)	WLSSD SANITARY SEWER REMOVAL PLAN	W1 of W6
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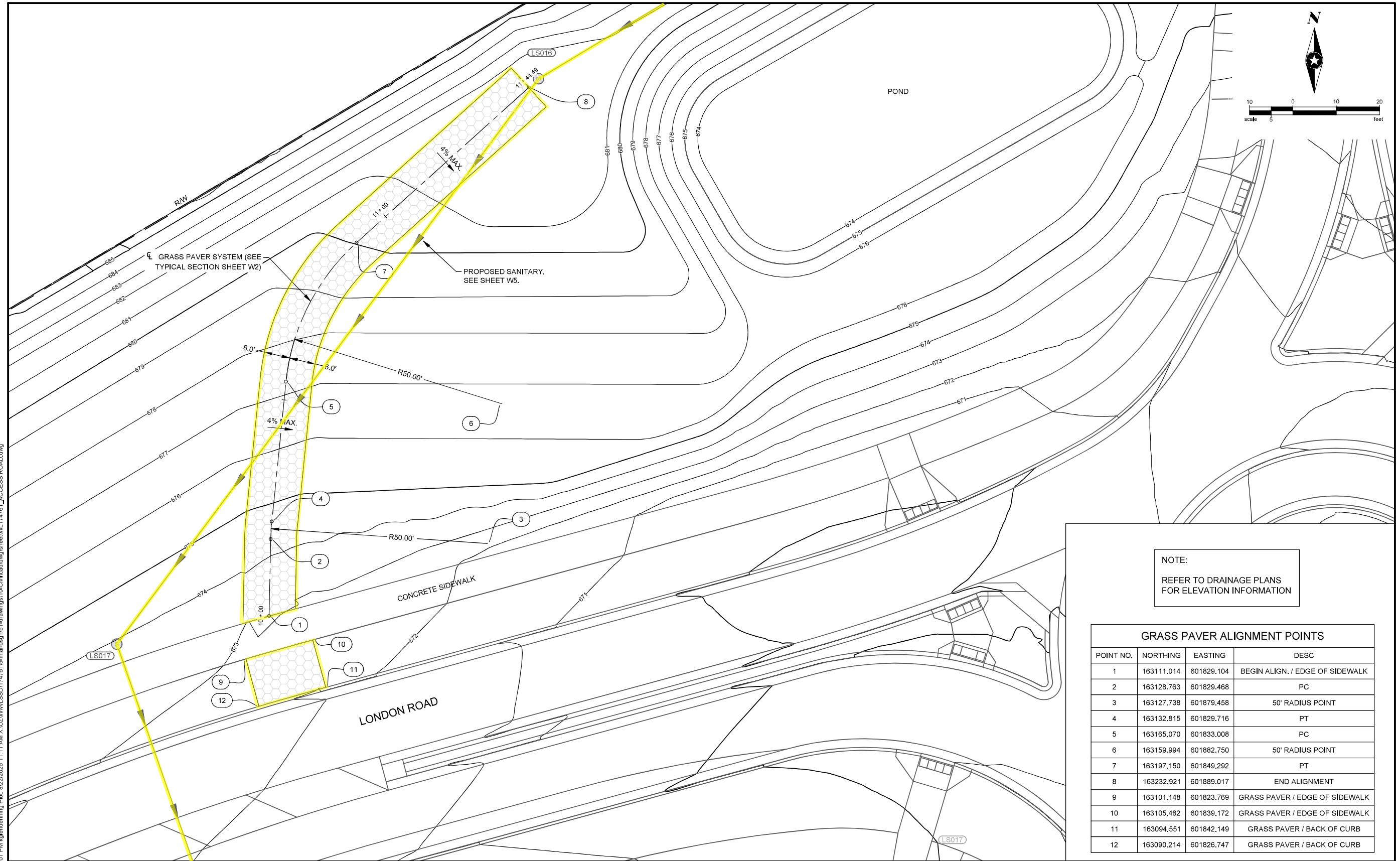


- TEMPORARY CONVEYANCE NOTES:**
1. CONTRACTOR IS RESPONSIBLE FOR DETAILED DESIGN OF ALL COMPONENTS OF TEMPORARY CONVEYANCE, INCLUDING PLUGS, PUMPS, PIPES, VALVES, ROUTING, PROTECTION, PROVIDING PROPERTY ACCESS, TRAFFIC CONTROL AND ALL OTHER REQUIREMENTS NECESSARY TO BYPASS SEWER FLOWS AS REQUIRED TO PERFORM PIPE AND MH REHABILITATIONS.
 2. CONTRACTOR SHALL PROVIDE A TEMPORARY CONVEYANCE PLAN FOR REVIEW BY OWNER AND THE ENGINEER.
 3. CONTRACTOR SHALL UTILIZE EXISTING PUBLIC RIGHT-OF-WAY, EASEMENTS AND CITY OWNED LAND FOR TEMPORARY CONVEYANCE PIPES. IF PRIVATE PROPERTY IS UTILIZED FOR, OR BLOCKED BY, TEMPORARY CONVEYANCE PIPING, CONTRACTOR SHALL ARRANGE WITH PROPERTY OWNER AND PROVIDE ANY AGREEMENTS OR PAYMENT FOR LAND USE.
 4. CONTRACTOR SHALL PROVIDE ACCESS TO ALL RESIDENCES AND BUSINESSES THROUGHOUT THE PROJECT.
 5. MAINTAIN ALL NECESSARY MATERIALS ON-SITE TO MAKE ANY EMERGENCY REPAIRS TO TEMPORARY CONVEYANCE.
 6. PROVIDE 24-HOUR SECURITY AND MONITORING WHILE TEMPORARY CONVEYANCE SYSTEM IS IN OPERATION.
 7. CONTRACTOR SHALL ENSURE TEMPORARY CONVEYANCE DOES NOT DISRUPT SIGHT DISTANCE AT ROADWAY AND DRIVEWAY CROSSINGS.
 8. OTHER THAN DURING INSTALLATION AND REMOVAL OF THE TEMPORARY FLOW CONTROL PIPING AND ITS CONTROL VALVING, MAINTAIN FULL SIDEWALK ACCESS. ONLY SHORT TERM CLOSURES ARE PERMITTED DURING INSTALLATION AND REMOVAL OPERATIONS, AND SIGNED DETOURS ARE REQUIRED.
 9. CONTRACTOR SHALL MAINTAIN AT LEAST ONE LANE OF TRAFFIC IN EACH DIRECTION DURING REHABILITATION, INSTALLATION AND TEARDOWN OF TEMPORARY CONVEYANCE.

SEH Project WLSSD 174761	RESOURCE RENEW / WESTERN LAKE SUPERIOR SANITARY DISTRICT 2626 COURTLAND STREET DULUTH, MN 55806	S.P. 118-166-004 S.P. 118-191-003 S.P. 118-193-003	<p>I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.</p> <p><i>Deanna Mathews</i> DEANNA MATHIEWS, P.E. DATE: 8/20/2025 LICENSE NO.: 52177</p>	STATE PROJ. NO. (6925-145) TRUNK HWY (T.H. 61)	WLSSD SANITARY SEWER TEMPORARY CONVEYANCE	W4 of W6
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SEH Project: WLSSD 174761 Drawn By: KLG Designed By: DM Checked By: FY	RESOURCE RENEW / WESTERN LAKE SUPERIOR SANITARY DISTRICT 2626 COURTLAND STREET DULUTH, MN 55806	S.P. 118-166-004 S.P. 118-191-003 S.P. 118-193-003	<p>I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.</p> <p><i>Dianne Mathews</i> DIANNE MATHEWS, P.E. DATE: 8/20/2025 LICENSE NO.: 52177</p>	STATE PROJ. NO. (6925-145) TRUNK HWY (T.H. 61)	WLSSD SANITARY SEWER PLAN & PROFILE	W5 of W6
---	--	--	---	--	--	--------------------



NOTE:
REFER TO DRAINAGE PLANS
FOR ELEVATION INFORMATION

GRASS PAVER ALIGNMENT POINTS			
POINT NO.	NORTHING	EASTING	DESC
1	163111.014	601829.104	BEGIN ALIGN. / EDGE OF SIDEWALK
2	163128.763	601829.468	PC
3	163127.738	601879.458	50' RADIUS POINT
4	163132.815	601829.716	PT
5	163165.070	601833.008	PC
6	163159.994	601882.750	50' RADIUS POINT
7	163197.150	601849.292	PT
8	163232.921	601889.017	END ALIGNMENT
9	163101.148	601823.769	GRASS PAVER / EDGE OF SIDEWALK
10	163105.482	601839.172	GRASS PAVER / EDGE OF SIDEWALK
11	163094.551	601842.149	GRASS PAVER / BACK OF CURB
12	163090.214	601826.747	GRASS PAVER / BACK OF CURB

SEH Project: WLSSD 174761 Drawn By: KLG Designed By: DM Checked By: FY	RESOURCE RENEW / WESTERN LAKE SUPERIOR SANITARY DISTRICT 2626 COURTLAND STREET DULUTH, MN 55806	S.P. 118-166-004 S.P. 118-191-003 S.P. 118-193-003	I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA. <i>Dianne Mathews</i> DIANNE MATHEWS, P.E. DATE: 8/20/2025 LICENSE NO.: 52177	STATE PROJ. NO. (6925-145) TRUNK HWY (T.H. 61)	WLSSD SANITARY SEWER GRASS PAVER SYSTEM LAYOUT	W6 of W6
---	---	--	--	--	--	--------------------

ITEM NO.	ITEM DESCRIPTION	UNITS		UNIT COST	WLSSD	
					QTY	COST
2021.501	MOBILIZATION	LUMP SUM		\$ 1,317,098.07	0.03	\$39,512.94
2031.502	FIELD OFFICE	EACH		\$ 30,000.00	0.03	\$900.00
2031.502	FIELD LABORATORY	EACH		\$ 30,000.00	0.03	\$900.00
2104.502	REMOVE MANHOLE	EACH		\$ 1,100.00	2	\$2,200.00
2104.503	REMOVE SEWER PIPE (SANITARY)	LIN FT		\$ 22.50	470	\$10,575.00
2104.603	ABANDON PIPE SEWER	LIN FT		\$ 200.00	10	\$2,000.00
2106.507	EXCAVATION - ROCK	CU YD		\$ 90.00	450	\$40,500.00
2108.504	GEOTEXTILE FABRIC TYPE 10	SQ YD		\$ 5.00	213	\$1,065.00
2112.604	SUBGRADE PREPARATION	SQ YD		\$ 4.00	213	\$852.00
2212.507	DRAINABLE AGGREGATE BASE, TYPE DSB (CV)	CU YD		\$ 72.00	71	\$5,112.00
2503.601	TEMPORARY BYPASS PUMPING	LUMP SUM		\$ 100,000.00	1	\$100,000.00
2503.602	CONSTRUCT BULKHEAD	EACH		\$ 2,000.00	1	\$2,000.00
2503.603	SANITARY SEWER INSULATION	LIN FT		\$ 20.00	156	\$3,120.00
2503.603	30" PVC PIPE SEWER	LIN FT		\$ 385.00	82	\$31,570.00
2503.603	30" PVC PIPE SEWER SPECIAL	LIN FT		\$ 385.00	347	\$133,595.00
2506.502	ADJUST FRAME & RING CASTING	EACH		\$ 640.00	14	\$8,960.00
2506.602	CASTING ASSEMBLY SPECIAL	EACH		\$ 2,100.00	2	\$4,200.00
2506.602	CONCRETE COLLAR	EACH		\$ 1,200.00	7	\$8,400.00
2506.603	CONSTRUCT DRAINAGE STRUCTURE DES SPEC	LIN FT		\$ 2,350.00	60	\$141,000.00
2563.601	TRAFFIC CONTROL	LUMP SUM		\$ 505,000.00	0.03	\$15,150.00
2575.604	GRASS PAVER	SQ YD		\$ 150.00	213	\$31,950.00

Sub-total WLSSD	\$583,561.94
MnDOT Design Engineering Cost (2%)	\$11,671.24
MnDOT Construction Engineering Cost (8%)	\$46,684.96

Amount to invoice WLSSD	Total Cost	\$641,918.14
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Memo

To: Board of Directors
From: Operations and Planning Committee
Date: 11/24/2025
Subject: Approval of Dewatering System Improvements Project – Change Order #1

Project Background

Donohue & Associates was selected in January 2025 to develop a facility plan regarding the District's sludge dewatering system. This facility plan will address centrifuge optimization and operational flexibility.

To properly forecast the improvements required to sustain solids treatment and the biosolids land application program, staff identified a need to evaluate options that would allow the biosolids to qualify as Class A biosolids. The number of biosolids land application sites have reduced in recent years due to farmers selling their land and minimal new application sites permits being issued by the MPCA. The ability for the District to produce a class A product would alleviate these concerns. A proposal was solicited from Donohue & Associates for scope modifications and associated costs to include a class A biosolids evaluation.

Budget Summary

The Dewatering System Improvements project was included in the 2025 wastewater capital budget for an amount totaling \$150,000. This project budget is intended for engineering evaluation and preliminary design recommendations. The District entered into a contract with Donohue & Associates for \$75,865 in January 2025 to complete this work.

Project Phase	Cost
Data Review	\$30,885
Alternatives Analysis	\$60,605
Preliminary Design Recommendations	\$14,375
Scope Modification	
<i>Change Order #1 Class A Evaluation</i>	\$23,900
Total Project Cost	\$99,765
Project Budget	\$150,000

Recommendation

The Operations and Planning Committee recommends that the Board approve issuing Change Order #1 to Donohue & Associates to include an evaluation of class A biosolids as part of the Dewatering System Improvements Facility Plan not to exceed \$23,900. This work will be funded from the approved Dewatering System Improvements capital project (#100568).

Memo

To: Board of Directors
From: Operations and Planning Committee
Date: 11/24/2025
Subject: Approval of Final Effluent Sample Building Design – Change Order #1

Project Background

The final effluent sampling building is located at the eastern corner of the wastewater treatment facility chlorine contact tank and is used to house equipment for monitoring final effluent. The existing building is approximately 8' x 8' and is not only too small to conduct the necessary sampling and analysis procedures but has also been subjected to differential settlement and water damage and is scheduled for replacement.

In 2023 Donohue & Associates was hired to develop multiple building replacement options. The building design was to be large enough to conduct daily activities but not too large so that it would turn into a storage space or utility garage. Bids were solicited in September of 2024 with three companies submitting a bid. All bids received far exceeded the project budget. Subsequently, a decision was made to reduce the size of the building and to redesign certain aspects in hopes of bringing the costs within budget. Donohue & Associates has submitted a request for additional fees for professional services related to revising design and bidding documents.

Scope of Services

1. Revise the previous Bidding Documents to reflect the revisions aimed at reducing construction costs. Submit the revised Bidding Documents to the District.
2. Support the public bidding process by responding to bidder questions, issuing necessary addenda, reviewing bids, and producing a letter of recommendation related to the bids.

Budget & Schedule

Compensation for the services outlined in the proposal will be increased \$15,575, resulting in a total project contract amount of \$55,575. Donohue & Associates will be authorized to commence the services set in Change Order #1 upon approval and will provide revised Bidding Documents within 60 days after authorization.

Recommendation

The Operations and Planning Committee recommends that the Board approve issuing Change Order #1 to Donohue & Associates for additional design fees for the Final Effluent Sample Building in the amount not to exceed \$15,575.

This is funded from the approved Final Effluent Sample Building Replacement Project (#101117)

Memo

To: Board of Directors
From: Operations and Planning
Date: 11/24/2025
Subject: Approval of Resolution 25-24 to apply for the MN Sea Grant Fast Track Grant

Project Background

The proposed "Water Careers in 60 Seconds" project seeks funding through a Minnesota Sea Grant Fast Track grant program (under \$10,000) to create a series of short, one-minute videos highlighting diverse career paths at our Water Resource Recovery Facility. Each video would feature a current employee—from operators and technicians to engineers and educators—sharing what they do, what they enjoy about their work, and why they value their career in water resource management. The videos will be shared with high school students to support science and career education and will supplement lessons that help incorporate wastewater education into the curriculum.

Recommendation

The Operations and Planning Committee recommends the Board approve Resolution 25-24 to apply for the MN Sea Grant Fast Track grant.

RESOLUTION 25-24

**RESOLUTION AUTHORIZING
EXECUTION OF GRANT AGREEMENT WITH THE
MINNESOTA SEA GRANT FAST TRACK GRANT PROGRAM**

WHEREAS, the Western Lake Superior Sanitary District has applied for a grant from Minnesota Sea Grant, under its Fast Track Grant Program

WHEREAS, if Sea Grant funding is received, the Western Lake Superior Sanitary District is committed to implementing the proposed project as described in the grant application; and

WHEREAS, Sea Grant requires that the Western Lake Superior Sanitary District enter into a grant agreement with Sea Grant that identifies the terms and conditions of the funding award;

NOW, THEREFORE, BE IT RESOLVED, the hereby agrees to enter into and sign a grant agreement with Sea Grant to carry out the project specified therein and to comply with all the terms, conditions, and matching provisions of the grant agreement and authorizes the Executive Director to sign the agreement on its behalf.

Dated this 24th day of November 2025.

**WESTERN LAKE SUPERIOR
SANITARY DISTRICT**

By: _____

Rob Schilling

Its: Chair

By: _____

Loren Lilly

Its: Secretary

2026 Legislative Priorities

The brand of
Western Lake Superior
Sanitary District



Wastewater Initiatives

2026 Capital Budget (Bonding) Request: The Effluent Filtration Improvement Project (Senate File 2913/House File 2698). The District will pursue up to 50% direct funding to replace the Mixed Media Filters, critical components in the treatment process that support the ability to meet current and future wastewater regulations.

State Revolving Loan Fund (SRF) Matching Funds: The District supports the required state match for low interest loans for water and wastewater infrastructure projects.

Water Infrastructure Fund (WIF): The District supports robust funding for the statewide WIF program that provides partial grant funding for a prioritized list of statewide water and wastewater treatment projects to protect public and environmental health.

Increased and strategically prioritized wastewater infrastructure funding: The District supports adequate funding for wastewater infrastructure projects to prevent the financial burden from falling on ratepayers. Critical infrastructure funding must be prioritized at the State level.

Implementation of a proactive biosolids strategy: The District supports the implementation of the Minnesota biosolids PFAS strategy and support for source reduction efforts.

Ensure reasonable and science-based implementation of the Sulfate Standard: It is technologically and economically infeasible for municipal wastewater resource recovery facilities to treat sulfate. The District supports permit variances and site-specific standards in the implementation of the sulfate standards statewide.

Ensure that PFAS (per- and poly-fluoroalkyl substances) regulatory efforts prioritize human health and the environment. Address PFAS without causing other environmental problems such as increasing energy usage or improper landfilling or incineration of biosolids. Wastewater treatment facilities should also be exempt from liability due to PFAS.

The District supports the exemption for solid waste management facilities from MERLA (Minnesota Environmental Response and Liability Act) and CERCLA (Comprehensive Environmental Response, Compensation, and Liability Act) liability due to PFAS.

Solid Waste Initiatives

Ensure that existing statutes on battery management are consolidated under a comprehensive battery product stewardship system that ensures proper management of all batteries and products containing non-removable batteries, prioritizing rechargeable batteries, lithium batteries, and battery technologies and applications that pose health and safety risks.

The District supports St. Louis County's bonding request (Senate File 330 / House File 573) to design, engineer, and construct the Canyon Integrated Solid Waste Management Campus.

The district supports the legislative efforts of Minnesota Solid Waste Administrators Association and the Minnesota Composting Council.

DRAFT

2026

January						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February						
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22	23	24	25	26	27	28

March						
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29	30	31				

April						
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26	27	28	29	30		

May						
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24	25	26	27	28	29	30
31						

June						
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28	29	30				

July						
Su	Mo	Tu	We	Th	Fr	Sa
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August						
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30	31					

September						
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27	28	29	30			

October						
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November						
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15	16	17	18	19	20	21
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29	30					

December						
Su	Mo	Tu	We	Th	Fr	Sa
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

District Holiday

Operations and Planning Committee

Finance and Personnel Committee

Legislative/Governance Committee

Committee of the Whole Prior to Board Meeting

Regular Board

Board Mailing

*Duluth and St. Louis County Days- March 18 and 19

Board Retreat July 23, 2026

2025-2026 Board Officers and Committee Assignments

Finance Committee

Cathy Remington-Staff Contact
Laura Ness-Chair
Carrie Schneider
Loren Lilly
Marcia Podratz
Rob Schilling
Ben Mathews

Operations and Planning Committee

Brandon Kohlts- Staff Contact
Loren Lilly-Chair
Carrie Schneider
Laura Ness
Jack Ezell
Jim Aird
Nate Johnson
Rob Schilling
Ben Mathews

Personnel Committee

Lacie Jurek- Staff Contact
Jack Ezell-Chair
Marcia Podratz
Carrie Schneider
Rob Schilling
Ben Mathews

Legislative Committee

AJ Axtell-Staff Contact
Laura Ness- Chair
Jim Aird
Jack Ezell
Loren Lilly
Marcia Podratz
Rob Schilling

Governance Committee

Carrie Clement-Staff Contact
Rob Schilling-Chair
Laura Ness
Jack Ezell
Marcia Podratz
Carrie Schneider
Ben Mathews

Board Officers- 2024-2026

Rob Schilling-Chair
Marcia Podratz-Vice Chair
Loren Lilly-Secretary
Laura Ness-Treasurer

North East Waste Advisory Committee

Jack Ezell



Minutes
Finance and Personnel Committee
Wednesday, November 19, 2025
11:30 AM

Committee Members Present: Jack Ezell, Laura Ness, Rob Schilling, Marcia Podratz, Loren Lilly, Carrie Schneider, Nathan Johnson, and Ben Mathews

Committee Members Absent: Jim Aird

Staff Present: Avery Azure, Paul Swanson, Cathy Remington, Jamie Carlson, AJ Axtell, Lauri Amundson, Carrie Clement, and Brandon Kohlts

Chair Ness called the meeting to order at 11:31 AM.

1. Finance

1.1 Review of Monthly Financials

Cathy Remington presented the financial report for October.

1.2 Review of Loan Resolutions

Cathy reviewed the Loan resolutions.

Personnel

No Personnel items in November

2. Other

The preliminary 2026 Draft Board calendar was reviewed and discussed. It will be examined in greater detail at the Governance Committee meeting.

The meeting was adjourned at 11:50 a.m.



Board Members Present: Rob Schilling, Jim Aird, Loren Lilly, Jack Ezell, Carrie Schneider, Nathan Johnson, and Ben Mathews

Board Members Absent: Marcia Podratz and Laura Ness

Staff Present: Carrie Clement, Brandon Kohlts, AJ Axtell, Chuck Kimball, Nathan Hartman, Tim Lundell, Ashley Murr, Nick Gerard, Pete Douglas, Dan Belden, Nathan Parr, Erik Johnson, Andrew Barnebey, and Lauri Amundson

Chair Lilly called the meeting to order at 11:32 AM.

1. New Business

1.1 [Approval of Knowlton Creek Forcemain Rehabilitation Phase 3 Project Professional Services](#)

District Staff recommends the Operations and Planning Committee approve a professional services agreement with CDM Smith for the Knowlton Creek Forcemain Rehabilitation Phase 3 project in the amount of \$163,000. This project is funded from the approved 2026 wastewater capital budget - Knowlton Creek Forcemain Rehabilitation Project (#101270).

Moved by: Ben Mathews

Seconded by: Jim Aird

Carried

1.2 [Approval of Lakeside Interceptor Relocation Agreement with MNDOT](#)

[6925-145 \(TH61\) Agmt 1059500-WLSSD Agency Relocation-draft.pdf](#)


Member Lilly asked about responsibility for development of cost estimates, specifications and construction observation. Andrew Barnebey explained these are included in the scope of responsibility of the District's consulting engineer and will be incorporated in the larger MNDOT project.

District Staff recommends the Operations and Planning Committee approve entering into a relocation agreement with MNDOT and approve payment of \$641,918.14. This project is funded from the approved 2026 wastewater capital budget - Lakeside Interceptor Rehabilitation Project (#101267).

Moved by: Jack Ezell

Seconded by: Ben Mathews

Carried

1.3 [Approval of Dewatering System Improvements - Change Order #1](#) 


Ashley Murr gave an overview of the Dewatering System Improvements project and additional design scope recommendation. Member Mathews asked if other dewatering technologies had been reviewed. Ashley Murr confirmed that technology review was part of the facility plan scope.

District Staff recommends the Operations and Planning Committee approve issuing Change Order #1 to Donohue & Associates to include an evaluation of class A biosolids as part of the Dewatering System Improvements Facility Plan not to exceed \$23,900. This work will be funded from the approved Dewatering System Improvements capital project (#100568).

Moved by: Nathan Johnson

Seconded by: Rob Schilling

Carried

1.4 [Approval of Final Effluent Sample Building Design - Change Order #1](#) 

Nick Gerard gave an overview of the final Effluent Sample Building design change recommendation, project budget and schedule. There was discussion on the revised project scope.

District Staff recommends the Operations and Planning Committee approve issuing Change Order #1 to Donohue & Associates for additional design fees for the Final Effluent

Sample Building in the amount not to exceed \$15,575.
This is funded from the approved Final Effluent Sample
Building Replacement Project (#101117)

Moved by: Carrie Schneider

Seconded by: Jack Ezell

Carried

- 1.5 Approval of Resolution 25-24 to Apply for the MN Sea Grant
Fast Track Grant

[Approval of Resolution 25-24 to apply for the MN Sea Grant
Fast Track Grant.pdf](#) 

Erik Johnson discussed the application for the Sea Grant Fast
Track grant program for the proposed "Water Careers in 60
Seconds" project.

District Staff recommends that the Operations and Planning
Committee approve Resolution 25-24 to apply for the MN Sea
Grant Fast Track grant.

Moved by: Ben Mathews

Seconded by: Jim Aird

Carried

2. Project Updates

District staff provided an update on the Reactor 2 influent pipe
replacement, clarifier rehabilitation, and effluent filtration improvements.

3. Other

The meeting was adjourned at 12:45 p.m.



Board Members Present: Rob Schilling, Jim Aird, Marcia Podratz, Loren Lilly, Jack Ezell, and Carrie Schneider

Board Members Absent: Laura Ness

Staff Present: AJ Axtell, Lauri Amundson, Bev Culver, Carrie Clement, and Brandon Kohlts

Guest Present: Dave Johnson and Megan Hennen with Faegre Drinker

Rob Schilling called the meeting to order at 11:30 AM.

1. Legislative

1.1 Legislative Update

Dave Johnson, with Faegre Drinker presented a 2026 Legislative session preview.

1.2 Approval of 2026 Legislative Priorities

[2026 Legislative Priorities.pdf](#)

AJ Axtell presented the 2026 Legislative priorities.

District Staff recommends that the Legislative Committee approve the 2026 Legislative Priorities.

Moved by: Loren Lilly

Seconded by: Marcia Podratz

Carried

2. Governance

2.1 Approval of the 2026 Board Calendar (Revised)

[2026 Board Calendar Revised Draft.pdf](#)

District Staff recommends that the Governance Committee approve the 2026 Draft Board Calendar.

Moved by: Jack Ezell

Seconded by: Jim Aird

Carried

2.2 Review of Board Officer and Committee Assignments

[2025- 2026 Board Officers and Committee Assignments.pdf](#) 

District staff recommends that the Governance Committee approve the updated Board Officers and Committee assignments.

Moved by: Loren Lilly

Seconded by: Carrie Schneider

Carried

The meeting was adjourned at 12:21 p.m.

WESTERN LAKE SUPERIOR SANITARY DISTRICT

FINANCIAL STATEMENT

October 2025

	<u>Page</u>
Wastewater Schedule of Revenues and Expenses	1
Wastewater Flows and Loads	2-4
Solid Waste Schedule of Revenues and Expenses	5
Total District Schedule of Revenues and Expenses	6
Total District Revenue Statement	7-8
Total District Expense Statement	9-10
Balance Sheet	11-12

**Western Lake Superior Sanitary District
Wastewater
Schedule of Revenue & Expense (Allocation)
For Period Ending October 31, 2025**

Acct	Description	Annual Budget 2025	Month Budget	Month Actual	Variance	Act/Bud	YTD Budget 2025	YTD Actual	Variance	Act/Bud
	Capacity Availability Fee	500,000	37,155	50,534	13,379	136%	398,786	289,670	(109,116)	73%
	Wastewater Municipality Revenue	13,393,426	1,116,120	1,116,120	0	100%	11,161,200	11,161,200	0	100%
	Hauled Waste	458,000	47,385	72,028	24,643	152%	348,954	499,226	150,272	143%
	Wastewater Industrial Revenue	16,875,635	1,424,841	1,369,886	(54,955)	96%	14,058,253	14,007,935	(50,318)	100%
	District Wide Allocation	378,000	189,000	189,001	1	100%	378,000	378,001	1	100%
	Miscellaneous	32,250	3,063	7,460	4,397	244%	25,184	34,139	8,955	136%
	SW Operating Grants	0	0	0	0	0%	0	28,485	28,485	0%
33700	Investment Earnings	409,000	25,866	41,266	15,400	160%	353,582	414,904	61,322	117%
	Revenue	32,046,311	2,843,430	2,846,295	2,865	100%	26,723,959	26,813,561	89,602	100%
	Salaries, Wages and Compensation	7,575,846	643,072	632,878	10,194	98%	6,283,441	6,164,029	119,412	98%
	Overtime	434,062	34,925	40,825	(5,900)	117%	360,812	406,345	(45,533)	113%
	Benefits	3,475,433	272,990	258,612	14,378	95%	2,933,676	2,767,911	165,765	94%
	Payroll and Benefits	11,485,341	950,986	932,314	18,672	98%	9,577,929	9,338,285	239,644	97%
	Electricity	2,481,949	210,099	174,052	36,047	83%	2,065,974	1,901,820	164,154	92%
	Other Utilities and Fuels	604,232	50,104	58,662	(8,558)	117%	507,065	547,991	(40,926)	108%
	Fuel Oil	3,420	285	0	285	0%	2,850	0	2,850	0%
	Natural Gas	322,478	18,195	18,509	(314)	102%	250,417	282,271	(31,854)	113%
	Utilities and Fuel	3,412,079	278,683	251,223	27,460	90%	2,826,306	2,732,082	94,224	97%
	Repair and Maintenance	857,434	61,410	77,372	(15,963)	126%	739,990	704,346	35,644	95%
	Insurance	170,940	14,245	15,647	(1,402)	110%	142,450	165,567	(23,117)	116%
	Solid Waste & Grit Disposals	16,935	1,016	892	124	88%	14,903	12,421	2,482	83%
	Contract Services	1,660,433	138,676	132,371	6,305	95%	1,461,971	1,085,194	376,777	74%
	Supplies	431,321	39,288	70,689	(31,401)	180%	362,238	450,507	(88,269)	124%
	Chemicals	2,598,601	244,534	223,029	21,505	91%	2,327,059	2,006,605	320,454	86%
	Other Expense	925,778	68,410	46,222	22,188	68%	813,090	687,530	125,560	85%
	Other Direct Expenses	6,661,442	567,578	566,221	1,357	100%	5,861,701	5,112,171	749,531	87%
	Non-Payroll Expenses	10,073,520	846,262	817,444	28,818	97%	8,688,007	7,844,253	843,754	90%
	O & M Expenses	21,558,862	1,797,247	1,749,758	47,489	97%	18,265,936	17,182,538	1,083,398	94%
	Capital Projects	4,000,000	333,333	333,333	0	100%	3,333,330	3,333,330	0	100%
	Investment Earnings Construction	(300,000)	(18,716)	(4,104)	(14,612)	22%	(261,967)	(269,211)	7,244	103%
	Investment Earnings - Debt Service	(750,000)	(41,888)	(97,856)	55,968	234%	(659,540)	(979,822)	320,282	149%
	Debt Service	9,488,246	790,687	790,687	0	100%	7,906,870	7,906,870	0	100%
	Total Expenses	33,997,108	2,860,663	2,771,819	88,845	97%	28,584,629	27,173,704	1,410,925	95%
	Net Surplus	(1,950,797)	(17,233)	74,476	(91,709)	-432%	(1,860,670)	(360,144)	(1,500,526)	19%

2025 FLOW (MGD)

	BUDGET	AVG THROUGH	
	2025	10/31/2025	VARIANCE
DULUTH	13.000	10.581	(2.419)
CLOQUET	1.000	1.026	0.026
HERMANTOWN	0.650	0.679	0.029
PROCTOR	0.400	0.331	(0.069)
ESKO	0.2062	0.164	(0.042)
(Includes Helb/Lars)			
SCANLON	0.169	0.061	(0.108)
CARLTON	0.160	0.137	(0.023)
THOMSON	0.009	0.008	(0.001)
(City only)			
TWIN LAKES	0.040	0.035	(0.005)
RICE LAKE	0.060	0.051	(0.009)
OLIVER	0.020	0.018	(0.002)
PIKE LAKE	0.100	0.084	(0.017)
KNIFE RIVER	0.024	0.021	(0.003)
MPCA LANDFILL	0.003	0.001	(0.002)
WRENSHALL	0.030	0.030	0.000
JAY COOKE	0.002	0.0023	0.000
BUFFALO/MIDWAY	0.0050	0.006	0.0008
DULUTH/NORTH SHO	0.057	0.051	(0.006)
MUNICIPAL SUBTOT	15.935	13.285	(2.650)
SAPPI	17.019	16.687	(0.332)
USG	0.550	0.437	(0.113)
SOFIDEL AMERICA	1.500	1.487	(0.013)
SPECIALTY MINERALS	0.195	0.213	0.018
INDUSTRIAL SUBTOT	19.264	18.824	(0.440)
TOTAL FLOW	35.199	32.109	(3.090)

2025 BOD (LBS/DAY)

	BUDGET 2025	AVG THROUGH 10/31/2025	VARIANCE
DULUTH	13,200	12,151	(1,049)
CLOQUET	1,493	1,531	38
HERMANTOWN	1,150	1,034	(116)
PROCTOR	475	383	(92)
ESKO (Includes Helb/Lars)	269	269	0
SCANLON	282	102	(180)
CARLTON	171	171	0
THOMSON (City only)	15	13	(2)
TWIN LAKES	153	145	(8)
RICE LAKE	100	86	(14)
OLIVER	33	29	(4)
PIKE LAKE	167	139	(28)
KNIFE RIVER	40	35	(5)
MPCA LANDFILL	5	2	(3)
WRENSHALL	50	50	0
JAY COOKE	3	4	1
BUFFALO/MIDWAY	13	13	0
DULUTH/NORTH SHO	95	85	(10)
MUNICIPAL SUBTOT	17,715	16,242	(1,473)
SAPPI	40,000	32,936	(7,064)
USG	2,000	1,408	(592)
SOFIDEL AMERICA	325	331	6
SPECIALTY MINERALS	5	6	1
INDUSTRIAL SUBTOT	42,330	34,681	(7,649)
TOTAL BOD	60,045	50,923	(9,122)

2025 SUSPENDED SOLIDS (LBS/DAY)

	BUDGET	AVG THROUGH	
	2025	10/31/2025	VARIANCE
DULUTH	17,000	18,075	1,075
CLOQUET	2,000	2,250	250
HERMANTOWN	1,100	1,133	33
PROCTOR	550	570	20
ESKO	322	322	0
(Includes Helb/Lars)			
SCANLON	282	102	(180)
CARLTON	206	206	0
THOMSON	13	13	0
(City only)			
TWIN LAKES	133	130	(3)
RICE LAKE	100	86	(14)
OLIVER	33	29	(4)
PIKE LAKE	167	139	(28)
KNIFE RIVER	37	35	(2)
MPCA LANDFILL	5	2	(3)
WRENSHALL	50	50	0
JAY COOKE	3	4	1
BUFFALO/MIDWAY	8	10	2
DULUTH/NORTH SHOI	95	85	(10)
MUNICIPAL SUBTOT	22,104	23,241	1,137
SAPPI	20,035	26,916	6,881
USG	3,000	2,217	(783)
SOFIDEL AMERICA	300	351	51
SPECIALTY MINERALS	500	669	169
INDUSTRIAL SUBTOT	23,835	30,153	6,318
TOTAL DISTRICT	45,939	53,394	7,455

**Western Lake Superior Sanitary District
Solid Waste
Schedule of Revenue & Expense (Allocation)
For Period Ending October 31, 2025**

Acct	Description	Annual Budget 2025	Month Budget	Month Actual	Variance	Act/Bud	YTD Budget 2025	YTD Actual	Variance	Act/Bud
	Miscellaneous	0	0	23	23	0%	0	1,267	1,267	0%
	Solid Waste Tipping Fees	6,882,100	668,540	653,782	(14,758)	98%	5,824,365	5,823,187	(1,178)	100%
	Solid Waste MRC Demo	762,900	88,354	86,611	(1,743)	98%	661,463	640,418	(21,045)	97%
	Solid Waste Service Fees	3,174,000	260,872	266,407	5,535	102%	2,632,174	2,690,161	57,987	102%
	HHW Revenue	426,000	2,931	3,749	818	128%	299,208	322,191	22,983	108%
	Recycling Revenue	1,100	112	10,742	10,630	9591%	925	56,554	55,629	6114%
	Yard Waste Revenue	162,550	7,069	7,982	913	113%	160,288	160,863	575	100%
	Property Taxes	1,327,664	110,639	110,639	0	100%	1,106,390	1,110,013	3,623	100%
	SW Operating Grants	466,000	0	203,708	203,708	0%	266,000	417,394	151,394	157%
33700	Investment Earnings	50,000	4,167	7,282	3,115	175%	41,670	73,218	31,548	176%
	Revenue	13,252,314	1,142,684	1,350,925	208,241	118%	10,992,483	11,295,266	302,783	103%
	Salaries, Wages and Compensation	2,556,973	217,093	224,638	(7,545)	103%	2,122,106	2,120,008	2,098	100%
	Overtime	65,738	5,115	4,134	981	81%	57,388	60,617	(3,228)	106%
	Benefits	1,195,925	93,036	88,649	4,387	95%	1,011,489	942,527	68,962	93%
	Payroll and Benefits	3,818,636	315,245	317,421	(2,176)	101%	3,190,983	3,123,152	67,831	98%
	Electricity	59,231	4,561	3,017	1,544	66%	48,131	33,195	14,936	69%
	Other Utilities and Fuels	59,918	5,046	5,712	(666)	113%	50,581	50,364	217	100%
	Natural Gas	11,500	500	578	(78)	116%	8,600	5,279	3,321	61%
	Utilities and Fuel	130,649	10,107	9,308	799	92%	107,312	88,838	18,474	83%
	Repair and Maintenance	48,566	3,591	5,914	(2,323)	165%	41,016	45,220	(4,204)	110%
	Insurance	93,960	7,830	8,600	(770)	110%	78,300	91,006	(12,706)	116%
	Solid Waste & Grit Disposals	7,125,731	706,801	649,056	57,745	92%	6,013,955	5,969,246	44,709	99%
	Contract Services	1,260,751	128,644	111,994	16,650	87%	1,060,982	942,696	118,286	89%
	Supplies	120,399	13,542	14,449	(907)	107%	104,497	126,630	(22,133)	121%
	Other Expense	816,339	52,057	49,564	2,493	95%	719,932	563,900	156,032	78%
	Other Direct Expenses	9,465,746	912,466	839,578	72,888	92%	8,018,682	7,738,697	279,984	97%
	Non-Payroll Expenses	9,596,396	922,573	848,885	73,687	92%	8,125,994	7,827,535	298,458	96%
	O & M Expenses	13,415,031	1,237,818	1,166,307	71,511	94%	11,316,977	10,950,687	366,290	97%
	Capital Projects	127,500	10,625	10,625	0	100%	106,250	106,250	0	100%
	Investment Earnings Construction	(27,500)	(2,292)	(6,893)	4,601	301%	(22,920)	(62,556)	39,636	273%
	Transfer Stat Capital	93,586	9,190	8,511	679	93%	79,137	76,840	2,297	97%
	Total Expenses	13,608,617	1,255,341	1,178,549	76,792	94%	11,479,444	11,071,221	408,223	96%
	Net Surplus	(356,303)	(112,657)	172,376	(285,032)	-153%	(486,961)	224,045	(711,006)	-46%

**Western Lake Superior Sanitary District
Total District
Schedule of Revenue & Expense (Allocation)
For Period Ending October 31, 2025**

Acct	Description	Annual Budget 2025	Month Budget	Month Actual	Variance	Act/Bud	YTD Budget 2025	YTD Actual	Variance	Act/Bud
	Capacity Availability Fee	500,000	37,155	50,534	13,379	136%	398,786	289,670	(109,116)	73%
	Wastewater Municipality Revenue	13,393,426	1,116,120	1,116,120	0	100%	11,161,200	11,161,200	0	100%
	Hauled Waste	458,000	47,385	72,028	24,643	152%	348,954	499,226	150,272	143%
	Wastewater Industrial Revenue	16,875,635	1,424,841	1,369,886	(54,955)	96%	14,058,253	14,007,935	(50,318)	100%
	District Wide Allocation	378,000	189,000	189,001	1	100%	378,000	378,001	1	100%
	Miscellaneous	32,250	3,063	7,483	4,420	244%	25,184	37,583	12,399	149%
	Solid Waste Tipping Fees	6,882,100	668,540	653,782	(14,758)	98%	5,824,365	5,823,187	(1,178)	100%
	Solid Waste MRC Demo	762,900	88,354	86,611	(1,743)	98%	661,463	640,418	(21,045)	97%
	Solid Waste Service Fees	3,174,000	260,872	266,407	5,535	102%	2,632,174	2,690,161	57,987	102%
	HHW Revenue	426,000	2,931	3,749	818	128%	299,208	322,191	22,983	108%
	Recycling Revenue	1,100	112	10,742	10,630	9591%	925	56,554	55,629	6114%
	Yard Waste Revenue	162,550	7,069	7,982	913	113%	160,288	160,863	575	100%
	Property Taxes	1,327,664	110,639	110,639	0	100%	1,106,390	1,110,013	3,623	100%
	SW Operating Grants	466,000	0	203,708	203,708	0%	266,000	445,879	179,879	168%
33700	Investment Earnings	459,000	30,033	48,549	18,516	162%	395,252	488,122	92,870	123%
	Revenue	45,298,625	3,986,114	4,197,219	211,105	105%	37,716,442	38,111,003	394,561	101%
	Salaries, Wages and Compensation	10,132,819	860,165	857,516	(2,649)	100%	8,405,547	8,284,168	(121,379)	99%
	Overtime	499,800	40,040	44,959	(4,919)	112%	418,200	466,831	(48,631)	112%
	Benefits	4,671,358	366,026	347,261	(18,765)	95%	3,945,165	3,710,438	(234,728)	94%
	Payroll and Benefits	15,303,977	1,266,231	1,249,736	16,495	99%	12,768,912	12,461,437	307,475	98%
	Electricity	2,541,180	214,660	177,069	(37,591)	82%	2,114,105	1,935,015	(179,090)	92%
	Other Utilities and Fuels	664,150	55,150	64,374	(9,224)	117%	557,646	598,355	(40,709)	107%
	Fuel Oil	3,420	285	0	(285)	0%	2,850	0	(2,850)	0%
	Natural Gas	333,978	18,695	19,087	(392)	102%	259,017	287,550	(28,533)	111%
	Utilities and Fuel	3,542,728	288,790	260,530	28,260	90%	2,933,618	2,820,921	112,697	96%
	Repair and Maintenance	906,000	65,001	83,286	(18,285)	128%	781,006	749,566	(31,440)	96%
	Insurance	264,900	22,075	24,247	(2,172)	110%	220,750	256,573	(35,823)	116%
	Solid Waste & Grit Disposals	7,142,666	707,817	649,948	(57,869)	92%	6,028,858	5,981,667	(47,191)	99%
	Contract Services	2,921,184	267,320	244,364	(22,956)	91%	2,522,953	2,027,890	(495,063)	80%
	Supplies	551,720	52,830	85,138	(32,308)	161%	466,735	577,137	(110,402)	124%
	Chemicals	2,598,601	244,534	223,029	(21,505)	91%	2,327,059	2,006,605	(320,454)	86%
	Other Expense	1,742,117	120,467	95,785	(24,682)	80%	1,533,022	1,251,430	(281,592)	82%
	Other Direct Expenses	16,127,188	1,480,044	1,405,799	74,245	95%	13,880,383	12,850,868	1,029,515	93%
	Non-Payroll Expenses	19,669,916	1,768,834	1,666,329	102,505	94%	16,814,001	15,671,789	1,142,212	93%
	O & M Expenses	34,973,893	3,035,065	2,916,065	119,001	96%	29,582,913	28,133,225	1,449,688	95%
	Capital Projects	4,127,500	343,958	343,958	0	100%	3,439,580	3,439,580	0	100%
	Investment Earnings Construction	(327,500)	(21,008)	(10,997)	(10,011)	52%	(284,887)	(331,768)	46,881	116%
	Investment Earnings - Debt Service	(750,000)	(41,888)	(97,856)	55,968	234%	(659,540)	(979,822)	320,282	149%
	Transfer Stat Capital	93,586	9,190	8,511	679	93%	79,137	76,840	2,297	97%
	Debt Service	9,488,246	790,687	790,687	0	100%	7,906,870	7,906,870	0	100%
	Total Expenses	47,605,725	4,116,004	3,950,368	165,636	96%	40,064,073	38,244,925	1,819,148	95%
	Net Surplus	(2,307,100)	(129,890)	246,852	(376,742)	-190%	(2,347,631)	(133,922)	(2,213,709)	6%

**Western Lake Superior Sanitary District
Total District
Revenue Statement
For Period Ending October 31, 2025**

Acct	Description	Annual Budget 2025	Month Budget	Month Actual	Variance	Act/Bud	YTD Budget 2025	YTD Actual	Variance	Act/Bud
33000	WWT Charge-Duluth	10,497,845	874,820	874,820	0	100%	8,748,200	8,748,200	0	100%
33020	WWT Charge-Cloquet	1,039,683	86,640	86,640	0	100%	866,400	866,400	0	100%
33040	WWT Charge-Proctor	355,130	29,594	29,594	0	100%	295,940	295,940	0	100%
33060	WWT Charge-Hermantown	647,817	53,985	53,985	0	100%	539,850	539,850	0	100%
33080	WWT Charge-Scanlon	154,253	12,854	12,854	0	100%	128,540	128,540	0	100%
33100	WWT Charge-Thomson Twn	183,824	15,319	15,319	0	100%	153,190	153,190	0	100%
33120	WWT Charge-Carlton	136,927	11,411	11,411	0	100%	114,110	114,110	0	100%
33140	WWT Charge-Wrenshall	28,854	2,405	2,405	0	100%	24,050	24,050	0	100%
33150	WWT Charge-Twin Lakes	71,895	5,991	5,991	0	100%	59,910	59,910	0	100%
33160	WWT Charge-Thomson City	9,957	830	830	0	100%	8,300	8,300	0	100%
33170	WWT Charge-Oliver	18,908	1,576	1,576	0	100%	15,760	15,760	0	100%
33180	WWT Charge-Jay Cooke	2,634	220	220	0	100%	2,200	2,200	0	100%
33190	WWT Charge-Pike Lake	90,802	7,567	7,567	0	100%	75,670	75,670	0	100%
33210	WWT Charge-North Shore	56,933	4,744	4,744	0	100%	47,440	47,440	0	100%
33213	WWT Charge-MPCA Landfill	9,255	771	771	0	100%	7,710	7,710	0	100%
33214	WWT Charge-Midway	5,985	499	499	0	100%	4,990	4,990	0	100%
33215	WWT Charge-Knife River	22,892	1,908	1,908	0	100%	19,080	19,080	0	100%
33220	WWT Charge-Rice Lake	59,832	4,986	4,986	0	100%	49,860	49,860	0	100%
Wastewater Municipality Revenue		13,393,426	1,116,120	1,116,120	0	100%	11,161,200	11,161,200	0	100%
33450	WWT Charge-Sofidel America	1,560,373	130,769	134,739	3,970	103%	1,300,095	1,302,599	2,504	100%
33360	WWT Charge-Sappi	14,201,276	1,199,994	1,135,465	(64,529)	95%	11,830,133	11,900,261	70,128	101%
33380	WWT Charge-USG	935,335	79,015	83,222	4,207	105%	779,196	636,108	(143,088)	82%
33420	WWT Charge-Spec Minerals	178,651	15,063	16,460	1,397	109%	148,829	168,967	20,138	114%
33440	WWT Charge-ST Paper 1	0	0	0	0	0%	0	0	0	0%
Wastewater Industry Revenue		16,875,635	1,424,841	1,369,886	(54,955)	96%	14,058,253	14,007,935	(50,318)	100%
33510	WWT Charge-Permits	750	0	0	0	0%	748	250	(498)	33%
33520	WWT Charge-Hauled Waste	458,000	47,385	72,028	24,643	152%	348,954	499,226	150,272	143%
33530	Capacity Availability Fee	500,000	37,155	50,534	13,379	136%	398,786	289,670	(109,116)	73%
33540	Biosolids Revenue	30,000	3,063	7,294	4,231	238%	24,436	22,982	(1,454)	94%
Wastewater Misc Revenue		988,750	87,603	129,856	42,253	148%	772,924	812,128	39,204	105%
33600	Tippling Fee-District	4,463,261	438,269	446,622	8,353	102%	3,774,208	3,913,134	138,926	104%
33605	SW Unacceptable Revenue	0	0	3,470	3,470	0%	0	22,800	22,800	0%
33610	Tippling Fee-Self Haul	675	66	0	(66)	0%	571	62	(509)	11%
33615	SW Unacceptable Ticket Fine Re	0	0	9,400	9,400	0%	0	67,200	67,200	0%
33660	Tippling Fee-Carlton	863,089	82,421	70,356	(12,065)	85%	726,801	720,714	(6,087)	99%
33665	Tippling Fee-Superior	370,221	31,041	44,380	13,339	143%	300,859	399,968	99,109	133%
33675	Tippling Fee-Cook Cty	452,102	46,770	21,766	(25,004)	47%	403,393	198,790	(204,603)	49%
33680	Tippling Fee-Lake Cty	483,096	45,560	34,748	(10,812)	76%	406,958	294,971	(111,987)	72%
33685	SW Permits/Licenses	1,000	83	250	167	301%	830	950	120	114%
33720	Admin Fee-District	82,657	8,116	7,719	(397)	95%	69,895	68,967	(928)	99%
33721	Admin Fee-Carlton Cty	27,902	2,665	2,114	(551)	79%	23,497	21,747	(1,750)	93%
33722	Admin Fee-Superior	12,339	1,035	1,436	401	139%	10,030	12,875	2,845	128%
33723	Admin Fee-Cook Cty	15,068	1,559	1,195	(364)	77%	13,445	10,239	(3,206)	76%
33724	Admin Fee-Lake Cty	16,102	1,519	1,535	16	101%	13,565	12,756	(809)	94%
33725	Capital Fee-District	16,458	1,616	1,424	(192)	88%	13,916	13,299	(617)	96%
33726	Capital Fee-Carlton Cty	19,117	2,255	1,533	(722)	68%	16,184	15,715	(469)	97%
33727	Capital Fee-Superior	16,453	1,379	1,914	535	139%	13,370	17,166	3,796	128%
33728	Capital Fee-Cook Cty	20,091	2,078	1,593	(485)	77%	17,926	13,652	(4,274)	76%
33729	Capital Fee-Lake Cty	21,469	2,025	2,046	21	101%	18,087	17,008	(1,079)	94%
33730	SW Ordinance Late Charge	1,000	83	279	196	337%	830	1,175	345	142%
Solid Waste Tippling Fees		6,882,100	668,540	653,782	(14,758)	98%	5,824,365	5,823,187	(1,178)	100%
33630	MRC-Demo, Mixed Waste	762,900	88,354	86,611	(1,743)	98%	661,463	640,418	(21,045)	97%
Solid Waste MRC Demo		762,900	88,354	86,611	(1,743)	98%	661,463	640,418	(21,045)	97%
33690	Serv Fee-District	3,084,000	260,872	266,407	5,535	102%	2,562,174	2,601,854	39,680	102%
33695	Serv Fee-Carlton Out	10,000	0	0	0	0%	10,000	8,714	(1,286)	87%
33698	Serv Fee-Other	80,000	0	0	0	0%	60,000	79,593	19,593	133%
Solid Waste Service Fees		3,174,000	260,872	266,407	5,535	102%	2,632,174	2,690,161	57,987	102%
33801	Property Tax-St Louis Cty	1,099,579	91,632	91,632	0	100%	916,320	919,560	3,240	100%
33802	Property Tax-Carlton Cty	228,085	19,007	19,007	0	100%	190,070	190,453	383	100%
Property Taxes		1,327,664	110,639	110,639	0	100%	1,106,390	1,110,013	3,623	100%
33700	Investment Earnings	459,000	30,033	48,549	18,516	162%	395,252	488,122	92,870	123%
33701	Investment Earn-Const	327,500	21,008	10,997	(10,011)	52%	284,887	331,768	46,881	116%
33702	Investment Earn-Ds	750,000	41,888	97,856	55,968	234%	659,540	979,822	320,282	149%
Investment Earnings		1,536,500	92,929	157,401	64,472	169%	1,339,679	1,799,712	460,033	134%
33800	District-Wide	378,000	189,000	189,001	1	100%	378,000	378,001	1	100%
33831	P-Card Rebate	0	0	0	0	0%	0	47,928	47,928	0%
33850	Capital Contributions	750	0	0	0	0%	606	0	(606)	0%
33860	Gain On Sale Of Asset	0	0	0	0	0%	0	15,950	15,950	0%
33910	Grants-Miscellaneous	0	0	0	0	0%	0	28,485	28,485	0%
33950	Miscellaneous	1,500	0	0	0	0%	0	3,344	3,344	0%
Other Income		380,250	189,000	189,001	1	100%	378,606	473,708	95,102	125%
33641	HHW Rev-Batteries	6,000	2,073	412	(1,661)	20%	4,994	2,508	(2,487)	50%

**Western Lake Superior Sanitary District
Total District
Revenue Statement
For Period Ending October 31, 2025**

Acct	Description	Annual Budget 2025	Month Budget	Month Actual	Variance	Act/Bud	YTD Budget 2025	YTD Actual	Variance	Act/Bud
33642	HHW Fees-Vsqq	24,000	858	3,337	2,479	389%	20,279	18,529	(1,750)	91%
33643	HHW Fees-Paint Care	198,000	0	0	0	0%	148,500	159,203	10,703	107%
33648	HHW Rev-Dept Of Ag	15,000	0	0	0	0%	7,564	3,669	(3,895)	49%
33650	HHW Contract-Regional	100,000	0	0	0	0%	62,400	112,287	49,887	180%
33655	HHW Service Fees	83,000	0	0	0	0%	55,471	25,996	(29,475)	47%
33900	HHW-State Grant	66,000	0	0	0	0%	66,000	64,393	(1,607)	98%
	HHW Revenue	492,000	2,931	3,749	818	128%	365,208	386,584	21,376	106%
33640	Recycling Revenue	1,100	112	10,742	10,630	9591%	925	56,554	55,629	6114%
33890	State Grant-Score	400,000	0	203,708	203,708	0%	200,000	353,001	153,001	177%
	Recycling Revenue	401,100	112	214,450	214,338	191473%	200,925	409,555	208,630	204%
33637	Yard Waste Revenue	162,550	7,069	7,982	913	113%	160,288	160,863	575	100%
	Yard Waste Revenue	162,550	7,069	7,982	913	113%	160,288	160,863	575	100%
33944	Finance Charge Revenue	0	0	189	189	0%	0	11,007	11,007	0%
	Miscellaneous	0	0	189	189	0%	0	11,007	11,007	0%
	Total Revenue	46,376,875	4,049,010	4,306,072	257,062	106%	38,661,475	39,486,471	824,996	102%

**Western Lake Superior Sanitary District
Total District
Expense Statement
For Period Ending October 31, 2025**

Acct	Description	Annual Budget 2025	Month Budget	Month Actual	Variance	Act/Bud	YTD Budget 2025	YTD Actual	Variance	Act/Bud
44010	Direct Wages	8,323,934	707,417	670,377	37,040	95%	6,979,832	6,719,357	260,475	96%
44020	Sunday Premium	67,485	5,623	7,654	(2,031)	136%	56,239	59,911	(3,672)	107%
44040	Shift	25,428	2,160	3,262	(1,102)	151%	21,178	25,721	(4,543)	121%
44050	Vacation	760,386	64,581	76,119	(11,538)	118%	633,308	746,214	(112,906)	118%
44060	Holiday	486,688	40,558	43,927	(3,369)	108%	324,458	347,393	(22,935)	107%
44070	Personal Leave	151,529	12,871	13,908	(1,037)	108%	126,204	94,061	32,143	75%
44080	Sick	317,369	26,955	42,269	(15,314)	157%	264,328	291,511	(27,183)	110%
	Salaries & Wages	10,132,819	860,165	857,516	2,649	100%	8,405,547	8,284,168	121,379	99%
44090	Overtime	499,800	40,040	44,959	(4,919)	112%	418,200	466,831	(48,631)	112%
	Total Salary	10,632,619	900,205	902,475	(2,270)	100%	8,823,747	8,750,999	72,748	99%
44200	Employers FICA	693,640	58,913	53,745	5,168	91%	577,716	515,137	62,579	89%
44210	Employers FICA/Medic	154,647	13,135	12,569	566	96%	128,802	120,475	8,327	94%
44220	Employers PERA	797,064	67,695	68,067	(372)	101%	663,857	648,830	15,027	98%
44240	Group Hospital/Med	2,649,828	197,237	186,626	10,611	95%	2,255,354	2,155,066	100,288	96%
44260	Group Dental	123,500	10,293	9,839	454	96%	102,914	99,513	3,401	97%
44280	Group Life	19,506	1,625	1,544	82	95%	16,256	15,416	840	95%
44300	Long-Term Disability	26,506	2,210	2,124	86	96%	22,086	20,873	1,213	95%
44340	Workers Compensation	165,000	13,750	11,602	2,148	84%	137,500	95,988	41,512	70%
44350	Unemployment Comp	9,000	0	0	0	0%	9,000	8,840	160	98%
44390	Other Benefits	32,667	1,168	1,144	24	98%	31,680	30,299	1,381	96%
	Total Benefits	4,671,358	366,026	347,261	18,765	95%	3,945,165	3,710,438	234,728	94%
	Total Payroll	15,303,977	1,266,231	1,249,736	16,495	99%	12,768,912	12,461,437	307,475	98%
44800	Fuel-Fuel Oil	3,420	285	0	285	0%	2,850	0	2,850	0%
44820	Fuel-Natural Gas	330,478	18,395	18,605	(210)	101%	256,417	285,938	(29,521)	112%
44830	Fuel-Propane	3,500	300	482	(182)	161%	2,600	1,612	988	62%
55000	Electricity	2,541,180	214,660	177,069	37,591	82%	2,114,105	1,935,015	179,090	92%
55200	Telephone	49,330	4,114	4,140	(26)	101%	41,098	39,643	1,455	96%
55210	Telemeter	170,917	14,294	21,452	(7,158)	150%	142,566	184,712	(42,146)	130%
55220	Gasoline	28,275	2,356	2,420	(64)	103%	23,563	23,640	(77)	100%
55230	Diesel	133,181	11,667	12,966	(1,299)	111%	110,986	96,559	14,427	87%
55240	Water	235,363	18,593	19,074	(481)	103%	200,603	223,384	(22,781)	111%
55241	Storm Water Fee	47,084	4,126	4,323	(197)	105%	38,830	30,418	8,412	78%
55520	Repairs-Maintenance	686,000	50,834	83,209	(32,375)	164%	579,336	628,998	(49,662)	109%
55525	Inventory Adjustments	0	0	(0)	0	0%	0	4,485	(4,485)	0%
55530	Inventory Cost Variance	0	0	78	(78)	0%	0	517	(517)	0%
55570	Repairs-Interceptors	50,000	4,167	0	4,167	0%	41,670	44,867	(3,197)	108%
55580	Clean-Interceptors	170,000	10,000	0	10,000	0%	160,000	70,699	89,301	44%
55701	Solid Waste Disposal	4,646,963	456,307	409,192	47,115	90%	3,929,547	3,723,960	205,587	95%
44520	Contract Cleaning	86,094	7,177	8,046	(869)	112%	71,738	71,078	660	99%
55702	Solid Waste Disposal-MRC	252,887	30,000	30,270	(270)	101%	214,887	229,357	(14,470)	107%
55703	Tr Sta Operation And Transport	1,990,881	195,494	204,676	(9,182)	105%	1,683,521	1,794,192	(110,671)	107%
55704	Solid Waste Hauling-MRC	225,000	25,000	4,167	20,833	17%	185,000	220,237	(35,237)	119%
55705	Annual Unacceptable Incentive	8,000	0	0	0	0%	0	0	0	0%
55706	Solid Waste Disposal-Community	2,000	0	750	(750)	0%	1,000	1,500	(500)	150%
55710	Grit Disposals	16,935	1,016	892	124	88%	14,903	12,421	2,482	83%
55790	Cont Serv-Disp Household Recyc	45,000	3,500	5,416	(1,916)	155%	38,000	38,801	(801)	102%
55791	Cont Serv-Disp Medical Sharps	4,000	400	626	(226)	157%	3,300	2,829	471	86%
55792	Cont Serv-Disp Pharmaceuticals	800	400	0	400	0%	800	0	800	0%
55793	Cont Serv-Disp Oil & Filters	0	0	(618)	618	0%	0	(1,450)	1,450	0%
55794	Cont Serv-Disp Organics Overs	1,600	0	0	0	0%	1,600	1,600	0	100%
55795	Cont Serv-Disp Organics Reject	400	0	0	0	0%	400	0	400	0%
55800	Cont Serv-Electrical	6,000	0	1,464	(1,464)	0%	6,000	26,454	(20,454)	441%
55805	Cont Serv-Biofilter	10,000	0	0	0	0%	10,000	0	10,000	0%
55806	Cont Serv-Bagging	23,000	0	0	0	0%	23,000	19,732	3,268	86%
55807	Cont Serv-Wood Grinding	31,000	0	16,332	(16,332)	0%	20,000	29,332	(9,332)	147%
55808	Cont Serv-Snow Plowing	16,500	0	0	0	0%	13,500	4,156	9,344	31%
55812	Cont Serv-Disp Mattresses	115,000	11,000	14,125	(3,125)	128%	98,000	102,190	(4,190)	104%
55813	Cont Serv-Disp Electron	47,000	4,500	6,058	(1,558)	135%	37,500	41,131	(3,631)	110%
55814	Cont Serv-Disp Fluoresce	22,000	2,000	0	2,000	0%	19,500	10,274	9,226	53%
55815	Cont Serv-Disp Tire	53,000	4,000	6,141	(2,141)	154%	44,000	47,752	(3,752)	109%
55816	Cont Serv-Disp Local	100,000	7,000	8,426	(1,426)	120%	72,000	57,192	14,808	79%
55817	Cont Serv-Disp County	90,000	14,000	0	14,000	0%	84,000	83,034	966	99%
55818	Cont Serv-Recy Sheds	92,000	7,559	520	7,039	7%	76,883	64,531	12,352	84%
55819	Cont Serv-Disp Paint Care	115,000	16,000	7,390	8,610	46%	89,000	86,398	2,602	97%
55820	Cont Serv-O/M Plant	130,000	12,000	5,117	6,883	43%	109,000	109,605	(605)	101%
55835	Cont Serv-Generators	355,000	27,083	29,133	(2,050)	108%	300,830	236,217	64,613	79%
55840	Cont Serv-O/M Mobile	170,000	14,000	12,528	1,472	89%	150,000	110,598	39,402	74%
55852	Cont Serv-Field Work	15,000	0	1,117	(1,117)	0%	15,000	6,078	8,922	41%
55860	Cont Serv-Other	553,350	29,550	12,234	17,316	41%	510,450	209,686	300,764	41%
55861	Cont Serv-Organics	21,500	3,500	1,162	2,338	33%	20,500	15,776	4,724	77%
55862	Cont Serv-HHW	500	0	0	0	0%	500	22	478	4%
55863	Cont Serv-Recycling	39,900	4,000	408	3,592	10%	35,900	4,519	31,381	13%
55868	Cont Serv-Hardware Maint	27,656	2,305	3,953	(1,648)	172%	23,046	32,443	(9,397)	141%
55870	Cont Serv-Dp Maint	687,984	49,738	57,810	(8,072)	116%	589,026	563,654	25,372	96%
55871	Cont Serv-Mobile Devices	14,500	1,208	860	348	71%	12,080	8,143	3,937	67%
55875	Cont Serv-Serv Fee	46,400	46,400	46,116	284	99%	46,400	46,116	284	99%
55895	Mnsharp Repair Expense	1,000	0	0	0	0%	1,000	0	1,000	0%
66000	Supplies-Building	34,454	3,367	2,848	519	85%	29,450	17,703	11,747	60%
66010	Supplies-Equipment	224,246	22,577	57,943	(35,366)	257%	188,001	249,721	(61,720)	133%
66040	Supplies-Lab	60,000	4,500	7,056	(2,556)	157%	49,500	45,114	4,386	91%
66050	Supplies-Lube	8,000	500	0	500	0%	7,250	8,254	(1,004)	114%

**Western Lake Superior Sanitary District
Total District
Expense Statement
For Period Ending October 31, 2025**

Acct	Description	Annual Budget 2025	Month Budget	Month Actual	Variance	Act/Bud	YTD Budget 2025	YTD Actual	Variance	Act/Bud
66060	Supplies-Maintenance	69,000	5,750	7,692	(1,942)	134%	57,500	96,797	(39,297)	168%
66070	Supplies-Office	5,520	458	207	251	45%	4,604	3,428	1,176	74%
66090	Supplies-Other	46,900	4,603	3,646	957	79%	43,346	51,026	(7,680)	118%
66091	Supplies-Other-Organics	10,050	2,000	24	1,976	1%	8,500	8,675	(175)	102%
66092	Supplies-Other-HHW	2,300	0	0	0	0%	2,300	1,134	1,166	49%
66093	Supplies-Other-Recycling	11,850	1,350	1,413	(63)	105%	11,850	18,359	(6,509)	155%
66110	Supplies-Safety	19,650	1,650	908	742	55%	16,484	13,115	3,369	80%
66120	Supplies-Site	3,000	250	0	250	0%	2,500	767	1,733	31%
66125	Supplies-Software	4,450	225	0	225	0%	4,450	5,535	(1,085)	124%
66130	Supplies-Tools	27,300	1,600	959	641	60%	19,000	25,848	(6,848)	136%
55510	Invoice Tolerance	0	0	(0)	0	0%	0	(0)	0	0%
66150	Supplies-Shipping	25,000	4,000	2,443	1,557	61%	22,000	31,661	(9,661)	144%
66300	Chemicals-General	32,820	7,530	85	7,445	1%	31,270	30,699	571	98%
55512	Invoice Match Write-Off	0	0	0	0	0%	0	0	0	0%
66315	Chemicals-Liquid Oxygen	38,010	3,168	1,140	2,028	36%	31,680	28,682	2,998	91%
66320	Chemicals-Sodium Hypochlorite	942,890	100,232	98,725	1,507	98%	942,890	635,154	307,736	67%
66330	Chemicals-Polymer-Thickening	248,262	20,689	13,448	7,242	65%	206,890	112,141	94,749	54%
66335	Chemicals-Polymer-Dewatering	984,719	83,634	79,887	3,747	96%	820,152	886,765	(66,613)	108%
66360	Chemicals-Boiler	2,000	0	850	(850)	0%	2,000	6,236	(4,236)	312%
66370	Chemicals-Defoamant	41,480	3,457	0	3,457	0%	34,569	23,241	11,328	67%
66410	Chemicals-Sodium Bisulfite	4,366	0	0	0	0%	4,366	1,455	2,911	33%
66420	Chemicals-Ferric Chloride	304,054	25,824	28,894	(3,070)	112%	253,242	282,233	(28,991)	111%
66560	Insurance-Property	264,900	22,075	24,247	(2,172)	110%	220,750	256,573	(35,823)	116%
66700	Legal	150,000	12,500	8,113	4,388	65%	125,000	118,213	6,787	95%
66750	Audit	50,000	0	0	0	0%	50,000	42,261	7,740	85%
66900	Safety Program	98,325	8,194	7,022	1,172	86%	81,937	67,773	14,164	83%
66905	Training-Materials	500	42	0	42	0%	416	0	416	0%
66910	Training Expenses	118,110	10,959	4,282	6,677	39%	105,604	83,262	22,342	79%
66920	Training-Travel	500	42	0	42	0%	416	435	(19)	104%
66930	Personnel	28,112	2,343	1,135	1,208	48%	23,426	20,890	2,536	89%
66940	License Reimbursement	2,000	125	75	50	60%	1,750	572	1,178	33%
66950	Tuition Reimbursement	15,000	1,250	0	1,250	0%	12,500	19,652	(7,152)	157%
77000	Other Spec Serv	78,000	6,500	6,500	0	100%	65,000	60,377	4,623	93%
77010	Board Members Comp	20,000	1,667	1,443	224	87%	16,666	16,934	(268)	102%
77020	Public Information	18,950	1,995	(300)	2,295	-15%	17,450	14,616	2,834	84%
77021	Public Information-Organics	13,000	1,000	(289)	1,289	-29%	13,000	3,770	9,230	29%
77022	Public Information-HHW	3,700	1,700	1,000	700	59%	3,700	2,170	1,530	59%
77023	Public Information-Recycling	13,300	1,000	(80)	1,080	-8%	12,000	8,770	3,230	73%
77200	Easements	22,660	1,888	1,925	(37)	102%	18,880	19,336	(456)	102%
77210	Rent-Equipment	64,700	3,855	2,330	1,525	60%	58,990	39,183	19,807	66%
77220	Motor Vehicle Licensing	1,000	83	0	83	0%	834	21	813	3%
77300	Meeting Expenses	7,500	625	377	248	60%	6,250	5,603	647	90%
77400	Travel	1,250	63	0	63	0%	1,124	257	867	23%
77640	Lease-Land-Duluth Airport Auth	12,600	1,050	1,025	25	98%	10,500	10,251	249	98%
77800	Laundry	54,986	4,743	4,647	96	98%	45,500	46,292	(792)	102%
77810	Engineering Service	228,624	24,646	13,200	11,446	54%	193,352	133,976	59,376	69%
77820	Lab Services	80,000	5,000	7,691	(2,691)	154%	66,000	61,899	4,101	94%
88000	Dues	52,300	4,267	2,695	1,572	63%	45,166	40,931	4,235	91%
88010	Publications	6,600	617	0	617	0%	5,766	1,109	4,657	19%
88020	Permits	60,000	500	0	500	0%	60,000	50,906	9,094	85%
88200	Postage	20,000	1,667	1,042	625	63%	16,666	20,641	(3,975)	124%
88210	Copying & Printing	45,600	3,467	2,731	736	79%	41,162	29,526	11,636	72%
88211	Copying & Printing-Organics	4,500	500	769	(269)	154%	4,500	2,667	1,833	59%
88212	Copying & Printing-HHW	1,150	150	0	150	0%	1,150	379	771	33%
88213	Copying & Printing-Recycling	2,000	1,000	0	1,000	0%	2,000	133	1,867	7%
88500	Bank Service Charges	350	29	0	29	0%	292	140	152	48%
88600	Grants To Gov Units	253,000	0	20,331	(20,331)	0%	218,000	166,123	51,877	76%
88620	Program Development	128,350	3,000	721	2,279	24%	125,025	132,214	(7,189)	106%
88621	Program Development-Organics	30,450	4,000	5,233	(1,233)	131%	28,000	21,866	6,134	78%
88622	Program Development-HHW	35,000	5,000	(7)	5,007	0%	35,000	3,051	31,949	9%
88623	Program Development-Recycling	20,000	5,000	2,175	2,825	44%	20,000	5,230	14,770	26%
Total Non Payroll Expenses		19,669,916	1,768,834	1,666,329	102,505	94%	16,814,001	15,671,789	1,142,212	93%
99022	Interest Exp-WWT-DS	1,098,085	91,507	91,507	0	100%	915,070	915,070	0	100%
99200	Deprec-Furniture	11,255	938	938	0	100%	9,380	9,380	0	100%
99210	Deprec-Equipment	114,047	9,504	9,504	0	100%	95,040	95,040	0	100%
99220	Deprec-Computer	109,638	9,136	9,137	(1)	100%	91,360	91,370	(10)	100%
99230	Deprec-Building	89,942	7,495	7,495	0	100%	74,950	74,950	0	100%
99240	Deprec-Improvements	7,771,595	647,633	647,633	0	100%	6,476,330	6,476,330	0	100%
99260	Deprec-Motor Vehicle	22,759	1,897	1,897	0	100%	18,970	18,970	0	100%
99465	Loss On Obsolete Inv	0	0	0	0	0%	0	12,273	(12,273)	0%
Total Non Operating Expenses		9,217,321	768,110	768,111	(1)	100%	7,681,100	7,693,383	(12,283)	100%
Total Expenses		44,191,214	3,803,175	3,684,176	119,000	97%	37,264,013	35,826,608	1,437,405	96%

**Western Lake Superior Sanitary District
Balance Sheet
As Of October 31, 2025**

Acct	Description	Beginning Balance	Month Change	YTD Change	Ending Balance
10225	Cash-Checking-US Bank (2018)	5,400,707.85	(726,735.65)	(5,246,722.03)	153,985.82
10370	Cash-Checking-Sect 125 (US Bank)	42,245.16	7,206.35	(10,264.78)	31,980.38
10380	Cash-WW Planning Grant Fund	29,707.09	0.00	0.00	29,707.09
10382	Cash-Recycling Site Improvemen	24,500.85	0.00	0.00	24,500.85
10383	Cash-SW Unacceptable Ticket Fi	436,800.00	9,400.00	67,200.00	504,000.00
10385	Cash-Wellness Grant	5,391.88	(56.01)	1,219.16	6,611.04
10390	Cash-Dick Holt Memorial Fund	1,940.27	0.00	(100.00)	1,840.27
10425	Cash-Western National Bank	1,230,704.02	(1,232,638.08)	(1,230,704.02)	(0.00)
10480	Cash-Petty	2,675.00	0.00	0.00	2,675.00
	Cash Sub Total	\$7,174,672.12	\$(1,942,823.39)	\$(6,419,371.67)	\$755,300.45
	Restricted Investments For Memorial Fund	0.00	0.00	0.00	0.00
10627	Investments-WIF Capital Replac	7,509,250.00	0.00	0.00	7,509,250.00
10622	Investments-WWT-Bond DS	0.00	0.00	0.00	0.00
10623	Investments-Rate Stabiliz	19,410,989.93	869,252.50	8,761,236.05	28,172,225.98
10624	Investments-WWT-Loan DS	8,135,772.24	0.00	(8,451,704.03)	(315,931.79)
10600	Investments-Operations	10,388,948.07	3,228,966.13	3,521,172.40	13,910,120.47
10609	Investments-WWT-2013 Loan Cons	0.00	0.00	0.00	0.00
10611	Investments-SW-Const	1,353,866.13	(63,799.45)	23,004.03	1,376,870.16
10614	Investments-Tr Sta Res Fd	492,889.09	9,876.98	34,325.51	527,214.60
10615	Investments-WWT-2006/2016/2017	(1,306,411.96)	(835,171.41)	(8,235,028.22)	(9,541,440.18)
10616	Investments-WWT-2007/2020/2025	(783,816.40)	(222,734.18)	(2,955,957.38)	(3,739,773.78)
10618	Investments-WWT-2011/2012/2018	(34,567.54)	1,502.84	32,699.10	(1,868.44)
10621	Investments-WWT-Const O&M	4,430,505.84	(114,740.51)	1,376,137.34	5,806,643.18
10628	Investments-WW-MN Power Energy	492,511.20	0.00	57,898.50	550,409.70
	Investments Sub Total	\$50,089,936.60	\$2,873,152.90	\$(5,836,216.70)	\$44,253,719.90
	Due from Other Governments	1,634,882.46	165,432.35	278,173.55	1,913,056.01
	Accounts Receivable	2,235,114.49	(1,622,114.84)	110,199.22	2,345,313.71
	Interest Receivable	418,729.60	17,894.22	160,504.00	579,233.60
	Receivables Sub Total	\$4,288,726.55	\$(1,438,788.27)	\$548,876.77	\$4,837,603.32
11000	Inventory-Material	2,706,678.52	56,835.29	206,018.03	2,912,696.55
11002	Inventory-Inspection Hold	0.00	0.00	0.00	0.00
11005	Inventory-Item Cost Variance S	0.00	0.00	(17.20)	(17.20)
11007	Inventory-Inv Not Received	0.00	0.00	0.00	0.00
11010	Inventory-Fuels	37,389.01	77.88	(1,121.44)	36,267.57
11020	Inventory-Chemicals	390,859.47	(2,275.47)	(23,435.49)	367,423.98
11040	Inventory-Vending Machine	10,565.18	(795.49)	264.63	10,829.81
	Inventory Sub Total	\$3,145,492.18	\$53,842.21	\$181,708.53	\$3,327,200.71
11150	Prepaid Insurance	127,137.13	(35,990.86)	73,280.21	200,417.34
11160	Prepaid Other	385,981.33	(31,271.92)	135,178.59	521,159.92
	Prepaid Expenses Sub Total	\$513,118.46	\$(67,262.78)	\$208,458.80	\$721,577.26
	Land	605,264.83	0.00	0.00	605,264.83
	Easements	207,148.67	0.00	0.00	207,148.67
	Buildings	74,672,544.35	0.00	0.00	74,672,544.35
	Improvements Other Than Buildings	254,603,055.53	0.00	0.00	254,603,055.53
	Machinery And Equipment	28,602,755.66	0.00	0.00	28,602,755.66
	Motor Vehicles	3,597,751.75	0.00	0.00	3,597,751.75
	Right-To-Use Assets	2,774,498.00	0.00	(92,798.00)	2,681,700.00
	Accumulated Depreciation	(290,407,903.02)	(676,604.00)	(6,766,040.00)	(297,173,943.02)
	Accumulated Amortization	(945,408.00)	0.00	455,269.00	(490,139.00)
	CIP	59,769,403.00	1,598,768.10	14,261,650.87	74,031,053.87
	Capital Assets Sub Total	\$133,479,110.77	\$922,164.10	\$7,858,081.87	\$141,337,192.64
11984	DO-GERF Chgs In Prop & DIF BTW	968,635.00	0.00	637,782.00	1,606,417.00
11980	DO-GERF Dif Exp & Act Economic	21,172.00	0.00	0.00	21,172.00
	Deferred Outflows Sub Total	\$989,807.00	\$0.00	\$637,782.00	\$1,627,589.00
	Total Assets	\$199,680,863.68	\$400,284.77	\$(2,820,680.40)	\$196,860,183.28

**Western Lake Superior Sanitary District
Balance Sheet
As Of October 31, 2025**

Acct	Description	Beginning Balance	Month Change	YTD Change	Ending Balance
	Accounts Payable	(1,437,793.98)	253,383.83	370,218.11	(1,067,575.87)
	Due to Other Governments	(264,663.00)	22,056.00	220,560.00	(44,103.00)
	Contracts Payable	0.00	0.00	0.00	0.00
	Contracts Payable From Restricted Assets	(1,773,282.23)	0.00	1,773,282.23	0.00
22030	Paid Offset Clearing	0.00	0.00	0.00	0.00
	Accounts Payable Sub Total	\$(3,475,739.21)	\$275,439.83	\$2,364,060.34	\$(1,111,678.87)
	Salaries Or Wages Payable	(492,000.54)	267,373.57	316,251.47	(175,749.07)
	Accrued Payroll Liabilities	(16,694.20)	(225,072.30)	(215,251.05)	(231,945.25)
	Retiree/COBRA Benefits Payable	(3,514.60)	(6,720.62)	(9,968.17)	(13,482.77)
	Accrued Vacation Payable	(697,328.59)	0.00	57,083.26	(640,245.33)
	Accrued Wages And Benefits Sub Total	\$(1,209,537.93)	\$35,580.65	\$148,115.51	\$(1,061,422.42)
	Lease & SBITA Liability, Current	(518,139.00)	0.00	151,571.00	(366,568.00)
	Lease & SBITA Liability, Noncurrent	(1,518,150.00)	0.00	(409,355.00)	(1,927,505.00)
	Notes Payable, Current	(7,146,017.89)	0.00	7,458,931.88	312,913.99
	Notes Payable, Noncurrent	(57,291,881.50)	(2,187.04)	(2,371,296.45)	(59,663,177.95)
	Bonds Payable, Current	0.00	0.00	0.00	0.00
	Bonds Payable, Noncurrent	0.00	0.00	0.00	0.00
	Accrued Interest, Current	(349,369.11)	(91,507.00)	77,702.15	(271,666.96)
	Debt Service Payable Sub Total	\$(66,823,557.50)	\$(93,694.04)	\$4,907,553.58	\$(61,916,003.92)
	Unamortized Discounts/Premiums	0.00	0.00	0.00	0.00
	Unamortized Premiums, Discounts, Losses Sub Total	\$0.00	\$0.00	\$0.00	\$0.00
	Net Other Post Employment Benefits, Noncurrent	(290,337.00)	0.00	0.00	(290,337.00)
	Comp Abs	(420,545.83)	5,458.51	21,127.39	(399,418.44)
	Other Noncurrent Liabilities Sub Total	\$(710,882.83)	\$5,458.51	\$21,127.39	\$(689,755.44)
22876	PERA Liability - GERF	(4,083,571.00)	0.00	(1,916,525.00)	(6,000,096.00)
	NPL GASB 68 Sub Total	\$(4,083,571.00)	\$0.00	\$(1,916,525.00)	\$(6,000,096.00)
	DI GASB 68 Related	(2,831,485.00)	0.00	721,022.00	(2,110,463.00)
	Deferred Inflows Of Resources GASB 75	(36,902.00)	0.00	0.00	(36,902.00)
	Deferred Inflows Sub Total	\$(2,868,387.00)	\$0.00	\$721,022.00	\$(2,147,365.00)
	Net Assets	(120,509,188.21)	(623,069.72)	(3,424,673.42)	(123,933,861.63)
	Equity Sub Total	\$(120,509,188.21)	\$(623,069.72)	\$(3,424,673.42)	\$(123,933,861.63)
	Total Liabilities And Equity	\$(199,680,863.68)	\$(400,284.77)	\$2,820,680.40	\$(196,860,183.28)

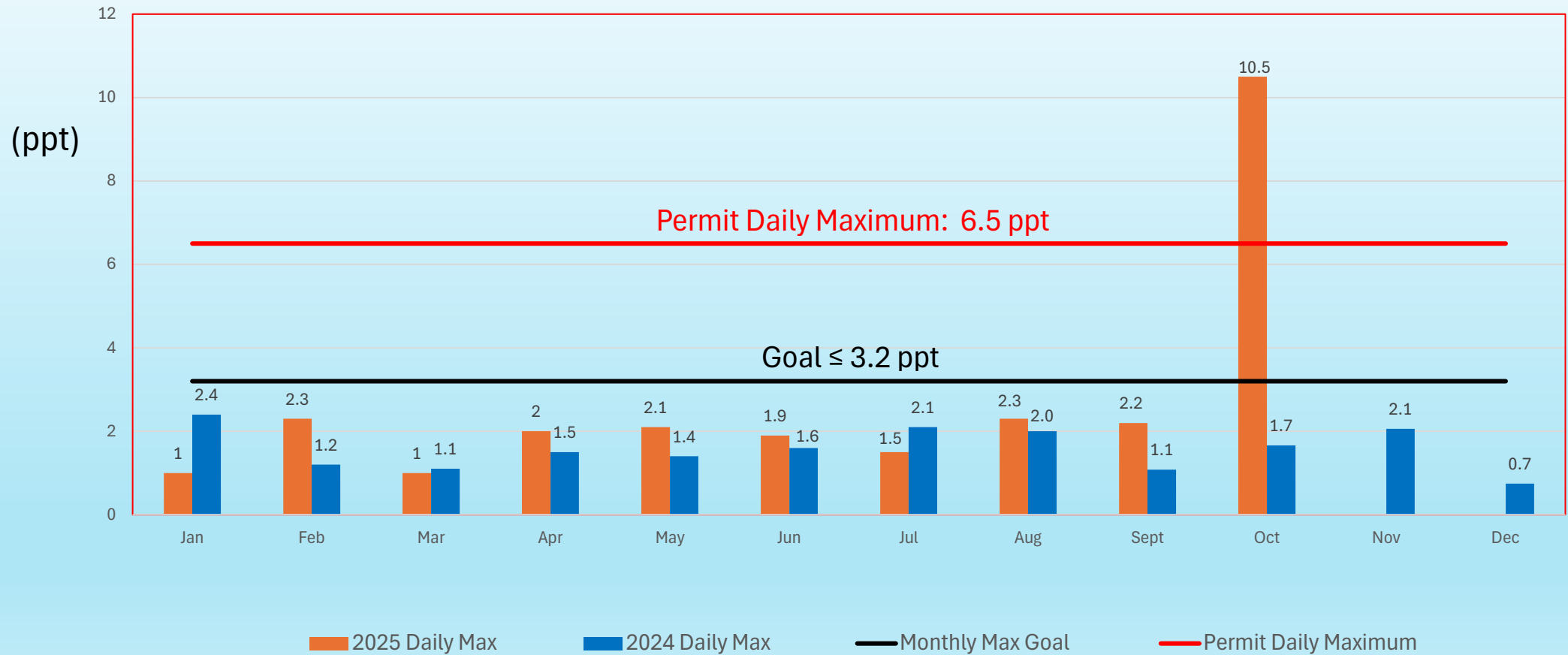


NPDES Report

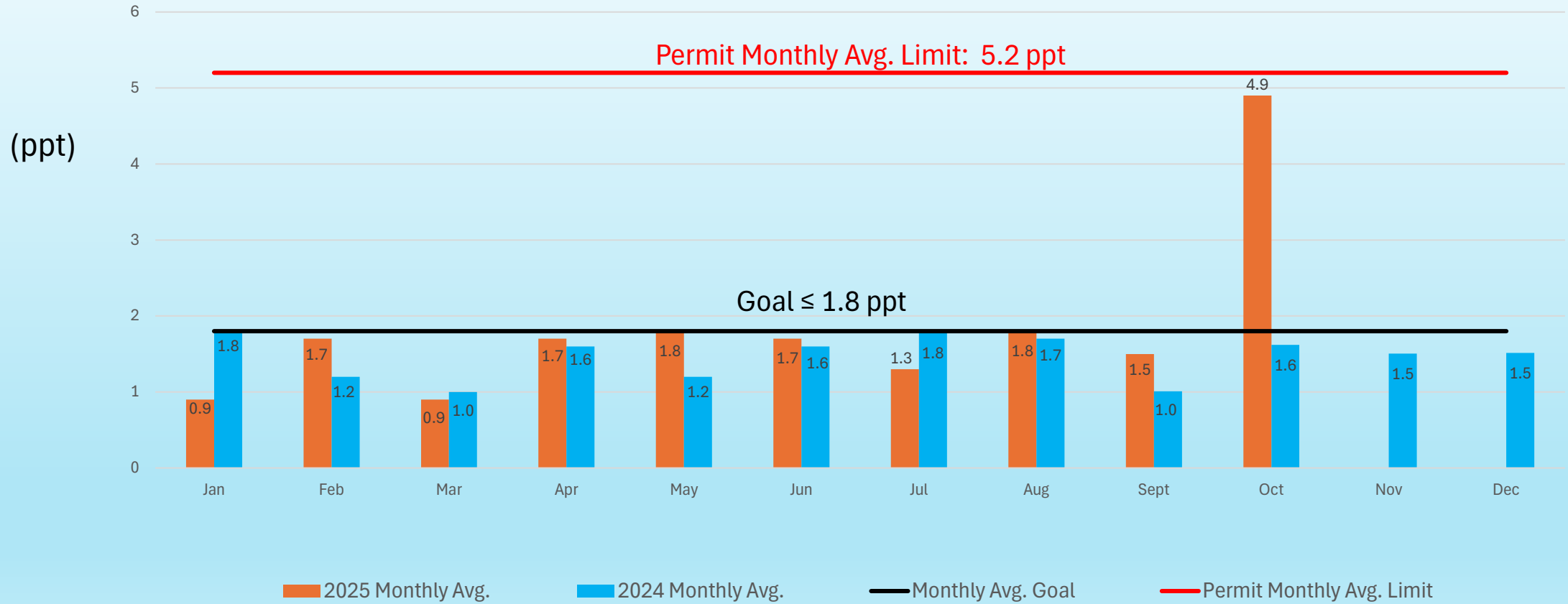
% Removal: BOD & Total Suspended Solids (TSS)



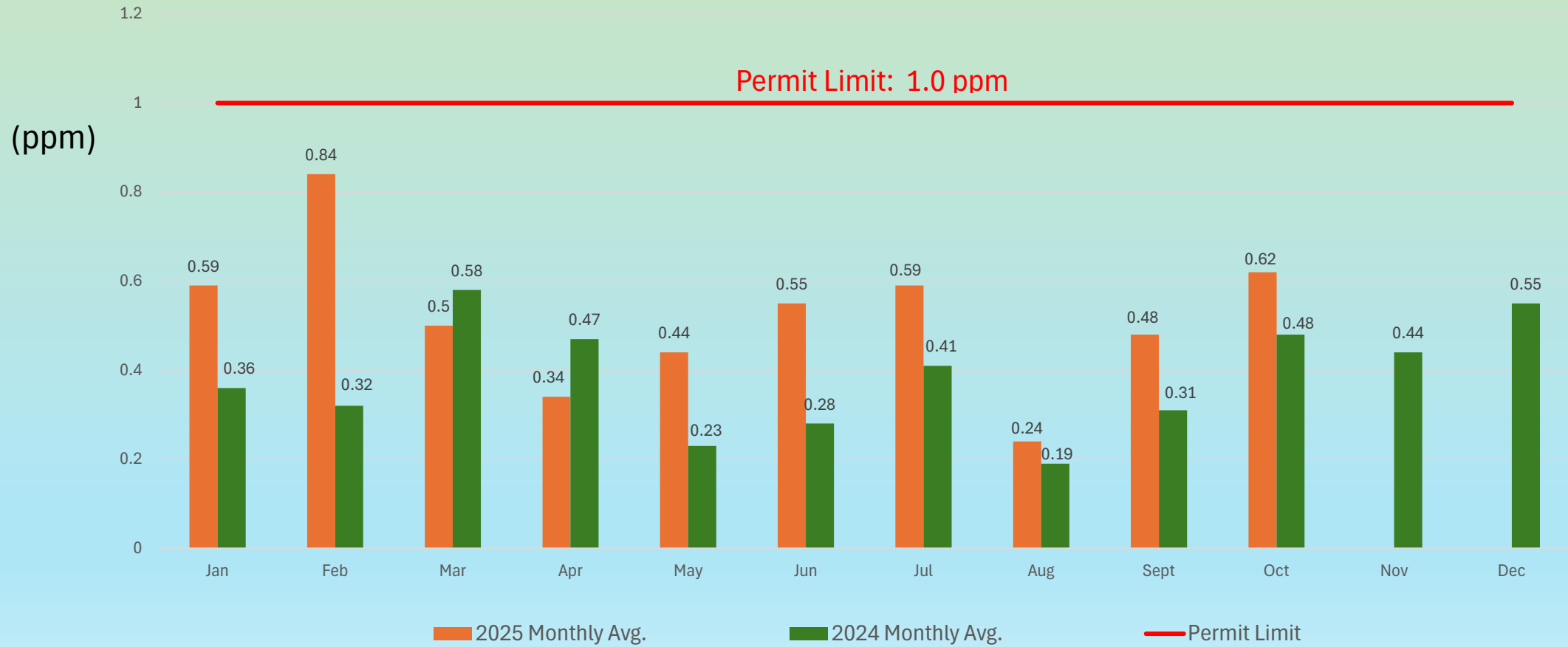
Effluent Concentration: Total Mercury: Daily Max



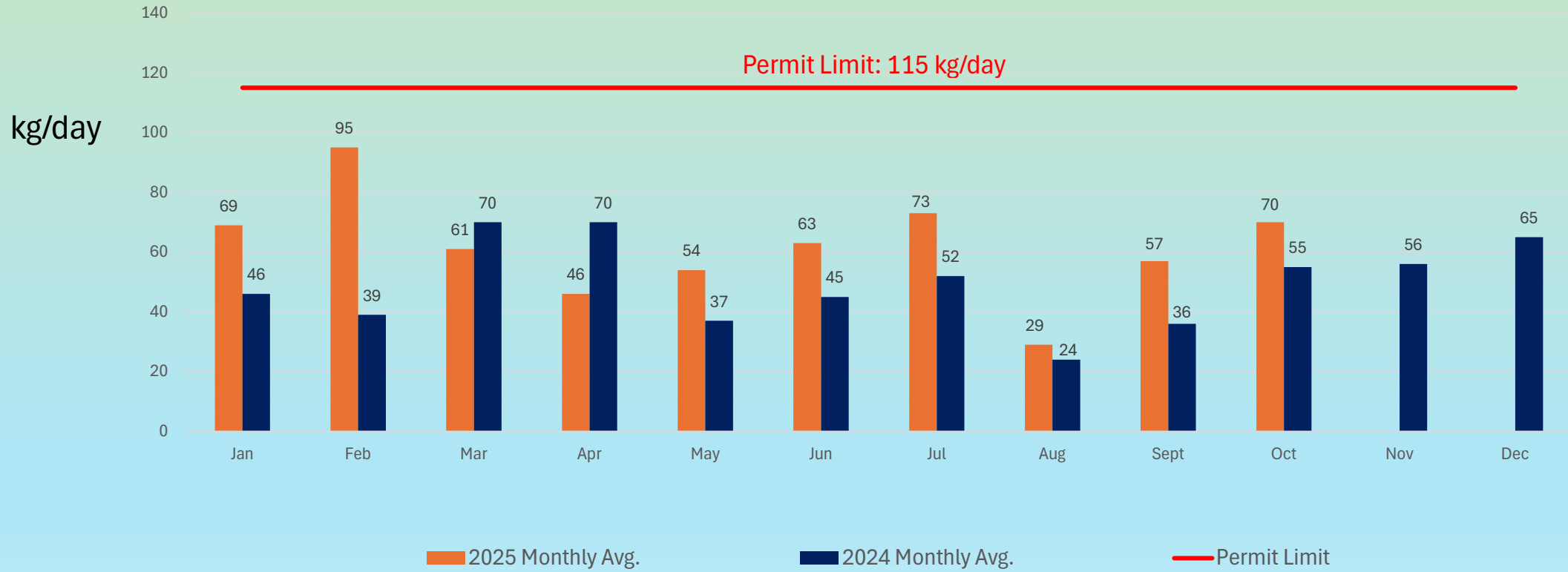
Effluent Concentration: Total Mercury: Monthly Avg.



Phosphorus Concentration: Monthly Avg.

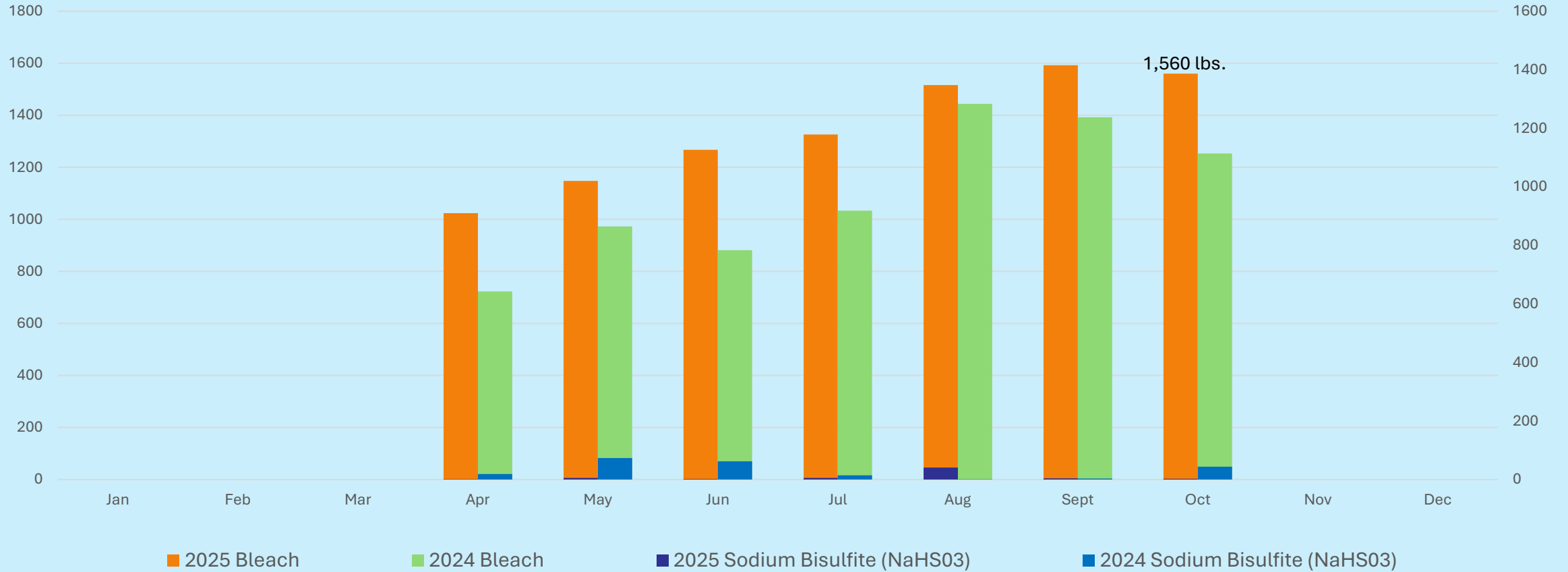


Phosphorus Loading: Monthly Avg. kg/day



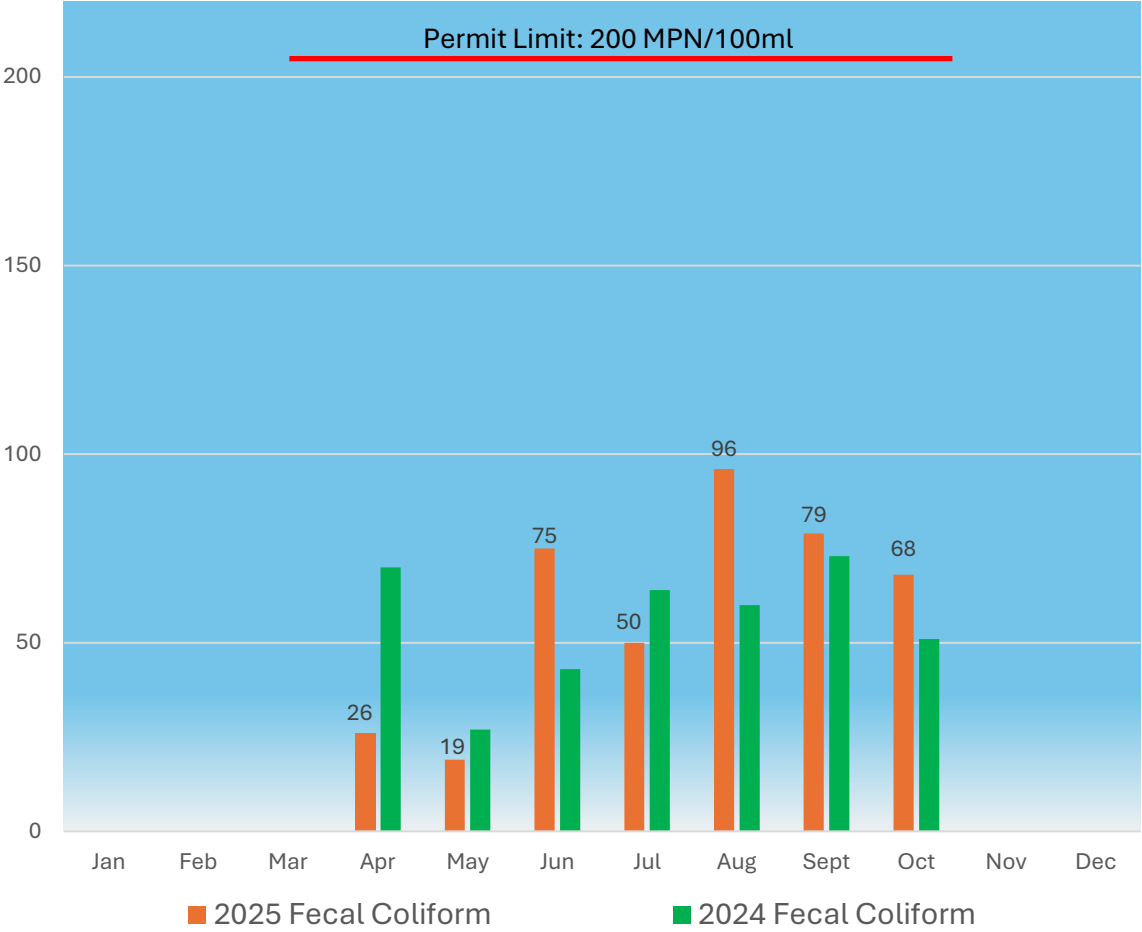
Disinfection Season: April - October

Disinfection Chemical Use: **Bleach and Bisulfite** Avg. (lbs./day)

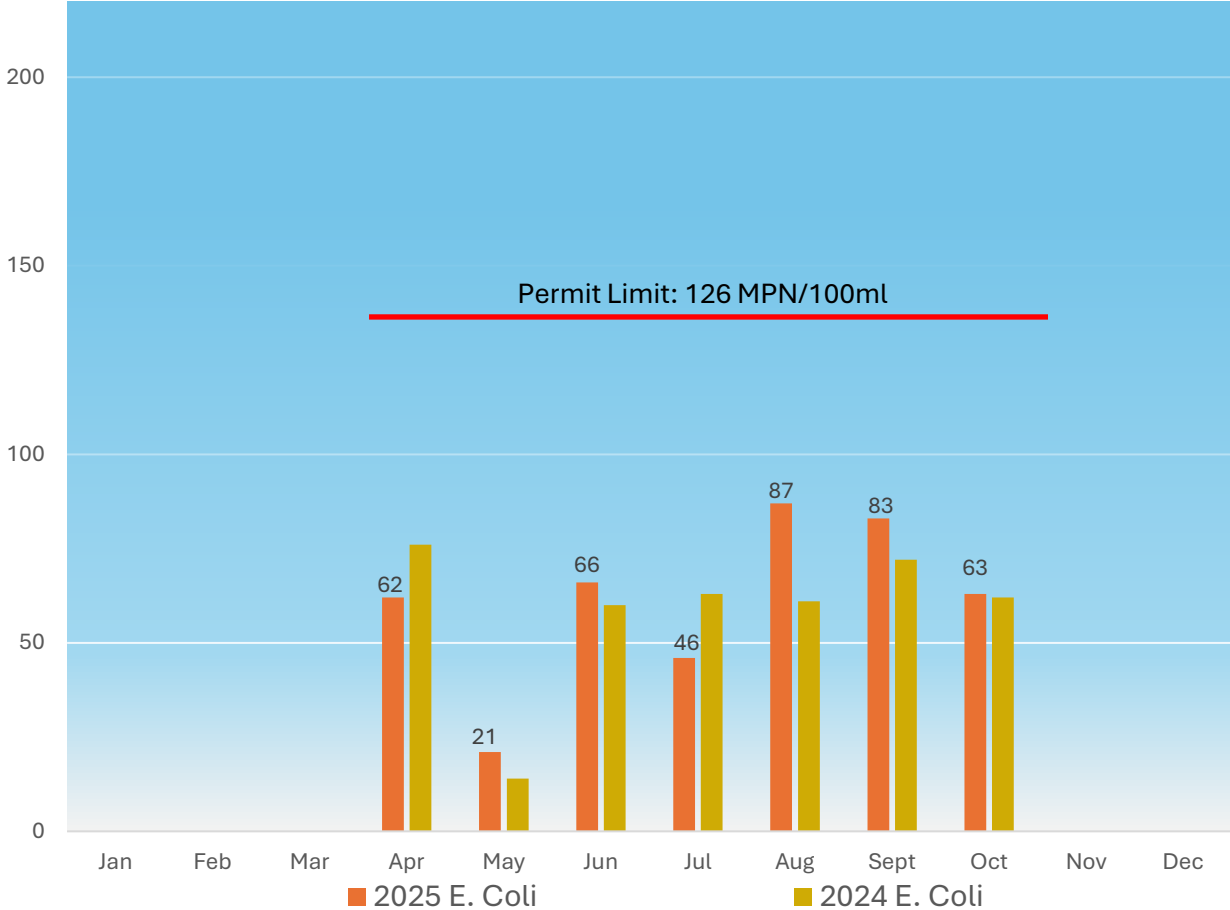


Bacteria: Monthly Geometric Mean

Fecal Coliform: (MPN/100ml)



E. Coli: (MPN/100ml)



2025 Sewage Releases Reported

Month	Release(s)	Location(s)	Volume (gals.) <i>-if available-</i>
January	0	--	--
February	0	--	--
March	1	Wrenshall force main (3-18-25)	21,500
April	0	--	--
May	0	--	--
June	0	--	--
July	1	Manhole F020 (7-15-25)	100
August	1	Wrenshall force main (8-30-25)	21,192
September	1	Division E Bruce Circle Hwy. 61 Manhole E008 (9-29-25)	50
October	1	Courtland Street complex	75
November			
December			

YTD = 5