

COMMUNITY NAME:

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Instructions for 2025-2026 I&I/FOG Reduction Report

This annual report requires a narrative approach, with the goal of capturing a more comprehensive understanding of your community's progress and success in reducing inflow and infiltration through 2025. This narrative summary provides the opportunity to explain in detail what has been accomplished and what you have found to be successful, or explain what did not work and what was learned. The tables included for quantifying specific reduction activities still must be completed, and they do not preclude the narrative summary report. Please be as thorough as possible in your narrative summary report.

- *Please provide a narrative description of what steps have been taken to reduce inflow and infiltration this year and what work you plan to complete in 2026.*
- *Explain in detail what information influenced the decisions to perform the work you did, such as results from inspections, analysis of flow meter data, hydraulic modeling, etc.*
- *Include in this description what you expect the end result of the work completed in 2025 and the work planned for 2026 to be in terms of quantified inflow and infiltration reduction and elimination of sanitary sewer overflows. Use precipitation and flow data provided by WLSSD and/or your community flow meters to draw conclusions to the success of previous years' inflow and infiltration reduction activities.*
- *Provide an assessment of the progress of your private-side inspection and rehabilitation program with the number of sump pump and sewer lateral inspections and rehabilitations completed for the year, and compare this to past years and the total estimate of sump pumps/laterals that exist in the community. Expand upon the efficacy of your private-side inspection program and any other inflow and infiltration identification and reduction activities.*
- *Provide a summary of community development plans, describing substantial commercial, industrial or residential developments or major sewer extensions that may occur within the next year that could result in significant increases of wastewater flows.*
- *Include any updates to comprehensive or community plans and explain how these developments and inflow and infiltration reduction activities fit in with your capital improvement plan.*
- *Attach the section of your community's CIP that addresses future capital projects for wastewater utilities.*

**YEAR 2025 - 2026
Collection System Inflow & Infiltration (I & I) and
Fats, Oils and Grease (FOG) Program Report**



Community: _____

Report Prepared By: _____

Authorized Community Approval:

Print Name: _____ **Title:** _____

Signature: _____ **Date Approved:** _____

I hereby certify that this report submittal was reviewed and authorized for submittal to WLSSD by the governing body of this community.

Engineer Certification:

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a Licensed Professional Engineer under the laws of the State of Minnesota.

Print Name: _____

Signature: _____

Date: _____

License #: _____

SECTION I: 2025 INFLOW AND INFILTRATION ANNUAL REPORT

2025 SANITARY SEWER OVERFLOW REPORT:

List any sanitary sewer overflows (including reported basement backups) that occurred in 2025 (attach additional sheet if necessary): **It is a requirement of the Minnesota Pollution Control Agency (MPCA) and WLSSD that all sewage releases are reported to the Minnesota Duty Officer.

	<u>Date</u>	<u>Location</u>	<u>MN Duty Report #</u>	<u>Follow-up Actions Taken</u>
1.				
2.				
3.				
4.				
5.				

2025 BUILDING/PLUMBING PERMITS ISSUED FOR NEW HOME CONSTRUCTION AND CONNECTIONS TO THE SANITARY SEWER SYSTEM:

- Number of Building Permits Issued for New Home Constructions: _____
- Number of Plumbing Permits Issued for New Sewer Connections: _____

CURRENT COLLECTION SYSTEM OPERATOR CONTACT

Contact Person: _____
Contact Phone (Office): _____
Contact Phone (Cell): _____
Contact Email: _____

INFLOW/INFILTRATION REDUCTION ACTIVITIES COMPLETED IN 2025: *(attach additional sheet(s) if necessary)*

2025 Reduction Activity	Amount Completed	Location(s) or Basin(s)	Engineer's Estimate of I/I Reduction Achieved (GPD)	Total Funds Expended
Footing Drains Disconnected	Provide Number of Footing Drains Disconnected: _____			
Roof Drains Identified/ Disconnected	Provide Approximate Square Feet of Roof Area Disconnected: _____			
Service Laterals Lined/Replaced	Provide # of Laterals Lined/ Replaced: _____			
Sanitary/Storm Cross Connections Eliminated	Provide Number Eliminated: _____			
Manholes Rehabilitated or Replaced	Provide # of Manholes Rehabilitated/ Replaced: _____			
Manholes Plugged or Sealed	Provide # of Manholes Plugged/Sealed: _____			
Sewer Line Rehabilitated or Replaced	Provide # Lineal Feet Rehabilitated/ Replaced: _____			
Televising	Provide # of Lineal Feet Televised: Footage reviewed by:			
Flow Monitoring				

2025 RESIDENTIAL/COMMERCIAL CONNECTION INSPECTION COMPLIANCE SUMMARY:

- **Total # Residential Connections in Community :** _____
- **Total # Commercial Connections in Community:** _____
 - **TOTAL :** _____

Inspection Type	Total Inspections Completed in 2025	2025 Inspections Result – <i>Compliant Properties</i>	2025 Inspections Result – <i>Properties w/ Corrections Required</i>	Inspection Method(s)
Sump pumps/ foundation drain compliance				
Sewer service lateral condition				

ATTACH separately a sheet(s) summarizing the inspection information from the table above:

- Addresses of sewer service laterals inspected during 2025:
 - found to be compromised and requiring repair;
 - found to be in compliance

- Address of structures inspected for sump pump/foundation drain compliance in 2025:
 - found to require sump pump installation;
 - found to require foundation drain disconnections other than through use of a sump pump;
 - found to be in compliance with sump pump/foundation drain disconnection program requirements

COMMUNITY FOG GENERATOR INVENTORY:

- Provide or attach an updated list of known FOG generators within your community and their current compliance status with local ordinance requirements regulating FOG discharge.

ONGOING INSPECTIONS OF FOG ESTABLISHMENTS:

- What is the intended plan for 2026 and beyond within your community to communicate with FOG generators and to complete routine inspections to determine they are taking proper measures to prevent FOG from entering the wastewater collection system?

NEW OR EXPANDED FOG GENERATORS

- Identify (if any) new or expanded FOG generators that have occurred within your community in the past 12 months (attach additional sheet(s) if necessary).

New or Expanded FOG Generator Name	Facility Type	FOG Equipment in Place? <i>(YES/NO)</i>	Type of Equipment in Place <i>(Grease Trap/Grease Interceptor/None)</i>	FOG Quantity Generated <i>(High/Medium/Low)</i>	Generator in Compliance with FOG Ordinance <i>(YES/NO)</i>

FOG ENFORCEMENT ACTIVITIES:

- Describe enforcement actions (if any) taken against generators with regard to compliance with your FOG Ordinance, including the name of the generator, the enforcement action taken, and the end outcomes.

FOG VARIANCES:

- Provide documentation for any variances granted to a FOG generating facility pursuant to section 3.1.3.H of the WLSSD FOG Ordinance. *(A municipal customer may grant a variance or conditional waiver if a FOG generating facility demonstrates to satisfaction of the municipality that any FOG discharge is negligible and will have insignificant impact on the sewer system (FOG generating facility must demonstrate that the discharge from its activities contains less than 100 mg/l of FOG.)*

FOG PUBLIC AWARENESS/EDUCATION ACTIVITIES:

- Attach copies of information distributed to residences or commercial establishments concerning FOG over the past 12 months.