



## Western Lake Superior Sanitary District Solid Waste Facility Permit Application

### **Application Procedure:**

The required sequence for a person wishing to obtain a Solid Waste Management Facility Permit from the District Board is as follows:

1. Local zoning approval, (at appropriate township, city or county level),
2. Minnesota Pollution Control Agency (MPCA) approval, if applicable, and
3. Final WLSSD approval. All MPCA technical standards will apply for WLSSD District licensing review and approval except where requirements in the WLSSD Solid Waste Ordinance are more restrictive.

### **Application:**

**Any person wishing to submit an application for permit of a Solid Waste Management Facility in the WLSSD service area must submit a \$500 application fee along with the following information:**

1. Name and address of the project proposer:

Company Name:

Primary Contact:

Street Address:

City/State/Zip Code:

Telephone:

Email address:

2. Name selected for the proposed site, including legal description:

3. Geographic area and population to be served by the proposed project:

4. A description of the process and expected life of the facility:

5. The anticipated type, quantity and source of materials to be handled in the proposed facility:

6. A description of residues or waste discharges from the proposed facility and the environmental safeguards which will be incorporated into the project:

7. The anticipated hours of operation of the proposed facility and the resulting traffic:

8. A description of the adequacy of existing roadways to support the proposed facility:

9. A description of the availability (or lack thereof) of similar facilities in the District or region and how the proposed facility and its operation is in compliance with the Regional Solid Waste Management Plan:

10. An operating schedule:

<b>Day</b>	<b>Open</b>	<b>Close</b>
<b>Monday</b>		
<b>Tuesday</b>		
<b>Wednesday</b>		
<b>Thursday</b>		
<b>Friday</b>		
<b>Saturday</b>		
<b>Sunday</b>		
<b>Other</b>		

11. A schedule of fees to be charged at the facility;

12. A notarized affidavit, signed by the applicant, stating the municipal or township governing body in which said solid waste management facility is to be located has considered and approved the establishment of the solid waste management facility with respect to zoning, impact on roads, and other applicable regulations;

13. A list from the county identifying all property owners located within one-quarter mile and a list of the ten (10) nearest property owners to the existing or proposed waste management activity or facility:
  
14. A notarized affidavit, signed by the applicant, stating that the applicable local governments have been given at least thirty (30) days notice of the applications for a facility permit:
  
15. A letter from the relevant County Zoning Administrator(s) or relevant City Administrator(s) that the proposed facility land use is in accordance with the established County or City Zoning Ordinance(s):
  
16. Sufficient documentation to enable the District Board to determine whether the applicant is financially and operationally capable to properly process the proposed waste types and amounts in the proposed facility:
  
17. Any additional information as may be required by WLSSD:
  
18. Certification requirement as seen on page 56 of the WLSSD Solid Waste Ordinance:

“I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete.”

Sign Here: \_\_\_\_\_